

EVALUATION CRITERIA: FOR THE PROVISION OF SERVICES FOR PROPOSED LAYUP OF TUG ORCA - 2022

Orca Docking 2022

	Category	Category Criteria	Detail for submission	Scoring	Score	Comments	
1	Organisational Chart	Bidder to submit Organogram, on company letter head, indicating key personnel required in terms of scope of work. All key personnel is indicated, with reporting lines clearly indicated on the Organogram. (a) Project Manager (b) On site Supervisor (c) Welder (d) Spray Painter (e) Millwright (f) SHE Representative	Bidder submitted a Project specific organogram which includes		6		
			No organogram submitted	0			
			Less than Six(6) personnel indicated on organogram	1			
			Six (6) personnel indicated on organogram	2			
			More than Six (6) personnel indicated on organogram	3			
2	Key Personnel - EXPERIENCE	Bidder submitted CV's with contactable reference indicating the EXPERIENCE of the Key Staff Memebrs as per role description	CV's of Key Staff members indicating at least two (2) years experience		12		
			(a) Project Manager	No CV's of key staff subitted		0	
			(b) On Site Supervisor	Less than Six(6) personnel CV's submitted with relevant experience		1	
			(c) Welder	Six (6) personnel CV's submitted with relevant experience		2	
			(d) Spray Painter	More than Six (6) personnel CV's submitted with more than required relevant experience		3	
			(e) Millwright				
			(f) SHE Representative				
3	Key Personnel- QUALIFICATIONS	Bidders submitted valid certified Qualifications of each Key Staff Members as per role descriptions	Bidder have submitted valid certified qualification certificates For all four (4) of the key personnel		28		
			(a) Welder - Welder trade test Certificate	Not Submitted		0	
			(b) Spray Painter - Trade test or recommendation letter with minimum of two years experience	Less than Four (4) Valid Certificates of key personnel submitted		1	
			(c) Millwright - Trade test Certificate	All Four (4) Valid Certificates of key personnel submitted		2	
			(d) SHE Representative - Safety Certificate	More than Relevant required key personnel valid certificates submitted		3	
4	Work Plan & Schedule or Programme	Schedule Duration- execution of the work only ,Ability to complete the scope of work within 4 weeks. Complete Project including gantz chart to be drawn up and submitted for the duration specified	No Information provided / Duration is longer than eight(8) weeks	0	5		
			To complete the scope of work within five (5) to seven(7) weeks	1			
			To complete the scope of work within stipulated four (4) weeks	2			
			To complete the scope of work within less than four (4) weeks	3			
5	Company Experience: With regards to Marine Engineering/ Ship Repair Industry	Bidder to indicate Company Experience in the Marine Engineering/ Ship repair Industry by providing-	Submitted a table listing similar projects covering the DRYDOCK OF CRAFT. The project list must include the (1) Project Description (2) Client's Company Name (3) Clients contact details (4) Value, and Location of the works and status of the project (Completed or in Progress)		5		
		(a) List of previous similar projects	No information provided	0			
			Less than four (4) similar previous projects listed including necessary stipulated information	1			
			Four (4) similar previous projects listed including necessary stipulated information	2			
			More than Four (4) similar previous projects listed including necessary stipulated information	3			
		(b) Reference letters, Past Layup PO's and/ or references from clients for previous similar projects / works performed	Bidder must submit reference letters from clients (1) on clients company letterhead (2) signed by the client (3) confirming the work performed (4) with a clear indication of clients' impression of the work performed		5		
No information provided / No reference letter pertaining to previous similar projects submitted			0				
		Less than four (4) reference letters or PO's pertaining to previous similar projects submitted	1				

			Four (4) reference letters or PO's pertaining to previous similar projects submitted	2		
			More than four (4) reference letters or PO's pertaining to previous similar projects submitted	3		
6	Method Statement	Method statement that address all aspects of the Scope of Work in detail. The Method statement shall include the following as a minimum of the critical elements in terms of Scope of Works:  a) Cleaning, Painting and antifouling of hull exterior. b) Descaling of Voith Blades c) Ships side valves, overboard valves and strainers d) Tanks, Cleaning and Paint touch-up e) Cleaning, Painting mechanically descaling of superstructure, mast. f) Procedure for metal work to be done g) Procedure to be followed when works is stopped due to operations and / or weather	Bidder have submitted method statement which included all Scope of Works  No method statement submitted / None of the critical elements provided for in the method statement One (1) to six (6) of the critical elements included All seven (7) of the critical elements included More than seven (7) critical elements included	0 1 2 3	18	
7	Guarantees on work performed in layup project.	Bidder to provide 24 month written guarantee pertaining to work performed in layup project.  a) Cleaning, Painting and antifouling of hull exterior. b) Descaling of Voith Blades c) Ships side valves, overboard valves and strainers d) Tanks, Cleaning and Paint touch-up e) Cleaning, Painting mechanically descaling of superstructure, mast. f) Procedure for metal work to be done g) Fitment of all anodes securely	No written guarantee submitted / None of the critical elements provided for in the guarantee Bidder has submitted less than 24 month written guarantee on pertaining work performed in layup project Bidder has submitted 24 month written guarantee on pertaining work performed in layup project Bidder has submitted more than 24 month written guarantee on pertaining work performed in layup project	0 1 2 3	10	
8	Availability	Bidder to provide written confirmation pertaining to availability to start project which includes  (a) Approval of SHE File within 4 days (b) Timeframe for workers to be on site C) Out of town travelling arrangements	No written commencement timeframe Commence work within two (2) weeks Commence work within 5 days Commence work immediately	0 1 2 3	6	
9	Compliance to Health and Safety	Bidder to submit required documents or required information to ensure SHE compliance in terms of scope of work. Included are: 1. Baseline Risk Assessment, which as minimum includes:  (a) Identify the risks and hazards to which persons may be exposed to (b) Analysis and evaluation of identified risks/hazards (c) Measures to mitigate, reduce or control the risks and hazards identified (d) Roles & responsibilities for implementation of control	No risk assessment submitted/ risk assessment does not conform to requirements. One (1) of the requirement included in the risk assessment All of the required information included in the risk assessment More than the required information included in the risk assessment	0 1 2 3	5	
		MINIMUM SCORING THRESHOLD = 70	Sub total			
			TOTAL RATING		100	

EVALUATION CRITERIA: FOR THE PROVISION OF SERVICES FOR PROPOSED LAYUP OF PILOT BOAT TSITSIKAMA - 2022  
Tsitsikama Docking 2022

	Category	Category Criteria	Detail for submission	Scoring	Score	Comments
1	Organisational Chart	Bidder to submit Organogram, on company letter head, indicating key personnel required in terms of scope of work. All key personnel is indicated, with reporting lines clearly indicated on the Organogram. (a) Project Manager (b) On site Supervisor (c) Welder (d) Spray Painter (e) Millwright (f) SHE Representative	Bidder submitted a Project specific organogram which		6	
			No organogram submitted	0		
			Less than Six(6) personnel indicated on organogram	1		
			Six (6) personnel indicated on organogram	2		
			More than Six (6) personnel indicated on organogram	3		
2	Key Personnel - EXPERIENCE	Bidder submitted CV's with contactable reference indicating the EXPERIENCE of the Key Staff Members as per role description (a) Project Manager (b) On Site Supervisor (c) Welder (d) Spray Painter (e) Millwright (f) SHE Representative	CV's of Key Staff members indicating at least two (2) years experience		12	
			No CV's of key staff submitted	0		
			Less than Six(6) personnel CV's submitted with relevant experience	1		
			Six (6) personnel CV's submitted with relevant experience	2		
			More than Six (6) personnel CV's submitted with more than required relevant experience	3		
3	Key Personnel- QUALIFICATIONS	Bidders submitted valid Certified Qualifications of each Key Staff Members as per role descriptions (a) Welder - Welder trade test Certificate (b) Spray Painter - Trade test or recommendation letter with minimum of two years experience (c) Millwright - Trade test Certificate (d) SHE Representative - Safety Certificate	Bidder have submitted valid certified qualification certificates For all four (4) of the key personnel		28	
			Not Submitted	0		
			Less than Four (4) Valid Certificates of key personnel submitted	1		
			All Four (4) Valid Certificates of key personnel submitted	2		
			More than Relevant required key personnel valid certificates submitted	3		
4	Work Plan & Schedule or Programme	Schedule Duration- execution of the work only .Ability to complete the scope of work within 4 weeks.	No Information provided / Duration is longer than eight(8) weeks	0	5	
			To complete the scope of work within five (5) to seven(7) weeks	1		
			To complete the scope of work within stipulated four (4) weeks	2		
			To complete the scope of work within less than four (4) weeks	3		
5	Company Experience: With regards to Marine Engineering/ Ship Repair Industry	Bidder to indicate Company Experience in the Marine Engineering/ Ship repair Industry by providing-	Submitted a table listing similar projects covering the DRYDOCK OF CRAFT. The project list must include the (1) Project Description (2) Client's Company Name (3) Clients contact details (4) Value, and Location of the works and status of the project (Completed or in Progress)		5	
			No information provided	0		
		(a) List of previous similar projects. Past PO's or signed invoices relevant or past projects	Less than four (4) similar previous projects listed including necessary stipulated information	1		
			Four (4) similar previous projects listed including necessary stipulated information	2		
			More than Four (4) similar previous projects listed including necessary stipulated information	3		
		(b) Reference letters from clients for previous similar projects or works performed	Bidder must submit reference letters from clients (1) on clients company letterhead (2) signed by the client (3) confirming the work performed (4) with a clear indication of clients' impression of the work performed		5	
			No information provided / No reference letter pertaining to previous similar projects submitted	0		
			Less than four (4) reference letters or PO's pertaining to previous similar projects submitted	1		
			Four (4) reference letters or PO's pertaining to previous similar projects submitted	2		
			More than four (4) reference letters or PO's pertaining to previous similar projects submitted	3		
6	Method Statement	Method statement that address all aspects of the Scope of Work in detail. The Method statement shall include the following as a minimum of the critical elements in terms of Scope of Works: a) Cleaning, Painting and antifouling of hull exterior. b) Descaling of Propeller Blades and stern seal filiment c) Ships side valves, overboard valves and strainers d) Tanks, Cleaning and Paint touch-up e) Cleaning, Painting mechanically descaling of superstructure, mast. f) Procedure for metal work to be done g) Procedure to be followed when works is stopped due to operations and / or weather	Bidder have submitted method statement which included all Scope of Works		18	
			No method statement submitted / None of the critical elements provided for in the method statement	0		
			One (1) to six (6) of the critical elements included	1		
			All seven (7) of the critical elements included	2		
			More than seven (7) critical elements included	3		

7	Guarantees on work performed in layup project.	Bidder to provide 24 month written guarantee pertaining to work performed in layup project.	No written guarantee submitted / None of the critical elements provided for in the guarantee	0	10
		a) Cleaning, Painting and antifouling of hull exterior.	Bidder has submitted less than 24 month written guarantee on pertaining work performed in layup project	1	
		b) Descaling of Propeller Blades and Stern seal fitment	Bidder has submitted 24 month written guarantee on pertaining work performed in layup project	2	
		c) Ships side valves, overboard valves and strainers	Bidder has submitted more than 24 month written guarantee on pertaining work performed in layup project	3	
		d) Tanks, Cleaning and Paint touch-up			
		e) Cleaning, Painting mechanically descaling of superstructure, mast.			
		f) Procedure for metal work to be done			
		g) Fitment of all anodes securely			
8	Availability	Bidder to provide written confirmation pertaining to availability to start project which includes	No written commencement timeframe	0	6
		(a) Approval of SHE File within 4 days	Commence work within two (2) weeks	1	
		(b) Timeframe for workers to be on site	Commence work within 5 days	2	
		C) Out of town travelling arrangements	Commence work immediately	3	
9	Compliance to Health and Safety	Bidder to submit required documents or required information to ensure SHE compliance in terms of scope of work. Included are:	No risk assessment submitted/ risk assessment does not conform to requirements.	0	5
		1.Baseline Risk Assessment, which as minimum includes:	One (1) of the requirement included in the risk assessment	1	
		(a) Identify the risks and hazards to which persons may be exposed to	All of the required information included in the risk assessment	2	
		(b) Analysis and evaluation of identified risks/hazards	More than the required information included in the risk assessment	3	
		(c) Measures to mitigate, reduce or control the risks and hazards identified			
		(d) Roles & responsibilities for implementation of control			
MINIMUM SCORING THRESHOLD = 70			Sub total		
			TOTAL RATING		100

#### COMPILED AND APPROVED BY

NAME  
DATE  
MARINE TECHNICAL MANAGER

Delani Thusi  
01.08.2022  
Signature 

NAME  
DATE  
MARINE OPERATIONS MANAGER

Aubrey Tibane  
01.08.2022  
Signature 