

TENDER NO. 411Q/2022/23



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM – 663 | Approved by Branch Manager: 03/04/2020

Version: 6

Page 1 of 285

FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

TERM TENDER FOR PROVISION OF LANDSCAPE MAINTENANCE AND ANCILLARY SERVICES TO CITY OF CAPE TOWN FACILITIES

Framework Contract Period: From Commencement Date to 30 June 2026

Works Projects: Above R0 up to R4 000 000

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 37** of this document

ISSUED BY:	COMPILED BY:	For official use.
DIRECTOR: STRATEGIC ASSETS ECONOMIC GROWTH: STRATEGIC ASSETS CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	Strategic Assets City Hall Darling Street CAPE TOWN 8001	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

February 2015

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

ECONOMIC GROWTH: STRATEGIC ASSETS

CONTRACT NO. 411Q/2022/23

TERM TENDER FOR PROVISION OF LANDSCAPE MAINTENANCE AND ANCILLARY SERVICES TO CITY OF CAPE TOWN FACILITIES

General Tender Information

TENDER ADVERTISED	:	23 June 2023
CIDB CONTRACTOR GRADING DESIGNATION	:	5SH or higher
SITE VISIT/CLARIFICATION MEETING	:	04 July 2023 (14:30 – 15:30) (Not compulsory, but strongly recommended)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Green Point Athletics Stadium, Fritz Sonnenberg Road, Green Point
CLOSING DATE	:	25 July 2023
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 175 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

ECONOMIC GROWTH: STRATEGIC ASSETS

CONTRACT NO. 411Q/2022/23: TERM TENDER FOR PROVISION OF LANDSCAPE MAINTENANCE AND ANCILLARY SERVICES TO CITY OF CAPE TOWN FACILITIES

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CITY OF CAPE TOWN

ECONOMIC GROWTH: STRATEGIC ASSETS

CONTRACT NO. 411Q/2022/23

TERM TENDER FOR PROVISION OF LANDSCAPE MAINTENANCE AND ANCILLARY SERVICES TO CITY OF CAPE TOWN FACILITIES

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, ECONOMIC GROWTH: STRATEGIC ASSETS, invites tenders for Tender No. **411Q/2022/23: TERM TENDER FOR PROVISION OF LANDSCAPE MAINTENANCE AND ANCILLARY SERVICES TO CITY OF CAPE TOWN FACILITIES**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of **5SH or higher**.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **23 June 2023**.

A non-refundable tender fee of **R300-00** payable by cash or EFT made out in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Mr Richard Mathieson or Ashley Newman, e-mail Richard.Mathieson@capetown.gov.za or Ashley.Newman@capetown.gov.za
A **non-compulsory** but strongly recommended site visit/clarification meeting with representatives of the Employer will take place at the **Green Point Athletics Stadium, Fritz Sonnenberg Road, Green Point (Refer to Locality Plan – Site Visit / Clarification Meeting Venue overleaf)** on **04 July 2023 (14:30 – 15:30)**.

The closing time for receipt of tenders is **10:00** on **25 July 2023**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE



CITY OF CAPE TOWN
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CITY OF CAPE TOWN FACILITIES

LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING

**VENUE: Green Point Athletics Stadium, Fritz Sonnenberg Road,
Green Point**