1.	INTRODUCTION
1.1	**Contract Period**
1.1.1	This will be a three (3) year term contract
1.2	**Consumables needed**
1.2.1	Fingerprint powders, presumptive and confirmatory tests, tape lifters and other crime scene investigation fingerprint consumables.
1.2.2	The items will be purchased as and when the need arises.
1.3	**Purpose of the consumables**
1.3.1	These consumables will be used at crime scene management for crime scene investigation throughout South Africa to develop and lift finger marks, and to detect and identify body fluids.
1.4	**Bid may be split**
1.4.1	Bid may be split between different suppliers.
1.5	**Completion of documentation**
1.5.1	The bidder must indicate in the table on the following page for which items they will submit a bid by using a ✓ for the items for which a bid is submitted and a × for the items for which a bid is not submitted. For the rest of this document the bidder must indicate in hand writing with **Comply** for compliance with a requirement specification and **Not Comply** for non-compliance with a requirement specification in the **COMPLIANCE** column of every requirement specification field. Failure to do this will be interpreted as **Not Comply** and the item will be disqualified. A stamp or typing may not be used for the purpose of completing the documentation.
1.5.2	The bidder(s) must comply with scheduled and unscheduled supplier inspections to be conducted by the South African Police Service during the duration of the contract period.

2	REQUIREMENTS FOR POWDERS AND RELATED CONSUMABLE PRODUCTS	COMPLIANCE (Comply/Not Comply)
2.1	**Black Fingerprint Powder (inland/coastal).** Volume – approximately 60ml. **COASTAL- ICN CODE: 7520T05057386** **INLAND- ICN CODE: 7520T05057385**	
2.2	**White Fingerprint Powder**. Volume – approximately 60ml. **ICN CODE:7520T05058409**	
2.3	**Red Oxide** Fingerprint Powder. Volume – approximately 60ml. **ICN CODE:7520T05058395**	
2.4	**Bi-chromatic** Fingerprint powder. Volume –approximately 60ml **ICN CODE:7520T05089459**	
2.5	**Green** Fluorescent Fingerprint Powder. Volume – approximately 60ml. **ICN CODE:7520T05058397**	
2.6	**Orange** Fluorescent Fingerprint Powder. Volume – approximately 60ml **ICN CODE: 7520T05058399**	
2.7	**Pink** Fluorescent Fingerprint Powder. Volume – approximately 60ml. **ICN CODE:7520T05089460**	
2.8	**Yellow** Fluorescent Fingerprint Powder. Volume – approximately 60ml. **ICN CODE: 7520T05058400**	
2.9	**Silver** (Metallic) Fingerprint Powder. Volume – approximately 60ml. **ICN CODE: 7520T05074141**	
2.10	**Gold** (Metallic) Fingerprint Powder. Volume – approximately 60ml. **ICN CODE: 7520T05074021**	
2.11	**Copper** (Metallic) Fingerprint Powder. Volume – approximately 60ml. **ICN CODE: 7520T05074022**	
2.12	**Black** Magnetic Fingerprint Powder. Volume – approximately 60ml. **ICN CODE: 7520T05074142**	
2.13	**Grey** Magnetic Fingerprint Powder. Volume – approximately 60ml. **ICN CODE: 7520T05074023**	
2.14	**Fluorescent Red Magnetic** fingerprint powder. Volume-approximately 60ml. **ICN CODE: 7520T05074143**	

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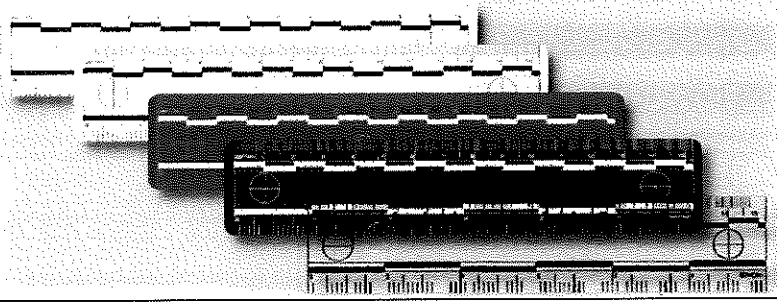
3	REQUIREMENTS FOR PRESUMPTIVE AND CONFIRMATORY TESTS	COMPLIANCE (Comply/Not Comply)
3.1	**Latent bloodstains reagent for crime scene use (10 tests)** The label must contain at least the name of the product, the supplier's details and the unit size. ***(ICN code:6550T05053092)***	
3.2	**Confirmatory test kit for identification of human saliva from exhibits on a crime scene (10 tests)** The label must contain at least the name of the product, the supplier's details and the unit size. (***ICN code: 6550T05053089***)	
3.3	**Confirmatory test kit for identification of human semen from exhibits on a crime scene (10 tests)** The label must contain at least the name of the product, the supplier's details and the unit size. (***ICN code: 6550T05053088)***	
3.4	**Confirmatory test kit for identification of human blood from exhibits on a crime scene (10 kits)** The label must contain at least the name of the product, the supplier's details and the unit size. (***ICN code: 6550T05053090***)	
4.	**REQUIREMENTS FOR CRIME SCENE INVESTIGATION CONSUMABLES**	
	Scales and markers	
4.1	**Vinyl photo evidence scales 15cm**	
		
4.1.1	**White vinyl photo evidence scales ICN CODE: 7520T05074144**	
4.1.1.1	These scales must be 2 mm width matte-finish vinyl.	
4.1.1.2	The matte-finish vinyl of these vinyl photo evidence scales must eliminate reflections.	
4.1.1.3	These scales must be calibrated in millimetres.	

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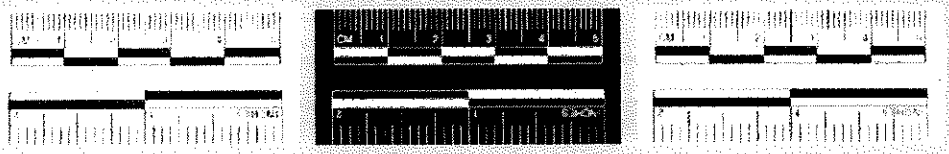
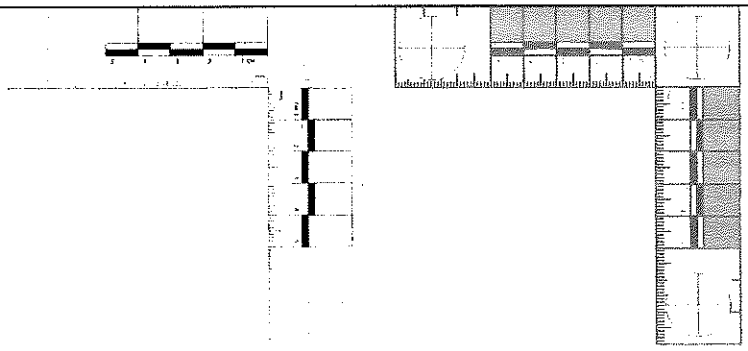
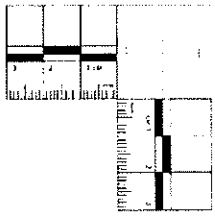
4	REQUIREMENTS FOR CRIME SCENE INVESTIGATION CONSUMABLES	COMPLIANCE (Comply/Not Comply)
	Scales and markers	
4.1.1.4	These scales must have crosshairs at both ends.	
4.1.1.5	These vinyl photo evidence scales must have **black** print on a **white** background.	
4.1.1.6	These vinyl photo evidence scales must have a 150mm measuring area.	
4.1.2	**Black vinyl photo evidence scales ICN CODE:7520T05074145**	
4.1.2.1	These scales must be 2 mm width matte-finish vinyl.	
4.1.2.2	The matte-finish vinyl of these vinyl photo evidence scales must eliminate reflections.	
4.1.2.3	These scales must be calibrated in millimetres.	
4.1.2.4	These scales must have crosshairs at both ends.	
4.1.2.5	These vinyl photo evidence scales must have **white** print on a **black** background.	
4.1.2.6	These vinyl photo evidence scales must have a 150mm measuring area.	
4.2	**Adhesive back photo evidence scales 5cm**	
		
4.2.1	**5cm black adhesive-backed photo evidence scales ICN CODE: 5340T05091987**	
4.2.1.2	These scales must adhere to all surfaces and be printed on flat, pressure-sensitive label stock.	
4.2.1.3	These label stock must have a non-permanent adhesive back.	
4.2.1.4	These black adhesive-backed photo evidence scales must be **white print** on a **black background**.	
4.2.1.5	These adhesive-backed photo evidence scales must have a 50mm measuring area.	
4.2.1.7	These adhesive-backed photo evidence scales must be supplied in a pack or roll of fifty.	
4.2.2	**5cm white adhesive backed photo evidence scales ICN CODE:5340T05091988**	
4.2.1	These scales must be printed on flat, pressure-sensitive label stock.	
4.2.2	These label stock must have a non-permanent adhesive back.	
4.2.3	These white adhesive backed photo evidence scales must be **black print** on a **white background**.	
4.2.4	These adhesive backed photo evidence scales must have a 5cm measuring area.	
4.2.5	These adhesive backed photo evidence scales must be supplied in a pack or roll of fifty.	

4	REQUIREMENTS FOR CRIME SCENE INVESTIGATION CONSUMABLES	COMPLIANCE (Comply/Not Comply)
4.3	**Forensic scales ICN CODE:**	
		
4.3.1	**Black on white forensic scales ICN CODE: 7520T05074026**	
4.3.1.1	These forensic scales must be on matte finish vinyl.	
4.3.1.2	These forensic scales must have black print on white background.	
4.3.1.3	The dimensions of these forensic scales must be 105mm x 105mm.	
4.3.1.5	These forensic scales must be calibrated in millimetres.	
4.3.1.6	The forensic scales must feature a neutral grey colouring for precise photographic exposure.	
4.3.1.7	Crosshair scales must be present at both ends and in the corner of these forensic scales.	
4.3.1.8	These forensic scales must be supplied in a pack of five (5).	
4.3.2	**Adhesive back black on white forensic scales ICN CODE: 7520T05074027**	
		
4.3.2.1	These scales must have black print on a white background.	
4.3.2.2	These scales must have an adhesive back.	

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4	REQUIREMENTS FOR CRIME SCENE INVESTIGATION CONSUMABLES	COMPLIANCE (Comply/Not Comply)
4.3.2.3	The dimensions of these forensic scales must be 55mm x 55mm.	
4.3.2.4	These forensic scales must measure 30mm x 30mm.	
4.3.2.5	These scales must be calibrated in millimetres.	
4.3.2.6	The scales must feature a neutral grey colouring for precise photographic exposure.	
4.3.2.7	One crosshair must be present in the corner of these scales.	
4.3.2.8	A pack or roll must have one hundred of these scales.	
4.4	**Hinged Lifters, Multiple Prints, 5cmx10cm ICN CODE: 7520T05074029**	
4.4.1	Markable/writeable lifter with **black backing card** (hinged) approximately **5cm x 10cm** for lifting multiple fingerprints, minimum 20 per pack.	
4.4.2	Markable/writeable lifter with **white backing card** (hinged) approximately **5cm x 10cm** for lifting multiple fingerprints, minimum 20 per pack.	
4.4.3	Markable/writeable lifter **transparent** (hinged) approximately **5cm x 10cm** for lifting multiple fingerprints, including a write-on tab if not markable/writeable, minimum 20 per pack.	
4.5	**Hinged Lifters, Palm Prints, 10cmx10cm ICN CODE: 7520T05074030**	
4.5.1	Markable/writeable lifter with **black backing card** (hinged) approximately **10cm x 10cm** for lifting palm prints, minimum 20 per pack.	
4.5.2	Markable/writeable lifter with **white backing card** (hinged) approximately **10cm x 10cm** for lifting palm prints, minimum 20 per pack.	
4.5.3	Markable/writeable lifter **transparent** (hinged) approximately **10cm x 10cm** for lifting palm prints, including a write-on tab if not markable/writeable, minimum 20 per pack.	
4.6	**Hinged Lifters, Footprints & Footwear, 20cmx30cm ICN CODE: 7520T05074031:**	
4.6.1	Markable/writeable lifter transparent with **black backing card**, approximately **20cm x 30cm** for lifting footprints and footwear impressions, including a write-on tab if not markable/writeable, minimum 20 per pack.	
4.6.2	Markable/writeable lifter transparent with **white backing card**, approximately **20cm x 30cm** for lifting footprints and footwear impressions, including a write-on tab if not markable/writeable, minimum 20 per pack.	

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4.	REQUIREMENTS FOR POWDERS AND RELATED CONSUMABLE PRODUCTS	COMPLIANCE (Comply/Not Comply)
4.7	**Adhesive frosted fingerprint lifting tape (ROLL) ICN CODE: 6640T05088830**	
4.7.1	Print Tape (frosted), uniform in adhesive coating and air bubble free, designed for latent print lifting, approximately **10cm x 15m roll**.	
4.8	**Self-inking fingerprint pad ICN CODE: 7520180020888**	
4.8.1	Self-inking fingerprint pad (approximately 80–100mm x 110–120mm).	
5.	**REQUIREMENTS**	
5.1	**Certificate of Analysis (CoA)**	
5.1.1	Certificate of Analysis (CoA) must comply with the Globally Harmonised System (GHS) of classification and labelling of chemicals of the specific batch (lot), according to OHS Act 85 of 1993, Regulations for Hazardous Chemical Agents 14D.	
5.1.2	A hardcopy of a certificate of analysis must conforms to each item listed on 2.1 – 3.4. The certificate of analysis must include the following information: 1. The name of the product. 2. The contents and product specification of the item. 3. Lot number/batch number. 4. Manufacturing date. 5. Expiry date (where applicable) 6. Date of the test and relevant test results. 7. Storage conditions of the product. 8. Technician/verifier of the test.	
5.2	**Safety Data Sheet (SDS)**	
5.2.1	**Safety Data Sheet (SDS)** must comply with the Globally Harmonised System (GHS) of classification and labelling of chemicals of the specific batch (lot), according to OHS Act 85 of 1993, Regulations for Hazardous Chemical Agents 14A.	

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5.	REQUIREMENTS	COMPLIANCE (Comply/Not Comply)
5.2.2	Shortlisted bidders must supply a hard copy of a safety data sheet with each item listed on 2.1 until 3.4.The SDS must include the following information: 1. Product and company identification. 2. Hazards identification. 3. Composition or information on the ingredient 4. First-aid measures. 5. Fire-fighting measures. 6. Accidental release measures. 7. Handling and storage. 8. Exposure controls/Personal protection. 9. Physical and chemical properties. 10. Stability and reactivity. 11. Toxicological information. 12. Ecological information. 13. Disposal considerations. 14. Transport information. 15. Regulatory information. 16. Other **Note: All sections must be filled. (Not applicable will not be accepted)**	
5.3	**Packaging**	
5.3.1	All packing must comply with OHS Act 85 of 1993, Regulations for Hazardous Chemical Agents 14C.	
5.3.1.1	The package consumables, such as fingerprint powders in the original packaging as received from the supplier	
5.3.1.2	Fingerprint powders must be packaged in a wide mouth of jars suitable for storing and transporting fingerprint development powders, with a volume of approximately 60ml as indicated. Jars must use screw-on lids that properly seal the moisture-absorbing material.	
5.4	**Labelling of Powders**	
5.4.1	All powders must be labelled according to OHS Act 85 of 1993, Regulations for Hazardous Chemical Agents 14B(2).	
5.4.2	The powders must be labelled with 1. Name of Manufacture 2. Name of powder 3. Batch / Lot number 4. Manufacture date 5. Size 6. Expiry date	

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6.	EVALUATION REQUIREMENTS	COMPLIANCE (Comply/Not Comply)
6.1	**EVALUATION OF SAMPLES**	
6.1.1	Shortlisted bidders shall supply samples of **Powders** bided for, with the printed **Certificate of Analysis (CoA)** and **Safety Data Sheet (SDS)** which must be in complaint to paragraph . 5.1 (CoA), 5.2 (SDS), 5.3 (Packaging) and 5.4 (labelling). All samples supplied shall be subjected to internal quality testing and report will be submitted for evaluation.	
6.1.2	Shortlisted bidders shall supply samples of **Confirmatory and Presumptive tests** bided for with the printed **Certificate of Analysis (CoA)** and **Safety Data Sheet (SDS),** which must be compliant to paragraph. 5.1 (CoA), 5.2 (SDS). All samples supplied shall be subjected to internal quality testing and a report will be submitted for evaluation.	
6.1.3	The samples must be clearly marked with the bidder's name and the correct item number relevant to this bid document.	
6.1.4	A Sample of the item on offer must be handed in 10 working days after the bidder has been notified, to Division: Forensic Services: Criminal Record Centre, 271 Francis Baard Street, Bothongo Plaza West, Pretoria.	
6.1.5	Failure to submit the required samples **will lead to disqualification of the Bid. Note that No samples will be returned to the bidder.**	
6.2	**Packaging of powders**	
6.2.1	The successful bidder must package consumables, such as fingerprint powders in the original packaging as received from the supplier.	
6.2.2	Fingerprint powders must be packaged in a wide mouth of jars suitable for the storage and transportation of fingerprint development powders, with a volume of approximately 60ml as indicated. Jars must use screw-on type lids that seal properly the moisture absorbing material.	
7	**GENERAL REQUIREMENTS**	
7.1	**Delivery details**	
7.1.1	The successful bidder(s) must deliver all fingerprint powders, presumptive and confirmatory tests with batch (lot) number, with the relevant printed Safety Data Sheets (SDSs) and specific signed certificate of analysis (CoA) that is in compliant to paragraph 5.1 and 5.2. The powders must be in complaint to paragraph 5.3 and 5.4.	

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CONT.	GENERAL REQUIREMENTS	COMPLIANCE (Comply/Not Comply)
7.2	**Quality testing by the client or his designate**	
	All powders supplied shall be subjected to internal quality testing. In cases where the powders fail the quality test, the supplier must recall and replace such batch/lot at no cost to the South African Police Service, including transportation.	
8	**SITE VISIT**	
8.1	**LOCATION**	
8.1.1	The facility must be situated in South Africa.	
8.2	**Minimum expectations from the visit**	
8.2.1	The evaluation committee must: • Receive a presentation from the bidder, • Have a tour of the entire facility	
8.3	**Minimum requirements for the Presentation**	
8.3.1	As a minimum, the following must be addressed in the presentation • Background of the company • Detailed information concerning the components for which a bid was submitted • Vehicle fleet for delivery purposes • Storage where the consumables are stored	
8.3.2	The presentation must be supplied to each individual of the evaluation committee upon arrival in hard (printed) copy.	
8.3.3	The entire facility must be shown to the evaluation committee.	
8.3.4	The evaluation committee may take pictures of any part of the facility for the evaluation report.	

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ATTACHMENT 1: DELIVERY ADDRESSES			
PROVINCE	**DELIVERY TO**	**STREET ADDRESS**	**GPS COORDINATES**
HEAD OFFICE **ICN CODE: 9825T05085117**	Crime Scene Management	7th Floor, Bothongo Plaza West, 271 Francis Baard Street, Pretoria	S25º44´57/E28º11´30
LIMPOPO **ICN CODE: 9825T05085118**	Provincial office	No.9 20th Avenue, Industrial Area, Polokwane	S23º53.540/E029º26.986
FREE STATE **ICN CODE: 9825T05085119**	Provincial office	c/o Aliwal & Fontein str Bloemfontein	S26º214528/E27º51´24.4
WESTERN CAPE **ICN CODE: 9825T05085120**	Provincial office	Thomas Boydell Building, 3rd Floor, Parade Street, Cape Town	S33º55.38/E18º25.21
NORTH WEST **ICN CODE: 9825T05085121**	Provincial office	C/o Peter Mokaba & Wolmarans Street, Louis Le Grange building (Court building)	S26º42´45.96´´/E27º05´45.97´´
MPUMALANGA **ICN CODE: 9825T05085122**	Provincial office	ACCU Building, 2A Walter Sisulu Street, Middelburg	S25°46.755 / E29° 26.836
NORTHERN CAPE **ICN CODE: 9825T05085123**	Provincial office	1st Floor, Room 4, Old Absa Building 69-73 Du Toitspan Road	S24°45.954/E28° 44.433
GAUTENG **ICN CODE: 9825T05085124**	Provincial office	No.1 Commissioner Street, Johannesburg Central Police Station, 8th Floor	S26 12´12.16/E028 01´52.75
EASTERN CAPE **ICN CODE: 9825T05085125**	Provincial office	No 05 Cowen Close, Cash Building, Schornville, King Williamstown	S32º53.41/E27º24.03
KWAZULU NATAL **ICN CODE: 9825T05085126**	Provincial Office	15 Bram Fischer Road Servamus Building	S29º51'06.6/E31º01'58.7

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THE BID SPECIFICATION WAS PERUSED AND APPROVED BY:

RANK	SURNAME & INITIALS	DESIGNATION	SIGNATURE AND DATE
Colonel	Maimane I	Section Commander : Crime Scene Investigation	Col. MAIMANE 2024/11/18
Colonel	Siyengo N	Section Commander: Technical Management: CR & SCM	Col N. Siyengo 2024-11-19
Brigadier	Maja MP	Section Head: Crime Scene Management	Brig MP MAJA 2024-11-18