



BID NOTICE AND INVITATION TO BID

Bids are hereby invited by Ntabankulu Local Municipality for the following projects:

Project name	Contract no.	Date of compulsory briefing session	Closing Date of Tender and Time	Preference points system
EMPTYING OF CONSEVANCY / SEPTIC TANKS FOR A PERIOD OF TWELVE (12) MONTHS	NLM/ES/TS/ECST TM/2022/23	12 May 2023 at 11H00 at Ntabankulu LM	22 May 2023 at 12H00 at Ntabankulu LM	80/20

The minimum specifications are detailed in the Bid document. **Punctuality will be adhered to. The briefing session will strictly be 30 minutes after which bidders and representatives of the municipality will proceed to site.**

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. Bid documents will be available from Monday, 9 May 2023.** A non-refundable cash payment of **R200.00** or EFT payments can also be made to the Municipality on the following details:

- **Account Name:** Ntabankulu Local Municipality
- **Account Number:** 62233334250 (FNB)
- **Brach Code:** 250035
- **Reference:** Company Name and ECSTTM

Bids are to be completed in accordance with the conditions attached to the bid document and must be sealed and indorsed with the relevant bid number and must be deposited in the official Tender box clearly marked with the **“PROJECT NAME AND CONTRACT NUMBER”** in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on the 22nd of May 2023**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late bids be accepted.**

Service Providers are requested to attach the following Mandatory required documents in their bids on the pages indicated in the bid document:

- Valid SARS Tax compliance status document with pin
 - MBD 3.1, 4, 6.1, 8 & 9 (Signed after the date of the Advert)
 - Entity registration documents.
 - Original certified ID copies for the entity owners
 - Valid original or certified copy of BBBEE Verification Certificate, or original sworn affidavit
- NB. All certification must not be more than 3 months old and must be in its original format.**
- Proof of municipal rates clearance of company director and a company or a lease agreement signed by both parties or confirmation that there is no billing where the entity is based
 - A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement
 - An approved formal guarantee or a letter of intent from the proposed guarantor

- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid. Attach CSD report

Failure to submit the mandatory document will deem the tender non-responsive and it will not be evaluated further.

Stage 1 Technical / Functionality evaluation

Functionality will be evaluated based on the following criteria and tenderers who fail to score a minimum functionally assessment of 70% will be considered non-responsive and will not be evaluated further.

Stage 1.1 Functionality- EMPTYING OF CONVEYANCY / SEPTIC TANKS FOR A PERIOD OF TWELVE (12) MONTHS

Relevant Experience	POINTS	MAXIMUM POINTS
<p>Similar projects of this magnitude implemented. Service providers should also include the name of projects executed with traceable references of their listed services.</p> <p>Proof of relevant experience such as appointment letter with traceable references</p> <ul style="list-style-type: none"> • 3 appointment letters and above • 2 appointment letters • 1 appointment letter • No appointment letter 	<p>15 Points</p> <p>10 Points</p> <p>5 Points</p> <p>0 Points</p>	15 points
Company Capacity		
<ul style="list-style-type: none"> • Company profile with clear business address and contact details. • Turnaround time <ul style="list-style-type: none"> ➤ Within 1 day from the day of call out ➤ From 1-2 days of the call out ➤ For more than 2 days of the call out 	<p>5 Points</p> <p>10 Points</p> <p>5 Points</p> <p>0 Points</p>	15 Points
Schedule of plant and equipment		
<ul style="list-style-type: none"> • Proof of ownership of ≥ 8000l wastewater truck. • Proof of hiring of ≥ 8000l wastewater truck. • No indication 	<p>70 Points</p> <p>50 Points</p> <p>0 Points</p>	70 Points
TOTALS		100 POINTS

Bidders are required to score a minimum of 70% on the evaluation criteria

The provisions of the Preferential Procurement Regulations 2022 will apply.

Stage 2: Price and Specific Goals

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by =>50% black people		7		
Business owned by <50% black people		3		
Business owned by =>50% women		2		
Business owned by <50% women		1		
Business owned by =>50% Youth (age <= 35 years on the closing date)		3		
Business owned by <50% Youth (age >35 years on the closing date)		1		
Business owned by People with Disability / Military veteran		2		
Small Enterprise (SMME Category – QSE/EME		3		
Promoting Locality - Business located within Ntabankulu		3		
Promoting Locality - Business located in Alfred Nzo District		1		

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest bid or any bid. Late, incomplete, telegraphic, or facsimile bids will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

Further technical enquiries should be directed to **Mr. S Ndiki** at ndikis@ntabankulu.gov.za or **060 973 8676** and procurement or SCM enquiries should be directed to **Mr. O. Mdudi** or **082 786 0772** at mdudio@ntabankulu.gov.za during office hours i.e. between 08h00 and 16h30.

Approved by

M. Pinyana

Acting Municipal Manager