



## INVITATION TO BID

**YOU ARE HEREBY INVITED TO BID FOR PROFESSIONAL SERVICES**

ADVERT DATE: 03 June 2026

COMPULSORY DATE: 12 June 2026 @ 10H00am to 11h00am

CLOSING DATE: 07 July 2026

CLOSING TIME: 12H00

**BID DESCRIPTION: RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

**BID NUMBER: JDADPF/RFP01/2026**

BID DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:

Offices of the Johannesburg Development Agency, 3 Helen Joseph Street (Formerly President Street), The Bus Factory, Newtown, Johannesburg, 2000

**Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.**

**NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE** (see definition below)

<sup>1</sup>  MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

**Department:** Procurement  
**Contact Person:** Yandisa Dinga  
**E-mail:** [YDinga@jda.org.za](mailto:YDinga@jda.org.za)

**ANY ENQUIRIES REGARDING THE PROJECT MAY BE DIRECTED TO:**

**Department:** Development Planning and Facilitation  
**Contact Person:** Mmatsie Nene  
**E-mail:** [MNene@jda.org.za](mailto:MNene@jda.org.za)

**PLEASE NOTE: TENDERS MUST BE SUBMITTED ON THE TENDER DOCUMENTATION ISSUED. TENDER DOCUMENTATION MUST NOT BE REPRODUCED OR REARRANGED. ANY ADDITIONAL INFORMATION MUST BE SUBMITTED AS A SEPARATE ATTACHMENT TO THE TENDER DOCUMENT FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED.**

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

**OFFER**

**THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER .....

BID DESCRIPTION .....

BID NUMBER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

CONTACT PERSON .....

TELEPHONE NUMBER CODE ..... NUMBER .....

CELLPHONE NUMBER .....

FACSIMILE NUMBER CODE ..... NUMBER .....

E-MAIL ADDRESS .....

COMPANY REGISTRATION NUMBER .....

NATIONAL CENTRAL SUPPLIER DATABASE NUMBER .....

VAT REGISTRATION NUMBER .....

TAX VERIFICATION PIN NUMBER .....

SUB TOTAL BID PRICE ..... excluding Value Added Tax

15 % VAT .....

TOTAL BID PRICE ..... including Value Added Tax

TOTAL BID PRICE in words .....

.....

.....

..... excluding Value Added Tax / including Value Added Tax

SIGNATURE OF BIDDER .....

CAPACITY UNDER WHICH THIS BID IS SIGNED .....

DATE .....

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

**SUPPLIERS DATABASE REGISTRATION**

Bidders must be actively registered on the National Treasury Central Supplier Database (CSD) at the time of tender closure. Failure to provide a valid CSD registration number will result in immediate disqualification.

**For more information on registration, please:**

Mr. Yandisa Dinga on 011 688 7878

# RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS

**To all Stake Holders**

**RE: The channels of reporting fraudulent and Corrupt Activities**

The City of Johannesburg has a **zero-tolerance approach to Fraud, Theft, Corruption, Maladministration, and Collusion** by suppliers with employees.

To reinforce this commitment, more channels have been added to report any Fraudulent and Corrupt activities.

Instances of corporate fraud and misconduct remain a constant threat to service delivery. The City of Johannesburg took a resolution to adopt strategic interventions aimed at combatting fraud and corruption.

The City took a decision to centralize the reporting of fraudulent and corrupt activities through the establishment of an independent fraud hotline.

All people doing business with the Johannesburg Development Agency are encouraged to report any corrupt or illegal practice.

Employees are encouraged to report fraud, waste or other concerns suggestive of dishonest or illegal activities.

**Anyone can report fraudulent and corrupt activities through one of the following channels:**

- Toll free number: 0800-0025-87 (all official languages)
- Email Address: [whistle@joburg.org.za](mailto:whistle@joburg.org.za)
- Walk in: 48 Ameshhof Street, SAPPI Building, East Wing, 5<sup>th</sup> Floor
- Social Media Pages: Facebook (Group Forensic and investigation services GFIS) and Twitter (@cojgfris)
- Management Request and referrals: Various Departments and Entities



Let's join hands to take up the Fight against Fraud and Corruption in our society.

**WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE**

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

# **JOHANNESBURG DEVELOPMENT AGENCY**

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ADVERT DATE: 03 June 2026

COMPULSORY BRIEFING: 12 June 2026

CLOSING DATE: 07 July 2026

CLOSING TIME: 12H00

BID DESCRIPTION: **RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

BID NUMBER: **JDADPF/RFP01/2026**

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**June 2026**

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**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

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- J : Detailed pricing schedule
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# RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS

## COPY OF ADVERT

### TENDERING PROCEDURES

Tender Notice and Invitation to Tender

**BID DESCRIPTION: RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

**BID NUMBER:** JDADPF/RFP01/2026

The JDA is requesting for proposals from suitable and qualified Service Providers for the total precinct management of Newtown Precinct Area.

Documents can be downloaded from the JDA website: [www.jda.org.za](http://www.jda.org.za) and e-Tenders portal [www.etenders.gov.za](http://www.etenders.gov.za) from the 03 June 2026, and only tender documents that are downloaded from the stipulated websites only can be submitted. The retyping of the tender document is not permitted.

Queries relating to the issue of these documents and procurement related issued may be addressed to Yandisa Dinga on e-mail: [YDinga@jda.org.za](mailto:YDinga@jda.org.za)

Technical queries or queries relating to the project may be addressed to Mmatsie Nene on e-mail: [MNene@jda.org.za](mailto:MNene@jda.org.za)

A Compulsory Clarification Meeting with representatives of the Employer will take at the JDA Offices at No 3 Helen Joseph Street Newtown will be provided on the tender document. Meeting will take place on **12 June 2026, starting at 10H00am –11H00am.**

**The closing time for receipt of tenders is 12:00pm on 07 July 2026. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.**

Tenders must only be submitted on the tender documentation that is issued. The retyping of the tender document is not permitted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The JDA's selection of qualifying tenders will be at the JDA's sole discretion and will be final. The JDA does not bind itself to accept any particular tender and correspondence will be entered into with successful tenderer.

**“WE ENCOURAGE ALL PEOPLE DOING BUSINESS WITH US TO REPORT ANY CORRUPT OR ILLEGAL PRACTICE, USING THE ANTI-FRAUD HOTLINE NUMBER: 0800 002 587”.**

# **RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

## **1. INTRODUCTION**

The purpose of this Request for Proposal (RFP) is to solicit proposals from suitably qualified and well experienced parties interested in the management of the Newtown Precinct Area which will include but not limited to the redevelopment, refurbishment, rejuvenation and property management of key developments, properties and spaces within the Precinct. As part of the proposals requested, service providers are expected to develop comprehensive programmes for the resuscitation of activity in the precinct with out-of-the-box approaches.

The City of Johannesburg (COJ) continues to make substantial investments into the Inner City, as part of the implementation of the Inner-City Roadmap. The investment the City has been making in the Inner City is focused on the public spaces and streets aimed towards creating a livable, walkable and safe neighborhood, with excellent integrated public transportation, social infrastructure and open spaces.

The issuance of this RFP does not constitute a commitment to award a contract or pay any costs incurred in the preparation of this RFP. Submitting a response to this RFP is not a guarantee in any way that an interested party will be awarded, nor does it preclude any interested party from responding to future procurement opportunities. All requests for proposals must be submitted as a bound document. The briefing session will be compulsory. The briefing session will be conducted on site and will include a question-and-answer session. The date for this briefing session is 12 June 2026 as published on the advert. The request for information or clarity will close on the 07 July 2026.

### **1.1.1 Location**

The precinct focuses on the core of the Newtown Precinct and is bounded as follows: Carr Street on the north end, Ntemi Piliso Street on the east, Helen Joseph on the south and Quinn Street on the west. The area is complex and the area-based management and rejuvenation plan must focus on mechanisms to ensure sustainable management of large-scale private businesses, small business, retail, cultural organisations, residential and government buildings and public open space. The area will be confirmed upon appointment and may include some minor changes. The indicative area is included

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below:

*Figure 1: Focus Area*

**2. Scope of work**

**2.1 Services required**

The service provider is required to conceptualise, implement and manage the comprehensive revitalisation and sustainable of the Newtown Precinct, addressing urban management, public safety, infrastructure development, activation programmes and revenue generation of City owned open spaces.

JDA expects the appointed service provider to provide the following deliverables for the Newtown Precinct revitalisation project:

**A. Public Safety & Infrastructure Improvement:**

- Security infrastructure (fencing, lighting, CCTV, access control);
- Attend crime prevention safety and security committee meetings
- Pathway improvements, signage and universal-access features;
- Waste management and stormwater inflow interventions;
- Public amenities rehabilitation (ablutions, bollards seating areas).

**B. Socio-Economic Development:**

- EPWP and local employment programmes;
- Skills development and SMME participation strategies;

## **RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

- Community-led programmes and activation;
- Coordinate youth development programmes and school excursion management for Sci-Bono ; Museum Africa ; Workers Museum and Market Theatre.

### **C. Sustainable Revenue Generation:**

- Facilitate guided tours:
- Event hosting (marathons, markets, charity walks, concerts);
- Facilitating lease management

### **D. Urban Management:**

- Managing the Association, ensuring compliance, and reporting to the board of directors
- Preparing operational budgets, calculating and collecting levies from property leases, and managing spending in relation to building repairs and maintenance work required;
- Engaging with CoJ entities to ensure "baseline" services (like electricity and sewage) are maintained.

### **E. Marketing, Placemaking & Communication**

- Conduct area marketing Promoting the precinct as a "destination of choice" for visitors, investors, and tenants.
- Plan and implement activations for Newtown precinct Park and Mary Fitzgerald Square through community events, pop-ups, and street activations.
- Communication platforms to keep members, residents, and tenants informed

### **F. Operational Aspects to be considered**

The submission of the request for proposal should address the following developmental and operational aspects/requirements of the JDA that is to be contained carried through the Newtown Precinct management:

- To develop a model that demonstrates the rationale in improving the Newtown Precinct area.
- To develop a financially sustainable operation. The submission must include an operational plan for the infrastructure that is to be managed that will enhance the sustainability of the Precinct.
- To provide a strong business rationale and property management strategy.
- To provide operational property infrastructure investment.

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- To keep the Precinct functional and propose a state-of-the-art design and aesthetics for the precinct.
- To develop a 24-hour precinct.
- To ensure that all applicable legislation (MFMA, MSA and COJ by laws) is adhered to and that compliance is prioritised as a separate deliverable.
- To integrate environmentally friendly energy and water efficient operations.
- To ensure maximum trading services and consumer/client satisfaction through the provision of an outstanding retail precinct services, exceptional business acumen and client orientated.
- To create both direct and indirect job/employment opportunities, especially the empowerment of Historically Disadvantaged Individuals (HDI's).
- To create opportunities for SMME's.

**NB: It must be noted that for any revenue generation activities or programmes relating to any outdoor advertising proposal(s), these must fully comply with the City's By-Laws and all applicable policies and procedures of the City governed by its relevant bodies and/or departments.**

### **2.2 Resource requirements**

Sufficient professional staff with suitable qualifications must be made available by the service provider(s) to undertake the project, as described in this section. The personnel must be knowledgeable and experienced in their fields of expertise and must be currently actively involved in those fields.

A detailed project organogram identifying the service provider's management structure and all staff resources to be employed on the project and clearly outlined roles and responsibilities showing the percentage time allocation of the staff to the project. The curricula vitae of the proposed personnel are to accompany the organogram and are to include certified copies of certificates of professional qualifications and registration where required. The submission of the request for proposal to induce the following personnel that will make up the Operator's team:

#### **2.2.1 Marketing and Communications specialist**

The Marketing and Communications specialist is required to hold a Degree (NQF Level 7 or Higher) in

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Marketing, Communications, Public Relations, Journalism and have the relevant skills; experience and capacity to deliver the full scope of services within the required time frame.

**2.2.2 Facilities Manager**

A Facilities Manager is required who holds a Postgraduate Diploma in Facilities Management or NQF 8 Honours Degree (or Higher) and have the relevant skills, experience, and capacity to deliver the full scope of services required by the programme.

**2.2.3 Project/Programme Manager**

The Project/Programme Manager to be appointed is required who hold an Honours Degree (or Higher) in Project Management and have the relevant skills and experience in Precinct Management or similar, and capacity to deliver the full scope of services required by the programme.

**2.2.4 Business Analyst**

A Business Analyst with the relevant experience in proposal and fundraising for the purposes of urban development or similar experience is required. They are required to hold a minimum Honours Degree (NQF 8 or Higher) in the fields of Commerce, Finance, Accounting, Economics, Statistics or related fields. Affiliation to relevant professional bodies i.e. SAICA, CFA, CIMA etc. will be an added advantage and have the relevant skills, experience, and capacity to deliver the full scope of services required by the programme.

The following table indicates the role and responsibilities of each professional proposed for the project:

Number	Consultant	Description of scope of work
1.	<b>Marketing and Communications specialist</b>	<p>A Marketing and Communications Specialist plays a central role in shaping perception, driving engagement, and revitalizing a precinct—especially in a dynamic urban environment like Newtown. The professionals responsibilities go beyond promotion; he/she help reposition the precinct as a vibrant, safe, and economically active destination.</p> <p><b>1. Strategic Positioning &amp; Branding</b></p>

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		<ul style="list-style-type: none"><li>• Develop a clear identity for the precinct (e.g., cultural hub, business district, lifestyle destination).</li><li>• Align messaging with broader city initiatives from organizations like City of Johannesburg Metropolitan Municipality.</li><li>• Craft a compelling brand narrative to attract investors, visitors, and residents.</li></ul> <p><b>2. Stakeholder Engagement</b></p> <ul style="list-style-type: none"><li>• Coordinate with property owners, local businesses, residents, and public agencies.</li><li>• Act as a bridge between the precinct and entities like Johannesburg Development Agency.</li><li>• Manage communication channels to ensure transparency and collaboration.</li></ul> <p><b>3. Marketing Campaigns &amp; Promotions</b></p> <ul style="list-style-type: none"><li>• Design and execute campaigns to increase foot traffic and visibility.</li><li>• Promote events, markets, and activations that bring life into the precinct.</li><li>• Use digital platforms (social media, email, websites) and traditional media.</li></ul> <p><b>4. Place-Making &amp; Activation Support</b></p> <ul style="list-style-type: none"><li>• Work alongside urban planners to support initiatives that improve public spaces.</li><li>• Promote art installations, cultural events, and pop-up experiences.</li><li>• Help reframe the precinct as safe, welcoming, and vibrant.</li></ul> <p><b>5. Reputation &amp; Crisis Management</b></p> <ul style="list-style-type: none"><li>• Address negative perceptions (e.g., crime, neglect) through proactive communication.</li></ul>
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		<ul style="list-style-type: none"> <li>• Highlight success stories, improvements, and investments.</li> <li>• Manage media relations and respond to public concerns.</li> </ul> <p><b>6. Community Building</b></p> <ul style="list-style-type: none"> <li>• Develop campaigns that foster local pride and participation.</li> <li>• Encourage local storytelling and amplify voices from within the precinct.</li> <li>• Support small businesses through promotional platforms.</li> </ul> <p><b>7. Data-Driven Insights</b></p> <ul style="list-style-type: none"> <li>• Monitor campaign performance, visitor trends, and sentiment.</li> <li>• Use insights to refine messaging and strategies.</li> <li>• Benchmark against other revitalized districts locally and globally.</li> </ul> <p><b>8. Partnerships &amp; Sponsorships</b></p> <ul style="list-style-type: none"> <li>• Secure collaborations with NID, brands, cultural institutions, and NGOs.</li> <li>• Leverage partnerships to co-fund events or infrastructure improvements.</li> <li>• Build relationships with tourism bodies like South African Tourism ; Department of Tourism</li> </ul>
2.	<b>Facilities Manager</b>	<p>The Facilities Manager plays a critical operational and strategic role in maintaining, securing, and enhancing both buildings and public open spaces within the Newtown Precinct. In a mixed-use cultural and commercial district like Newtown, the role blends infrastructure management with public space activation and</p>

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		<p>stakeholder coordination.</p> <p><b>1. Building &amp; Infrastructure Management</b></p> <ul style="list-style-type: none"><li>• Oversee maintenance of municipal and privately owned buildings (structural integrity, HVAC, electrical, plumbing).</li><li>• Ensure compliance with safety and building regulations set by the City of Johannesburg Metropolitan Municipality.</li><li>• Manage service contracts (cleaning, security, repairs, waste management).</li></ul> <p><b>2. Public Open Space Management</b></p> <ul style="list-style-type: none"><li>• Maintain parks, plazas, walkways, and streetscapes (cleanliness, landscaping, lighting).</li><li>• Ensure public amenities (benches, signage, ablution facilities) are functional and well-kept.</li><li>• Coordinate upgrades and beautification initiatives in collaboration with agencies like the Johannesburg Development Agency.</li></ul> <p><b>3. Health, Safety &amp; Compliance</b></p> <ul style="list-style-type: none"><li>• Enforce occupational health and safety standards across buildings and public areas.</li><li>• Conduct regular risk assessments (fire hazards, structural risks, vandalism).</li><li>• Ensure compliance with bylaws and environmental regulations.</li></ul> <p><b>4. Security &amp; Risk Management</b></p> <ul style="list-style-type: none"><li>• Oversee precinct security operations (guards, surveillance systems, access control).</li></ul>
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		<ul style="list-style-type: none"><li>• Work with local law enforcement and entities like Johannesburg Metropolitan Police Department.</li><li>• Implement strategies to reduce crime and improve public perception of safety.</li></ul> <p><b>5. Maintenance Planning &amp; Budgeting</b></p> <ul style="list-style-type: none"><li>• Develop preventative maintenance schedules to reduce long-term costs.</li><li>• Prepare and manage operational budgets for facilities and public spaces.</li><li>• Track expenditure and ensure cost-effective procurement.</li></ul> <p><b>6. Event &amp; Activation Support</b></p> <ul style="list-style-type: none"><li>• Provide operational support for events, markets, and festivals hosted in public spaces.</li><li>• Ensure infrastructure readiness (power supply, waste management, crowd control).</li><li>• Coordinate logistics with event organizers and marketing teams.</li></ul> <p><b>7. Stakeholder Coordination</b></p> <ul style="list-style-type: none"><li>• Liaise with tenants, business owners, cultural institutions, and community groups.</li><li>• Act as a central point of contact for facility-related issues.</li><li>• Support partnerships that enhance the precinct's functionality and appeal.</li></ul> <p><b>8. Sustainability &amp; Environmental Management</b></p> <ul style="list-style-type: none"><li>• Implement green practices (energy efficiency, water conservation, waste recycling).</li></ul>
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		<ul style="list-style-type: none"> <li>• Maintain environmentally sustainable landscapes.</li> <li>• Support initiatives aligned with city sustainability goals.</li> </ul> <p><b>9. Asset Management &amp; Reporting</b></p> <ul style="list-style-type: none"> <li>• Maintain an asset register of buildings, equipment, and public infrastructure.</li> <li>• Monitor asset performance and lifecycle planning.</li> <li>• Provide regular reports on maintenance, incidents, and improvements.</li> </ul> <p><b>10. Urban Experience Enhancement</b></p> <ul style="list-style-type: none"> <li>• Ensure spaces are clean, accessible, and user-friendly.</li> <li>• Contribute to placemaking by maintaining high-quality environments.</li> <li>• Support the precinct's identity as a cultural and creative hub.</li> </ul>
3.	<b>Business Analyst</b>	<p>A Business Analyst in the context of precinct management plays a strategic, data-driven role in ensuring that both buildings and public open spaces are used efficiently, financially sustainable, and aligned with broader urban development goals in the Newtown Precinct.</p> <p>Their focus is less on day-to-day operations and more on insights, performance, and decision support that guide how the precinct evolves.</p> <p><b>1. Data Analysis &amp; Performance Monitoring</b></p> <ul style="list-style-type: none"> <li>• Collect and analyse data on foot traffic, space utilisation, tenant performance, and event attendance.</li> <li>• Track key performance indicators (KPIs) such as occupancy rates, revenue generation, and maintenance</li> </ul>

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		<p>costs.</p> <ul style="list-style-type: none"><li>• Provide dashboards and reports to inform decision-making.</li></ul> <p><b>2. Financial Analysis &amp; Revenue Optimisation</b></p> <ul style="list-style-type: none"><li>• Assess income streams from rentals, events, advertising, and partnerships.</li><li>• Identify opportunities to increase revenue from underutilised buildings or open spaces.</li><li>• Support budgeting and forecasting processes alongside the City of Johannesburg Metropolitan Municipality.</li></ul> <p><b>3. Space Utilisation &amp; Planning Insights</b></p> <ul style="list-style-type: none"><li>• Analyse how buildings, plazas, and public areas are being used.</li><li>• Recommend reconfiguration or repurposing of spaces to improve efficiency and vibrancy.</li><li>• Support planning initiatives led by agencies like the Johannesburg Development Agency.</li></ul> <p><b>4. Stakeholder &amp; Tenant Analysis</b></p> <ul style="list-style-type: none"><li>• Evaluate tenant mix (retail, cultural, commercial) to ensure a balanced and attractive precinct.</li><li>• Identify gaps in offerings (e.g., food, entertainment, services).</li><li>• Provide insights to support leasing strategies and business attraction.</li></ul> <p><b>5. Project Evaluation &amp; Feasibility Studies</b></p> <ul style="list-style-type: none"><li>• Conduct cost-benefit analyses for upgrades,</li></ul>
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		<p>refurbishments, or new developments.</p> <ul style="list-style-type: none"><li>• Evaluate the viability of events, infrastructure investments, or public space interventions.</li><li>• Support business cases for funding and approvals.</li></ul> <p><b>6. Risk Analysis &amp; Mitigation</b></p> <ul style="list-style-type: none"><li>• Identify operational and financial risks (vacancies, declining foot traffic, maintenance backlogs).</li><li>• Recommend mitigation strategies based on trends and predictive analysis.</li><li>• Monitor external factors such as economic conditions or urban migration patterns.</li></ul> <p><b>7. Policy &amp; Strategy Support</b></p> <ul style="list-style-type: none"><li>• Translate city policies and urban strategies into measurable actions.</li><li>• Align precinct performance with broader goals such as economic development, tourism, and social inclusion.</li><li>• Support reporting requirements for public sector stakeholders.</li></ul> <p><b>8. Customer &amp; Visitor Insights</b></p> <ul style="list-style-type: none"><li>• Analyse visitor behavior, preferences, and satisfaction levels.</li><li>• Use surveys and data tools to understand how people interact with the precinct.</li><li>• Inform improvements to user experience in both buildings and open spaces.</li></ul> <p><b>9. Technology &amp; Systems Integration</b></p>
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		<ul style="list-style-type: none"> <li>• Recommend and manage systems for data collection (e.g., smart sensors, footfall counters).</li> <li>• Support digital transformation initiatives within precinct management.</li> <li>• Ensure accurate, real-time data is available for decision-makers.</li> </ul> <p><b>10. Reporting &amp; Decision Support</b></p> <ul style="list-style-type: none"> <li>• Present insights in clear, actionable formats for management and stakeholders.</li> <li>• Support evidence-based decision-making across facilities, marketing, and planning teams.</li> <li>• Act as a central intelligence function within the precinct management structure.</li> </ul>
4	<p><b>Project / Programme Manager</b></p>	<p>A Project / Programme Manager plays a pivotal leadership role in coordinating, delivering, and overseeing multiple initiatives that enhance both buildings and public open spaces in the Newtown Precinct. Unlike operational roles, this function focuses on planning, execution, and integration of projects that drive precinct rejuvenation and long-term sustainability.</p> <p><b>1. Programme &amp; Project Planning</b></p> <ul style="list-style-type: none"> <li>• Develop and manage a portfolio of projects (infrastructure upgrades, public space improvements, building refurbishments).</li> <li>• Define scope, timelines, budgets, and deliverables.</li> <li>• Align projects with strategic priorities set by the City of Johannesburg Metropolitan Municipality.</li> </ul> <p><b>2. Project Execution &amp; Delivery</b></p> <ul style="list-style-type: none"> <li>• Oversee implementation of projects from initiation to completion.</li> <li>• Coordinate contractors, consultants, and internal teams.</li> </ul>

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		<ul style="list-style-type: none"><li>• Ensure projects are delivered on time, within budget, and to required quality standards.</li></ul> <p><b>3. Stakeholder Coordination</b></p> <ul style="list-style-type: none"><li>• Engage with key stakeholders including property owners, tenants, community groups, and government agencies.</li><li>• Act as the central point of coordination between COJ entities ; departments and Newtown Improvement District</li><li>• Manage expectations and ensure alignment across all parties.</li></ul> <p><b>4. Budget &amp; Financial Management</b></p> <ul style="list-style-type: none"><li>• Develop project budgets and monitor expenditure.</li><li>• Ensure cost control and value-for-money in procurement and delivery.</li><li>• Support funding applications, grants, and investment proposals.</li></ul> <p><b>5. Procurement &amp; Contract Management</b></p> <ul style="list-style-type: none"><li>• Manage tender processes in line with public sector regulations.</li><li>• Appoint and oversee contractors, service providers, and consultants.</li><li>• Ensure contractual compliance and performance management.</li></ul> <p><b>6. Risk &amp; Issue Management</b></p> <ul style="list-style-type: none"><li>• Identify project risks (delays, cost overruns, regulatory issues).</li><li>• Develop mitigation strategies and contingency plans.</li><li>• Monitor and resolve issues proactively.</li></ul> <p><b>7. Quality Assurance &amp; Compliance</b></p>
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		<ul style="list-style-type: none"><li>• Ensure all projects meet regulatory, safety, and environmental standards.</li><li>• Enforce compliance with building codes and municipal bylaws.</li><li>• Conduct inspections and sign-offs at key milestones.</li></ul> <p><b>8. Integration of Open Space &amp; Built Environment</b></p> <ul style="list-style-type: none"><li>• Ensure projects consider the relationship between buildings and public spaces.</li><li>• Promote integrated design (walkability, accessibility, safety, and aesthetics).</li><li>• Support placemaking initiatives that enhance the precinct's identity.</li></ul> <p><b>9. Monitoring, Evaluation &amp; Reporting</b></p> <ul style="list-style-type: none"><li>• Track project progress using KPIs and performance metrics.</li><li>• Report to senior management and stakeholders on status, risks, and outcomes.</li><li>• Conduct post-project evaluations and lessons learned.</li></ul> <p><b>10. Programme Alignment &amp; Strategic Impact</b></p> <ul style="list-style-type: none"><li>• Ensure individual projects contribute to broader precinct revitalisation goals.</li><li>• Coordinate multiple projects to avoid duplication and maximise impact.</li><li>• Support long-term urban regeneration strategies.</li></ul> <p><b>11. Event &amp; Activation Infrastructure</b></p> <ul style="list-style-type: none"><li>• Oversee delivery of infrastructure required for events in open spaces (power, staging areas, safety measures).</li><li>• Coordinate with marketing and facilities teams to ensure readiness.</li><li>• Support temporary and permanent installations.</li></ul>
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# RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS

## 2.3 Project Duration

The project duration should be for a period of 36 months from the date of commencement of the project.

## 2.4 STATUTORY COMPLIANCE IN TERMS OF THE MFMA

Bidders are hereby notified that this contract is for a period of three (3) financial years.

By submitting a proposal, the bidder acknowledges and accepts that where necessary and applicable:

(a) The JDA reserves the right to cancel, amend, or not award this tender should the Council resolution or Treasury recommendations be withheld, or should budget allocations change during the legislative process.

## 3. NOTES FOR PRICING

The basis for fee proposals is outlined in item 3.2 below. This is followed by item 3.2.1 which applicants are required to take note of.

3.1. Tenders are to complete all the items on the pricing table below and submit as part of their fee proposal to transfer or carry over the total fee to the "Offer" page correctly.

**Failure to complete in full the pricing table and price as required will result in the tender being disqualified for non-compliance.**

Detailed below is information upon which fees must be based on (refer to item 2 above for detailed scope of work).

### *Table 1: Pricing schedule*

Bidders have been supplied with a detailed pricing schedule, which can be seen on **Annexure I**. The total line amounts are to be carried forward to the Pricing Schedule as can be seen in **Table 1** Above. Bidders are encouraged to use the Departments of Public Service and Administration Hourly Rates for Consultants as gazetted, most recent year. The bidders are to allow for a 5 % yearly increment for the duration of the contract however increment will be subject to budget availability.

## Notes

3.2.1 Tenderers must ensure that the final **TOTAL FEE is correctly carried over to the "offer" page.**

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The value recorded on the offer page will be regarded as the tendered amount to render services.

Failing to price as required will result in the RFP submission being disqualified.

- 3.1.2. Fees must include standard disbursements such as typing, reproduction, copying, binding documents, telephonic / electronic and facsimile communications, courier, local travel and accommodation, etc.
- 3.2.3. It is the responsibility of the bidder to ensure that they have a local office within the geographical area of City of Johannesburg as the JDA will not be responsible for accommodation and travelling cost

### DETAILED MULTI-YEAR PRICING TABLE

Bidders must project their fees across the full multi-year project lifecycle below.

Allow for a compounding 5% annual increment starting from Financial Year 2 (FY2), subject to budget availability.

All total values must reconcile exactly with Annexure I and the final "Offer" page.

Financial Year Description	Inception Report (Status Quo Report)	Public Safety And Infrastructure And Improvements	Marketing And Communication Strategy	Facilities Manager Services	Project/ Programme Manager (Lead)	Comprehensive Operational Plan
FY 1 - (26/27) excl. VAT						
FY 2 - (27/28) excl. VAT	N/A					
FY 3 - (28/29) excl. VAT	N/A					
<b>SUB-TOTAL FOR PROJECT LIFECYCLE (EXCL. VAT)</b>						
<b>VALUE ADDED TAX (VAT at 15%)</b>						
<b>GRAND TOTAL PROJECT COST (INCL. VAT)</b>						

\*Note: The total value of the "Grand Total Project Cost" row must be recorded in words and figures on the formal Offer page.

## 4. PRESENTATION OF PROPOSAL

### Notes

- 4.1. For every tangible deliverable, two hard copies and one electronic copy must be issued to the client [over and above the documentation required for submission to various authorities, to the contractor,

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etc.], the cost of which must be included.

- 4.2. Successful tenderers will be remunerated in accordance with JDA's Standard Form Agreement
- 4.3. The bidder's submission must provide the JDA with sufficient information to enable the employer to make a sound and fair evaluation of the proposal. It must clearly indicate the **relevant** previous experience, capability, and capacity of the bidding entity to undertake the project. The proposal should **use the same item numbers as below**.

The following minimum documentation must be provided:

- 4.4. A copy of the bidding entity's current municipal rates account in the name of the bidding entity **alternatively in the names of the directors / partners of the bidding entity. If not applicable, an affidavit to this effect is required. Copies of lease agreements or accounts with lessors will not be accepted.**
- 4.5. Audited financial statements for the past three years.
- 4.6. Details of directors / partners / members and shareholders with certified copies of their identity documents.
- 4.7. The forms A to J annexed, must be scrutinized, completed in full and signed.
- 4.8. **Complete in full all information required on Annexure H & I: Organogram**

Provide information on the key personnel required per the organogram who will be assigned to this project.

The following supporting documentation **must** be provided:

- detailed CV's for each resource indicated on Annexure I.  
CV's must note the resources' specific relevant project experience [i.e. **project description, role played and responsibilities, project value, start and end dates**]. **The number of years of experience in the required role in curating per project must be clearly demonstrated in the CV's to indicate compliance with the minimum requirements.**
- relevant qualifications and attach certified proof hereof
- individual memberships to the stipulated professional associations and attach proof hereof

- 4.8. **Complete in full all information required on Annexure G: Schedule of Completed Contracts**

ONLY list a **maximum of 5 projects** completed by the bidding entity in the past 5 years of a similar nature and scale to this RFP i.e., Urban Area based Management placemaking and Marketing ; that consists of precinct plan ; precinct development / redevelopment /

The following supporting documentation **must** be provided:

- Contactable references: References must be for COMPLETED projects only. References must be on the client's letterhead or on a document with the client's company stamp and signed by

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the client. The letter / document **must** confirm the name of the project / description of the project (*must be clear that the project was a relevant Urban / Area based management ; precinct development / redevelopment*); a description of the service rendered (*must be clear that the service rendered is aligned to the service being tendered for*), the date when the project was started and completed (*must be between 2021 to 2025*) and it must rate the service rendered (*e.g. good, satisfactory, poor etc. and not just state that the bidder was involved in the project or that they completed the project*).

### NOTE:

- 4.8.1. Letters of appointment or completion certificates will NOT be accepted as reference letters, NOR will letters from other consultant's on the project serve as reference letters. Only letters from the client or documents signed and stamped by the client will be accepted.
- 4.8.2. *Information contained elsewhere in the submission and / or on other schedules will NOT be considered. Only the information entered on Annexure G will be considered as previous experience and only reference letters related to the projects listed on Annexure G will be considered as supporting documentation.*
- 4.8.3. Tenderers are to submit 2 copies of their proposal (1 original plus 1 copy).

**FAILURE TO COMPLY WITH THE REQUIREMENTS IN ITEM 3 WILL RESULT IN TENDERERS BEEN DISQUALIFIED FOR NON-COMPLIANCE.**

**FAILURE TO COMPLY WITH THE REQUIREMENTS IN ITEMS 4 WILL RESULT IN TENDERERS BEEN NEGATIVELY SCORED IN THE TECHNICAL ASSESSMENT.**

### **Note for consortium and joint ventures**

- A lead consultant is to be appointed and noted in the submission. JDA will conclude a contract with the lead consultant
- Only the lead consultant is to submit the requisite documents and / or information as requested in items 4.
- Item 4.4 MUST be addressed by each member of the consortium / joint venture
- An Agreement or Heads of Terms recording the arrangement between the parties to the consortium / joint venture is to be submitted.
- A trust, consortium or joint venture will qualify for points for their BBBEE status level as an unincorporated entity, provided that the entity submits their consolidated BBBEE scorecard as if they were a group structure and that such a consolidated BBBEE scorecard is prepared for every separate tender.

***Failure to comply with these conditions may invalidate your offer.***

## **5. ASSESSMENT CRITERIA**

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Submissions (responses to item 6 above) will be evaluated on the following criteria:

- Compliance
- Technical
- Price and Preference
- Risk Tolerance

**5.1 Compliance**

Bidders will be disqualified in the following instances:

- If any of its directors are listed on the register of defaulters;
- In the case of a bidder who during the last five years has failed to perform satisfactorily on previous contracts with the JDA or any other organ of state after written notice was given to that bidder that performance was unsatisfactory;
- Bidders who submit fraudulent qualifications will be disqualified;
- Failure to attend compulsory briefing
- Bidders who did not complete, in full, the tender offer page (i.e. priced, all registration numbers provided and signed);
- Bidders whose tender document has been completed in pencil;
- Bidders whose document has been faxed;
- Bidders whose tender document has been received after the closing time;
- Bidders whose tender document has not been deposited in the tender box at the time of closing;
- Bidders who have any directors in the employment of the state;
- No award will be made to any bidder whose tax matters are not in order with the receiver of revenue (SARS);
- No award will be made to any bidder who is not registered on the National Treasury Central Supplier Database (CSD);

Tenderers will have to adhere to the compliance items above to be considered further in the evaluation process.

**5.2 Technical**

The technical assessment is based on the criteria set-out below namely:

- (i) Key returnable documents,
- (ii) Capability of the proposed key team members (i.e. experience, qualifications, and memberships to professional associations per Item 6.10 above) and
- (iii) The experience of the company and
- (iv) The contactable reference letters matching item (iii) above.

Tenderers will have to submit compliant documents and score a minimum number of points in the technical evaluation to be considered further in the evaluation process.

Bidders are expected to score a minimum of **141 points** which is 60% (out of 235 maximum points score able).

Variables A	Total Points	Criteria		Description of criteria	Max Points
KEY RETURNABLE	0	Valid BBBEE status level certificate			N/A

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<b>DOCUMENTS per item 4</b>	Company registration documents		No points will be allocated however bidders are required to submit documents required as stipulated in item 4. herein	N/A
	CTS letter from SARS			N/A
	Valid Professional Indemnity Insurance R2m			N/A
	Current municipal rates account / affidavit			N/A
	3 Years audited financial statements			N/A
	Certified copies of identity documents			N/A
	Annexure A (in full and signed)			N/A
	Annexure B completed in full and signed			N/A
	Annexure C completed in full and signed			N/A
	Annexure D completed in full and signed			N/A
	Annexure E completed in full and signed			N/A
	Annexure F completed in full and signed			N/A
	Annexure G, H & I completed in full			No points are awarded for this section however bidders are encouraged to complete in full.
	• Organogram		N/A	
	Annexure G completed in full Company Completed Projects			

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VARIABLE -B	TOTAL POINTS	CRITERIA	DESCRIPTION CRITERIA	POINTS
<b>CAPABILITY OF PROPOSED TEAM per item 2 and Annexure H &amp; I (MUST BE COMPLETE D TO FULL )</b>	<b>25</b>	<b>1. Project / Programme Manager x 1 (Lead)</b>		
		Number of years of experience post qualification as a Project Manager. The resource is to submit a CV that demonstrates project experience in areas based management , place-making, programmes Management in an urban / precinct area.	CVs must show <b>a minimum of three projects</b> with values, roles played in relation to the scope stipulated played and project period. If any of this information is not contained in the CV then zero points will be awarded.	15 points (+10 years) 10 points (5-9 years) 05 points (3-4 years) 0 points (less than 3 years)
		A NQF level 8 Degree or Higher in Urban / regional planning or Project Management	Proof of qualification must be provided to obtain the points. All foreign applications must be SAQA accredited	05
		A valid professional of registration with Project Management South Africa (PMSA) recognised in South Africa.  OR  A valid professional of registration with South African council for planners (SACPLAN ) recognised in South Africa.	Proof of registration must be provided to obtain the points for the resource chosen above.	05
	<b>20</b>	<b>2. FACILITIES MANAGER x1</b>		
		Number of years of experience post qualification as a Facilities Manager. The resource is to submit a CV that demonstrates experience in Property or Facilities Management or similar.	CVs must show <b>a minimum of three projects</b> with values, roles played in relation to the scope stipulated played and project period. If any of this information is not contained in the CV	15 points (+10 years) 10 points (5-9 years) 05 points (3-4 years)

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			then zero points will be awarded.	0 points (less than 3 years)
		A NQF level 8 degree or higher in Facilities Management, Property Management and/or Development etc.	Proof of qualification must be provided to obtain the points. All foreign applications must be SAQA accredited	05

	TOTAL POINTS	CRITERIA	DESCRIPTION CRITERIA	POINTS
	<b>20</b>	<b>3. Business Analyst x 1</b>		
		Number of years of experience post qualification as a Business Analyst professional working in similar projects	CVs must show <b>a minimum of three projects</b> with values, roles played in relation to the scope stipulated played and project period. If any of this information is not contained in the CV then zero points will be awarded.	15 points (+10 years) 10 points (5-9 years) 05 points (3-4 years) 0 points (less than 3 years)
		A bachelor's degree in economics, business management	Proof of qualification must be provided to obtain the points. All foreign applications must be SAQA accredited	05
	TOTAL POINTS	CRITERIA	DESCRIPTION CRITERIA	POINTS
	<b>20</b>	<b>4. Marketing and Communication Specialist x 1</b>		
		Number of years of experience post qualification as a Marketing and Communication specialist with a CV that demonstrates experience in a precinct—such as a Business Improvement District (BID), city centre, or commercial precinct with a project focuses on Brand development and place marketing; Digital Marketing and content strategy ;Event Marketing and Place activation; Stakeholder Communication	CVs must show <b>a minimum of three projects</b> with values, roles played in relation to the scope stipulated played and project period. If any of this information is not contained in the CV then zero points will be awarded.	15 points (+10 years) 10 points (5-9 years) 05 points (3-4 years) 0 points (less than 3 years)

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		and Public Relations ; Market Research and performance analytics; Investment promotion to include vacancy promotion and property marketing.		
		A minimum Bachelor's (NQF Level 7 or Higher ) in Marketing, Communications, Public Relations, Journalism	Proof of qualification must be provided to obtain the points. All foreign applications must be SAQA accredited	05
<b>VARIABLES -C</b>	<b>TOTAL POINTS</b>	<b>CRITERIA</b>	<b>DESCRIPTION CRITERIA</b>	<b>POINTS</b>
<b>Company Experience</b> <b>Annexure G</b>	<b>150</b>	Three to four projects completed of similar nature, scale, and complexity and matching references	<b>Points will only be allocated for having rendered the required services and ONLY the following types of projects will be counted as valid for scoring: Precinct Business plan ; Area Based Management; Area Marketing , making development / redevelopment projects</b> <b>References must be on client letterhead or document stamped and signed by the client and must include the name/description of the project, it must confirm the service rendered, the value of the constructed works, the date completed and a comment of the level of satisfaction with the service.</b> <b>Completion Certificates and Letters of Appointment will not</b>	<b>150</b>

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			<b>be accepted.</b>	
			<b>If any of the required information is not contained in the reference then zero points will be awarded</b>	
		Three to four projects completed of similar nature, scale, and complexity and matching references		<b>100</b>
		One to two projects completed of similar nature, scale and complexity and matching references		<b>50</b>

**Evaluation of Tender Offers**

The procedure for the evaluation of responsive tenders is Method 3 (Functionality Criteria, Price and Preferences).

The Preference Point System assigns a score to each tenderer based on the tendered rates and on the tenderer's score for specific goals. These scores are combined to determine an overall score for the bidder. The tenderer with the highest score will be considered for acceptance.

The Preference Point System will be applied as follows. For tenders below R50 million 80 points are assigned to price.

Up to 20 points are assigned to B-BBEE status for specific goals. For tenders of R50 million and above:

- 90 points are assigned to price.
- Up to 10 points are assigned to specific goals.

Points scored will be rounded off to the nearest 2 decimal places.

**POINTS AWARDED FOR SPECIFIC GOALS**

Bids will be evaluated on Price / Specific Goals) points basis in terms of the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2022.

Price shall be scored as follows:

$$P_s = X \left[ 1 - \frac{(P_t - P_{min})}{P_{min}} \right]$$

Where

$P_s$  is the number of points scored for price

$P_t$  is the price of the tender under consideration

$P_{min}$  is the price of the lowest responsive tender.

X is the Points assigned to price

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Preference points shall be based on the Specific Goal as per below:  
The following table 2 is applicable.

	POINTS	
<b>PRICE</b>	<b>80</b>	<b>90</b>
SPECIFIC GOALS	20	10
TARGETED GROUP		
Women Ownership more than 51%	3	1.5
Business owned by 51% or more — Black People	5	2.5
Business owned by 51% or more — youth	2	1
Location of enterprise (local equals province) – Gauteng	10	5
Total points for Price and SPECIFIC GOALS	20	10

Schedule 3:  
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

Notes:

- 3.1.1. “B-BBEE status level of contributor” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act (Act No.53 of 2003).
- 3.1.2. The submission of such certificates must comply with the requirements of instructions and guidelines issued by the National Treasury and are in accordance with notices published by the Department of Trade and Industry in the Government Gazette.
- 3.1.3. A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 3.1.4. A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.
- 3.1.5. A person will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for.

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3.1.6. A person awarded a contract will not be permitted to sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned.

3.1.7. No tender will be awarded to a bidder whose tax matters are not in order with SARS.

3.1.8. No tender will be awarded to a bidder who is not registered on CSD.

3.2.1. Formula for scoring tender price.

The following formula will be used to calculate the points for price.

$$P_s = X \left[ 1 - \frac{(P_t - P_{\min})}{P_{\min}} \right]$$

Where

$P_s$  = Points scored for comparative price of tender under consideration

$P_t$  = Comparative price of tender under consideration

$P_{\min}$  = Comparative price of lowest acceptable tender

$X$  = Points assigned to price

8.3.3 The total preference points for a tender are calculated with the formula.

$PP = P_s + P_{bee}$  Where

PP is the total number of preference points scored by the tenderer.

$P_s$  is the points scored for the comparative price of the tenderer, and

$P_{bee}$  is the number of points awarded to the tenderer based on his certified B-BBEE status level.

### 5.3 Risk Tolerance

JDA reserves the right to award a bid to a bidder who has exceeded the threshold in terms of number of contracts as stated above.

o The number of contracts/projects within a particular financial year or over two financial years in line with the JDA risk tolerance Framework

- The greater of R120 million or four contracts/projects within a particular financial year or
- The greater of R300 million or six contracts/projects over two financial years (current year and proceeding financial year)

JDA reserves the right to award a contract to a bidder who has exceeded the threshold in terms of number of contracts as stated above.

Shortlisted bidders may be requested to attend interviews should there be any need for clarity.

Unsuccessful bidders will have the opportunity to query the award or decision within 14 days from the day of notification.

Bidders are to note that JDA does not bind itself to accept the lowest priced bid.

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**6. CLOSING DATE, TIME AND VENUE FOR SUBMISSIONS**

The completed tender document shall be placed in a sealed envelope. The words:

**“RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS”**

must be written / typed clearly on the envelope.

The envelope must be deposited in the tender box at the **Johannesburg Development Agency, Ground Floor, The Bus Factory, 3 Helen Joseph Street, Newtown** only between the hours of 08H00 and 17H00.

**The Tender closes at 12h00 on 07 July 2026**

Envelopes will be stamped on receipt. There will be a public opening of tenders.

**NO LATE /NO EMAILED / TELEPHONIC / FAXED / POSTAL TENDERS WILL BE ACCEPTED OR CONSIDERED.**

The Johannesburg Development Agency's selection of qualifying tenders shall be in the Johannesburg Development Agency's sole discretion and shall be final. The Johannesburg Development Agency does not bind itself to accept any particular tender and no correspondence will be entered into.

Unsuccessful bidders will have the opportunity to query the award or decision within fourteen (14) calendar days from the day of notification.

The tender offer validity period for this tender is 180 days.

Queries can be addressed in writing to:

Mmatsie Nene

E-mail: [MNene@jda.org.za](mailto:MNene@jda.org.za)

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**MBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**1.2 To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	
<b>SPECIFIC GOALS</b>	
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

# RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right) \text{ or } Ps = 90 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

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$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

**4. POINTS AWARDED FOR SPECIFIC GOALS**

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
 then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women Ownership more than 51%	1.5	3		

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Youth Ownership more than 51%	1	2		
Location of enterprise (local equals province) – Gauteng	5	10		
Black Ownership more than 51%	2.5	5		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
  - One-person business/sole propriety
  - Close corporation
  - Public Company
  - Personal Liability Company
  - (Pty) Limited
  - Non-Profit Company
  - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the

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shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

- (e) forward the matter for criminal prosecution, if deemed necessary.

	..... <b>SIGNATURE(S) OF TENDERER(S)</b>
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	..... ..... ..... .....

**Tender/RFP Number** : .....

**Tender/RFP Description** : .....

**Name of Company** : .....

**Contact Person** : .....

**Postal Address** : .....

.....

**Physical Address** : .....

.....

**Telephone Number** : .....

**Fax Number** : .....

**Cell Number** : .....

**E-mail Address** : .....

**Company/enterprise Income**

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

**Tax Reference Number** : .....  
(Insert personal income tax number if a one person business and personal income tax numbers of all partners if a partnership)

**VAT Registration Number** : .....

**Company Registration Number** : .....

**1. Type of firm**

- Partnership
- One person business/sole trader
- Close corporation
- Public company
- Private company

(Tick one box)

**2. Principal business activities**

.....  
.....  
.....

**3. Total number of years company has been in business:** .....

**4. Detail all trade associations/professional bodies in which you have membership**

.....  
.....  
.....

**5. Did the firm exist under a previous name?**

- Yes
- No

(Tick one box)

**If yes, what was its previous name?** .....



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**10. Banking details**

I/We hereby request and authorise you to pay any amounts which may accrue to me/us to the credit of my/our account with the mentioned bank.

I/We understand that the credit transfers hereby authorised will be processed by computer through a system known as the “ACB Electronic Fund Transfer Service” and

I/We also understand that no additional advice of payment will be provided by my/our bank, but details of each payment will be printed on my/our bank statement or any accompanying voucher.

This authority may be cancelled by me/us giving **30 days**’ notice in writing.

**BANK** : .....  
**BRANCH** : .....  
**BRANCH CODE** : .....  
**ACCOUNT NUMBER** : .....  
**ACCOUNT HOLDER** : .....  
**TYPE OF ACCOUNT** : .....  
**CONTACT PERSON** : .....  
**CONTACT NUMBER** : .....

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the company, affirms that the information furnished in response to this request for proposal is true and correct:

**SIGNATURE** : .....  
**NAME IN FULL** : .....  
**CAPACITY** : .....  
**DULY AUTHORIZED TO SIGN ON BEHALF OF:** .....  
**DATE** : .....

**COMPANY STAMP**

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

**ANNEXURE B: DECLARATION OF INTEREST**

- 1. No bid will be accepted from persons in the service of the state\*.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name: .....

3.2 Identity Number: .....

3.3 Position occupied in the company (director, trustees, shareholder\*\*) .....

3.4 Company Registration Number: .....

3.5 Tax Reference Number: .....

3.6 VAT Registration Number: .....

3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state\* **YES / NO**

If yes, furnish particulars

.....  
.....

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

If yes, furnish particulars

.....  
.....

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....  
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

If yes, furnish particulars

.....  
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....  
.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

If yes, furnish particulars

.....  
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders or stakeholders of this company have any interest in any other related companies or businesses whether or not they are bidding for this contract? **YES / NO**

If yes, furnish particulars

.....  
.....

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

4. Full details of directors / trustees / members / shareholders.

FULL NAME	IDENTITY NUMBER	STATE EMPLOYEE NUMBER

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) .....

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
Signature

.....  
Position

.....  
Name of Bidder

.....  
Date

- \* MSCM Regulations: "in the service of the state" means to be –
  - (a) a member of –
    - (i) any municipal council;
    - (ii) any provincial legislature; or
    - (iii) the national Assembly or the national Council of provinces;
  - (b) a member of the board of directors of any municipal entity;
  - (c) an official of any municipality or municipal entity;
  - (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
  - (e) a member of the accounting authority of any national or provincial public entity; or
  - (f) an employee of Parliament or a provincial legislature.

\*\* "Stakeholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

**RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FOR A PERIOD OF 36 MONTHS**

**ANNEXURE C : DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>(To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

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<b>Item</b>	<b>Question</b>	<b>Yes</b>	<b>No</b>
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) .....

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
Signature

.....  
Position

.....  
Name of Bidder

.....  
Date

**ANNEXURE D : PARTICULARS OF CONTRACTS AWARDED BY AN ORGAN OF STATE\*\*\* DURING THE LAST 5 YEARS**

(In the event of insufficient space, kindly attach documentation)

CLIENT	ACCOUNT MANAGER	NATURE OF WORK	VALUE OF WORK	YEAR COMPLETED

**\*\*\* Organ of State means-**

- ◆ a) a national or provincial department;
- ◆ b) a municipality;
- ◆ c) a constitutional institution defined in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- ◆ d) Parliament;
- ◆ e) a provincial legislature;
- ◆ f) any other institution or category of institutions included in the definition of "organ of state" in section 239 of the Constitution and recognised by the [Minister](#) by notice in the *Government Gazette* as an institution or category of institutions to which [this Act](#) applies

.....  
 Signature  
 (of person authorised to sign on behalf of the organisation)

.....  
 Position

.....  
 Name of Bidder

.....  
 Date

**ANNEXURE E : CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

*For*

**“RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION PROGRAMME FFOR A PERIOD OF 36  
MONTHS”**

in response to the invitation for the bid made by:

*Johannesburg Development Agency*

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

\_\_\_\_\_ that:  
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.

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FFOR A PERIOD OF 36 MONTHS

- 
7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    - (a) prices;
    - (b) geographical area where product or service will be rendered (market allocation);
    - (c) methods, factors or formulas used to calculate prices;
    - (d) the intention or decision to submit or not to submit a bid;
    - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
    - (f) bidding with the intention not to win the bid.
  
  8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
  
  9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
  
  10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Position

.....  
Name of Bidder

.....  
Date

**ANNEXURE F: DECLARATION ON STATE OF MUNICIPAL ACCOUNTS**

A Any bid will be rejected if:  
Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

- i. Name of bidder: .....
- ii. Registration Number: .....
- iii. Municipality where business is situated .....
- iv. Municipal account number for rates: .....
- v. Municipal account number for water and electricity: .....
- vi. Names of all directors, their ID numbers and municipal account number.
  - 1. ....
  - 2. ....
  - 3. ....
  - 4. ....
  - 5. ....
  - 6. ....
  - 7. ....

C Documents to be attached.

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
- ii. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)
- iii. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form: .....

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION  
PROGRAMME FOR A PERIOD OF 36 MONTHS

**ANNEXURE G: SCHEDULE OF COMPLETED CONTRACTS**

The tenderer shall list below a **maximum of 5 projects completed in the past 5 years of a similar nature and scale** to this project.

CLIENT Company name and contact person's name, tel, cell & e-mail address	PROJECT Name and description	SERVICE RENDERED	PROJECT VALUE	COMPLETION DATE

**NOTE: Contactable references for the above listed projects must be provided. Said references MUST be on the client's letter head or on a document stamped and signed by client and must confirm the name of the project, description of the project, description of the service rendered, the value of the project, the completion date, and it must rate the service rendered.**

.....  
Signature

.....  
Position

.....  
Name of Bidder

.....  
Date

RFP: NEWTOWN PRECINCT AREA MANAGEMENT AND REJUVINATION  
PROGRAMME FFOR A PERIOD OF 36 MONTHS

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**ANNEXURE H : ORGANOGRAM**

The tenderer shall list below the key personnel proposed for this project in the discipline and designation being tendered for.

DESIGNATION	NAME AND SURNAME	DETAILED CV

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**NOTE: Detailed Curriculum Vitae (CV's) of the above proposed candidates must be provided. Said CV's MUST indicate the name and description of the project, role played in the project, project value, and the start and end dates of the project.**

.....  
Signature

.....  
Position

.....  
Name of Bidder

.....  
Date

**Failure to comply with these conditions may invalidate your offer.**

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**ANNEXURE H – JDA CV TEMPLAT E TO BE COMPLETED BY THE BIDDER (COMPULSORY) FOR ALL THE PROFESSIONALS ON THE PROJECT**

<b>1.</b>		
FULL NAME AND SURNAME		
TITLE (e.g., Ms./Mr./Dr/Prof)		
PROFESSIONAL QUALIFICATIONS ( Certificats , Degrees, Diplomas, etc)	YEAR OBTAINED	CERTIFIED ACADEMIC CERTIFICATE MUST BE ATTACHED AND LISTED
<b>CURRENT EMPLOYER</b>		
CURRENT EMPLOYER		
CURRENT ROLE/TITLE		
NO. OF Yrs AND Mnths SERVED		
LIST OF PROJECTS RELEVANT TO THIS SCOPE	INDIVIDUAL'S ROLE/RESPONSIBILITY IN EACH PROJECT	
1.	1.	
2.	2.	
3.	3.	
<b>PREVIOUS EMPLOYER 1</b>		
ROLE/TITLE		
NO. OF YEARS AND MONTHS IN THIS ROLE		
LIST OF PROJECTS RELEVANT TO THIS SCOPE	INDIVIDUAL'S ROLE/RESPONSIBILITY IN EACH PROJECT	
1.	1.	
2.	2.	
3.	3.	
<b>PREVIOUS EMPLOYER 2</b>		
ROLE/TITLE		
NO. OF YEARS AND MONTHS IN THIS ROLE		
LIST OF PROJECTS RELEVANT TO THIS SCOPE	INDIVIDUAL'S ROLE/RESPONSIBILITY IN EACH PROJECT	
1.	1.	
2.	2.	
3.	3.	
<b>PREVIOUS EMPLOYER 3</b>		
ROLE/TITLE		
NO. OF YEARS AND MONTHS IN THIS ROLE		
LIST OF PROJECTS RELEVANT TO THIS SCOPE	INDIVIDUAL'S ROLE/RESPONSIBILITY IN EACH PROJECT	
1.	1.	
2.	2.	
3.	3.	
***PLEASE CONTINUE TO ADD YOUR PREVIOUS EMPLOYMENT ROLES (3, 4, 5 etc.)USING FORMAT ABOVE ***		

**ANNEXURE I – POPI ACT**