

OFFICE OF THE SUPPLY CHAIN MANAGEMENT

1.1 DESCRIPTION OF SERVICE: Supply, delivery, and installation of nine air conditioner split units at different facilities at ARC Infruitec, Nietvoorbij, Infruitec Northern Campus and at Bien Donné

BACKGROUND:

A functioning air-conditioner is essential to maintain a constant temperature in the different work environments.

PURPOSE:

A functioning air-conditioner is essential to maintain a constant temperature in the different work environments.

SCOPE OF WORK:

Supply, delivery and installation of nine air conditioners in the different workspaces as per the below specification:

- Infruitec, Southern Campus- Carmine, Flamingo, Executive office, IT Server room and Pieter Breedts office.
- Infruitec, Northern Campus – Grey Laboratory, Kei Apple Building- W Langenhoven
- Nietvoorbij - grape breeding tissue culture facility - P Burger
- Nietvoorbij – Soil and water science laboratory - I van Huyssteen
- Bien Donne farm – Office – S Booie
- Raisin laboratory – J Strydom

SPECIFICATION	Comply with specification. Please indicate (Yes or No)		
	Yes	No	If no, indicate deviation
1. Supply and install air-conditioners			
1.1. 60 000 BTU, 36 000 BTU, 24 000 BTU, 22 000 BTU, 18 000 BTU and 12 000 BTU, inverter type (electricity efficient), wall mounted split unit air conditioner (heating and cooling)			
1.2. Unit should be energy efficient (inverter type), wind free (to limit contamination in tissue cultures), include air purification (HD filter with antibacterial coating), have low noise level and include remote control			
1.3. Unit to be trustworthy, established brand which has already been established and supplying the market for the last 10 years. Please specify brand and model similar as Samsung or DAIKIN .			
1.4. Supplier responsible for labelling the dedicated air conditioner switch on the DB board.			
1.5. Outdoor unit to be enclosed in steel cage			
1.6. Supply waterproof isolator and wiring needed for the installation of the outdoor unit.			
1.7. Installation of air conditioners at ARC Infruitec-Nietvoorbij and farm			
2. The standard one-year guarantee shall apply to the system as a whole (the supplier must provide proof or letter of commitment)			
3. Quotation must include installation, commissioning, training, and validation/ certification. The supplier must provide brochure/manual with quotation			
4. Please adhere to subcontracting requirements if applicable, please indicate percentage			
5. Service provider shall have service and spare parts readily available in the Western Cape for at least five years after expiring of system guarantee. Please provide proof.			
6. Delivery to different facilities at ARC Infruitec and Nietvoorbij, Infruitec Northern Campus and Bien Donné as per compulsory site meeting			
GENERAL CONDITIONS FOR THE PURCHASE ORDER AGREEMENT			
• Attend briefing session and site inspection			

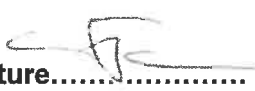
1.2 PRICING SCHEDULE

Item description	QTY	Unit price	Total Price
1. Supply of an 36 000 BTU air-conditioner for Phyllis Burger, one in Carmine and one in Flamingo	3		
2. Supply of an 24 000 BTU air-conditioner for Wendy Langenhoven	1		
3. Supply of an 24 000 BTU air-conditioner for Isabella van Huyssteen	1		
4. Supply of an 18 000 BTU air-conditioner for IT Server Room at Infruitec	1		
5. Supply and install 12 000 BTU air-conditioner in Executive office and in Pieter Breedts office Infruitec Main Building and Sonwabo Boo's office at Bien Donné	3		
6. Supply and install *60 000 BTU, Under ceiling inverter cooling unit in Raisin Lab (Janéne Strydom) (floor area 100 m2, wall height = +/-3 m) 1, open area. Supply all labour and material.	1		
7. All units must be supplied and installed with a steel mesh cage on the outside unit.	10		
8. All old units will remain ARC property as they are assets.			
Other, specify: Supply, deliver, installation and validation and removal of old units as per compulsory site meeting for all suppliers			
SUBTOTAL			
VAT			
GRANDTOTAL			

1. The specification prepared by:

Name: Santie Janse van Rensburg

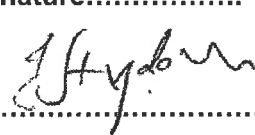
Date: 30/11/2022

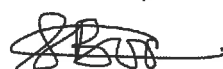
Signature..... 

The specification concurred by :

Name: Wendy Langenhoven - Signature: 

Name: Isabella Van Huyssteen- Signature: 

Name: Janéne Strydom Signature: 

Name: Sobs Booi - Signature: 

Name: Pieter Breedts - Signature: 

Name: Phyllis- Signature: 

2. The specification approved by commodity: D Kloppers

Name: Dave Kloppers

Date: 30 November 2022

Signature: 

3. The specification approved by SCM: S Mqana

Name: Silindile Mqana

Date: 30 November 2022

Signature: 

MINIMUM LOCAL PRODUCTION CONTENT REQUIREMENTS STAGE ONE

In terms of the National Treasury Designated Sectors Instruction Number 15 of 2017/2018;" National Treasury designated sectors circular No1 of 2017/18- Invitation and evaluation of bids based on a stipulated minimum threshold for local production and content for the installation of a Supply, delivery, and installation of nine air conditioners."

Components for Construction which stipulates the minimum threshold for local content and production of Supply, delivery, and installation of nine air conditioners and SBD 6.2 and relevant annexures forming part of this document is to be adhered to as shown on table below:

TABLE

WATERING DEVICE	Components	Local Content Threshold

EVALUATION PROCESS & CRITERIA STAGE ONE FOR

ADMINISTRATIVE COMPLIANCE EVALUATION OF ALL PROPOSALS

	Comply with specification. Please indicate (Yes or No)		
	Yes	No	If no, indicate deviation
EVALUATION PROCESS: NB: It must be noted that ARC reserve the rights to request for clarification if all the below questions are not answered properly.			
STAGE ONE: ADMINISTRATION COMPLIANCE			
All suppliers are duly lodged will be examined to determine compliance with quoting requirements and conditions. Quotes with obvious deviations from the requirements/conditions, will be eliminated or disqualified from further adjudication. (a) Mandatory Quotes will only be compliant if supplier has submitted the following documents:			
Administrative documents 1. According to National Treasury SCM Instruction number 4 of 2016/2017, only suppliers who are registered on Central Supplier Database (CSD) may be appointed. Suppliers is therefore encourage to register their entities on CSD, www.csd.gov.za and such information will be verified through Central Supply Database (CSD);			
2. All SBD documents must be submitted and completed;			
3. The supplier must comply with all the specification			
4. Contact Details, VAT number, Company registration number, Bank details must be appended on the supplier quote.			
5. Valid Tax Pin certificate			
6. The supplier must attend a compulsory briefing session (date and time will be announced)			
7. The supplier must registered with the Construction Industry Development Regulations Board (CIBD), in +1ME or Higher grade class			
8. The supplier must provide a least one (01) letter of reference that confirm the relevant or similar experience			
(b) Non-Mandatory Valid B-BBEE certificate or sworn affidavit certify by commissioner of oaths.			

Delivery Address: ARC Infruitec Nietvoorbij, Helshoogte Road, Stellenbosch

SUPPLIER'S DETAILS:

Company Name:

Contact person:

Contact number & Email:

Date & Signature:

Arc Contact: Name, **email**..... **Tel,**



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

.....

3 DECLARATION

I, the undersigned, (Name).....

in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

November 2011

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	☐	NO	☐
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	☐	NO	☐
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- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	√	√

Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
- (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE: