ANNEXURE B

PRESENTATIONS & DEMONSTRATIONS EVALUATION CRITERIA

		CORE FUNCTIONALITY DEMONSTRATED				
	CORE FUNCTIONAL CAPABILITIES		**WEIGHTING**	**DOES NOT MEET REQUIREMENTS (0)**	**MEETS SOME REQUIREMENTS (3)**	**MEETS ALL REQUIREMENTS (5)**
C.1	**Strategy & Planning:** Ability to align organisational objectives with divisional plans and track progress in real-time.	• Real-time progress tracking from strategic outcomes down to project-level indicators. • Visual dashboards showing alignment, progress, and deviations. • Capability to align organisational objectives with divisional and cluster plans	5			
C.2	**Performance Management:** Dynamic KPI library supporting APP indicators, evidence upload, and automated report consolidation.	• Dynamic KPI library supporting APP and operational plan indicators. • Capture, track, and analyse quarterly and annual performance data. • Upload and store evidence documentation with version control. • Automated consolidation of APP and Divisional Reports.	10			

		• Visual trend and target-achievement dashboards.				
C.3	**Project Portfolio Management:** Centralized management for at least 200 concurrent projects, including financial tracking and milestone management.	• Centralised management of at least 200 concurrent projects (research, commercial, and contract-based). • Functionality for: • Financial tracking, milestone management, and TRL-stage visibility. • Grant management and funding submissions • Grouping projects by cluster, research theme, and funding source. • Automated stage-gate approvals and workflow routing. • Project impact evaluation and scoring mechanisms. • Reporting at both executive and project levels.	15			
C.4	**Risk Management:** Integrated risk registers at strategic/operational/project levels with configurable heatmaps and linkage to performance objectives.	• Integrated risk registers at strategic, operational, and project levels. • Linkage between risks, controls, and performance objectives. • Configurable risk heatmaps and trend analysis. • Alignment with Mintek's Enterprise Risk Management Framework.	15			

		• Risk scoring methodology • Risk appetite thresholds • Residual risk calculations • Key risk indicators				
C5	Reporting & Analytics	• Customisable and exportable reporting in Word, Excel, and PDF formats. • Real-time dashboards supporting evidence-based decision-making. • Analytical tools for forecasting, portfolio balancing, and performance evaluation. • Customized workflows and approval processes	5			
D.1	**INTEGRATION & TECHNICAL**					
D.2	The solution provides documented APIs capable of integrating with existing Mintek systems (e.g., IFS, SharePoint, Active Directory).	• Full audit trails, version control, and traceable data capture. • Integration with existing systems: SharePoint, IFS, DSpace, audit software and PaySpace (or provide documented APIs). • Provide integration skills and develop capabilities for skills transfer • POPIA compliance and data sovereignty within South Africa.	25			
D.3	The solution supports Single Sign-On (SSO)	• Web-based, responsive interface accessible across devices. Role-based access	25			

| | compatible with Mintek Active Directory. | control and user authentication via Single Sign-On (SSO) compatible with Mintek Active Directory.
• Embedded collaboration features and integration with Microsoft Teams (or equivalent) to enable real-time communication, document sharing, and task coordination among users.
• The solution includes full audit trails, version control, and traceable data capture the Microsoft Teams (or equivalent). | | | | |