

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION

APPOINTMENT OF AN INFORMATION TECHNOLOGY (IT) SPECIALIST TO PROVIDE TECHNICAL ADVISORY SERVICES TO DTPC BID COMMITTEE S FOR THE PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/19/FIN/11/2021

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information.

Dube TradePort invites proposals from suitably qualified and experienced service provider to provide technical advice to the bid specification committee in the process of drafting the specifications as well as to assist with technical evaluation services for the acquisition of ICT projects/ services.

The successful bidder would be appointed for a period of three (3) years; during this time, the successful bidder (entity, company, its directors and sub-consultants) would not be eligible to tender for the provision of any ICT goods and services to DTPC.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated on price only from lowest to highest price. Recommendation shall be made to a responsive bid with a lowest price.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available **via email** from, **28 April 2022 up to 6 May 2022** during the weekdays (Mon – Fri) between 08h30 and 16h00. A non-refundable document fee of R250.00 (Two hundred and fifty Rands) must be paid via EFT and must be emailed in order for the Bid Documents to be sent via email. No cash will be accepted and proof of payment must be emailed to tenders@dubetradeport.co.za Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, **"DTP/RFP/19/FIN/11/2021"** and must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

DUBE TRADEPORT CORPORATION BANKING DETAILS:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

BRIEFING SESSION

A **COMPULSORY** briefing session meeting (**Virtual**) for service providers, who have paid for and received the Bid Documents via email will be held via **Microsoft Teams** on, **9 May 2022 at 13:00**.

Enquiries should be directed via email: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **25 May 2022**.

Documents should be clearly marked **“INFORMATION TECHNOLOGY (IT) SPECIALIST TO PROVIDE TECHNICAL ADVISORY SERVICES TO DTPC BID COMMITTEE S FOR THE PERIOD OF THREE (3) YEARS”**