



higher education  
& training  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**GAUTENG**  
Community Education and Training  
**CET COLLEGE**

#### BID NOTICE

BID DESCRIPTION	SITES	RFP NUMBER	COMPULSORY BRIEFING SESSION	CLOSING DATE
REQUEST FOR PROPOSAL FOR THE SUPPLY, IMPLEMENT, MAINTAIN AND SUPPORT OF THE FINANCIAL MANAGEMENT SYSTEM FOR 9 CET COLLEGES FOR A PERIOD OF 60 MONTHS (5 YEARS)	Head Office	GCETC/HO/01/06/2025	NONE	21 JULY 2025
				CLOSING TIME: 12:00pm

Gauteng CET College invites professional, competent and experienced service providers for the **REQUEST FOR PROPOSAL FOR THE SUPPLY, IMPLEMENT, MAINTAIN AND SUPPORT OF THE FINANCIAL MANAGEMENT SYSTEM FOR 9 CET COLLEGES FOR A PERIOD OF 60 MONTHS (5 YEARS)** Bid documents will be available from the SCM unit and eTenders Portal at [www.etenders.gov.za](http://www.etenders.gov.za)

Completed Bid documents are to be placed in a sealed envelope endorsed “**REQUEST FOR PROPOSAL FOR THE SUPPLY, IMPLEMENT, MAINTAIN AND SUPPORT OF THE FINANCIAL MANAGEMENT SYSTEM FOR 9 CET COLLEGES FOR A PERIOD OF 60 MONTHS (5 YEARS).(BID NUMBER)**” and must be deposited in the bid box/tender box, situated at the reception area, at **100 NORTHERNPARK WAY, CROWNWOOD OFFICE PARK,ORMONDE, 2091 1<sup>st</sup> Floor Block D Crown wood Office Park** not later than 12h00 on Monday 21 July 2025, at which time the Bids will be opened in public.

**The following mandatory documents must be submitted with the tender document and failure to submit will lead to the bids being declared non-responsive:**

- Valid tax clearance certificate and tax compliance status documents with pin from SARS must be attached.
- A copy of business entity registration certificate e.g. CK Document
- A certified ID copy/s of company directors.
- A company profile with completed projects for similar work and contactable references.
- Municipal Statement of account not older than three (3) months or Lease agreement if renting premises stating that the bidder is not obliged to pay municipal rates or letter from Ward Council confirming proof of address (rural areas bidders only)
- **Proof of registration with Central Supplier Database (CSD) must be attached.**
- **Detailed Pricing schedule on a company letterhead** (If the Bid Sum (amount in words) as per the SBD.1 differs from the SBD 3.1, it will automatically invalidate the offer submitted).
- **The bidder must be a registered partner with the Software Vendor, failing which the bidder will be disqualified. Proof of such a valid and active registration must be provided.**
- Bidders must submit a certificate authorizing the bidder to protect information as prescribed in terms of the Protection of Personal Information Act, No.4 of 2013 and Regulations promulgated thereunder (“POPI Act”).

- Bidders must submit any other licenses or certificates applicable to the services required authorizing bidders to provide such services. Failure to submit the certificates/licenses will result in the bid being disqualified.
- Bidders must have an ISO 27001 certification for managed information security as part of the submission.

Please note the following:

- Tender documents must be completed with non-erasable ink. Any tender document completed with pencil will not be acceptable and shall be disqualified.
- Ensure that there are no errors or omissions as this may lead to bids being declared nonresponsive.
- The submission should be entirely legible. Any changes made to the original text of bid should be crossed through and signed for.
- **DO NOT USE CORRECTION FLUID** as this may invalidate your submission.

**Evaluation Criteria for this procurement will be as follows:**

- **Stage 0 – Pre-qualification (Compliance to mandatory requirements as listed above).** The college will only consider a bid if the relevant bidder meets the pre-qualification criteria mentioned above. Where a bidder fails to meet the pre-qualification criteria, the bid will be considered an unacceptable bid and will be disqualified from further evaluation.
- **Stage 1 – Technical Evaluation: Mandatory Technical Requirements**
- **Stage 2 – Technical Evaluation: Functionality (Attached)**
- **Stage 3 - Price and Specific goals**

**NB: all bidders should at least obtain a minimum of 80% in stage 1 (functionality) in order to qualify for stage 3 (Price Evaluation).**

Price Points	= 80
Specific goals	= <u>20</u>
<b>TOTAL</b>	<b>=100</b>

***“On the 04 November, the minister of Finance gazetted new Preferential Procurement Regulations (2022 Regulations) under the Preferential Procurement Policy Framework act, 2000 (PPPFA), this was aimed at aligning the regulations to the February 2022 Constitutional Court judgement. That judgement ruled that the Minister exceeded his powers in prescribing the 2017 Regulations. The Public Procurement Bill is being finalized, which will empower the Minister of Finance to set preferential procurement, the 2022 Regulations repeal the 2017 Regulations and take effect on the 16 January 2023”***

## SPECIFIC GOAL POINTS BREAKDOWN

SPECIFIC GOALS	PREFERENCE POINTS ALLOCATED OUT OF 20	DOCUMENTATION TO BE SUBMITTED BY BIDDERS TO VALIDATE THEIR CLAIM FOR POINTS
<b>Black ownership:</b> An EME or QSE which is at least 51% owned by black people	4	<ul style="list-style-type: none"> <li>CIPC (Company registration)</li> <li>CSD report clearly indicating the percentage shareholding of all owners, (the ownership status of the 2 documents must correspond in order to be awarded points)</li> </ul>
<b>Women ownership:</b> An EME or QSE which is at least 51% owned by women	4	<ul style="list-style-type: none"> <li>CIPC (Company registration)</li> <li>CSD report clearly indicating the percentage shareholding of all owners, (the ownership status of the 2 documents must correspond in order to be awarded points)</li> </ul>
<b>Youth ownership:</b> An EME or QSE which is at least 51% owned by youth (up to 35 years of age)	4	<ul style="list-style-type: none"> <li>CIPC (Company registration)</li> <li>CSD report clearly indicating the percentage shareholding of all owners, (the ownership status of the 2 documents must correspond in order to be awarded points)</li> </ul>
<b>Disability:</b> An EME or QSE which is at least 51% owned by people with disability	4	<ul style="list-style-type: none"> <li>CIPC (Company registration)</li> <li>CSD report clearly indicating the percentage shareholding of all owners, (the ownership status of the 2 documents must correspond in order to be awarded points) Medical certificate</li> <li>SASSA registration or confirmation of disability from a relevant authority.</li> </ul>
<b>Locality:</b> Located in the South Africa	4	<ul style="list-style-type: none"> <li>Municipal rates account OR</li> <li>Letter from councilor confirming residence or Lease Agreement</li> </ul>
Non – submissions	0	<ul style="list-style-type: none"> <li>No points will be claimed if the bidders failed to submit the required documents</li> </ul>

## BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Gauteng CET College Supply Chain Management Policy will apply;
- Gauteng CET College does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, **incomplete, unsigned** or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of **120 days**;
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Enquiries should be directed to:

**Ms K Sello** Email: [Ksello@GP.CETC.edu.za](mailto:Ksello@GP.CETC.edu.za) Tel: 010-900 1174 (Bidding process)

**Mr. P. Tali** Email: [ptali@ec.cetc.edu.za](mailto:ptali@ec.cetc.edu.za) Tel: 043 753 0060 (Technical queries)