

1. Request for Quotations

Formal written quotations are hereby invited from professional service providers for Supplying and Installation of aluminium panels and doors at HSRC Building Pretoria.

2. Background to the Human Sciences Research Council (HSRC)

The HSRC is a research organization that advances social sciences and humanities for public use. The HSRC subscribes to the values of good governance, accountable public administration and sound management of the resources as reflected in the Public Financial Management Act of 1999 (PFMA as amended by Act 29 of 1999) and other laws and regulations applicable to public administration. Our mandate is to inform the effective formulation and monitoring of government policy; to evaluate policy implementation; to stimulate public debate through the effective dissemination of research-based data and fact-based research results; to foster research collaboration; and to help build research capacity and infrastructure for the human sciences

3. Specifications:

The services of an experienced contractor are required to supply and install aluminium panels at the HSRC Building, 134 Pretorius Street to the specifications below:

- The contractor must submit at least 4 references (including the description of the work, the rand value of the work, the completion date of the work and the contact number of the client) together with the quotation. If the contractor fails to submit the required number of references, the quotation will be regarded as non-responsive and will not be considered. Work which is used for reference purposes must have been completed in the last three years.
- The quotation must include all material, labour, transport, accommodation if required and any other accessories and equipment to successfully complete the project.
- The project must be completed preferably before the end of March 2023.
- The colour of the aluminium to be used must be Bronze.
- Supply and install the following panels (all fittings, material, and equipment necessary for the installation must be provided by the contractor)

4. Additional requirements

1. The Supplier will need to remove the old Doors and replace with the New Aluminium doors.
2. The open- in door will require the supplier to build weather proof below the door

5. Special conditions:

- i) Site inspection at the convenience of the bidder is advised.
- ii) Certificates of warrantee & guarantee on products are required and must be provided.

Required CIDB Rating: 1 GB

6. Scope of work

Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated.

Supply and install the following panels (all fittings, material, and equipment necessary for the installation must be provided by the contractor)

Quantity	Panel Width (Mm)	Panel Length (Mm)	Notes
Conference centre-2	3,1 m * 2 10,2m *2	20,6m *2 20, 6m *2	6.38mm white trans safety glass must be installed at the bottom 1000mm and 6.38 clear safety glass at the top 1100mm. HSRC Logo at the top
Library inner 2	7.4m *2	20.9m *2	6.38mm white trans safety glass must be installed at the bottom 1000mm and 6.38 clear safety glass at the top 1100mm. HSRC Logo at the top
Library outer 2	7.4m * 2	20.8m *2	6.38mm white trans safety glass must be installed at the bottom 1000mm and 6.38 clear safety glass at the top 1100mm. HSRC Logo at the top
Main Entrance outer 2	14.2m *2	24.1m *2	6.38mm white trans safety glass must be installed at the bottom 1000mm and 6.38 clear safety glass at the top 1100mm. HSRC Logo at the top
Main entrance inner 2	7.4m *4	20.4m *3 20.6m *1	6.38mm white trans safety glass must be installed at the bottom 1000mm and 6.38 clear safety glass at the top 1100mm. HSRC Logo at the top
Entrance to flats area 2	To		6.38mm white trans safety glass must be installed at the bottom 1000mm and 6.38 clear safety glass at the top 1100mm.
Flat Number 1			6.38mm white trans safety glass <ul style="list-style-type: none">• Door with hinges not wheels• Lock set



First Floor flat 1

No	Description	Unit Price (Vat Excl)		Price (Vat Excl)	
1	All-inclusive costs to install the aluminium panels and doors	R	c	R	c
		Sub Total (Vat Excl)			
		Vat @ 15%			
		TOTAL (Vat Incl.)			
		Is at least 4 references for similar works attached? (If not, your quotation will not be considered)		Yes/No	

7. Pricing Schedule:

No	Description	<u>Unit</u> <u>Price (Vat Excl)</u>		<u>Price (Vat Excl)</u>	
1	All-inclusive costs to install the aluminium panels and doors	R	c	R	c
		Sub Total (Vat Excl)			
		Vat @ 15%			
		TOTAL (Vat Incl.)			
		Is at least 4 references for similar works attached? (If not, your quotation will not be considered)		Yes/No	

8. Required warranty/ Liability

The following guarantee is required as a minimum at no cost to the HSRC

Equipment	Guarantee term	Guarantee condition
Aluminium doors installation	All workmanship to have 12-month guarantee	Guarantee with an option to exchange or replace if major fault occurs

9. Work completion

Please indicate the completion period after the issuance of the order:

...../...../20.....preferably on or before 31 March 2023