



SPECIFICATION FOR COMPUTER EQUIPMENT STORAGE

Service Requirements:	Estimated Number of Equipment
<p>Service provider to provide packaging and transportation service of the computer equipment from Imbumba House 75 Fox Street Marshalltown, Johannesburg to the storage location:</p> <ul style="list-style-type: none">• Packaging and special wrapping of computer equipment in separate boxes with bubble wrap + Packaging paper• All boxes must be labeled or marked with asset barcode and serial number named• Collection at 75 Fox Street and transport computer equipment to outside secured storage <p>Service provider to provide storage facilities as follows:</p> <ul style="list-style-type: none">◦ use climate controls system to regulate temperature and humidity to keep computer equipment protected.◦ have fire suppressant system including smoke detectors; fire extinguishers that uses foam.◦ Storage should be secured with biometrics and 24/7 cameras.◦ Service provider takes full ownership of risk in case of losses, theft and damages.◦ secured premises to ensure safety of equipment. <ul style="list-style-type: none">• Storage to be provided for a period 6 months.• Only authorized personnel from GPT may request retrieval of stored items during agreed service period. <p>NB:</p> <ul style="list-style-type: none">• Service provider to provide a quote per equipment collected.• Storage facility to be within 40 KM radius from 75 Fox Street Marshalltown, JHB (Storage facility outside the 40KM radius will not be considered).• Storage location to enable additions during storage period.• Service provider to keep an accurate inventory list of stored items, updated on a monthly basis and provide to the department upon request.	500