

## SWELLENDAM MUNICIPALITY



### QUOTATION NOTICE

**QUOTATION NO: SMQ22/23/24**

### **SUPPLY AND DELIVERY OF PAPER RECYCLE BINS FOR CONFIDENTIAL DOCUMENTS FOR MUNICIPAL OFFICES**

Official quotation documents and specifications are obtainable from Mr. K. Juries (Supply Chain Management Unit, 11 Lind Street, Swellendam) on tel: [028-5148500](tel:028-5148500) or email [scm@swellendam.gov.za](mailto:scm@swellendam.gov.za) from **02 November 2023**.

Any technical enquiries can be made to Johan van Niekerk at tel. no. 028-5148500 or e-mail: [jvanniekerk@swellendam.gov.za](mailto:jvanniekerk@swellendam.gov.za)

Quotations must be submitted in a sealed envelope and must be clearly marked with the respective number and description. Quotations must be placed in the Municipal Quotation Box before **11h00** on **10 November 2023**, situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam. Quotations may only be submitted on the prescribed documents and must include a valid Tax Compliance Status **PIN** as issued by **SARS**.

Late quotations and quotations received by E-Mail or Facsimile will not be considered. Quotations will be evaluated and adjudicated in accordance with the Swellendam Municipality's Preferential Procurement Policy and its Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any quotation and reserves the right to accept a quotation in full or a part thereof.

#### **Special Conditions of Tender:**

- Bidders are required to provide three contactable references of similar work.
- Supplier to provide a spec sheet and photos of bins

#### **Please Note:**

- Quotation / Quotation box is open 24/7. Standard size of opening is: 10cm high and 33cm wide;
- All Technical inquiries **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Two** (2) days before closing.

Bids shall remain valid for a sixty (60) day period calculated from the bid closing date.

**A VORSTER**  
**MUNICIPAL MANAGER**  
**P.O. BOX 20**  
**SWELLENDAM, 6740**  
**Notice No. T108 /2023**