



CITY OF uMHLATHUZE

8/2/1/UMH1193-22/23: PANEL OF SERVICE PROVIDERS FOR THE PROVISION OF INTERNAL AUDIT SERVICES FOR A PERIOD OF THREE (3) YEARS.

Tenderers are hereby invited from suitably qualified service providers for the following:

Bid Number	Bid Descriptions	No-Refundable Tender Fee	Preferential point system	Opening Date for Bid Document Collection	Compulsory Briefing Session Date, Time and Venue	Bid Closing date and time
8/2/1/UMH1193-22/23	Panel of service providers for the provision of Internal audit services for a period of three (3) years	R800.00	Price=80 Equity=20	21 November 2022	Date: 29 November 2022 Time: 10:00 am	19 January 2023 Time: 12:00 pm

Note: Mandatory requirements for tenders:

- **Prequalification Criteria:** To advance designated groups, **this tender will only apply to service providers with B-BBEE level 1 status in terms of clause 4(1) (a) and 4(2) in terms of the Preferential Procurement Regulations of 2017.**
- **BBBEE Regulation 44 of the Supply Chain Management Regulations** states that the Municipality may not make any award to a person who is in the service of the state (government), and if that person is not a natural person, of which any Director, Manager, Principal, Shareholder or Stakeholder is a person in the service of the state; or who is an advisor or consultant contracted with the municipality or municipal entity.
- All bids are subject to the terms and conditions contained herein and in the bid documentation as stipulated by various legislations governing public procurement including City of uMhlathuze's policies
- uMhlathuze Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept any tender in whole or in part.

Submission of bids

- Sealed bids, **clearly endorsed:** "TENDER NO 8/2/1/UMH1193-22/23" must be placed in the Bid box at the Stores and Procurement, Alton, Richards bay before 12:00 noon on 19 January 2023.
- The Tenderers **details and return address** must be indicated on the back of the sealed envelope in which the Tender is deposited, this is required for the purposes of returning tenders in cases where it may be required.
- **Only tender documents purchased from the municipality will be considered for evaluation.**

Tender Documents will be available for collection from the Civic Centre, customer service desk, 5 Mark Strasse, Richards Bay, (035) 907 5996 / 98 / 99 from 21 November 2022, UP TO THE DAY BEFORE THE SITE MEETING. Please note that in order to obtain a Tender Document payment of the non-refundable deposit can be made at: Rates Hall-Civic, Richards Bay or payment may also be made directly into Council's bank account: ABSA Richards Bay Account number 2150000095. Tenderers must bring tender documents to the site briefing for stamping.

Reference: "Tender No:, Name of Company:"

No documents will be handed out unless the tenderer or his representative produces a receipt for the deposit. Only EFT or cash will be accepted as payment method. It should be noted that the Rates Hall closes at 15:00 on weekdays for receipt of payments. Should use be made of a Courier Company to collect tender documents on behalf of your company, proof of payment and arrangement for the collection of the tender documents must be emailed to ShabalalaNT@umhlathuze.gov.za, Lungi.Mbatha@umhlathuze.gov.za and Faith.Mkhwanazi@umhlathuze.gov.za

Council will not accept responsibility for the late delivery of Tenders by courier services or any other means that are not placed in the tender box on or before the date and time of closing of the tender. Enquiries can be directed to **Ms Balungile Mkhwanazi** at MkhwanaziBB@umhlathuze.gov.za or **Lungi Mvundla** at MvundlaL@umhlathuze.gov.za.

It is the requirement of this tender that the successful bidder must implement a successful Corporate Social Investment (CSI). Tenderers must include a CSI plan on their proposals.

This request for Tenders is subject to the terms and conditions Council's Preferential Procurement Policy. And Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017. Copies of the Regulations may be obtained from Council's Supply Chain Management Unit

Tenderers who have not been contacted within 120 days after the closing date of this tender must accept that their tender was unsuccessful.

Civic Offices
Private Bag X1004
RICHARDS BAY
3900
MN/76/2022

Mr N.G. ZULU
CITY MANAGER