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**INVITATION TO TENDER**

Bids are hereby invited in terms of Section 110 of the Local Government: Municipal Finance Management Act 56 of 2003 read with the Big5Hlabisa Municipality Supply Chain Management Policy for the Construction of 2025/2026 Municipal Disaster Grant Projects.

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| **PROJECT NAME** | **BID NUMBER** | **CIDB GRADING** | **NON -REFUNDABLE FEE** | **SITE BRIEFING VENUE** | **COMPULSORY**  **SITE BRIEFING DATE & TIME** |
| **THE CONSTRUCTION OF GWEGWEDE GRAVEL ROAD IN WARD 14** | **B5H2025/26-02** | 4CE OR HIGHER | **R600.00** | BIG 5 HLABISA  MUNICIPALITY **(HLABISA OFFICES)** | **03 OCTOBER 2025 @ 11:00 am** |
| **THE CONSTRUCTION OF KHONTO CAUSEWAY IN WARD 14** | **B5H2025/26-03** | 5CE OR HIGHER | **R600.00** | BIG 5 HLABISA MUNICIPALITY  **(HLABISA OFFICES)** | **03 OCTOBER 2025**  **@ 10h00 am** |

Compulsory site briefing sessions will be at the municipal Council Chambers, at Hlabisa offices where prospective bidders will proceed for site inspection. Bidders that do not attend the meeting will be disqualified. Documents will be available from the **3rd of October 2025**. A non-refundabletender deposit per tender payable in cash or by a bank guaranteed cheque made out in favour of **Big 5 Hlabisa Municipality** is required on collection of the tender documents***.* The tender documents will be sold at the briefing session upon the presentation of proof of reservation of tender documents. Documents shall be reserved at Finance Department Income section- email:** [**slntshangase@big5hlabisa.gov.za**](mailto:slntshangase@big5hlabisa.gov.za)**, tender documents will not be sold to bidders without proof of reservation.**

**COMPULSORY RETURNABLE DOCUMENTS**: Company Registration Documents and Certified Directors ID Copies, Original Tax Clearance Certificate or Tax Pin/Tax Status Report, CSD Registration, Certificate of CIDB, Municipal rates clearance/ statement not older than 90 days or Proof of residence from Ward Councilor or traditional council, MBD1, MBD2, MBD4, MBD6.1, MBD7.2, MBD8, MBD9 (Declaration of interest forms) and Letter of Good Standing from Labour. (Points will be scored based on Specific goals on Woman, Youth, Disability, African (Black) and within uMkhanyakude District companies)

**Big 5 Hlabisa Local Municipality will be using the following preferential specific goals to allocate points.**

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| **The specific goals allocated points in terms of this tender** | **Number of points**  **Allocated. (80/20 system)** | **Documents Required for Verification** |
| Woman | 2 | ID copy of Director/Owner and CSD |
| Youth | 2 | ID copy of Director/Owner and CSD |
| Disability | 2 | ID copy of Director/Owner and CSD |
| African (Black) | 10 | ID copy of Director/Owner and CSD |
| Within uMkhanyakude District | 4 | Company CSD & Proof of residence |

**EVALUATION CRITERIA**: Bids will be evaluated using the 80/20 principle of the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000. The 80/20 preference point system shall be applicable during the evaluation and adjudication of bids,80 for Price and 20 for Specific Goals.

* **First stage – Functionality 100% (minimum threshold of 70%) being 50% for experience and 50% for capacity.**
* **Second stage- Preferential point system (80/20: 80 for price and 20 for Specific goals. Only bidders who pass the first stage with a minimum of 70% will be evaluated further in the second stage.**

**CLOSING DATE**: Tenders are to be submitted in a sealed envelope, clearly marked with the relevant tender description, and must be placed in the tender box at the Municipal Offices, lot 808, Off Masson Street, Hlabisa, on or before **9H00** on Friday the **10th of October 2025** when they will be opened in public. Bids received after the closing date will not be considered. Facsimile and emailed tenders will not be considered. The lowest or any other tenders may not necessarily be accepted by the municipality. Successful bidders will be required to be registered with the Municipal database prior to commencement of project.

Bids shall remain valid for a period of 90 days from the closing date. All prices should be inclusive of Value Added Tax (VAT)

**BID ENQUIRES**: Enquiries can be directed to the **Director: Technical Services, Mr. TA Dlamini**

**(035) 562- 7200** and all Supply Chain related enquiries to the **Manager SCM: Mr. SL Mdletshe on**

**(035) 838-8500.**

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**Mr. LMV Cele**

**MUNICIPAL MANAGER**