



SUPPLY CHAIN MANAGEMENT

Room K 016

FIRST AVE ENTRANCE

TEL: 051 – 4477771 x 2306

FAX-2-E-MAIL: 086 729 6757

E-MAIL: quotation@pacofs.co.za

INVITATION FOR A QUOTATION

REFERENCE NUMBER: SCM40ELECTRICALCONTRACTOR2025

Kindly provide PACOFS with a signed quotation for **Electrical contractor for cleaning, servicing and repairs to LV panel and the main circuit breaker** as follows. Kindly complete SBD forms and send with your quotation. All the requested documents in the RFQ should be submitted to avoid disqualification.

The specification is as follow

PACOFS requests the services of an experienced electrical contractors specializing in cleaning and servicing of main LV panels as per attached bill of quantities(**Annexure A**).**The attached bill of quantities must be completed and priced in full.**

CLEANING & SERVICING MAIN LV PANEL

The service provider should have a contractor grading designation of **1EB or higher**(**Kindly attach a copy of grading certificate ,failure of which will lead to disqualification**)

The service provider is expected to possess the following technical capabilities, qualifications and staff complement:

1. Affiliation and in good standing with **Electrical Conformance Board (ECB)** or **ECSA**
2. Valid Trade test certificate for:
 - 2.1 Electrical Artisan **or** Installation Electrical License (IE)
3. Registration with Department of Labour as Electrical contractor

Facilities Management Payment structure

- Payment will be considered on satisfactory completion of works.

Site compulsory Briefing

- Briefing session and site inspection will be held on **25 September 2025** at 10H00 at Performing Arts Centre of the Free State (PACOFS Entrance)
- Quotations/Proposals will not be considered from service providers who did not attend Compulsory briefing session.

For any queries, please contact Supply Chain at quotation@pacofs.co.za or 051 – 447-7771

1. Please provide your CSD supplier and unique registration number for verification on the CSD database. Please attach a valid tax clearance and B-BBEE certificate.
2. Please submit the completed SBD 4 Bidders Disclosure and SBD 6.1 Preference Points claim form in terms of the Preferential Procurement Regulations 2022.
3. Evaluation criteria 80/20 will be applicable as per Preferential Procurement Regulations 2022.
4. The service provider will be allocated points based on the goals stated in table 1 of SBD 6.1 as may be supported by proof/ documentation/. The CSD report shall be used to verify claim of such points.
5. The offer scoring the highest points should win the quote. This quotation is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the Conditions of Contract (GCC) and, if applicable, any other special conditions of contract

VERY IMPORTANT
NOTICE!

1. PLEASE SUBMIT QUOTATIONS ON A COMPANY LETTERHEAD.
2. PAYMENT WILL BE DONE WITHIN 30 DAYS AFTER RECEIPT OF THE ORIGINAL INVOICE.
3. BANKING DETAILS (REMITTANCE NAME; BRANCH CODE AND ACCOUNT NUMBER) MUST APPEAR ON YOUR INVOICE AND MUST CORRESPOND WITH THE BANKING DETAILS DISPLAYED ON THE CSD REGISTRATION REPORT.
4. PLEASE REMEMBER TO SIGN YOUR QUOTATION. UNSIGNED QUOTATIONS – INVALID.
5. THE TOTAL PRICE QUOTED MUST INCLUDE VAT AS WELL AS DELIVERY COSTS (THE COMPANY WHICH IS NOT VAT REGISTERED SHOULD NOT INCLUDE VAT IN THE PRICE).
6. IF VAT IS CLAIMED, VAT NUMBER SHOULD APPEAR ON THE QUOTATION.
7. NO CESSIONS WILL BE SIGNED.
8. A VALID B-BBEE CERTIFICATE SHOULD BE SUBMITTED.
9. QUOTATIONS SHOULD BE VALID FOR 30 DAYS.
10. PRICE QUOTED SHOULD NOT BE ON SPECIAL OR SALE.
11. PLEASE DO NOT INFLATE PRICES.
12. PACOFS RESERVES THE RIGHT TO AWARD OR WITHDRAW THE BID.
13. NO PREPAYMENT/UPFRONT PAYMENT WILL BE MADE BY PACOFS.
14. QUOTATIONS NOT OBTAINED THROUGH THE DEDICATED QUOTATIONS EMAIL WILL NOT BE USED TO APPOINT A SERVICE PROVIDER.

OPENING DATE: 19 SEPTEMBER 2025

CLOSING DATE & TIME FOR QUOTATION / PROPOSALS:

FRIDAY 03 OCTOBER 2025 at 11h00

Please submit quotation via E-mail to quotation@pacofs.co.za

No late submission will be accepted!

