

Request for quotation

Number: RFQ-21/000247
Date: 2022-10-27
Expiration Date: 2022-11-04 at 11H00
Telephone: +27 (0) 12 529-9314
Tax Registration: 4140125313

Delivery address:

ARC-Onderstepoort Veterinary Institute (ARC-OVI)
100 Old Soutpan Road (M35)
Private Bag X05
ONDERSTEOORT
0110

REQUEST FOR SUPPLY AND DELIVERY OF RESEARCH CONSUMABLES

Good day

1. You are kindly requested to submit a written quotation to the Agricultural Research Council as per below or attached terms of reference (TOR).

No	Requisition No.	Description	Quantity	Unit of Measure (UOM)
1.1.	REQ - 052087	Tubes 1.5 -2ml Screw cap with O ring natural	20	BAG
1.2.	REQ - 052208	IMMUNO PLATE F96 MAXISORP clear, flat bottom, binding property: Adsorption, Hydrophilic, surface coating	30	BAG
1.3.		NUNCN F96 MICROWELL PLATE, sterile plates used in ELISA	6	BAG
1.4.		96 well real time PCR plates, clear, hard shell, thin wall, polypropylene V-shaped wells, white frame, fully skirted and clear tubes as per.compatible with Biorad CFX96 thermal cycler	4	BAG

No	Requisition No.	Description	Quantity	Unit of Measure (UOM)
1.5.	REQ - 053350	Foetal Bovine serum Superior (FBS Superior) 500ml. Used for cell culture assays	10	EACH
1.6.		0.25% Trypsin (1X) 100ml. Used for cell culture assays	2	EACH
1.7.		Hyclone, Hepes, free acid 1M solution (238,3 g/L) 100ml. Used for cell culture assays	10	EACH
1.8.		Anti-Anti (100X) antibiotic-antimycotic 100ml. Used for cell culture assays	5	EACH
1.9.		500ml Adult bovine serum clarified (normal bovine serum), screened for presence of Mycoplasma and adventitious viral agents. Used for cell culture assays	5	EACH
1.10.	REQ - 053385	Halogen photo Optic lamp Xenophot. 20W 6V G4 HLX 64250	10	EACH
1.11.		Olympus Microscope bulbs. Model 6V2AGB-4. Item number AX 2004	10	EACH
1.12.		Halogen photo Optic lamp: 64607 A, 8V, 50W	5	EACH
1.13.	REQ – 053427	1,5ml individual safe lock eppendorf tubes for PCR. Must be autoclavable at 121 degrees celcius. Each tube must have its own lid attached. Color natural. 1000 in a box at least	10	BOX
1.14.		0,2ml eppendorf tubes for PCR. Must be autoclavable at 121 degrees Celsius. Each tube must have its own lid attached. color natural 1000 in a box at least	7	BOX
1.15.		0,5ml individual eppendorf tubes for PCR. Must be autoclavable at 121 degrees Celsius. Each tube must have its own lid attached. color natural 1000 in a box at least	5	BOX
1.16.		15ml centrifuge tubes with caps. Sterile, polypropylene, RNase free, non-pyrogenic, 25 tubes per bag or 500 per box	3	BOX
1.17.		50ml centrifuge tubes with caps. Sterile, polypropylene, RNase free, non-pyrogenic, 25 tubes per bag or 500 per box	3	BOX
1.18.	REQ - 053449	Orion 3 star pH meter benchtop probe. ROSS ULTRA, Triode and ROSS pH electrode	1	EACH

No	Requisition No.	Description	Quantity	Unit of Measure (UOM)
1.19.	REQ – 053470	Sealing tape for 96 well plates Sealing tape for 96 well plates, adhesive seal, colour natural or clear, 100 separate sheets in a packet, easy to cover and remove on the plate.100 sheets per pkt	10	PKT
1.20.	REQ – 053515	Cardboard Cryogenic storage boxes cardboard, for 100 x 1mL-2mL micro tubes. box must store at least 96 cryotubes	50	EACH
1.21.	REQ – 054113	Cryotube labels Size 1/2" Black on white nylon cloth 12,7mm M21-500-499 25323325	15	EACH
1.22.	REQ – 054430	F10 SCXD veterinary disinfectant 5L	10	EACH
1.23.	REQ – 054506	5mL, Open-Top Thinwall Polypropylene Tube, 13 x 51mm - 50Pk ½ x 2 in. the tubes used in the Beckmann Ultracentrifuge with Rotors: SW 55 for the 146S determination REF 326819	15	PKT
1.24.	REQ – 054541	THT-137-499-3 WHITE NYLON LABELS (50,8mm x 25,4mm) for IP 300 Brady printer	5	EACH
1.25.	REQ – 054542	Formaldehyde Control Indicators To show that Low Temperature Steam and formaldehyde gas (LTSF) has penetrated the pack in a sufficient quantity and for the correct length of time for sterilization to occur.	5	EACH
1.26.	REQ - 054592	sterile, HDPE bottles with closures 8-10 ml RNase and DNase free	3	BOX
1.27.	REQ – 055018	Universal Finntips 0.5-250ul, 1000pcs per bag	20	BAG
1.28.	REQ – 055021	Fetal Bovine Serum, Gamma irradiated, Sterile. 5 x 500ml bottle	5	EACH
1.29.	REQ - 056496	DMEM F - 12 with Glutamax supplement, sterile ,filtered, liquid form (500ml)	6	EACH
1.30.	REQ – 056500	Fetal Bovine Serum (FBS) Heat inactivated mycoplasma free, liquid form (500ml)	3	EACH

No	Requisition No.	Description	Quantity	Unit of Measure (UOM)
1.31.	REQ – 056504	Gentamicin sterile filtered, liquid form. concentration 50 mg/ ml (100ml)	1	EACH
1.32.	REQ – 056506	Plasmocin sterile filtered, liquid form concentration of 2.5 mg/ml	3	EACH
1.33.	REQ – 056574	1L RPMI-1640 Medium. With NaHCO ₃ , Without L-glutamine. Used in cell culture based methods	25	L
1.34.	REQ – 057712	Finadine (flunixin 50mg/ml) 1 bottle 250ml	1	EACH
1.35.	REQ – 058675	YELLOW TIPS 200µL	300	PKT
1.36.	REQ - 060114	Goat anti-guinea pig IgG F(ab) ₂ horseradish peroxidase (HRP) conjugated secondary antibody. Quantity MUST be 500ul, Host/Isotype MUST be Goat/IgG. Applications include ELISA 1:5,000-1:100,000, & Western blots. Species reactivity (Guinea pig). Must be lyophilized powder from a solution with 0.01M Sodium Phosphate, 0.25M NaCl, pH 7.6, 15mg/ml BSA stabilizer	15	EACH
1.37.		Potassium citrate tribasic monohydrate. Analytical use. C ₆ H ₅ K ₃ O ₇ .H ₂ O M=324.41 g/mol	5	KG
1.38.	REQ – 060120	Plaque assay 6-well plates with lid, sterile. color clear, individually packaged	4	BOX
1.39.	REQ – 061389	Bulk Yellow tips 20-200ul. No filter. Sterile. 1000 in a packet each or 25000 in a box. Must fit Finn pipette. Note, upon receipt of quote, a SAMPLE may be required. Total QTY required (15 boxes of 25000 tips or 375 packets of 1000 tips)	375 000	EACH

2. Compulsory requirements:

- 2.1. Valid current Tax Clearance Certificate and the pin code issued by the South African Revenue Services (SARS).
- 2.2. Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.
- 2.3. Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.

3. The above specified goods/services should be delivered / rendered to the ARC-Onderstepoort Veterinary Institute at above-mentioned delivery address.
4. The particulars of the guarantee that will apply to the goods quoted for, with the particular regards to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
5. Your written quotation must be emailed to the address provided.
6. Standard conditions:
 - 6.1. The validity of the quotations must be indicated.
 - 6.2. Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
 - 6.3. No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.
 - 6.4. The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
 - 6.5. ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
 - 6.6. Quotes should be submitted on an official letterhead and duly signed.
 - 6.7. Goods and services should be supplied / rendered upon receipt of a purchase order from the ARC.
 - 6.8. The General Conditions of Contract issued by National Treasury are applicable.
 - 6.9. The ARC supply chain management code of conduct is applicable.
 - 6.10. Standard Bidding Documents (SBD) forms must be signed and returned together with the quotation. Failure to comply will result to disqualification of your quotation.
 - 6.11. Kindly provide one quotation for each REQ (Requisition) quoted and indicate the REQ reference number on quotation.
 - 6.12. Your quotation must indicate the delivery date.
 - 6.13. The ARC reserve the right to do due diligence on the quotations.
 - 6.14. The ARC reserves the right to benchmark prices quoted.

Thank you in anticipation.

Mr Katlego Chaba

Tel: +27 (0) 12 529-9314

Email: chabak@arc.agric.za

Supply Chain Management: ARC

Date: 2022-10-27

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to ~~exceed/not exceed~~ R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“price”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT

4.3 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \quad \text{or} \quad Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmax = Price of highest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

6. BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 7.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

8. SUB-CONTRACTING

- 8.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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- 8.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
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- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

9.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....
.....