

BID NO. 18/2023: SUPPLY DELIVERY INSTALLATION, CONFIGURATION AND COMMISSIONING OF AN INTEGRATED IP PABX TELEPHONE SYSTEM

Sarah Baartman District Municipality invites bids from suitably qualified service providers for the “Supply Delivery Installation, Configuration and Commissioning of an Integrated IP PABX Telephone System”. Prospective bidders must have a valid Cisco Gold Partner (or equivalent) Certificate in the name of the prospective bidder. Failure to submit proof will result in disqualification of the bid.

Bid documents with the necessary specifications may be obtained at a **non-refundable cost of R200.00** from the Supply Chain Management Unit, 4th Floor, 32 Govan Mbeki Avenue, Gqeberha, tel. 041 508 7007. Alternatively, bid documents may be downloaded free of charge from the municipal website (<https://sarahbaartman.co.za>) or from the e-Tender Portal (<https://etenders.treasury.gov.za>).

The qualifying bids will be evaluated on a 80/20 preference points system, as per the Preferential Procurement Regulations, 2022, where a maximum of 80 points will be allocated for price and a maximum of 20 points will be allocated for specific goals. The bids will also be evaluated on functionality. Bidders that do not obtain a minimum score of 70% on functionality criteria will be excluded from further evaluation.

Functionality will be assessed as follows:

Criteria	Weight	Value 1 – 5	Maximum Possible Score
Experience of company in the supply, delivery, installation, configuration, and Commissioning of an Integrated IP PABX Telephone System	15	Max 5	75
Experience of key personnel in the installation, configuration, and Commissioning of an Integrated IP PABX Telephone System	20		100
Qualifications of key personnel with special focus on valid certifications in Cisco Certified Inter-Network Expert or Cisco Certified Network Professional and Cisco Certificate in Network Academy Collaboration (Including VoIP). (or the equivalent of the aforementioned)	30		150
TOTAL	65 (TW)		325 (MPS)

Where: 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; and 5 = Excellent

Bids in a sealed envelope clearly marked **“BID NO. 18/2023: SUPPLY DELIVERY INSTALLATION, CONFIGURATION AND COMMISSIONING OF AN INTEGRATED IP PABX TELEPHONE SYSTEM”** must be placed in the tender box, 4th Floor, 32 Govan Mbeki Avenue, Gqeberha, before 12h00 noon on **Wednesday, 20 March 2024**. Thereafter bids will be opened in public in the Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Gqeberha.

Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid non-responsive. Failure to submit any other compulsory document(s) shall render the bid non-responsive.

The original document collected from the municipality must be submitted or, if the documents are printed from the websites, printed documents must be submitted. Bids may only be submitted on the bid documentation provided by the municipality.

Late, incomplete, facsimile or emailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right to accept part of or the full bid.

NOTICE 18 OF 2023 DATED 16 FEBRUARY 2024

Ms U DANIELS
MUNICIPAL MANAGER
SARAH BAARTMAN DISTRICT MUNICIPALITY
PO BOX 318
GQEBERHA
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