

QUESTIONS AND ANSWERS RELATING TO BID NUMBER: WCPT 01 2025-2026 “TERMS OF REFERENCE FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE DEVELOPMENT OF THE MUNICIPAL ECONOMIC REVIEW & OUTLOOK (MERO) OF 2025”.

I am part of the **Bidder A** team working on the WC MERO proposal and would like to clarify a few of the deadlines for our planning.

Here is a list of our questions from Bidder A and answers from the Department:

1. Dates for the Western Cape Provincial Parliament - what is the proposed Parliament dates?

Answer: At present, only the tabling date has been confirmed—27 November 2025. The specific dates for the submission of summaries and presentations are expected to fall a few weeks prior to the tabling but have not yet been finalised.

2. Dates for the Western Cape Provincial Parliament - what is the cutoff date for the submission of reports for the Parliament session?

Answer: The cut-off date for submitting reports to the graphic designers is 31 October 2025. This allows sufficient time for design, formatting, and preparation ahead of tabling in WC Provincial Parliament.

3. Expectations for deliverables - does the WC PT require the final, designed reports for Parliament or will additional comments be received from the Parliamentary session?

Answer: The Parliament date is currently scheduled for 27 November 2025. No additional comments will be received from Parliament at the time of tabling. All reviews from the Ministry, Provincial Treasury, and the relevant municipality must be incorporated prior to the finalisation of the written drafts, which are due by 31 October 2025.

4. Dates for the Western Cape PT team – what is the expected date for us to receive Section C in order to consolidate and review the full MERO report?

Answer: Section C submissions will be received on a staggered basis by district, starting from mid-September through to mid-October. These will be provided for the purpose of proofreading and consolidation into the full MERO report.

5. Dates for PT hired designers – what are the expected timelines for the designers to complete the MERO booklets once received?

Answer: The MERO booklets are expected to be submitted to the designers by 31 October 2025, possibly on a staggered basis leading up to the 31st. The designers will finalise the booklets at least one week prior to the Parliamentary tabling, scheduled for 27 November 2025.