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Evaluation Strategy**

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1. INTRODUCTION

Real Estate currently manages ± 750 Eskom houses in Standerton. Eskom employees rent houses in Standerton. Eskom Properties in Standerton need to be maintained and kept in good condition to ensure that the properties are available for use when the need arise.

Currently Real Estate does not have a Horticulture Maintenance Contract. Real Estate need a Contractor that will provide Horticulture Maintenance services for Standerton Properties.

2. SUPPORTING CLAUSES

2.1 SCOPE

Horticulture at Standerton is on an “as and when required basis” for a period of 60 months.

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document applies to Tutuka Real Estate

- [1] Normative/ISO 9001 Quality Management Systems.
- [2] 474-59: Internal Audit Procedure
- [3] EAP 0304-1: Required Operational Capability Report
- [4] 32-1034: Eskom Procurement Policy

2.2 INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

- [5] Tender Technical Evaluation Procedure
- [6] ISO 9001 Quality Management System
- [7] ISO 45001 Occupational Health and Safety Management
- [8] ISO 14001 Environmental Management System

- [9] Normative ISO 9001 Quality Management Systems.
- [10] 474-59: Internal Audit Procedure
- [11] EAP 0304-1: Required Operational Capability Report
- [12] 32-1034: Eskom Procurement Policy

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2.3 DEFINITIONS

2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
ERE	Eskom Real Estate Department
N/A	Not Applicable
SAP	System Application Product
CPA	Cost Price Adjustment
OHSACT	Occupational Health and Safety Act
PPE	Personal Protective Equipment
LAR	Local Access Register
COC	Certificate of Compliance
SOW	Scope of work
YTD	Year to date
B-BBEE	Broad Based Black Economic Empowerment
PPPFA	Preferential Procurement Policy Framework Act
RP	Responsible Person
ISO	International Organization for Standardization
QMS	Quality Management Systems
SABS	South African Bureau of Standards

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2.5 ROLES AND RESPONSIBILITIES

N/A as per 240-48929482: Tender Technical Evaluation Procedure

2.6 PROCESS FOR MONITORING

N/A

2.7 RELATED/SUPPORTING DOCUMENTS

N/A

3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

The evaluation of the tenders will be based on the tenderer's ability to meet the requirements defined under the abovementioned sections. The evaluation consists of qualitative criteria

Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion. The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

Scoring Table

The technical evaluations were done using the criteria listed below. Each criterion was allocated a weight. The overall score is a sum of the individual scores allocated for each criterion. For an offer to be technically acceptable, the overall percentage scoring shall be 70%.

Score	Percentage	Description
5	100	Meets Employer's requirements: no errors, risks, weakness, or omissions
4	80	Meets Employer's requirements with qualifications: some qualifications required from tenderer to eliminate the errors, risks, weaknesses, or omissions
2	40	Substantially does not meet Employer's Requirements: many errors, risks, weaknesses, or omissions which may be difficult to be corrected or overcome and make acceptable.
0	0	Totally deficient / non-responsive

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3.2 TET MEMBERS

Table 1: TET Members

TET number	TET Member Name	Designation
TET 1		Officer Contract Admin
TET 2		Clerk of Works
TET 3		Properties Manager

3.3 MANADATORY TECHNICAL EVALUATION CRITERIA

Table 2: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria
1.	Proof of Existence The tenderer shall be a registered Horticulture Company with the Department of Labour CIDB level 3 or Higher	Proof of verifiable registration or certification must be submitted.	To make sure that Company complies with Department of Labour

3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA**Table 3: Qualitative Technical Evaluation Criteria**

	Qualitative Technical Criteria Description		Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)
1.	1. Previous work experience on similar project with references		Proof of similar projects and certificates	35	
	The contractor should have experience on working on similar projects				
1.1		<p>The contractor should have experience on working on similar projects.</p> <p>Score “5” if experience is ≥ 5 years</p> <p>Score “4” if experience is = 4 years</p> <p>Score “2” if experience is = 3 years</p> <p>Score 0 if experience is < 1 year</p>			100
2.	2. Management capability			25	
2.1		<p>Contractor Supervisor must be a competent person. Have extensive knowledge of horticulture.</p> <p>Have applicable qualification Grade 12/N5 certificate, Code B/EB driver’s licence</p> <p>Minimum of 3-year experience in horticulture</p> <p>Score “5” if experience is ≥ 5 years</p> <p>Score “4” if experience is = 4 years</p> <p>2” if experience is = 3 years</p>			100

		Score 0 if experience is < 1 year			
3.	2.	Technical ability Score "5" - if proof provided of ownership/rental agreement, tool list with required tools as per scope and proof that operators have done course to operate brush cutters) Score "4" - if proof provided of ownership/rental agreement, tool list with required tools as per scope and proof that operators have done course to operate brush cutters) Score "2" - if proof provided of ownership/rental agreement, tool list with required tools as per scope and proof that operators have done course to operate brush cutters) Score "0" - if no proof provided of ownership/rental agreement, tool list with required tools as per scope)	Tractors and equipment (Supply proof of ownership/rental agreement) Tool list with required tools (As per the Scope) Personnel Ability (Brush cutter operators, general workers)	40%	100
CONDITIONS OF CONTRACT			Waste Management Letter from Lekwa Successful tenderer should have waste management letter from Lekwa Municipality authorising them to use the dumping site. This shall become part of the conditions of contract.		
				TOTAL: 100	

3.5 TET MEMBER RESPONSIBILITIES

4. TABLE BELOW LISTS THE TET MEMBERS

TET number	TET Member Name	Designation
TET 1		Properties Manager
TET 2		Officer Contract Admin
TET 3		Clerk of Works

Table 4: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3
	X	X	
Qualitative Criteria Number	TET 1	TET 2	TET 3
	X	X	

4.1 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS**4.1.1 Risks****Table 5: Acceptable Technical Risks**

Risk	Description
1.	Incorrect allocation of listed appointed personnel

Table 6: Unacceptable Technical Risks

Risk	Description
1.	No responsible person
2.	Not enough resources
3.	No previous work done
4.	Equipment not according to scope

Table 8: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	N/A

5. AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
	Officer Contract Admin	
	Clerk of Works	
	Properties Manager	

6. REVISIONS

Date	Rev.	Compiler	Remarks
September 2023	3		To make sure supplier is technically acceptable

7. DEVELOPMENT TEAM

The following people participated in the development of this document:

8. ACKNOWLEDGEMENTS

N/A

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