



INVITATION TO BID

BID NUMBER: **RFB NO: ARMD/2025/18**

BID DESCRIPTION: THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR DOCKYARD'S BUILDINGS' ROOFS

EXPECTED TIMEFRAME

BID PROCESS	EXPECTED DATES
Bid Issue Date	09/12/2025
Bid Collection Date (if necessary)	N/A
Briefing Session (<i>indicate if it is compulsory or not</i>) Date	22/01/2026 at 11:00 am (Compulsory)
Briefing Session Address and Venue	Armcor Dockyard, Simonstown
Bid Closing Date	09/02/2026 at 11:00 am

TABLE OF CONTENTS

	Number of Pages
RETURNABLE DOCUMENTS CHECKLIST	3
KD17	13
KD18	2
KD21	1
KD22	2
KD24	9
ANNEXURE 1 TO KD24	3
ANNEXURE 2 TO KD24	3
KD25	1
ANNEXURE 1 TO KD25	3
KD26	3
KD27	7
BID SPECIFICATION (RFB)	

PROPRIETARY INFORMATION

- For bids only advertised on Armscor Website, bid documents may ONLY be obtained from the Armscor Supply Chain Management Department.
- Bid documents obtained from Armscor may NOT be given to a third party.
- Bid proposals received from companies whose bid documents were NOT obtained from Armscor will NOT be considered.
- A-STD-0020: Armscor General Conditions of Contract
- A-WI-014: Armscor Security Instruction.
- A-GUID-1003: Industry Guide for Defining the Scope of Work.

Bids must ONLY be submitted in hard copy; electronic bids submissions are NOT acceptable.

Kindly register on the National Treasury's Central Supplier Database (CSD) via www.csd.gov.za

RETURNABLE DOCUMENTS CHECKLIST

1. RFB RETURNABLES

- 1.1 Bidders shall submit the returnable documents together with the Bid on or before the closing time and date of the Bid.
- 1.2 Administrative documents
- 1.2.1 Armscor reserves the right to request the administrative returnable documents after the closing time and date in instances where the bidder has not returned the administrative returnable documents. Please note that Armscor is under no obligation to request such documents or information, if information is requested and not provided in terms of legislative requirements.
- 1.2.2 Bidders must submit the following administrative returnable documents together with the bid.

No.	Administrative Returnable Documents
1	KD17: BID CONDITIONS ACCEPTANCE FORM.
2	Valid proof of BBBEE status for the bidder and its sub-contractor(s).
4	KD 26: BIDDER'S DISCLOSURE.
5	Central Supplier Database Report.

- 1.2.3 Armscor reserves the right to verify all information submitted with the bid.

Kindly note that any misrepresentations of facts will lead to disqualification of bid and also further steps be taken to recover the loss where applicable and list the company and its directors in the list of restricted bidders from doing business with the State with National Treasury,

2. MANDATORY RETURNABLE DOCUMENTS

- 2.1. Bidders must return the mandatory documents together with the bid. Failure to submit mandatory documents will result in disqualification from further evaluation.

No.	Mandatory Returnable Documents
1	Refer to the Bid specification document.
2	Mandatory Evaluation Documents
3	Functional Evaluation Documents if applicable

3. EVALUATION RETURNABLE DOCUMENTS

- 3.1. Bidders must return the evaluation returnable documents together with the bid. Failure to submit the evaluation returnable documents will result in forfeiting points as provided in the evaluation and may not necessarily result in disqualification from further evaluation.

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents.

Item	List of Documents Required.	Submitted [Yes or No]	
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	SARS issued verification pin code and or proof of application endorsed by SARS.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Copy of CIPC registration documents listing all members with percentage, see bidding structure for required documents.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Copy of the Joint Venture / Consortium Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Valid proof of BBBEE status for the bidder and its sub-contractor(s) or Sworn Affidavit	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7.	Designated sectors: Local production and content. (Where applicable) Annexures	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Certified copy of Identity Document for the Company representative	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.	Copy of latest audited financial statements	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10.	Bid conditions acceptance form on KD17	Yes <input type="checkbox"/>	No <input type="checkbox"/>

ARMAMENTS CORPORATION OF SOUTH AFRICA SOC LTD (ARMSCOR)

Company registration: 1968/008611/06 Vat registration: 4500101169

RFB NO: ARMD/2025/18: THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR DOCKYARD'S BUILDINGS' ROOFS

1. INSTRUCTIONS ON SUBMISSION OF BIDS

- 1.1 **Bid Closing at 11:00 am on 09/02/2026 (SOUTH AFRICAN TIME)**
- 1.2 Bids must be submitted in a sealed envelope(s) marked with bid reference number, bidder name and closing date. Original plus a copy and USB copy
- 1.3 The sealed envelope must be deposited in the bid box at **Armcor Dockyard, Cole Point Security gate, Simon's Town** before the bid closing date and time addressed to:

The Divisional Manager	Procurement & Logistics Armcor Dockyard
Postal address:	Armcor Dockyard Private Bag X3 Simon's Town, 7995
Delivery address:	Armcor Dockyard Tender Box Dockyard Security Entrance Cole Point Road
Simon's Town	

- 1.4 Bids dispatched by the courier service company must be marked with bid reference number on the delivery note / packaging and the courier must ensure that the bid document is deposited in the bid box before the closing date and time.
Armcor will not be held responsible for any delays where bid documents are handed to the Dockyard Reception or bids that are incorrectly labelled.
- 1.5 Bid proposals received after the closing time and date will not be considered.

2. ENQUIRIES

- 2.1 All queries regarding this bid must be addressed in writing to the Procurement Division on **Dockyardbid-enquiries@armcor.co.za**. Questions/enquiries relating to this RFB should be received five (5) working days prior to the closing date. Queries received after this period will not be considered

3. BID VALIDITY PERIOD

- 3.1 Bid proposals to remain valid for acceptance for a period of 120 days counted from the closing date.

NOTE: Bids for the supply of the goods and/or services described in the attached documents are invited in accordance with the provisions of the General Conditions of Contract (A-STD-0020) Issue 5 dated 22 June 2022, as well as any special condition contained in these documents. Copies of the General Conditions of Contract and the Rules of Procedure are available on Armscor's website at www.armscor.co.za.

BID AWARD RESULTS

Result on bid awarding information is not sent to unsuccessful bidders. Particulars of successful bidders are also NOT published on the Armscor Acquisition Bulletin.

4. OBJECTIVE CRITERIA

- 4.1 Armscor will not award the bid or order to any bidder based on the proven poor record or poor performance of the bidder in previous projects within the Armscor.
- 4.2 Armscor will not award order/s or contract/s to the bidders who are blacklisted or restricted or have committed other acts of fraud and misrepresentation of facts e.g., tax compliance, company financials, etc. will be eliminated from the bid process.
- 4.3 Armscor reserve the right not to award this bid to any bidder who fails the financial stability assessment.
- 4.4 Armscor reserves the right to award the bid in part or in full.
- 4.5 Armscor reserves the right to disregard bids that are abnormally low prices compared to the market.

BIDDING STRUCTURE

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

Only fill the relevant category:

If individual bidder, indicate the following:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Primary email address	
Alternative Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)	
Name of Joint Venture / Consortium	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If using subcontractors, indicate the following:	
Name of Prime -Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier	

Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
Subcontractor Details:	
Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents for both Prime and Sub-Contractors:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	

Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	
Other:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bid the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual, supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....

Name ID number

BID CONDITIONS ACCEPTANCE FORM

Bidders shall complete and sign this bid conditions acceptance form

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0020 Issue 5 dated 22 June 2022 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 5 dated 22 June 2022, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

.....

.....

(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder:

AUTHORISED SIGNATURE

.....

Signature

.....

Date

.....

Name in block letters

.....

Capacity

SUPPLIER REGISTRATION

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact: -

The Security Registration

Private Bag X337

PRETORIA

0001

E-mail:- register@armscor.co.za

ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:

1. The pages of the KD17 document are numbered from one, and the final page bears the words "and last". Bidders should check the numbers of the pages as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
 - 2.1. insert their name at the top of each price schedule form used (a rubber stamp may be used);
 - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
 - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
 - 2.4. indicate the prices quoted in the units shown and quote them per item;
 - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
 - 2.6. complete all appendices.
3. **Value-added tax, customs duties, ad valorem customs duties and surcharges**
 - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
 - 3.2. Where supplies are quoted which are subject to levying of any customs duty, ad valorem customs or excise duty or surcharge by the Department of

Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, ad valorem customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire (KD18).

4. Security

- 4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
- 4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

5. Advance payments

Bidders shall furnish the price without advance payment.

6. Performance Guarantee

Armscor reserves the right to request the successful bidders to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

7. Commissions

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with these bids.

8. Compliance with Arms Control and Non-Proliferation requirements

Any bidder responding to this Request for Proposal (RFP) shall comply with the following when dealing with defence matériel:

- 8.1 All relevant South African legislation, including, but not restricted to, the following:
- a) National Conventional Arms Control Act, Act No. 41 of 2002, and its implementing Regulations; and
 - b) Non-proliferation of Weapons of Mass Destruction Act, Act No. 87 of 1993, as amended, and its implementing Regulations.
- 8.2 Defence export legislation of supplier countries, i.e. countries from which defence matériel is exported to South Africa as well as countries of origin of the matériel.
- 8.3 It is the responsibility of the bidder to, when applicable, register with the Directorate Conventional Arms Control (DCAC), Defence Secretariat, in terms of section 13 of the National Conventional Arms Control Act and with the South African Council for the Non-Proliferation of Weapons of Mass Destruction Act.
- 8.4 If a contract with Armscor is being entered into, the Contractor shall comply with arms control and non-proliferation requirements as prescribed by the contract-

9. Submission of a NCACC Permit

9.1 In terms of the National Conventional Arms Control Act (Act No 41 of 2002, Chapter II, section 13), no person may trade in conventional arms, unless that person is:

- a) Registered with the National Conventional Arms Control Committee (NCACC).
- b) Is in possession of a permit authorised by the NCACC and issued by the Directorate Conventional Arms Control (DCAC).

NOTE: Local bidders who trade in Conventional Arms as set out above are required to submit a certified copy of a valid NCACC permit when submitting a bid.

10. Tax Compliance

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armscor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

11. Defence Industrial Participation and National Industrial Participation

11.1 The DIP value threshold of foreign content is based on:

Any single agreement of which the foreign content exceeds USD 2 million; Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million; Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million; Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

11.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.

12. Local production and content for designated sectors

12.1 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

12.2 If there is no designated sector, Armscor may include as a specific condition of the bid, that only locally produced services or goods or locally manufactured goods with a stipulated minimum threshold for local production and content,

will be considered.

13. Awarding of Bids

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 and Preference Point System of the Preferential Procurement Regulations, 2022.

The applicable points are:

Price (Pp):	80 Points
Specific Goals:	20 Points
Total:	100 Points

The following formula must be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included).

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

P_s	= Points scored for price of bid under consideration.
P_t	= Price of bid under consideration.
P_{min}	= Price of lowest acceptable bid.

14. Armscor reserves the right to:

- 14.1 not evaluate and award bids that do not comply strictly with this bid document.
- 14.2 make a selection solely on the information received in the bid and enter into negotiations with one or more of preferred bidder(s) based on the criteria specified in the evaluation of this bid.
- 14.3 contact any Bidder during the evaluation process, in order to clarify any information, without informing any other Bidders. During the evaluation process, no change in the content of the submitted bid shall be sought, offered or permitted.
- 14.4 award a contract to one or more Bidder(s).
- 14.5 accept any bid in part or full.
- 14.6 cancel this bid or any part thereof when necessary.

Should Bidder(s) be selected for further negotiations, they will be chosen on the basis of the greatest benefit to Armscor and not necessarily on the basis of the lowest costs

KD17

BID NUMBER : ARMD/2025/18

CLOSING AT 11:00 ON : 09/02/2026

VALIDITY PERIOD: 120 DAYS

NAME OF BIDDER :

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN FOREIGN CURRENCY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
01	Transfer SUBTOTAL FROM ANNEXURE C, "BOQ Final Summary Total"				
	<p>Goal: Procurement from Entities with Local Manufacturing Capabilities for Designated Sectors</p> <p>Envelope evaluation approach (using only critical criteria without functional criteria)</p> <p>Transformation Requirements</p> <ul style="list-style-type: none"> • Black Equity Ownership – 35% - Not applicable • Subcontracting –Applicable • Specific Goals applicable - Table 5 • Objective Criteria –Not applicable 				
TOTAL (excluding VAT)					
VAT					
TOTAL (including VAT)					

1. Delivery address:
 2. * Period required for commencement of delivery, after receipt of order:
 3. * Rate of delivery:
 4. * Period required for completion of order, after receipt thereof:
- * Must be completed by Bidder if not completed by Armscor
- .

**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD
(ARMSCOR)**

QUESTIONNAIRE

REPLIES

1. What is the request for bids number?
2. Confirm compliance to price basis.
3. Indicate which of the following applies:
 - 3.1 The prices are fixed. ☐
 - 3.2 The prices are not fixed ☐
4. The delivery period shall be fixed.
5. Are you the accredited agent in the RSA for the manufacturer of the supplies quoted by you? Yes ☐ No ☐

WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:

6. Is a special import permit required?
If not, state your imports permit number.
7. What are the names and addresses of your overseas suppliers? (Give particulars in KD 22)
.....
.....
.....
8. Foreign content:
 - 8.1 What amount in foreign currency must be remitted overseas?
.....
 - 8.2 What is the rate of exchange used in converting the ZAR1,00 =
..... amount into SA Rand and the date on which this is based? DATE:

9. Statutory costs:

9.1 Are the goods quoted on subject to customs duty, ad valorem customs or surcharge?

.....

9.2 If so, what is the amount payable in respect of

a) Customs duty

b) Ad valorem customs duty?

PRICE BREAKDOWN

10. The following particulars must be furnished, failure of which may invalidate the bids.

- 10.1 FOB/FCA cost of item
- 10.2 Sea/Air freight
- 10.3 Insurance charges
- 10.4 Clearance charges
- 10.5 Customs duties
- 10.6 Ad valorem customs duties
- 10.7 Delivery costs from port/airport to your premises
- 10.8 Local content (excluding (10.10))
- 10.9 Delivery costs from your premises into store
- 10.10 Balance (detail to be submitted)

TOTAL

Amount	% of Total Price

.....
DATE

.....
BIDDER'S SIGNATURE

ARMAMENTS CORPORATION OF S.A. LIMITED
(ARMSCOR)
PREVIOUS PURCHASES
LAST TWO BIDS

If any similar or identical equipment has been supplied to ARMSCOR,
or to any of ARMSCOR'S subsidiaries or the South African National Defence Force,
the completion of this form by bidders is compulsory.

Date of Bids	Organization	Order No.	Items Purchased	Unit Price	Motivation for Price Differences

BIDDER:	
SURNAME AND INITIALS:	
DATE:	
SIGNATURE:	

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED
(ARMSCOR)**

SECURITY QUESTIONNAIRE ON THE IMPORTED CONTENT OF BIDS

1. In all cases where the supplies quoted are imported (either in full or in part), bidders shall furnish the following particulars (if space is insufficient, use additional pages):

1.1 COUNTRY OF ORIGIN:

Item No(s).	Country
.....
.....
.....
.....

1.2 NAME OF MANUFACTURER(S)/SUPPLIER(S)/STOCKIST(S):

Item No(s).	Name
.....
.....
.....
.....

1.3 NAME OF INTERMEDIARY (IES) (WHEN THERE IS NO DIRECT CONTACT WITH THE FIRMS LISTED IN 1.2):

Item No(s).	Name
.....
.....
.....
.....

1.4 NAME OF AGENTS RESPONSIBLE FOR SHIPPING AND CLEARANCE:

Item No(s)	Name
.....
.....
.....
.....

1.5 NAME OF BANK ARRANGING TRANSFER OF FUNDS OVERSEAS:

Item No(s).	Name
.....
.....
.....
.....

1.6 IS AN END-USER CERTIFICATE REQUIRED? YES ☐ NO ☐

If yes:- Item No. (s).

.....

.....

.....

.....

1.7 ARE THE ITEMS SUBJECT TO ANY SPECIAL EXPORT REQUIREMENTS?

YES ☐NO ☐

If Yes:-

Item No. (s)	Requirements
.....
.....
.....
.....

2. Failure to furnish the information requested may render the bid invalid.

.....

NAME

.....

DATE

.....

BIDDER'S SIGNATURE

BROAD-BASED BLACK ECONOMIC EMPOWERMENT**ACRONYMS AND ABBREVIATIONS**

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off-The-Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off-The-Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

1 PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000

1.1 The following preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022; Armscor Preference Point System of the Preferential Procurement Regulations, 2022.

1.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (all applicable taxes included)

1.3 Preference points for this bid shall be awarded for:

Price: 80

Specific Goals: 20

Total points for Price and Specific Goals must not exceed: 100

1.4 **Bidders who do not submit a valid proof as per paragraph 2.2 of KD24 (Principles) will score 0 points for Specific Goals.**

2. ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS

2.1 The preference points that will be awarded in terms of the Specific Goals with regards to procurement processes shall be as follows (one table will be applicable for each bid):

Table 1: Specific Goals for Targeted Procurement

No	Specific Goals for Targeted Procurement	Points for 80/20 PPS	
RDP Programme: Promotion of SMMEs			
1	EME or QSE entities which are at least 51% owned by black people	4 points	
2	EME or QSE entities which are at least 51% owned by black women	4 points	
3	EME or QSE entities which are at least 51% owned by black youth	4 points	
4	EME or QSE entities which are at least 51% owned by black military veterans	4 points	
5	EME or QSE entities which are at least 51% owned by black people living with disabilities	4 points	
Total Points Per PPS		20 points	

Table 2: Specific Goals for General Procurement

No	Specific Goals for General Procurement	Points for 80/20 PPS	
RDP Programme: Promotion of SMMEs			
1	EME or QSE entities which are 100% owned by black people	20 points	
2	EME or QSE entities which are at least 51% owned by black people	18 points	
3	EME or QSE entities which are at least 35% owned by black people	16 points	
4	EME or QSE entities which are at least 25% owned by black people	10 points	
Total Points Per PPS		20 points	

- a) General procurement may typically include but is not limited to commercial-off-the-shelf (COTS) items.

Table 3: Specific Goals for Other Procurement

No	Specific Goals for Other Procurement	Points for 80/20 PPS	
RDP Programme: Promotion of South African Owned Enterprises			
1	Entities which are BBBEE Level 1	20 points	
2	Entities which are BBBEE Level 2	18 points	
3	Entities which are BBBEE Level 3	16 points	
4	Entities which are BBBEE Level 4	10 points	
Total Points Per PPS		20 points	

Table 4: Specific Goals for Procurement from Entities Located in Specific Province, Region or Municipality

No	Specific Goals for Procurement from Entities Located in Specific Province, Region or Municipality	Points for 80/20 PPS	
RDP Programme: Locality			
1	Entities located within the specific locality	10 points	
2	Entities located outside the specific locality	0 points	
RDP Programme: Promotion of South African Owned Enterprises			
1	EME or QSE entities which are at least 51% owned by black people	2 points	
2	EME or QSE entities which are at least 51% owned by black women	2 points	
3	EME or QSE entities which are at least 51% owned by black youth	2 points	
4	EME or QSE entities which are at least 51% owned by black military veterans	2 points	
5	EME or QSE entities which are at least 51% owned by black people living with disabilities	2 points	
Total Points Per PPS		20 points	

Table 5: Specific Goals for Procurement from Entities with Local Manufacturing Capabilities for Designated Sectors

No	Specific Goals for Procurement from Entities with local manufacturing capabilities for designated sectors	Points for 80/20 PPS	
Designated Sectors			
1	Full compliance to the applicable minimum threshold for local content	10 points	
2	Non-compliance to the applicable minimum threshold for local content	0 points	
RDP Programme: Promotion of South African Owned Enterprises			
1	EME or QSE entities which are at least 51% owned by black people	2 points	
2	EME or QSE entities which are at least 51% owned by black women	2 points	
3	EME or QSE entities which are at least 51% owned by black youth	2 points	

4	EME or QSE entities which are at least 51% owned by black military veterans	2 points	
5	EME or QSE entities which are at least 51% owned by black people living with disabilities	2 points	
Total Points Per PPS		20 points	

Table 6: Concurrent Application of Specific Goals

No	Concurrent Application of Specific Goals	Points for 80/20 PPS	
RDP Programme: Promotion of SMMEs			
1	EME or QSE entities which are at least 51% owned by black people	5 points	
RDP Programme: Locality			
2	Entities located within the specific locality	5 points	
Local Manufacturing Capabilities for Designated Sectors			
3	Full compliance to the applicable minimum threshold for local content & production	5 points	
RDP Programme: Promotion of South African Owned Enterprises			
4	Entities which are BBBEE Level 2 or better	5 points	
Total		20 points	

Table 7: Specific Goals for Income Generation, Disposal or Leasing of Assets

No	Specific Goals for Income Generation, Disposal or Leasing of Assets	Points for 80/20 PPS	
RDP Programme: Promotion of South African Owned Enterprises			
1	Entities which are BBBEE Level 1	20 points	
2	Entities which are BBBEE Level 2	18 points	
3	Entities which are BBBEE Level 3	16 points	
4	Entities which are BBBEE Level 4	14 points	
Total Points Per PPS		20 points	

2.2 PRINCIPLES

2.2.1 Valid proof of B-BBEE status is either of the following:

A) A B-BBEE sworn affidavit fully completed and

- B) Deposed and signed in the presence of the commissioner of oaths (certified true copy not acceptable)
- C) Does not contradict itself (% black ownership matches compliance level)
- D) Commissioner of oaths credentials and signature are reflected.
- E) A B-BBEE certificate issued by either the CIPC or a SANAS accredited verification agency.
- F) An entity submitting an unincorporated joint venture / consortium must attach a consolidated B-BBEE certificate in the name of the joint venture / consortium issued by a SANAS accredited verification agency.
- G) B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.

2.2.2 Local content and production

- A) The complete list of sectors and sub-sectors which are designated for local production with minimum local content threshold can be found on the website of the department of trade, industry & competition via the link below.

<http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>

- B) The bidder shall submit with the bid documents a completed annexure c, d & e and an exemption letter from the DTIC.

2.2.3 Locality

- A) The bidder must submit the municipality bill/local councillor letter (must be not be older than 3 months).
- B) In an event where the bidder is the lessee, the municipality bill and the lease agreement must be submitted.
- C) In an event where the bidder owns the property, the municipality bill must be in the name of the owner of the property.

2.2.4 Sub-Contracting

- A) It is a requirement of Armscor that subcontracting must be considered by a bidder. Therefore, where a contract from r10 000 000 (million) and above is awarded, Armscor shall endeavour to advance designated groups where applicable.
- B) A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contracted activities or work.
- C) A bidder awarded a contract must obtain the approval of Armscor prior to any changes in the subcontracting arrangement.

2.2.5 Ownership

In accordance with the provisions of the defence sector code, it is a requirement of Armscor that all suppliers that do business with Armscor should achieve at least 35% black equity ownership and will be included as a bid condition where applicable.

2.2.6 Verification of bidders information

The Armscor Transformation Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the specific goals claim of the bidder and/or its sub-contractor(s).

Fronting means a deliberate circumvention or attempted circumvention of the B-BBEE Act and the Codes. Fronting commonly involves reliance on data or claims of compliance based on misrepresentations of facts, whether made by the party claiming compliance or by any other person.

Kindly note that any misrepresentations of facts will lead to disqualification of bid and also further steps be taken to recover the loss where applicable and list the company and its directors in the list of restricted bidders from doing business with the State with National Treasury,

B-BBEE DECLARATION**1. Confirmation of the Bidder's Turnover**

Name of the Bidder		
Registration Number		
Financial Year End		
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)
		Period Ending (Day, Month, Year)

2. Confirmation of Subcontractors involved in the execution of the order:

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

3. Confirmation of Suppliers involved in the execution of the order:

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

I, the undersigned, am duly authorised to certify on behalf of the abovementioned entity that the information contained herein above is true and correct.

AUTHORISED SIGNATURE:

.....

.....

Date:

.....

Name in block letters

.....

Capacity

DEFENCE SECTOR B-BBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) who became citizens of the Republic of South Africa by naturalisation-</p> <p>i. before 27 April 1994; or</p> <p>ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”</p>

Definition of "Black Designated Groups	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>
--	--

3. I hereby declare under Oath that:

- a) The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- a) The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- b) The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- c) Black Designated Group Owned % Breakdown as per the definition stated above:
 - i) Black Youth % = _____%
 - ii) Black people living with disabilities % = _____%
 - iii) Black Unemployed % = _____%
 - iv) Black People living in Rural areas % = _____%
 - v) Black Military Veterans % = _____%
- d) Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less.

ANNEXURE 1 TO KD24

Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	<input type="checkbox"/>
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	<input type="checkbox"/>
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition)	<input type="checkbox"/>

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Credentials and Signature	
	<div style="border-top: 1px solid black; margin-top: 100px;"></div> <div style="margin-top: 10px;">Signature</div>
<div style="border-top: 1px solid black; margin-top: 100px;"></div> Date	<div style="border-top: 1px solid black; margin-top: 100px;"></div> Date

DEFENCE SECTOR B-BBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) who became citizens of the Republic of South Africa by naturalisation-</p> <p>i. before 27 April 1994; or</p> <p>ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”</p>
Definition of “Black Designated Groups	<p>“Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined</p>

	in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”
--	---

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)

3. I hereby declare under Oath that:

- a) The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- e) The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- f) The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- g) Black Designated Group Owned % Breakdown as per the definition stated above:
 - i) Black Youth % = _____%
 - ii) Black people living with disabilities % = _____%
 - iii) Black Unemployed % = _____%
 - iv) Black People living in Rural areas % = _____%
 - v) Black Military Veterans % = _____%
- h) Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)

Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	<input type="checkbox"/>
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	<input type="checkbox"/>

4. I know and understand the contents of this affidavit and I have no objection to

ANNEXURE 2 TO KD24

take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Credentials and Signature	
	Signature
Date	Date

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)

SARS: TAX COMPLIANCE STATUS

NOTE: It is a condition of bids that the successful bidder **MUST** be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. **FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD25.**

1. In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax compliance PIN letter shall be submitted with the bids, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the bidder.
4. In bids where Consortia /Joint Ventures / are involved, each party must submit a separate tax compliance PIN with authorisation letter.
5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bids.
6. Tax compliance is done via e-filing on the SARS website www.sars.gov.za.

NOTE: Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR					
BID NUMBER:	RFB No: ARMD/2025/18	CLOSING DATE:	09/02/2026	CLOSING TIME:	11:00 am
DESCRIPTION	THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR DOCKYARD'S BUILDINGS' ROOFS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT :					
ARMSCOR Dockyard Tender box, Colepoint security, Colepoint road, Simonstown					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	DockyardBid-Enquiries		CONTACT PERSON	DockyardBid-Enquiries	
TELEPHONE NUMBER	021 787 3149		TELEPHONE NUMBER	021 787 3149	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	DockyardBid-Enquiries@armscor.co.za		E-MAIL ADDRESS	DockyardBid-Enquiries@armscor.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE					

STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.
--

1	BID SUBMISSION
1.1	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2	TAX COMPLIANCE REQUIREMENTS
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

3. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES** ☐ **NO** ☐

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES** ☐ **NO** ☐

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES** ☐ **NO** ☐

2.3.1 If so, furnish particulars:

.....

4. **DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED (ARMSCOR)

INTELLECTUAL PROPERTY REQUIREMENTS

1. INTRODUCTION

4.1 What is Intellectual Property?

Intellectual Property (or “IP”) means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- a) Bills of Material (BOM's)
- b) Instructions,
- c) Reports,
- d) Specifications,
- e) Interface designs,
- f) Manufacturing processes,
- g) Material Specifications,
- h) Processes,
- i) Product designs,
- j) Re-engineering (maintenance/obsolescence),
- k) Software,
- l) Algorithms,
- m) Source Codes,
- n) System/integration designs,
- o) Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a “recipe”.

4.2 How is IP manifested?

IP is typically manifested and embodied in Data Items or Documents.

“Data items or Documents” means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.

NOTE:

- The document itself is not IP
- The contents of a document represent IP
- The document becomes the tangible and recordable carrier of IP

4.3 What is Background IP?

For definition, refer to A-STD-0020 “Armcor General Conditions of Contract”. “Background IP” belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.

4.4 What is Historic IP?

“Historic IP” is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

4.5 What is Foreground IP?

For definition, refer to A-STD-0020 “Armcor General Conditions of Contract”. “Foreground IP” is new intellectual property that is created during the execution of the order.

4.6 When is IP Shared or Jointly Owned or Co-owned?

For the definition, refer to A-STD-0020 “Armcor General Conditions of Contract”.

“Shared” or “Jointly Owned” or “Co-owned” IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

- a) Wholly owned by the DOD; or
- b) Shared or Jointly Owned or Co-owned between DOD or the contractor

5. IP RECORDAL REQUIREMENTS

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armcor will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armcor and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

5.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- a) Short IP description
- b) Original Supplier
- c) Cost of Establishment (If available)

5.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- a) Armscor IP Number (if available)
- b) Short IP description
- c) The next information is to be provided per order, on which Historic IP was established:
 - i) Order Number on which Historic IP was generated
 - ii) Master record index (MRI) reference
 - iii) Original Supplier
 - iv) Cost of Establishment
 - v) Percentage Ownership (DOD)
 - vi) Associated Milestone / Line item on the order under which the IP was established

5.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- a) IP number of Historic IP, if IP is enhanced (modified/improved/upgraded).
- b) Short IP description
- c) Master record index (MRI) reference with version and date
- d) Original Supplier
- e) Cost of Establishment
- f) Percentage Ownership (DOD)
- g) Associated Milestone / Line item on the order under which the IP will be established.

NOTE: 1 The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to properly manage such IP;

NOTE: 2 To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet

from Armscor's web site. After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

6. SAFEGUARDING OF IP

6.1 IP Agreement

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

6.2 Management and Safeguarding of IP

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armscor documents, e.g. A-STD-0020 "Armscor General Conditions of Contract, K-STD-61 "Armscor Standard for Technical Contract Conditions", A-WI-014 "Armscor Security Instruction" and other documents that may be applicable.

6.3 IP Delivery

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armscor ADAC Department.

6.4 IP Audits

Armscor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armscor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information required to conduct the audit.

7. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM

7.1 Background

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website

(www.armscor.co.za/Downloads/Download.asp) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- a) “Background IP” provides a form to capture all background IP information
- b) “Historic IP” provides a form to capture all historic IP information.
- c) “Foreground IP” provides a form to capture all foreground IP information.

7.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

8. INTELLECTUAL PROPERTY QUESTIONNAIRE

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please mark the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No
☐ ☐

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No
☐ ☐

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No
☐ ☐

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No
☐ ☐

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.

WITNESSES:

1

2

SIGNATURES OF BIDDER(S)

DATE:

ADDRESS:
.....
.....



RFB NUMBER: ARMD/2025/18

**THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR
DOCKYARD'S BUILDINGS' ROOFS**

SUMMARY: THIS DOCUMENT CONTAINS THE REQUIREMENTS FOR THE
APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS
ARMSCOR DOCKYARD'S BUILDINGS' ROOFS

Document Issue nr.: 02

DEFINITIONS

The following non-standard terms have been used in this document, which are explained as follows:

Client	Armcor Dockyard
Contractor/service provider	The company contracted by Armcor to provide services as per the Statement of Work (SOW)
RFB	Request For Bid
SOW	Statement of Work
BOQ	Bill of Quantities
APM	Armcor Project Manager
CIDB	Construction Industry and Development Board
DTIC	Department of Trade, Industry and Competition
OHSA/ Act	Occupation Health and Safety Act, Act 85 of 1993
PPPFA	Preferential Procurement Policy Framework Act, Act 05 of 2000

1. INTRODUCTION

1.1 INSTRUCTION TO BIDDER

The Bidder must strictly adhere to the requirements stipulated in this Request for Bid (RFB). The onus rests on the Bidder to submit an unambiguous bid in order to enable Armscor to carry out a transparent and fair bid evaluation.

1.2 SCOPE

The scope of this RFB covers the requirement for the appointment of a service provider to repair various Armscor Dockyard's buildings' roofs.

2 DOCUMENTS

Armscor documents are available on the Armscor Website <https://www.armscor.co.za/> the following documents are applicable to this RFB to the extent specified herein:

2.1 APPLICABLE DOCUMENTS

No	Document No	Title
1.	A-POL-9040	SCM Policy Issue 002
2.	A-PROC-9053	Procedure For Competitive Bids, Issue 002
3.	A-DOC-9046	Terms of Reference for the Bid Specification Committee, Issue 002
4.	A-DOC-9045	Terms of Reference for the Bid Evaluation Committee, Issue 002
5.	A-POL-9009	SCM Preferential Procurement Policy
6.	PPPFA Regulations of 2022	PPPFA, 2000: Preferential Procurement Regulations of 2022
7.	A-PRAC-4011	Practice For Transformation in Armscor, Issue 8.
8.	OHSA	Occupational Health and Safety Act no. 85 of 1993 and Regulations
9.	Signed URS Dated (December 2025)	User Requirement Statement for the appointment of a service provider to repair various Armscor Dockyard's buildings' roofs.
10.	A-STD-0010	Rules Applicable to Prospective Contractors
11.	A-STD-0020	Armscor's General Conditions of Contract
12.	A-FORM-9014	BSC and BEC Declaration Form

2.2 REFERENCE DOCUMENTS

No	Document No	Title
1.	A-TEMP-1019	Technical Contract Conditions Compliance Statement Issue 1
2.	A-GUID-1003	Industry Guide for Defining the Bid Scope of Work Issue 2
3.	AA-GUID-1014	Critical Criteria Guideline
4.	Act 5 of 2000	Preferential Procurement Policy Framework Act (PPPFA) & Regulations
5.	ACT 52 OF 2003	Broad-Based Black Economic Empowerment Act, as amended
6.	Defence Sector Code	Codes of Good Practice on Broad based Black Economic Empowerment as Gazetted

3. BID REQUIREMENTS

3.1. GENERAL

The bid shall address each and every requirement of the RFB in a comprehensive and logical way. The following information and communication are to be observed:

3.1.1. Armscor Registration

In order to qualify as a potential supplier, prospective Bidders must be registered with Armscor as a supplier. Bidders that are not registered shall undertake to register before the bid submission closing date. Registration must take place prior to any contract placement.

3.1.2. Communication

3.1.2.1. All communication with Armscor shall be made to: The Procurement Division, E-mail address: DockyardBID-Enquiries@armscor.co.za.

3.1.2.2. The Bidder shall appoint a single person for communication with Armscor. Communication shall not take place via an agent or representative other than a fulltime employee of the Bidder.

3.1.2.3. All enquiries regarding the RFB shall be directed to the Procurement Secretariat and the RFB reference number shall be used in all correspondence.

3.1.2.4. No direct contact or communication with Armscor or the Department of Defence personnel shall be allowed, unless through formally arranged meetings or briefing sessions if and when required by the prospective Bidders.

3.1.3. Submission of Bids

Partial Bids: Armscor shall only consider a bid for the total requirement.

Partial bid shall not be considered.

3.1.4. Validity of Bids

The validity of the bid shall be one hundred and twenty (120) days after the tender closing date.

3.1.5. Confidentiality of Information

The information contained in this RFB, as well as the response received shall be treated as "Company Confidential" between Armscor and the Bidder submitting the response. The receiver of this RFB may not disclose any information in connection with this RFB to the media or any third party, or allow information to be disclosed without prior written approval of Armscor. The potential Bidder shall ensure that any confidentiality arrangements between themselves and Armscor apply *mutatis mutandis* to partners and/or subcontractors or agents of the Bidder.

3.1.6. Submission of Offer Documentation

The original offer and two (2) copies thereof together with any supporting documentation such as brochures, handbooks and drawings shall be submitted to Armscor. The original must be marked as the original and each copy must be marked with a copy number. The original shall take precedence over any copy in the event of discrepancies.

3.2. MINIMUM REQUIREMENTS

The following is the minimum prescribed requirements of the bid:

3.2.1. Covering Letter

The covering letter shall give a brief introduction to the bid and briefly summarise the implementation methodology, time-scale and the total cost. The letter shall also state any other aspects the Bidder deems necessary and important. The Bidder shall use the company's official letterhead when providing the covering letter.

3.2.2. Forms to Be Completed

The following forms shall be completed by the Bidder and submitted as part of the bid:

- Commercial Bid: All Armscor KD forms as per Armscor Procurement Secretariat requirements.

3.2.3. The Bidder shall demonstrate, as part of their bid and with the necessary evidence, that they have the necessary resources and appropriate expertise to provide the services required as per the SOW should he be awarded the contract.

Note: Armscor Dockyard retains the right to perform an audit to confirm the integrity of the content of the bids received.

3.3. REGISTRATION OF E-PORTAL BIDS

In the case where potential bidders have downloaded the bid documents or obtained it from a party that downloaded it from the E-portal or any other bid notification service provider, they are requested to inform the following:

Procurement Division, E-mail address: DockyardBID-Enquiries@armscor.co.za.

By doing so, they will ensure that they are captured on the list of potential bidders and receive tender related correspondence such as bidders briefing minutes etc. Failure to register as such may invalid the bidders bid as their bid may exclude updated information issued by means of Bidders briefing minutes or updates.

3.4. BIDDERS CONFERENCE

A compulsory bidder's briefing and site inspection shall be held at Armscor Dockyard, Simon's Town on the 22 January 2026 at 11:00 am. Potential bidders are required to RSVP with Procurement Division, E-mail address: DockyardBID-Enquiries@armscor.co.za, no later than the 21 January 2026.

3.5. MANDATORY REQUIREMENTS

3.5.1. Tax Clearance Certificate Requirements

It is a condition of bid that the successful bidder must be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations (Not applicable to foreign companies).

3.5.1.1. In order to meet this requirement, the bidder is required to access SARS e- filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit offers.

3.5.1.2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.

3.5.1.3. The Tax compliance PIN letter shall be submitted with the bid, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the supplier.

3.5.1.4. In bids where Consortia /Joint Ventures are involved, each party must submit a separate tax compliance PIN with authorisation letter.

3.5.1.5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bid.

3.5.1.6. Tax compliance is done via e-filing on the SARS website

www.sars.gov.za

- 3.5.1.6. Original valid tax clearance certificates issued before 18 April 2016 are still valid until the expiry date or on replacement with SARS tax compliance PIN.

NOTE: Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.

4. BID EVALUATION

4.1. BID EVALUATION PROCESS

Received bids will be evaluated in 3-stages.

Bids received will be evaluated in accordance with an approved value model that was developed in accordance with A-DOC 9046 and A-PROC-9053.

The bids will be evaluated against the evaluation criteria that are reflected in this RFB. Failure by a bidder to comply with any of the single critical criterion will result in immediate elimination from the evaluation process.

STAGE 1	MANDATORY CRITERIA
STAGE 2	SPECIFIC GOALS
STAGE 3	PREFERENCE POINT SYSTEM (PPS) (80 PRICE / 20 SEPCIFIC GOALS)

4.2. AWARDING OF BIDS

4.2.1. The awarding of bids will be in terms Preference Point System (PPS). All bids meeting the stated critical criteria will be evaluated in terms of the following PPS:

4.2.2. The applicable PPS points are:

Price:	80 points
Specific Goals:	20 points

4.3. STAGE 1: MANDATORY CRITERIA

Should the bidder fail to comply with any one of the critical criteria, the bid will be eliminated from the evaluation process resulting in it not being eligible for the awarding of a bid.

Criterion 1: Compulsory bidder's briefing session	
<u>Requirement:</u> The Bidder shall attend: a) the bidder's briefing and b) site inspection which will be held at Armscor Dockyard, Simon's Town.	<u>Compliance Evidence:</u> The Bidder shall complete and sign the attendance registers provided at: a) the bidders briefing and b) the site inspection.
Criterion 2: CIDB registration	
<u>Requirement:</u> The bidder shall be registered with the Construction and Industry Development Board (CIDB) as a General Building contractor grading designation of 6GB or higher.	<u>Compliance Evidence:</u> The bidder shall submit with the bid a valid CIDB registration letter/status indicating a unique CIDB CRS number. The bidder's registration must be valid 6GB grading or higher at the closing date of the bid.

	<p>If the bidder is a Joint Venture, then the bidders shall submit a combined valid CIDB registration letter/status indicating a unique CIDB CRS number(s).</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the 6GB grading or higher class of construction work or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status; 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a 6GB grading or higher class of construction work or a value determined in accordance with Regulation 25 1 B) or 25 7 A) of the Construction Industry Development Regulations.
Criterion 3: SACPCMP Registered Construction Health & Safety Practitioner	
<p><u>Requirement:</u></p> <p>The bidder shall allocate a Construction Health and Safety (CHS) Practitioner who is registered with the SACPCMP as a:</p> <ol style="list-style-type: none"> a) Construction Health and Safety Officer OR b) Construction Health and Safety Manager OR c) Professional Construction Health and Safety Agent. 	<p><u>Compliance Evidence:</u></p> <p>The bidder shall submit with the bid a valid registration certificate or letter, issued by SACPCMP, for the allocated CHS Practitioner, as a:</p> <ol style="list-style-type: none"> a) Construction Health and Safety Officer OR b) Construction Health and Safety Manager OR c) Professional Construction Health and Safety Agent.
Criterion 4: SACPCMP Registered Construction Project Manager	

<p><u>Requirement:</u></p> <p>The bidder shall allocate a Construction Project Manager (CPM) who is registered with the SACPCMP as a Professional Construction Project Manager (PrCPM).</p>	<p><u>Compliance Evidence:</u></p> <p>The bidder shall submit with the bid a valid registration certificate or letter, issued by SACPCMP, for the allocated CPM, as a Professional Construction Project Manager (PrCPM).</p>
<p align="center">Criterion 5: Registered Asbestos Contractor</p>	
<p><u>Requirement:</u></p> <p>The bidder and/or its subcontractor shall be a type 3 registered asbestos contractor by the Department of Employment and Labour.</p>	<p><u>Compliance Evidence:</u></p> <p>The bidder and/or subcontractor shall submit with the bid a valid accreditation/authorisation letter issued by the Chief Inspector from the Department of Employment and Labour confirming that the bidder is registered as a type 3 asbestos contractor.</p>
<p align="center">Criterion 6: Relevant Experience</p>	
<p><u>Requirement:</u></p> <p>The bidder shall have completed at least one repair or installation of roofs project within the past 10 years.</p>	<p><u>Compliance Evidence:</u></p> <p>The Bidder shall submit with the bid at least one client reference letter or completion certificate signed by the duly authorized client representative or Principal Agent, with contact details, confirming the following:</p> <ul style="list-style-type: none"> (a) The name of the bidder, (b) Confirmation of repair or installation of roofs project and (c) Project completion date. <p>Should the completion certificate or reference letter not indicate repairs or installation of roofs, then the bidder shall submit with the bid, additional supporting documents, issued by the client or principal agent, confirming repairs or installation of roofs.</p> <p><u>Important note:</u> The contractor shall ensure that the contact details provided on the reference letters are reachable via email and/or telephone as Armscor reserve the right to verify compliance as stated under the section “Special Conditions” in the RFB document.</p>

4.4. STAGE 2: SPECIFIC GOALS

- 4.4.1. Bids that comply with all the mandatory criteria shall be further evaluated in terms of the Specific Goals.
- 4.4.2. The Specific Goal applicable for this RFB is Table 5: Specific Goals for Procurement from Entities with Local Manufacturing Capabilities for Designated Sectors - Steel products and components for construction, as detailed below.

Table 5: Specific Goals for Procurement from Entities with Local Manufacturing Capabilities for Designated Sectors

No	Specific Goals for Procurement from Entities with local manufacturing capabilities for designated sectors	Points for 80/20 PPS	
Designated Sectors			
1	Full compliance to the applicable minimum threshold for local content	10 points	
2	Non-compliance to the applicable minimum threshold for local content	0 points	
RDP Programme: Promotion of South African Owned Enterprises			
1	EME or QSE entities which are at least 51% owned by black people	2 points	
2	EME or QSE entities which are at least 51% owned by black women	2 points	
3	EME or QSE entities which are at least 51% owned by black youth	2 points	
4	EME or QSE entities which are at least 51% owned by black military veterans	2 points	
5	EME or QSE entities which are at least 51% owned by black people living with disabilities	2 points	
Total Points Per PPS		20 points	

- 4.4.3. Specific Goals Points shall only be allocated to bidders that have complied with all the Mandatory Criteria.
- 4.4.4. Proof of Compliance:
Local content and production: The bidder shall submit with the bid documents a completed Annexure C, D & E and an exemption letter from the DTIC. The applicable steel construction material and local content thresholds are as follows (refer to Annexure D of the RFB):

Steel Construction Materials	Components	Local Content Threshold
Roof and Cladding	Bare steel cladding, galvanised steel cladding, colour coated cladding.	100%
Fasteners	Bolts, nuts, rivets and nails.	100%
Wire Products	All fencing products: all barbed wire and mesh fencing, fabric/mesh reinforcing, gabions, wire rope/strand and chains, welding electrodes, nails/tacks, springs and screws.	100%
Gutters, Downpipes & Launderers	Fabricated materials made from sheeting associated with roof drainage systems.	100%

4.4.5. Valid proof of B-BBEE status is either of the following:

4.4.5.1. A B-BBEE sworn affidavit fully completed and

4.4.5.2. Deposed and signed in the presence of the commissioner of oaths (certified true copy not acceptable)

4.4.5.3. Does not contradict itself (% black ownership matches compliance level)

4.4.5.4. Commissioner of oaths credentials and signature are reflected.

4.4.5.5. A B-BBEE certificate issued by either the CIPC or a SANAS accredited verification agency.

4.4.5.6. An entity submitting an unincorporated joint venture / consortium must attach a consolidated B-BBEE certificate in the name of the joint venture / consortium issued by a SANAS accredited verification agency.

- 4.4.5.7. B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.

4.5. Compliance to CIDB regulations:

Bidders must take note of the CIDB Annexures A, B, C, F and G attached to the RFB, Annexure E, and complete the relevant CIDB Annexures.

4.6. STAGE 3: PREFERENCE POINT SYSTEM

Each bid that complies with all the critical criteria that have been set for the RFB shall be further evaluated in term of the 80 / 20 Preference Point System (PPS). A maximum of 80 points shall be awarded for Price and a maximum of 20 points shall be awarded for Specific Goals.

The bid shall be awarded to the bidder which scores the highest points in terms of 80 / 20 PPS.

The applicable PPS points are:

Price:	80 points
Specific goals:	20 points

4.7. SPECIAL REQUIREMENTS

Special Requirements will be negotiated with the preferred bidder and the bidder will not be disqualified.

4.7.1. Sub-Contracting

- 4.7.1.1. It is a requirement of Armscor that subcontracting must be considered by a bidder. Therefore, where a contract from R10 000 000 (million) and above is awarded, Armscor shall endeavour to advance designated groups where applicable.

- 4.7.1.2. A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contracted activities or work.

- 4.7.1.3. A bidder awarded a contract must obtain the approval of Armscor prior to any changes in the subcontracting arrangement.

4.7.1.4. Evidence Required:

The Bidder should submit with the Bid, the BBBEE Certificate (BBBEE certificate issued by SANAS

accredited verification agency), CIPC BBBEE certificate and or a completed BBBEE Sworn Affidavit as a proof of compliance for all sub-contractors. The list of sub-contractors should indicate the percentage allocated to each sub-contractor including the total percentage of sub-contracting.

4.8. ADDITIONAL CONDITIONS

In addition to Armscor's General Conditions of Contract: A-STD-0020. In addition to A-STD-0020: Armscor's General Conditions of Contract, the following conditions are applicable to this RFB:

- 4.8.1. The successful Bidder/Supplier shall comply with the Statement of Work (SOW), The Appointment of a Service Provider to Repair Various Armscor Dockyard's Buildings' Roofs as specified in Annexure A.
- 4.8.2. The registered asbestos contractor accreditation/ authorisation letter shall be valid for the duration (until completion) of the project.
- 4.8.3. The preferred bidder shall submit their she file in accordance with the index sourced from the Armscor dockyard she department. The file shall be approved by the SHE department prior to commencement of work.

4.9. SPECIAL CONDITIONS

- 4.9.1. Bidders must ensure that at least one of the referees, from the reference letters provided have valid email addresses and/or telephone numbers and are reachable. the authenticity and accuracy of these references will be confirmed pre-evaluation.

Important note: Armscor reserves the right not to award the tender to the highest-scoring bidder if the provided references cannot be reached or if the reference information is found to be inaccurate or not authentic.

5. REQUIREMENT STATEMENT

5.1. INTRODUCTION

This section provides the necessary information on the Specification for this contract.

5.2. PURPOSE

The Purpose of this Request for Bid is to appoint the appointment of a service provider to repair various Armscor Dockyard's buildings' roofs as set out in paragraph 5.4 in this document.

5.3. BACKGROUND

- 5.3.1. Armscor Dockyard personnel occupy a number of buildings in the East yard of the Simons Town Naval base. Currently these facilities have not been

maintained timeously and have led to the significant deterioration and disruption of operations.

- 5.3.2. Defects such as missing roof sheets, missing/damaged gutter/s and damaged box gutter are some of the major concerns. These major defects have resulted in a cascade of negative impacts on the site, facilities and operations, but the most concerning of these are the number of health risks posed to the Armscor employees occupying the buildings.
- 5.3.3. As per Occupational Health and Safety Act No 85 of 1993; It is the responsibility of the employer to provide a safe working environment for the all its employees.
- 5.3.4. As such, Armscor Dockyard requires a service provider to undertake the critical maintenance and repairs to the seven (7) Armscor Dockyard facilities buildings roofs, gutters and gutter boxes for the restoration of the facilities.

5.4. SPECIFICATION

See attached **ANNEXURE A – STATEMENT OF WORK: THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR DOCKYARD'S BUILDINGS' ROOFS**

SECTION 2

A - ADDITIONAL CONDITIONS

1. ACCESS TO THE PREMISES

The Client shall grant the Contractor and/or his employees the necessary access at all reasonable times, in order to meet the obligations in terms of this Agreement, subject, however, to the Client's security arrangements. Access to the Client's premises may be refused under appropriate circumstances.

2. SECURITY

- 2.1. The Contractor shall be subject to the security rules and regulations as in place on any Client property he enters. These regulations shall be in line with Department of Defence unit security regulations. This includes controlled access through a security gate and prohibition of carrying photographic equipment (including cell phones with cameras), firearms, explosives, unlawful narcotics, etc. onto client property.
- 2.2. While on any Client property, the Contractor employees and vehicles may at all times be subjected to security searches by the security forces.
- 2.3. Transgression of any security rules and regulations can lead to detention by security and subsequent prosecution.

3. SAFETY

- 3.1. While on client property related to this contract, the contractor shall be responsible for the safety of his employees.
- 3.2. Should any of the contractor's employees sustain an injury, while on client property, through the contractor's action, the contractor shall be responsible for rendering medical attention.
- 3.3. The contractor enters client property at own risk. Treatment for any injury sustained by contractor's employee, caused by client action, but not due to negligence or malicious intent on the part of the client, shall be the responsibility of the contractor.
- 3.4. In any case, the client can, according to its discretion, render limited medical attention to the contractor, but the client will not accept any liability for the outcome of such medical assistance rendered. Furthermore, the client can, according to its discretion, charge the contractor for such service rendered.
- 3.5. The signed **ANNEXURE B, OHASA ACT AGREEMENT IN TERMS OF SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, NO 85 OF 1993 (AS AMENDED)**, as submitted by the contractor as part of his tender, shall become a binding agreement between the contractor and the client on award of the contract.

4. IDENTIFICATION

The Contractor shall at all times, on site, positively identify all his employees and subcontractors by visually standardized dress/overalls and conspicuously attaching

workers' respective name tags thereto.

5. CONTRACTOR'S STATUS AND RESPONSIBILITIES

- 5.1. The contractor shall not permit any worker to perform any task for which such worker has not been trained.
- 5.2. Under no circumstances may the contractor's employees' litter, roam, sleep or prepare food on site, unless otherwise arranged and agreed to by the client.
- 5.3. Under no circumstances may the contractor's employees accept tasks (with or without payment) from the client's personnel or any other instruction/request that is not part of this contract.
- 5.4. The contractor shall see to it that his employees do not interfere in any way with the client's employees or with occupants of the premises.
- 5.5. The contractor shall comply with the client's security requirements.
- 5.6. The contractor shall not damage the property of the client or his employees.
- 5.7. The contractor shall leave all areas where work has been executed in a clean and neat condition.
- 5.8. The contractor shall not erect any unauthorised signs or advertisements on site.
- 5.9. The contractor shall not unreasonably encumber the site with his materials and equipment, and shall make such provisions and carry out his operations in such a manner that will permit continuous, safe traffic and pedestrian circulation, and he shall provide and maintain safe access to all buildings within the work boundaries.
- 5.10. The contractor shall confine his equipment, tools, and the operations of his employees as indicated by the client and within the limits of statutory requirements.

B - MAINTENANCE CONDITIONS

1. WORKING HOURS

Normal Armscor Dockyard working hours are:

Monday – Thursday: 07:15 - 16:30

Friday: 07:15 - 12:15

2. ADVERSE CONDITIONS AND DEFECTS

- 2.1. The Contractor shall report in writing to the Client any adverse conditions prior to delivery, which may adversely affect delivery.
- 2.2. The Contractor shall not commence or continue with delivery until such adverse conditions have been investigated and corrected, unless otherwise instructed in writing by the Client.

RFB ANNEXURES

- Annexure A:** Statement of Work: The Appointment of a Service Provider to Repair Various Armscor Dockyard's Buildings' Roofs.
- Annexure B:** Annexure B: OHASA Act Agreement
- Annexure C:** Annexure C: Bill of Quantities
- Annexure D:** DTIC Annexures (Annexure C, D & E)
- Annexure E:** Annexure E: CIDB Annexures (Annexure A, C, F & G)

ANNEXURE A – STATEMENT OF WORK: THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR DOCKYARD’S BUILDINGS’ ROOFS



SUMMARY:

THIS DOCUMENT ESTABLISHES THE STATEMENT OF WORK FOR THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR DOCKYARD'S BUILDINGS' ROOFS.

1. INTRODUCTION

1.1. Scope

This document outlines the statement of work for the appointment of a service provider to repair various Armscor Dockyard's buildings' roofs.

1.2. Executive Summary

- 1.2.1. Armscor Dockyard personnel occupy a number of buildings in the East yard of the Simons Town Naval base. Currently these facilities have not been maintained timeously and have led to the significant deterioration and disruption of operations.
- 1.2.2. Defects such as missing roof sheets, missing/damaged gutter/s and damaged box gutter are some of the major concerns. These major defects have resulted in a cascade of negative impacts on the site, facilities and operations, but the most concerning of these are the number of health risks posed to the Armscor employees occupying the buildings.
- 1.2.3. As per Occupational Health and Safety Act No 85 of 1993; It is the responsibility of the employer to provide a safe working environment for the all its employees.
- 1.2.4. As such, Armscor Dockyard requires a service provider to undertake the critical maintenance and repairs to the seven (7) Armscor Dockyard facilities buildings roofs, gutters and gutter boxes for the restoration of the facilities.

2. SPECIFICATION

All work carried out in accordance with the Occupational Health and Safety Act No 85 of 1993 and regulations in its entirety, and any other applicable regulations and SANS codes.

Applicable regulations:

- Asbestos Abatement Regulations, published under Government Notice R1196 of 10 November 2020 (as amended).
- National Building Regulations and Building Standards act, 1977 (as amended).
- SANS 10400: 1990: The Application of National Building Regulations (as amended).
- Construction Regulations, GNR.84 of 7 February 2014 (as amended).
- National Environmental Management: Waste Act, 2008 (as amended).

2.1. Any person who erects, maintains, alters, renovates, repairs or dismantles asbestos roof sheeting, gutters, fascia boards and barge boards shall ensure that all works shall be done in compliance with the Asbestos Abatement Regulations, 2020 (as amended), and that:

- 2.1.1. All run-off water must be filtered before entering the stormwater system.
- 2.1.2. Full compliance with the regulations in terms of the safe removal and/or the safe repair (patching) of the asbestos roof sheeting.
- 2.1.3. Seven days before the start of type 3 asbestos work as defined, the Chief Director, Provincial Operations Department of Employment and Labour, must be notified using the document provided in Annexure 2 of these Regulations. The notice shall also be provided to the APM.
- 2.1.4. The registered asbestos contractor should submit an approved plan of work to the Chief Director, Provincial Operations, at least 7 days prior to commencement of asbestos work and appoint in writing an asbestos supervisor to each asbestos work site. The approved plan of work and appointment of asbestos supervisor shall also be submitted to the APM.
- 2.1.5. An Approved Inspection Authority (AIA) involved in type 3 asbestos work, must ensure a written plan of work is compiled, approved and submitted for acknowledgment to the Department of Employment and Labour.
- 2.1.6. The AIA must perform asbestos air monitoring (personal and environmental), thereafter issue a written report with findings and recommendations to the APM.
- 2.1.7. All asbestos containing material i.e., roof sheeting, rainwater gutters and down pipes, shall be disposed of according to the asbestos abatement regulations.
- 2.1.8. Upon completion of type 3 asbestos work, the AIA shall provide Armscor with an asbestos clearance certificate.

Note: An approved inspection authority in this context means an accredited organisation, approved by the Chief Inspector as an inspection authority with respect to asbestos.

2.2. If the contractor notes roofing sheeting posing a risk of water seepage, where there is visible breakage and/or the roof sheeting integrity appears to be compromised, then the Contractor shall inform the Armscor Project Manager (APM) and, upon mutual agreement, replace the damaged/ compromised roof

sheeting. The replacement roof sheeting for the asbestos roof sheeting shall be nutec fibre cement roof sheeting.

- 2.3. All works to be done will be type 3 asbestos works. i.e., the removal, repair or encapsulation of any asbestos and asbestos- containing material. The contractor shall be registered as a type 3 registered asbestos contractor with the Chief Inspector.
- 2.4. The profile and the colour of replacement roof sheeting shall match that of the existing roof sheeting.
- 2.5. The contractor must allocate SACPCMP (South African Council for the Project and Construction Management Professions) registered Site Manager and Safety Officer as site permanent staff for the duration of the project. Candidate safety officers shall not be appointed for this project.
- 2.6. If the contractor is the OEM of the waterproofing membrane and/ or asbestos encapsulating coating, the contractor shall provide the APM with a quality data pack that includes all relevant quality coating inspection checklists for the coating application signed off and approved by the contractor (in each case) and submitted to Armscor.
- 2.7. If the contractor is not the OEM of the waterproofing membrane and/ or asbestos encapsulating coating or does not have an internal paint quality inspector/ inspection process in place, the contractor shall appoint a 3rd party coating inspector that will provide the quality data pack (including, but not limited to, SOW, relevant data sheet, Quality Control Plan (QCP)).
- 2.8. Prior to commencement of work, the QCP shall be submitted to the APM, for consultation and acceptance by the relevant Armscor department. Upon acceptance of the QCP by Armscor, the service provider shall commence works.
- 2.9. All relevant quality coating inspection documentation and checklists for the coating application shall be signed off and approved by the contractor or its 3rd party, and submitted to Armscor.
- 2.10. The 3rd party coating inspector shall hold at least one of the following qualifications for paint inspection:

NACE (National Association of Corrosion Engineers) /SSPC (The Society of Protective Coating) coating inspector level 1 and/or SAQCC (South African Qualification and Certification Committee) coating inspector level 1.
- 2.11. The contractor shall provide a minimum of a 5-year warranty on the asbestos encapsulation coating and waterproofing products and applications/works. The

contractor shall provide Armscor with warranty documentation after completion of each roof/building.

- 2.12. Allowances shall be made by the contractor for safe access to roof spaces. i.e., use of cherry pickers, scaffolding. The contractor shall ensure that all equipment is compliant with the regulations and all certification equipment and persons is provided to the APM.
- 2.13. The contractor shall assume that the existing roof surfaces are damaged/ cracked/ broken and shall provide the necessary additional equipment for walking on existing roof areas.
- 2.14. If the contractor notes any loose roof sheeting screws, the contractor shall secure the screws.
- 2.15. If it is not practical to secure the screws or there are missing screws, the contractor shall, upon mutual agreement with the APM, replace the screws.
- 2.16. The contractor shall note that the geographical location of the site has high wind speeds (>50km/h) and further securing of the roof may be recommended. The contractor shall inform the APM in such a case, and provide a remedial solution to the APM for consideration and approval.
- 2.17. The scope of work for each building is given below:

2.17.1. Shed 1, Shed 2 and Shed 3 (building 920)

- 2.17.1.1. All existing roof areas shall be high pressure cleaned.
- 2.17.1.2. The roof sheeting of the Sheds is, to our knowledge, secured by self-tapping screws, bolts and nuts (where the sheets cross the beams). The contractor shall verify what fastening method is used on the roof sheeting's and quote on a proposed fastening method (the proposal by Armscor is klip lok roof sheeting).
- 2.17.1.3. The existing translucent roof sheeting shall be removed and replaced with new (once a fastening method is mutually agreed upon by the APM and Contractor) – all replacement roof sheeting shall match with those existing onsite.
- 2.17.1.4. Prepare and clean the existing surface where the roof appears to be leaking.
- 2.17.1.5. Surface preparation and application of the waterproofing coating shall be as per manufacturers recommendation.

- 2.17.1.6. The contractor shall ensure that the waterproofing coating used is UV resistant, and its characteristics and properties shall be suitable for the application.
- 2.17.1.7. If any holes on the sheeting are smaller than 50mm x 50mm, then the hole shall be patched/ repaired (including areas where pin holes or any defect which may allow seepage of rain water are noted).
- 2.17.1.8. Where the contractor deems it impractical to repair holes less than 50mm x 50 mm, the contractor shall consult the APM for a remedial solution.
- 2.17.1.9. Where holes are larger than 50mm x 50mm, the contractor shall notify the APM and provide a list of damaged roof sheeting. Upon mutual agreement with the APM, the contractor shall replace the damaged roof sheeting.
- 2.17.1.10. All asbestos rainwater gutters and rainwater down pipes shall be removed and replaced with new.
- 2.17.1.11. All gutters shall be seamless 150mm x 150mm aluminium square gutters, with baked enamel finish, fixed with concealed brackets together with aluminium drop box funnels, with baked enamel finish suitable for 150mm box gutter.
- 2.17.1.12. The rainwater downpipes shall be 150mm aluminium down pipes with baked enamel finish. Note that gutter brackets shall be fixed at a minimum 500mm centres fixed to existing structural steel.
- 2.17.1.13. Figure 3- Figure 14 below shall be interpreted in conjunction with the above (2.17.1.1 - 2.17.1.12)
- 2.17.1.14. Building parameters:
- Roof area: 7000 m²
 - Height of building: +/- 20m
 - Box gutter (150mm x 150mm): 500m
 - Rainwater downpipe: 300m

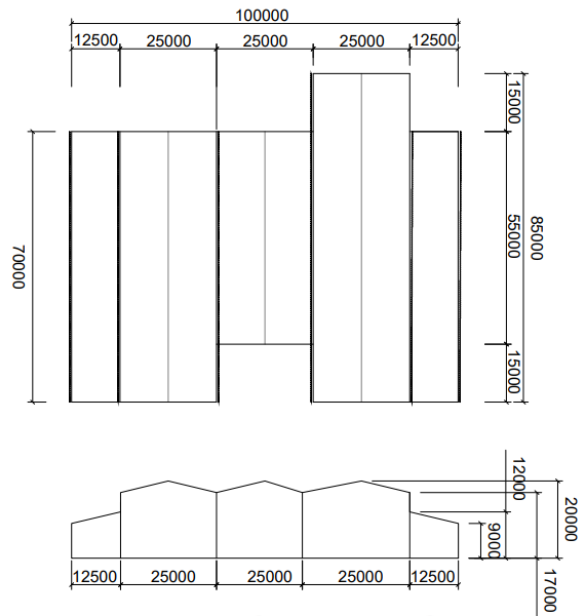


Figure 1: Plan and typical elevation for Shed 1, Shed 2 and Shed 3

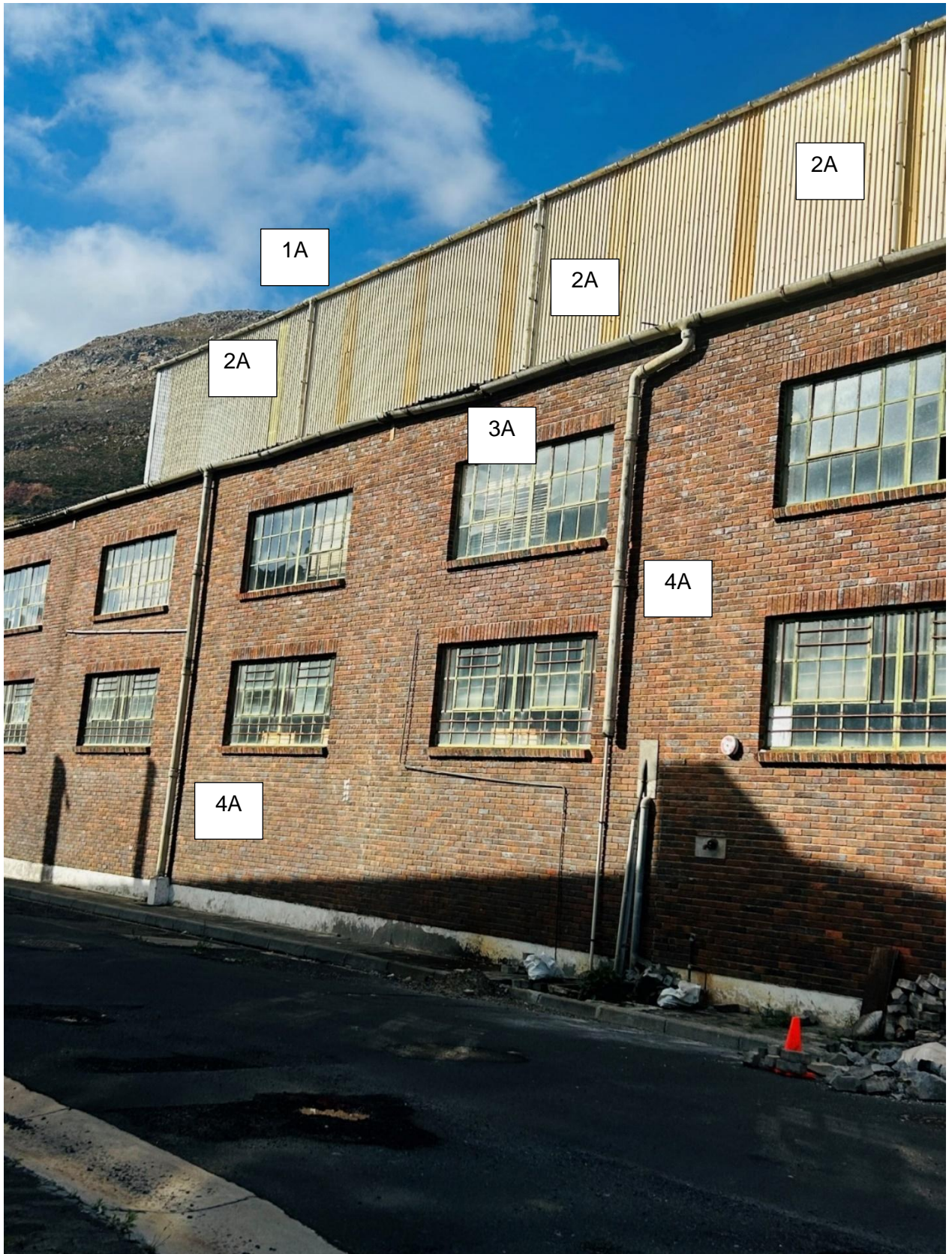


Figure 2

1A- Replace gutters (entire length) (existing gutter size: 160mm half round)

2A- Replace 6x downpipes (existing downpipe size: 110mm diameter)

3A - Replace gutters and add fascia boards (entire length) (fascia boards size and material to match those existing onsite)

4A- Replace 6x downpipes (existing downpipe size: 110mm diameter)



Figure 3

4A- Replace all 6x downpipes (existing downpipe size: 110mm diameter)

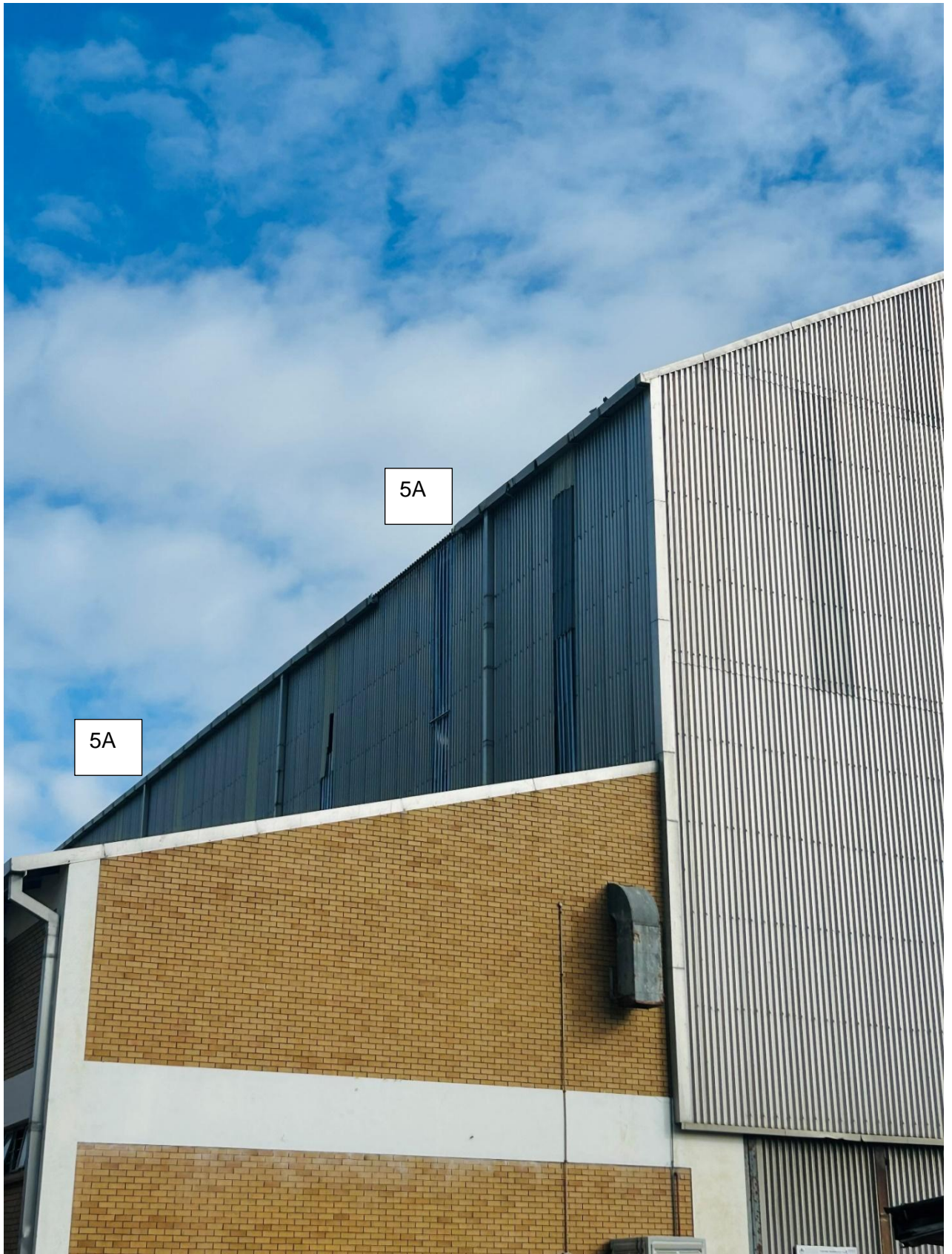


Figure 4

5A - Replace gutters (entire length) (size and material of gutters to match existing)

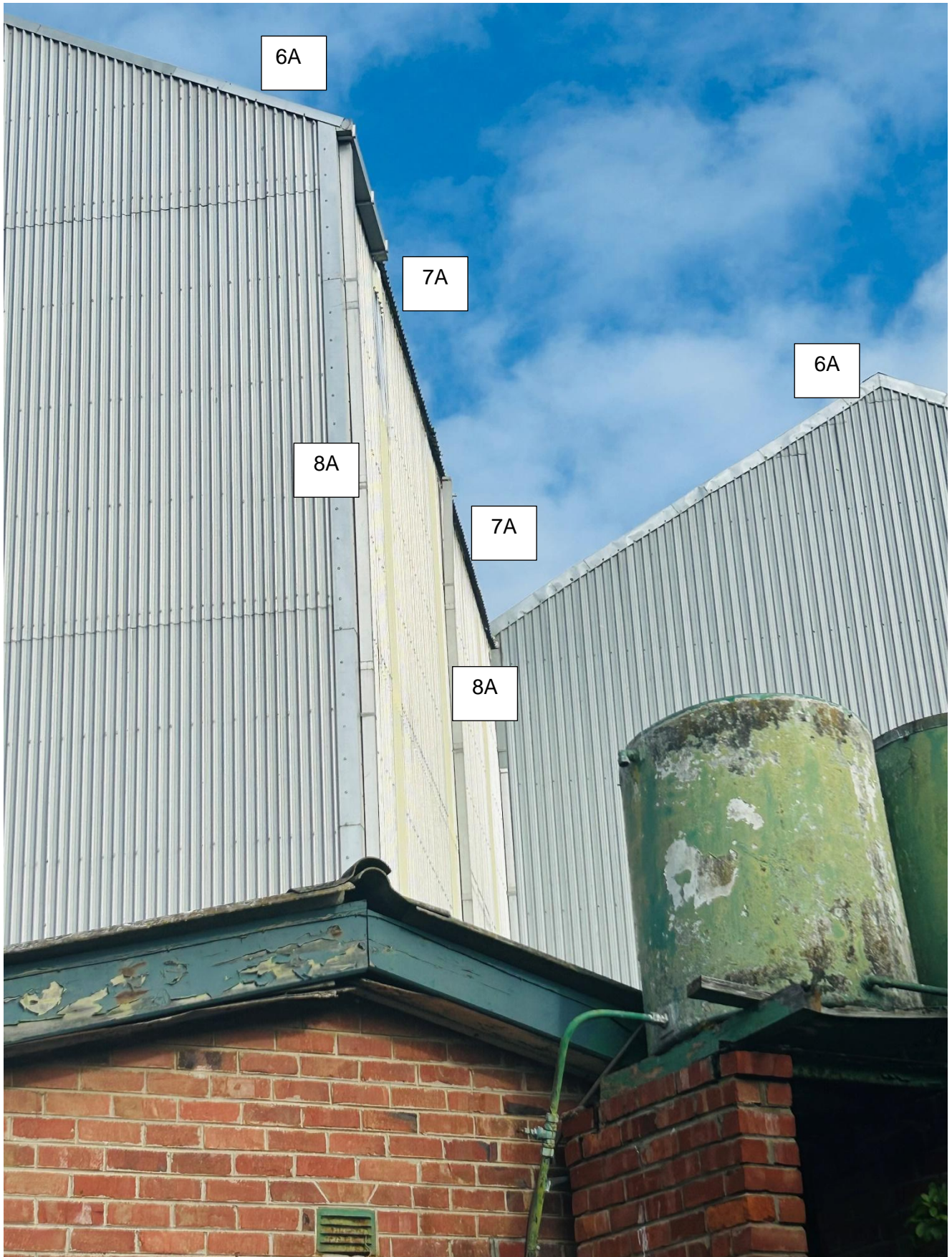


Figure 5

6A- Waterproof roof rake (entire length) (damaged sections to be replaced and waterproofed)

7A- Replace gutters (entire length) (size and material of gutters to match existing)

8A- Replace downpipes (size of downpipes to match existing)



Figure 6

9A- Replace gutters (entire length) (size of gutter to match existing)

10A- Replace downpipes (size of downpipes to match existing)

11A- Waterproof roof rake (entire length) (damaged sections to be replaced and waterproofed)

12A- Waterproof roof rake (entire length) (damaged sections to be replaced and waterproofed)



Figure 7

13A- Replace all translucent roof sheeting and side cladding for all 3x sheds

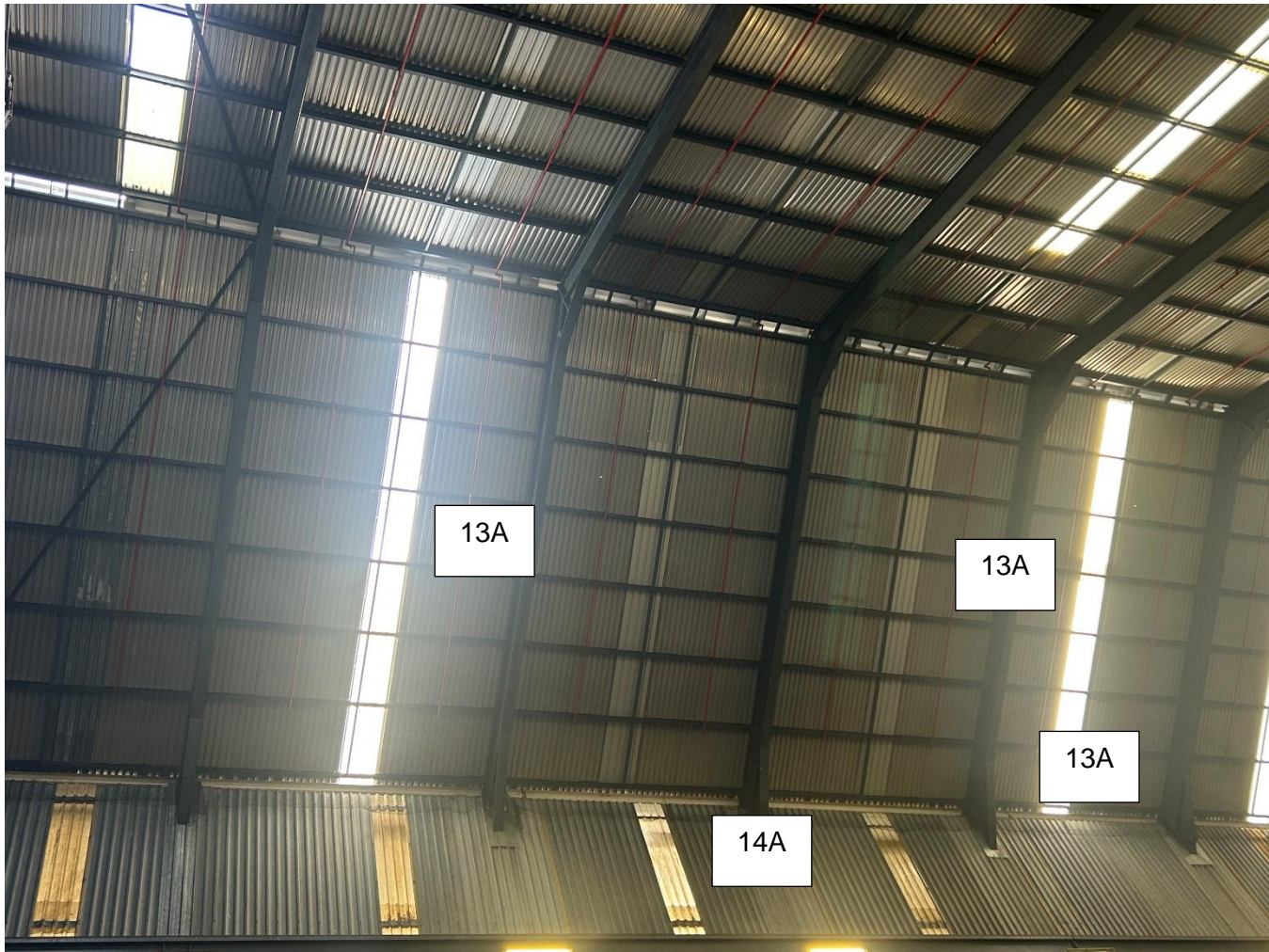


Figure 8

14A – Replace gutters for all 3x Sheds (size of gutters to match existing)



Figure 9

15A– Replace gutters (size of gutters to match existing)

16A– Replace gutters (size of gutters to match existing)

17A- Waterproof roof rake for all 3x sheds (entire length) (damaged sections to be replaced and waterproofed)

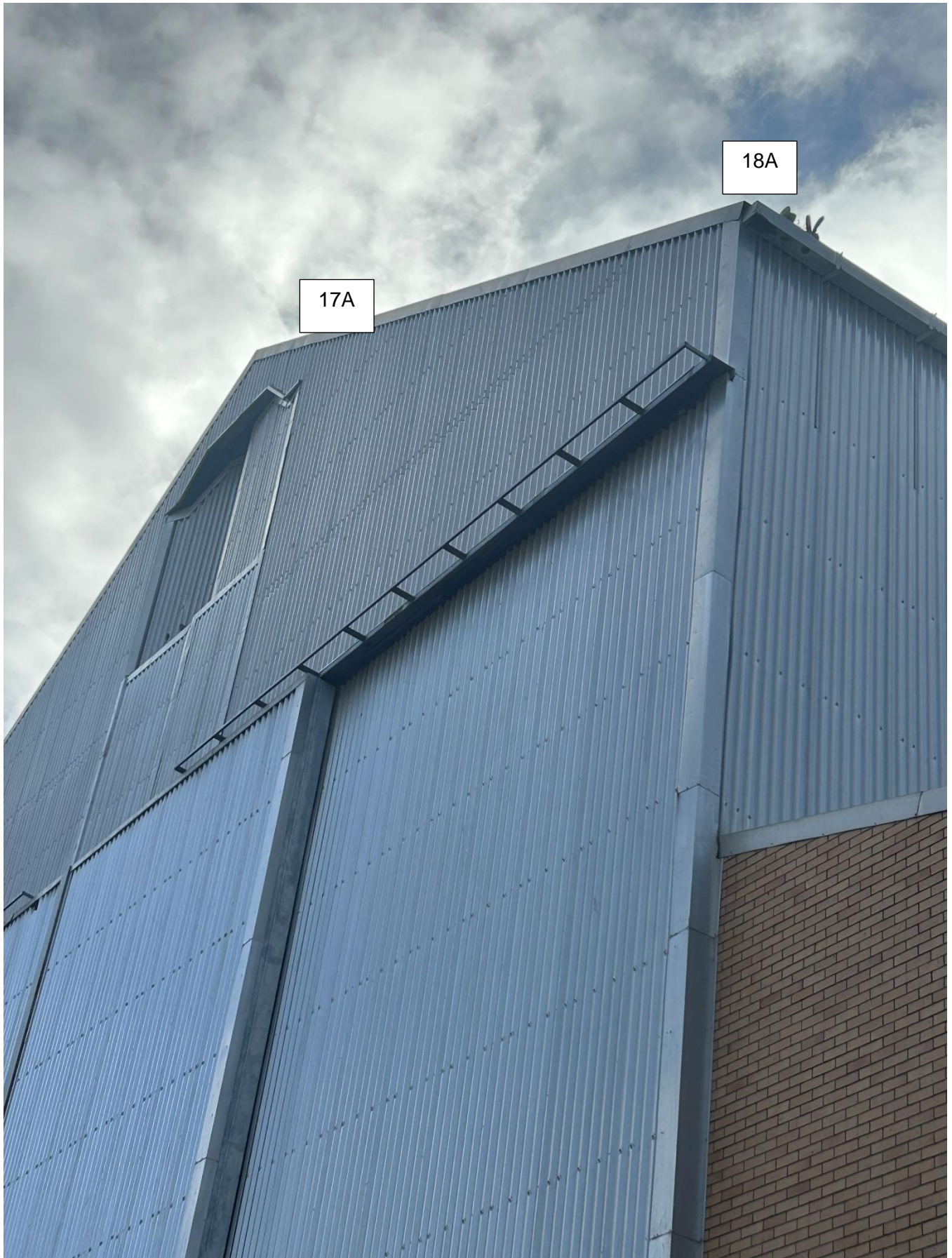


Figure 10

17A- Waterproof roof rake for all 3x sheds (entire length) (damaged sections to be replaced and waterproofed)

18A- Replace gutters (entire length) (size and material to match existing)

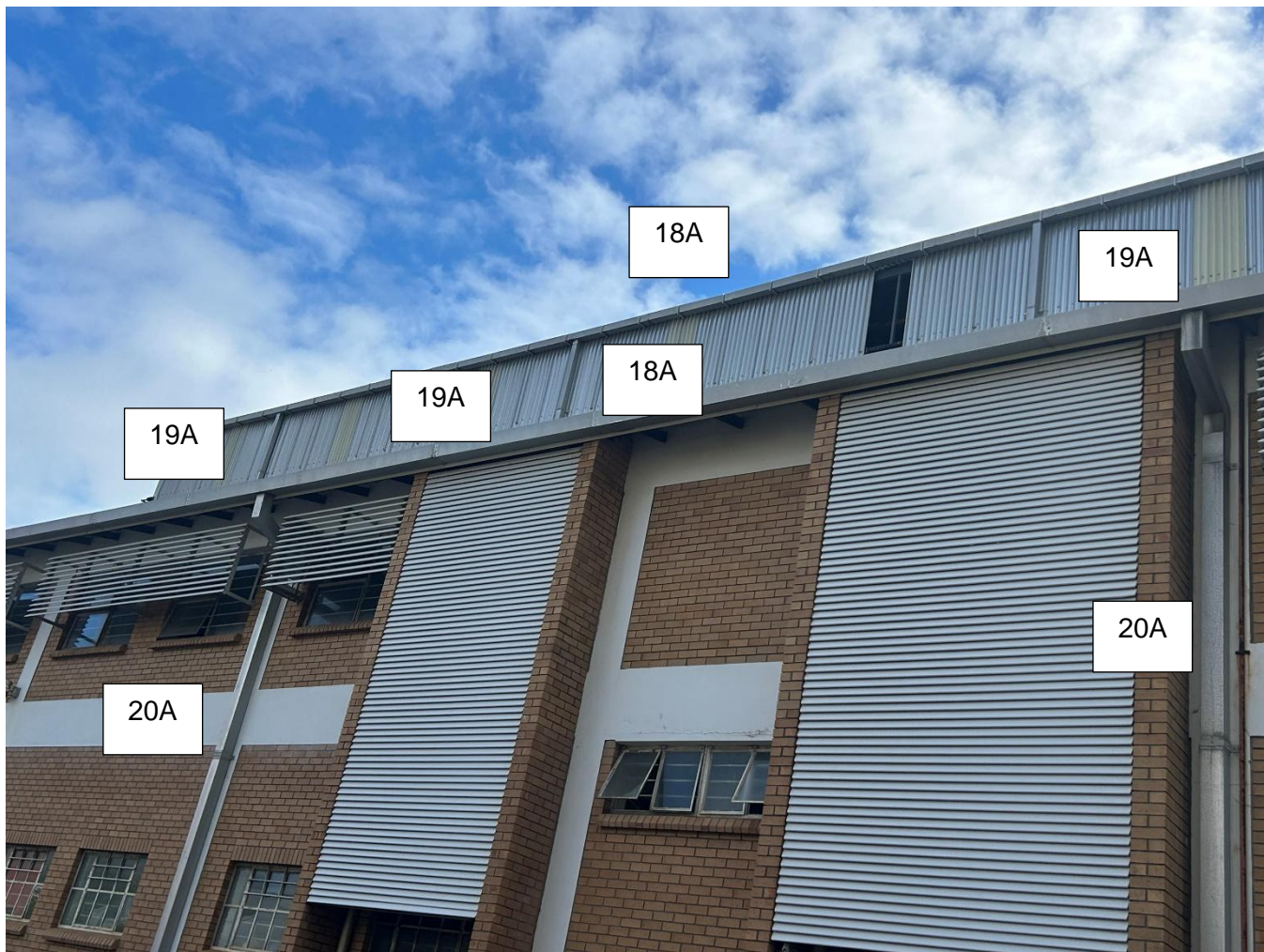


Figure 11

18A- Replace gutters (entire length) (size and material to match existing)

19A- Replace all downpipes (size and material to match existing)

20A- Replace all downpipes (size and material to match existing)



Figure 12

18A- Replace existing gutter (size and material to match existing)

20A- Replace all downpipes (size and material to match existing)



Figure 13



Figure 14

2.17.2. MESSROOM/ ABLUTIONS (BUILDING 921)

- 2.17.2.1. The contractor is prohibited from cleaning or preparing all surfaces of asbestos prior to applying the asbestos encapsulation coating as per asbestos abatement regulations.
- 2.17.2.2. The asbestos encapsulation coating shall be applied as per manufacturer's recommendations.
- 2.17.2.3. The asbestos encapsulation coating shall be applied only on the exterior of the roof sheeting.
- 2.17.2.4. The contractor shall ensure that the asbestos encapsulation coating is suitable for encapsulation and the sealing of asbestos, suitable for interior & exterior use and its characteristics and properties shall be suitable for the application.
- 2.17.2.5. All asbestos rainwater gutters and rainwater down pipes shall be removed and replaced with new.
- 2.17.2.6. All gutters shall be seamless 110mm x 110mm aluminium square gutters, with baked enamel finish fixed with concealed brackets together with aluminium drop box funnels, with baked enamel finish.
- 2.17.2.7. All rainwater downpipes shall be 110mm aluminium down pipes with baked enamel finish. Note gutter brackets shall be fixed at a minimum 500mm centres fixed to existing structural steel.
- 2.17.2.8. Figure 15 – Figure 19 below shall be interpreted in conjunction with the above (2.17.2.1 - 2.17.2.7)
- 2.17.2.9. Building parameters:
 - 2. Roof area: 120 m²
 - 3. Height of building: +/- 6.3m
 - 4. Box gutter (150mm x 150mm): 40m
 - 5. Rainwater downpipe 110mm: 30m

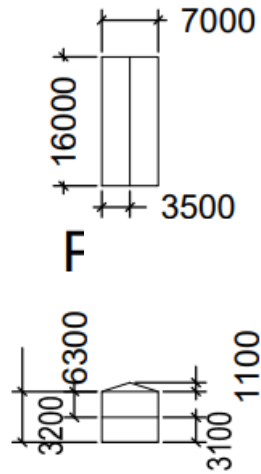


Figure 15: Plan and typical elevation for messroom/ ablutions (BLDG 921)



Figure 16

1B- Replace downpipe (size to match existing) (existing downpipe size: 75mm diameter)



Figure 17

2B- Replace downpipe (existing downpipe size: 75mm diameter)

3B- Replace fascia boards for the entire building (size and material to match existing)

4B- Replace gutters (entire length) (existing gutter size: 110mm half round gutter)



Figure 18

5B- Replace gutters (entire length) (existing gutter size: 110mm half round gutter)

6B- Replace fascia boards for the entire building (size and material to match that onsite)

7B- Replace gutters (entire length) (existing gutter size: 110mm half round gutter)

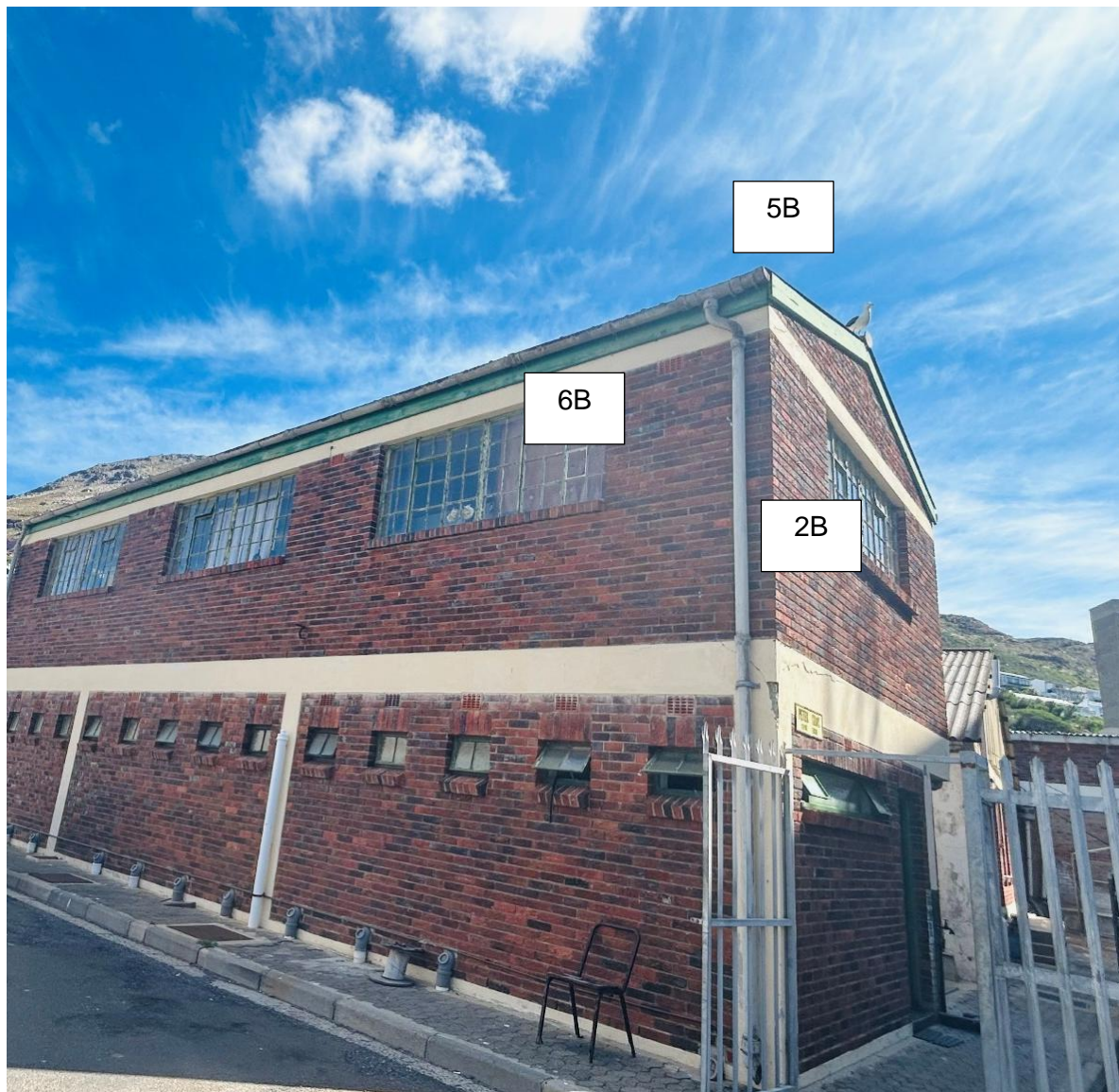


Figure 19

2.17.3. GENERATING STATION (BUILDING 676)

- 2.17.3.1. The contractor is prohibited from cleaning or preparing all surfaces of asbestos prior to applying the asbestos encapsulation coating as per asbestos abatement regulations
- 2.17.3.2. The asbestos encapsulation coating must be applied only on the exterior of the roof sheeting.
- 2.17.3.3. The contractor shall ensure that the asbestos encapsulation coating is suitable for encapsulation and the sealing of asbestos, suitable for interior & exterior use and its

- 2.17.3.4. All asbestos rainwater gutters and rainwater down pipes shall be removed and replaced with new.
- 2.17.3.5. All gutters shall be seamless 160mm x 160mm aluminium square gutters, with baked enamel finish fixed with concealed brackets together with aluminium drop box funnels, with baked enamel finish.
- 2.17.3.6. All rainwater down pipes shall be 110mm aluminium down pipes with baked enamel finish. Note box gutter brackets shall be fixed at a minimum 500mm centres fixed to existing structural steel.
- 2.17.3.7. Figure 21 – Figure 37 below shall be interpreted in conjunction with the above (2.17.3.1 - 2.17.3.6)
- 2.17.3.8. Building parameters:
 - Roof area: 1600 m²
 - Height of building: +/- 13m
 - Box gutter (160mm x 160mm): 220m
 - Rainwater downpipe 110mm: 150m



Figure 20: Plan and typical elevation for generating station (BLDG 676)



Figure 21

1C- Fit channel/box gutter to downpipe (existing box gutter size is 400mm x 400mm x 200mm; downpipe size is 160mm)



Figure 22

2C- Remove all 4x whirlybirds vents and close area. Waterproof all water ingress points.

3C- Replace all 6x downpipes (size to match existing downpipe)

4C- Encapsulate 5x square vents and waterproof all water ingress points (add meshing to each vent)

5C- Replace gutters (entire length) (size to match existing gutter)

6C- Replace fascia boards (size and material shall match existing)

7C- Flashing to be done on roof valleys/edges on both ends

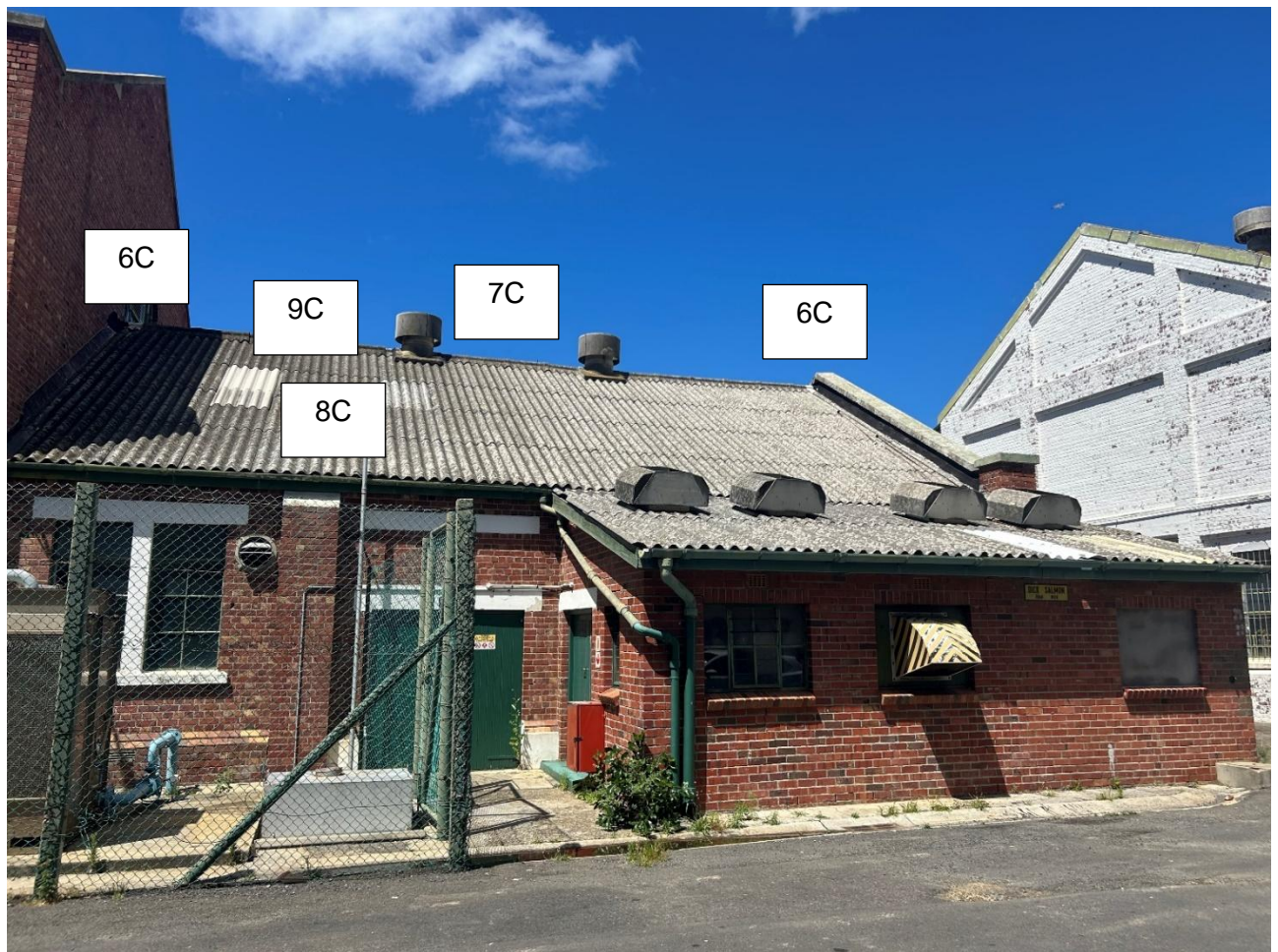


Figure 23

6C- Flashing to be done on roof valleys/edges on both ends

7C- Encapsulate 2x vents & birdproof/ add meshing.

8C- Secure all loose/ replace missing roof sheeting screws (this is applicable across the entire building)

9C- Replace all translucent roof sheeting (applicable across the entire building)



Figure 24

6C- Flashing to be done on roof valleys/edges on both ends

10C- Encapsulate 4x vents & waterproof all possible water ingress points

11C- Replace fascia boards (entire length) (size and material to match existing)

12C- Replace downpipe (existing downpipe size: 110mm) (size to match existing)

13C- Replace downpipe (existing downpipe size: 110mm) (size to match existing)



Figure 25

1C- Fit channel/box gutter to downpipe (existing box gutter size is 400mm x 400mm x 200mm; downpipe size is 160mm)

15C- Flashing to be done on roof valleys/edges on both ends

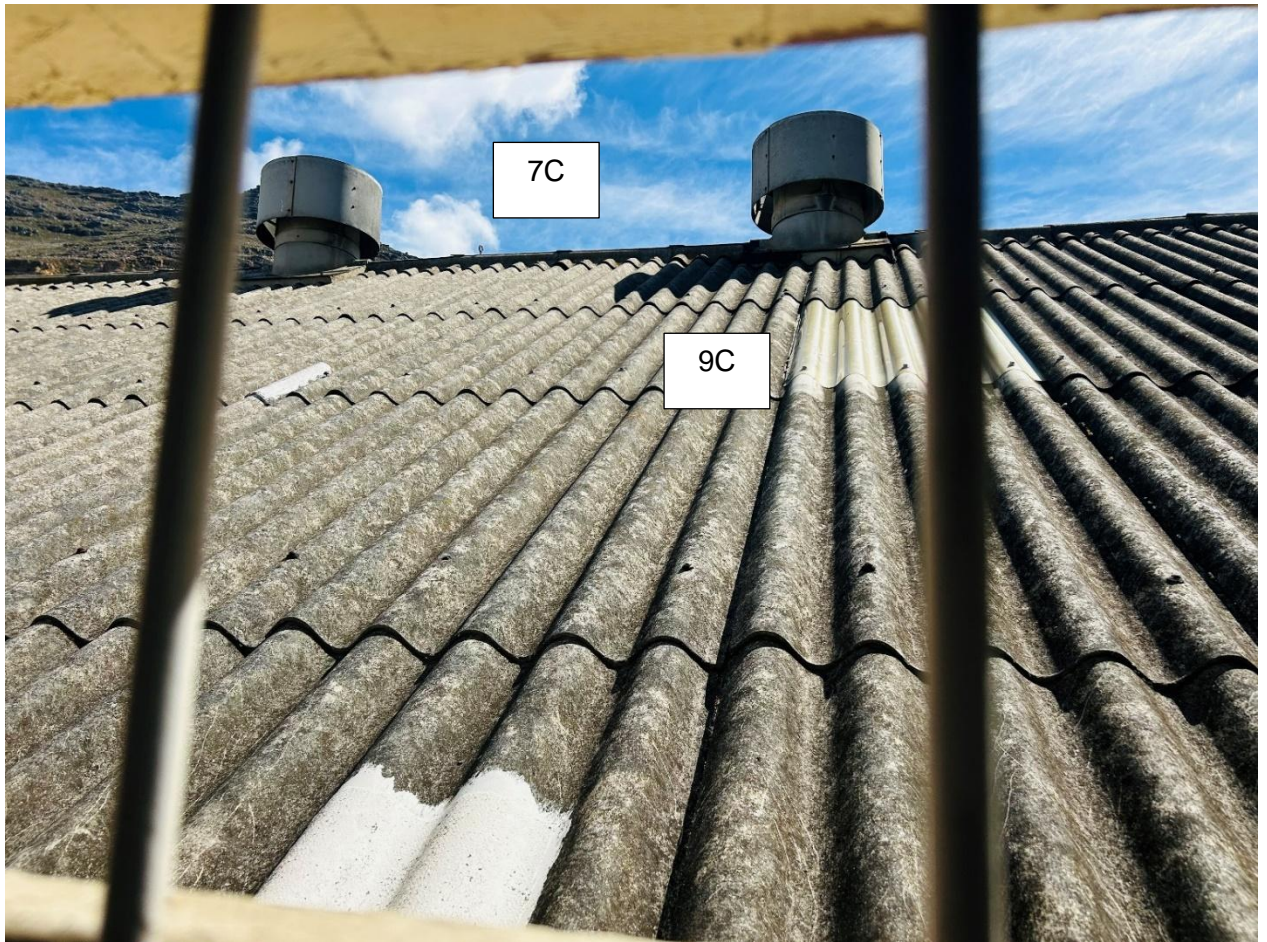


Figure 26

7C- Encapsulate 2x vents & birdproof/ add meshing

9C- Replace all translucent roof sheeting (this is applicable across the entire building)

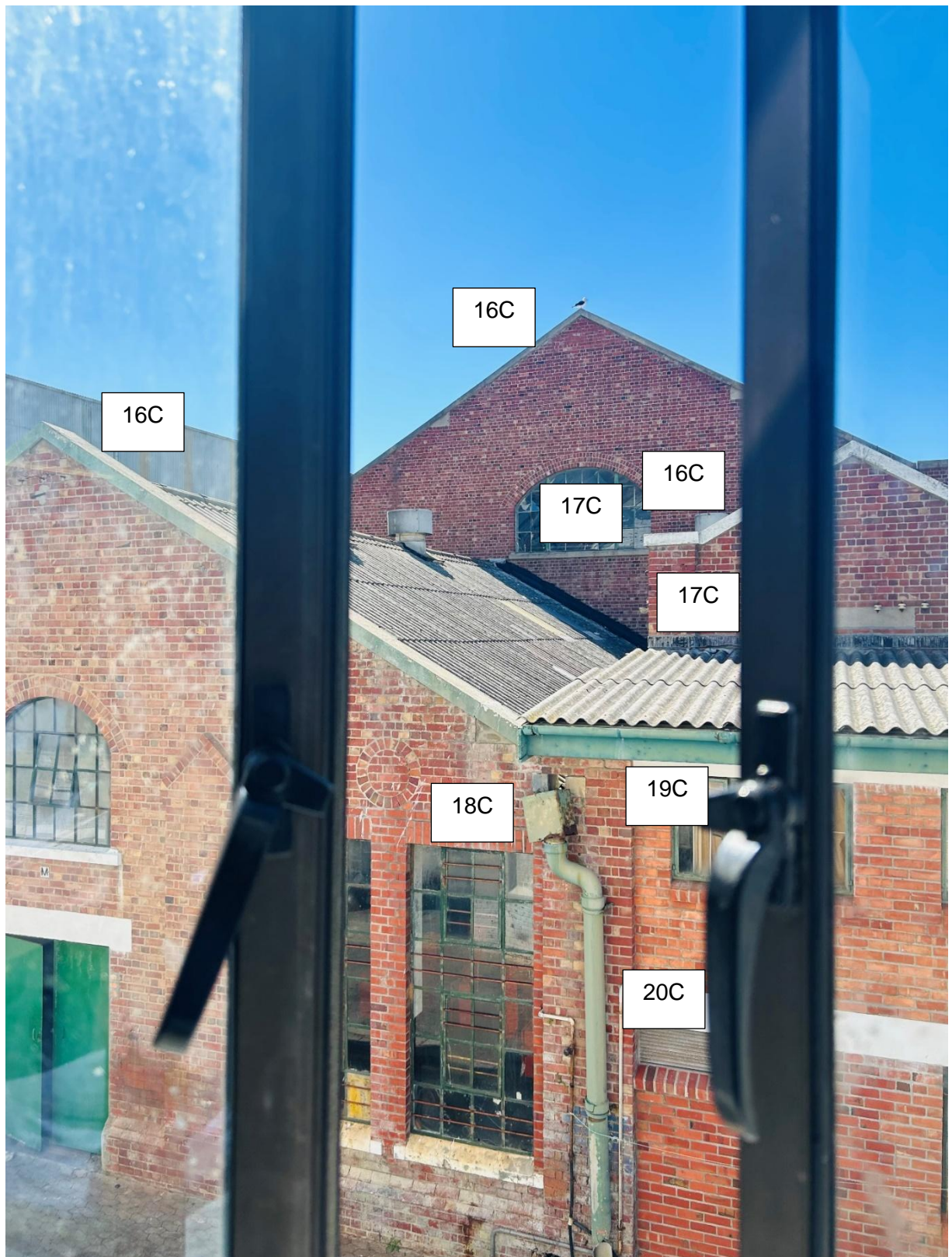


Figure 27

16C- Waterproof roof rakes (replace missing sections/ damaged of roof rakes and waterproof).

17C- Flashing to be redone on roof valleys/edges on both ends

18C- Replace box gutter (existing box gutter size is 400mm x 400mm x 200mm)

19C- Replace fascia boards (entire length) (size and material to match existing)

20C- Replace downpipe (size to match existing) (existing downpipe size: 110mm)



Figure 28

21C- Replace gutters, size to match existing (entire length) (size of existing gutter: 160mm)

22C- Replace downpipe, size to match existing (existing downpipe: 110mm)

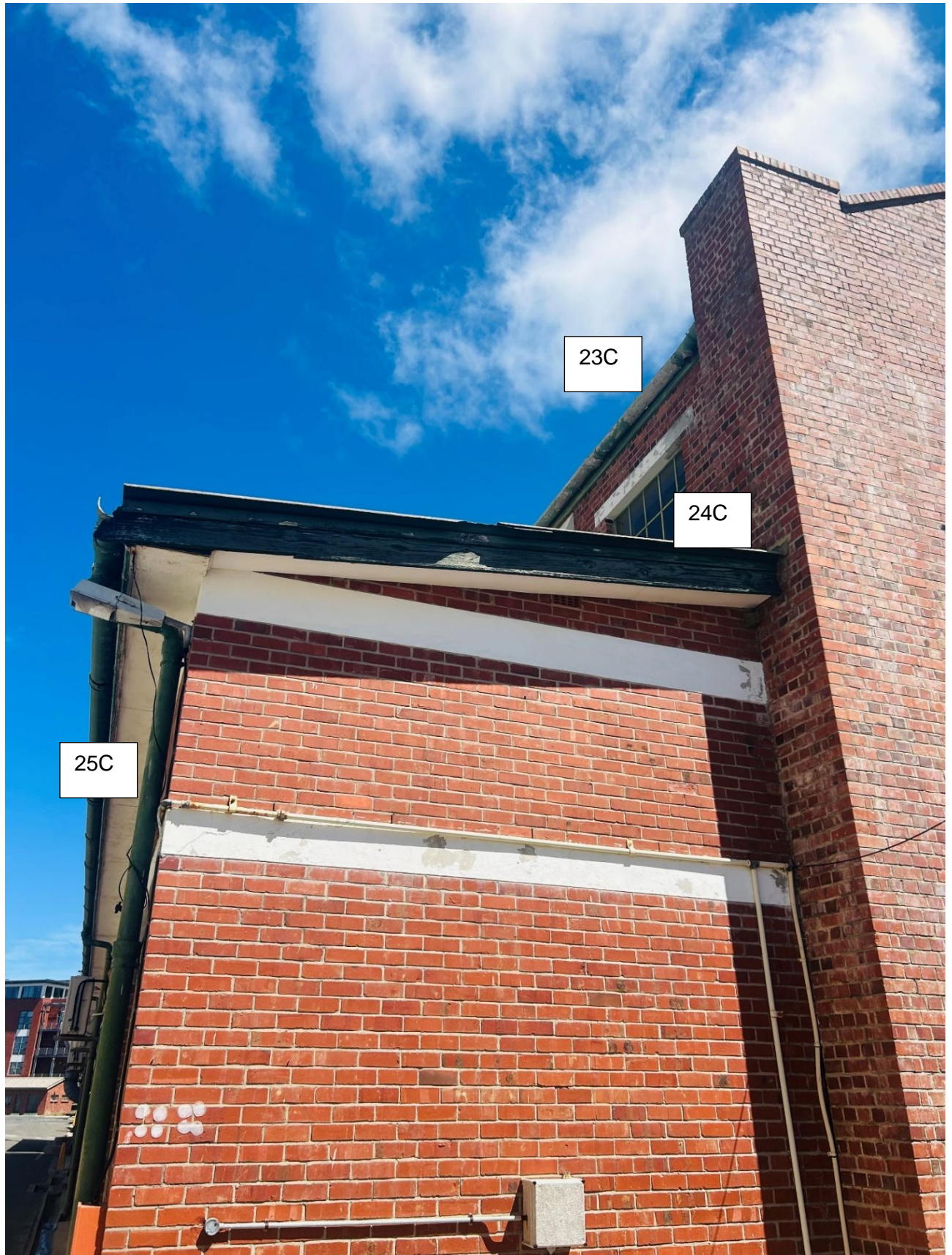


Figure 29

23C- Replace 5x downpipe (size to match existing) (existing downpipe size: 110mm diameter)

24C- Replace fascia board (entire length) (size and material to match existing)

25C- Replace 6x downpipes (size to match existing) (existing downpipe size: Ø110mm diameter)



Figure 30

26C- Flashing to be redone on roof valleys/edges on both ends

27C- Replace gutters (entire length) (size to match existing)

28C- Replace downpipe (size to match existing), replace tee-piece with elbow

29C- Fit downpipe (size to match existing downpipes)



Figure 31

26C- Flashing to be redone on roof valleys/edges on both ends

29C- Fit downpipe (size to match existing downpipes)

30C- Replace downpipe (size to match existing), replace tee-piece with elbow

31C- Fit downpipe (size to match existing downpipes)



Figure 32

23C- Replace 5x downpipe (size to match existing) (existing downpipe $\varnothing 110\text{mm}$ diameter)



Figure 33



Figure 34

24C- Replace all translucent roof sheeting (this is applicable to the entire building)

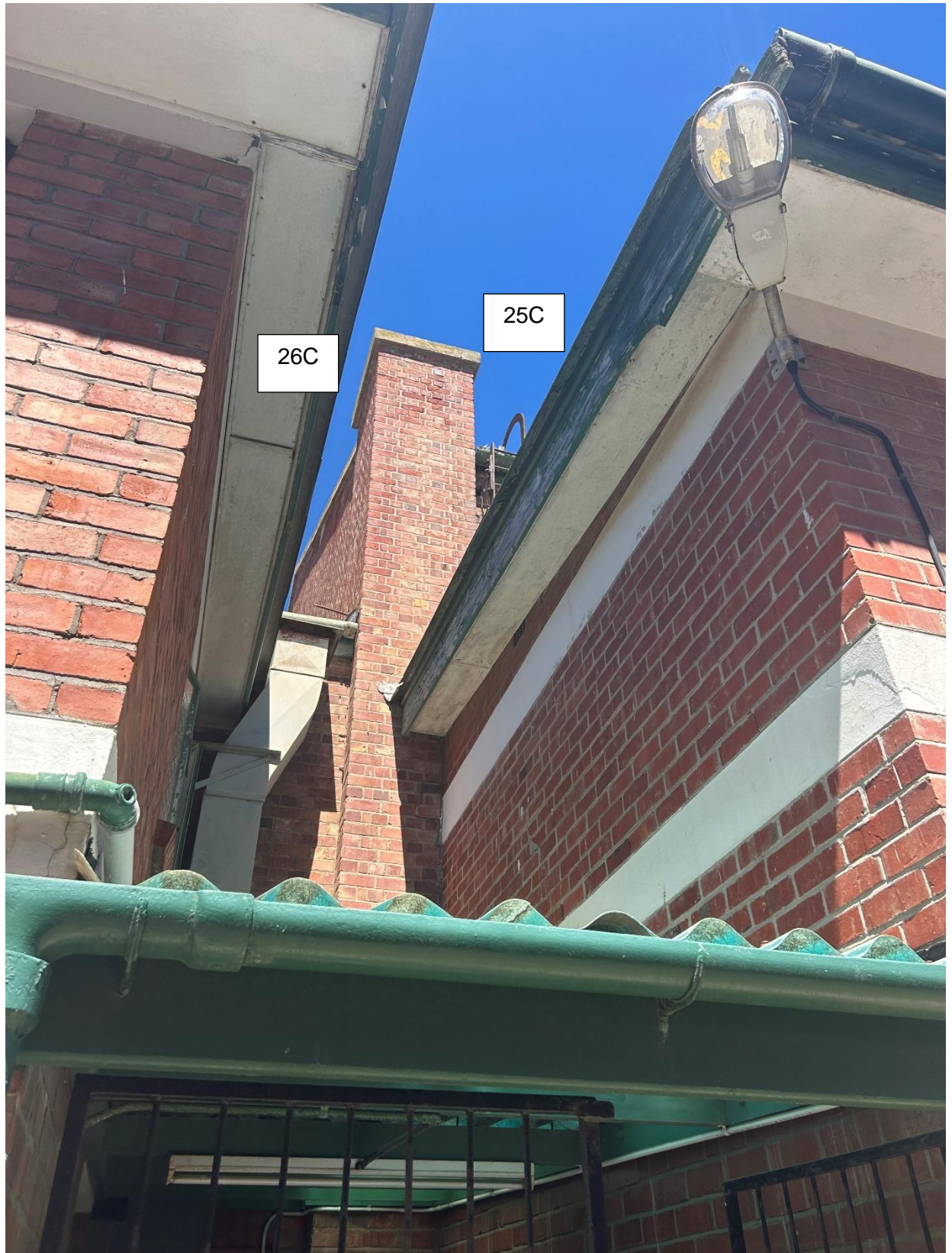


Figure 35

25C- Replace fascia boards (entire length) (size and material to match existing)

26C- Replace fascia boards (entire length) (size and material to match existing)



Figure 36

27C- Replace gutters (entire length) (size to match existing)

23C- Replace 5x downpipe (size to match existing) (size of existing downpipe: $\varnothing 110\text{mm}$ diameter)



Figure 37

2.17.4. EXISTING TRANSIT STORE (BUILDING 669)

- 2.17.4.1. The contractor is prohibited from cleaning or preparing all surfaces of asbestos prior to applying the asbestos encapsulation coating as per asbestos abatement regulations
- 2.17.4.2. The asbestos encapsulation coating must be applied both on the exterior and interior of the roof sheeting.
- 2.17.4.3. The asbestos encapsulation coating shall be applied as per manufacturer's recommendations.
- 2.17.4.4. The contractor shall ensure that the asbestos encapsulation coating is suitable for encapsulation and the sealing of asbestos, suitable for interior & exterior use and its characteristics and properties shall be suitable for the application.
- 2.17.4.5. All asbestos rainwater gutters shall be removed and replaced with new.
- 2.17.4.6. All asbestos rainwater down pipes shall be removed and replaced with new 160mm uPVC.
- 2.17.4.7. All existing gutter boxes shall be removed and replaced with new aluminium gutter box (size: 300mm x 200mm x 200mm)
- 2.17.4.8. All images below shall be interpreted in conjunction with the above (2.17.4.1 - 2.17.4.7)
- 2.17.4.9. Building parameters:
- Roof area: 400 m²
 - Height of building: +/- 6.5m
 - Box gutter (300mm x 200mm x 200mm): 6 no.
 - Rainwater downpipe 160mm: 80m

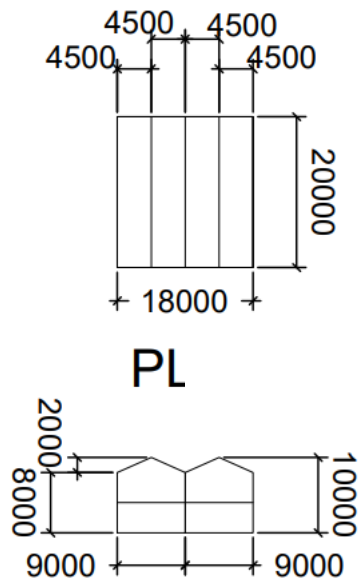


Figure 38: Plan and typical elevation for existing transit store (BLDG 669)



Figure 39

1D- Replace downpipe (existing downpipe: Ø160mm diameter)



Figure 40

2D- Mesh to be fitted on all gutters

3D- Replace 2x downpipes (size to match existing) (existing downpipe size: \varnothing 110mm diameter)

4D- Fit 1x missing downpipe (size to match existing downpipes) (existing downpipe size: \varnothing 110mm diameter)



Figure 41

5D- Replace gutters (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.

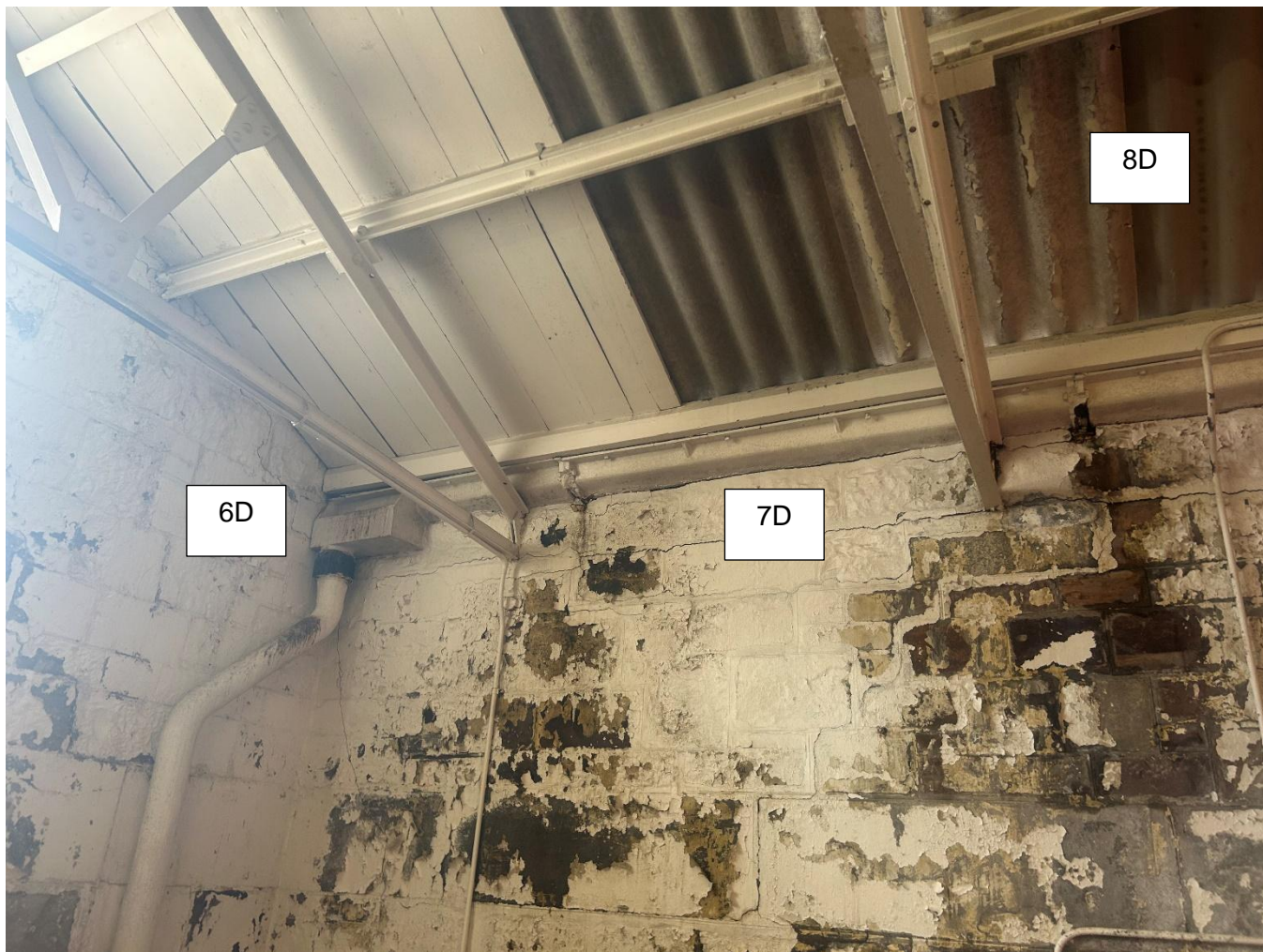


Figure 42

6D- Replace downpipe (size to match existing)

7D- Replace gutters (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.

8D- Encapsulate exposed roof sheeting which is not enclosed



Figure 43

9D- Add meshing and waterproof around the vents.

10D- Replace all translucent roof sheeting (this is applicable to the entire building)



Figure 44

11D- Replace gutter (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.

12D- Replace downpipe (size to match existing)

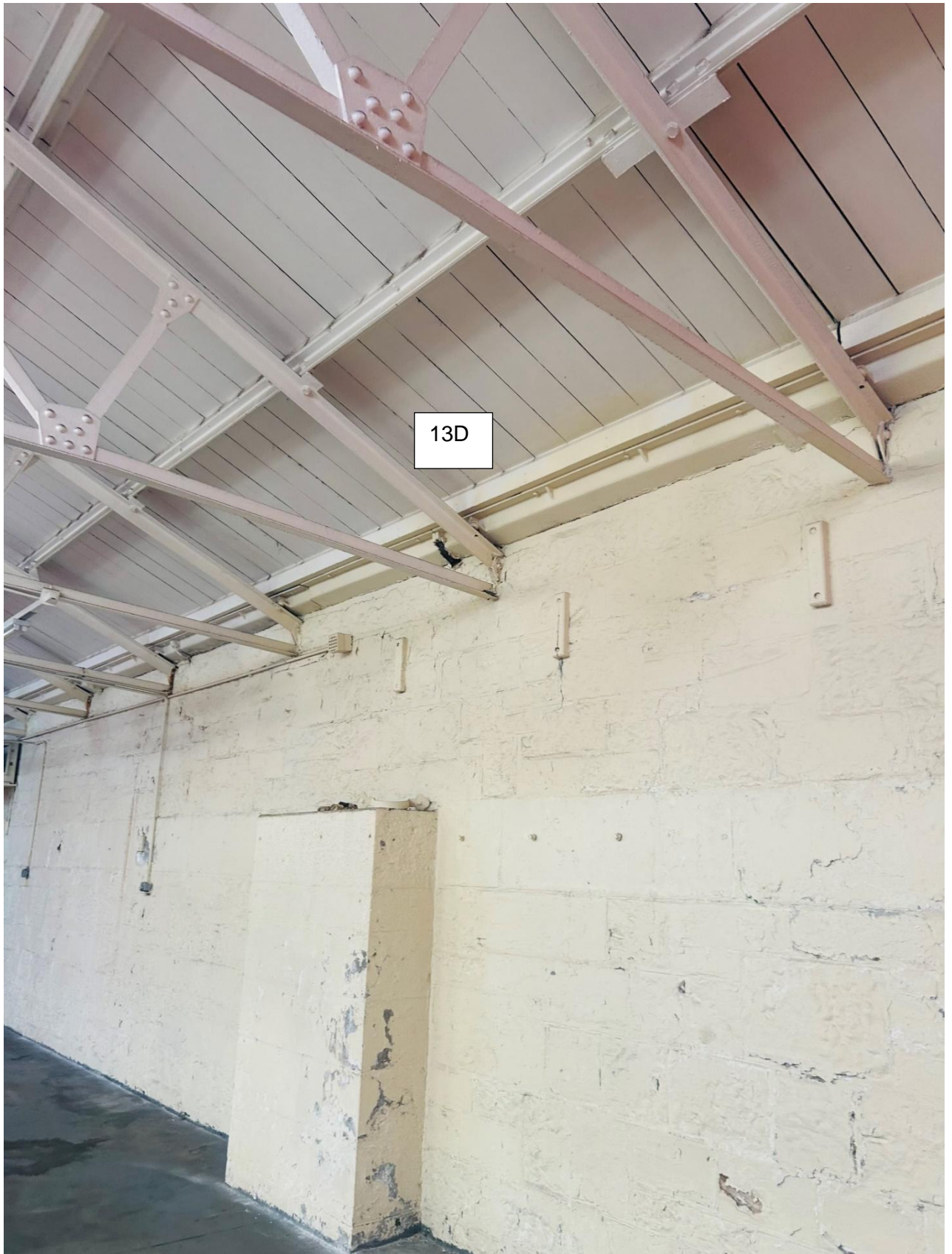


Figure 45

13D- Replace gutters (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.



Figure 46

8D- Encapsulate all exposed roof sheeting which is not enclosed

10D- Replace all translucent roof sheeting (this is applicable to the entire building)



Figure 47

14D- Replace downpipe (size to match existing)



Figure 48

15D- Replace gutters (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.

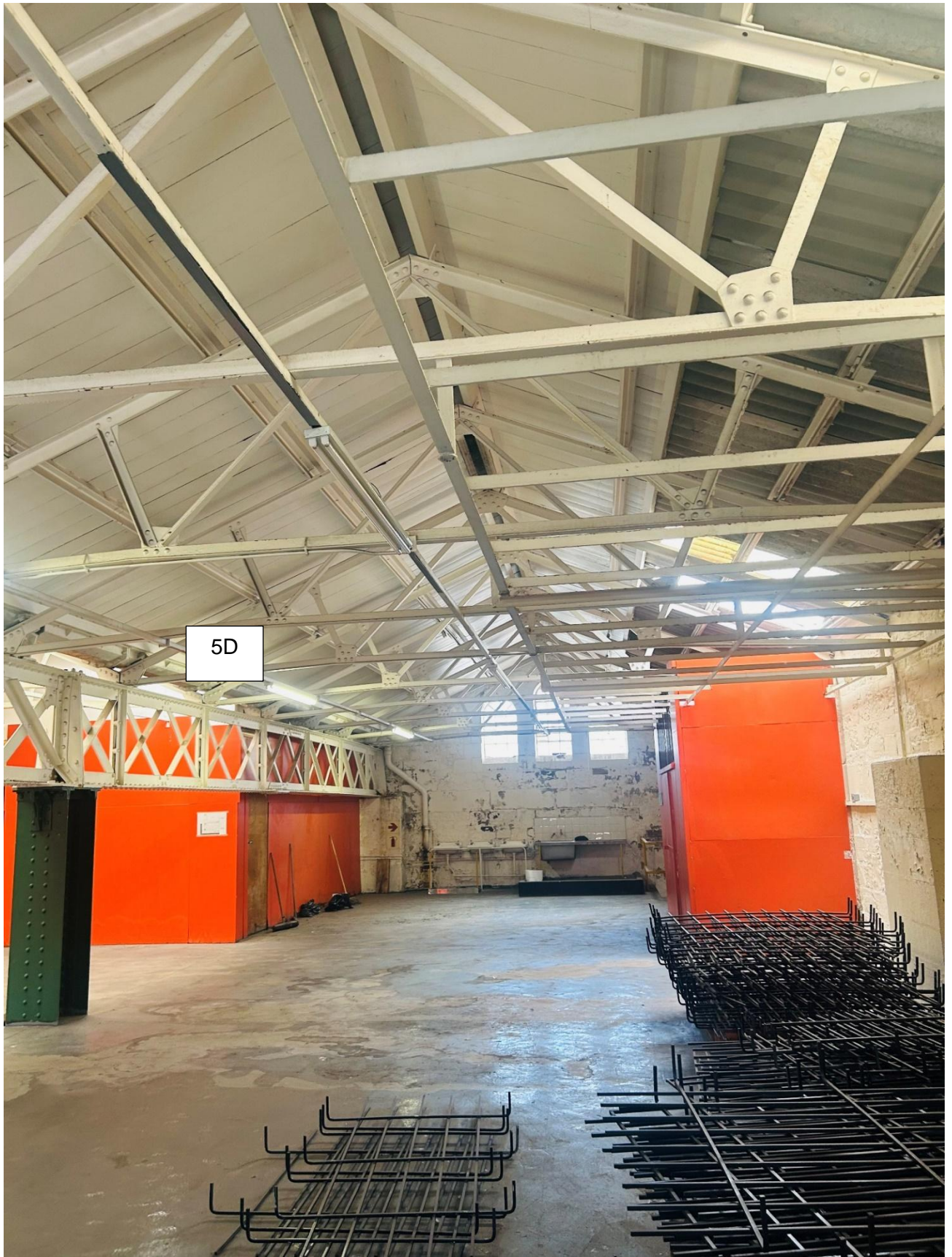


Figure 49

2.17.5. SIGN WRITERS/ SPRAY PAINTERS (BUILDING 652)

- 2.17.5.1. The contractor is prohibited from cleaning or preparing all surfaces of asbestos prior to applying the asbestos encapsulation coating as per asbestos abatement regulations
- 2.17.5.2. The asbestos encapsulation coating must be applied only on the exterior of the roof sheeting.
- 2.17.5.3. The contractor shall ensure that the asbestos encapsulation coating is suitable for encapsulation and the sealing of asbestos, suitable for interior & exterior use and its characteristics and properties shall be suitable for the application.
- 2.17.5.4. All asbestos rainwater gutters and rainwater down pipes shall be removed and replaced with new.
- 2.17.5.5. All gutters shall be seamless 150mm x 150mm aluminium square gutters with baked enamel finish fixed with concealed brackets together with aluminium drop box funnels with baked enamel finish.
- 2.17.5.6. All rainwater down pipes shall be 110mm aluminium down pipes with baked enamel finish. Note gutter brackets shall be fixed at a minimum 500mm centres fixed to existing structural steel.
- 2.17.5.7. Figure 51 – Figure 62 below shall be interpreted in conjunction with the above (2.17.5.1 - 2.17.5.6)
- 2.17.5.8. Building parameters:
- Roof area: 950 m²
 - Height of building: +/- 6.5m
 - Box gutter: 150m
 - Rainwater downpipe 110mm: 50m

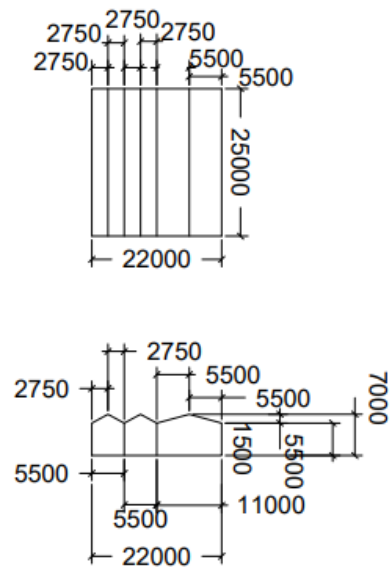


Figure 50: Plan and typical elevation for sign writers/ spray painters (BLDG 652)



Figure 51

1E- Waterproof around vents to prevent water ingress and birdproof/add meshing

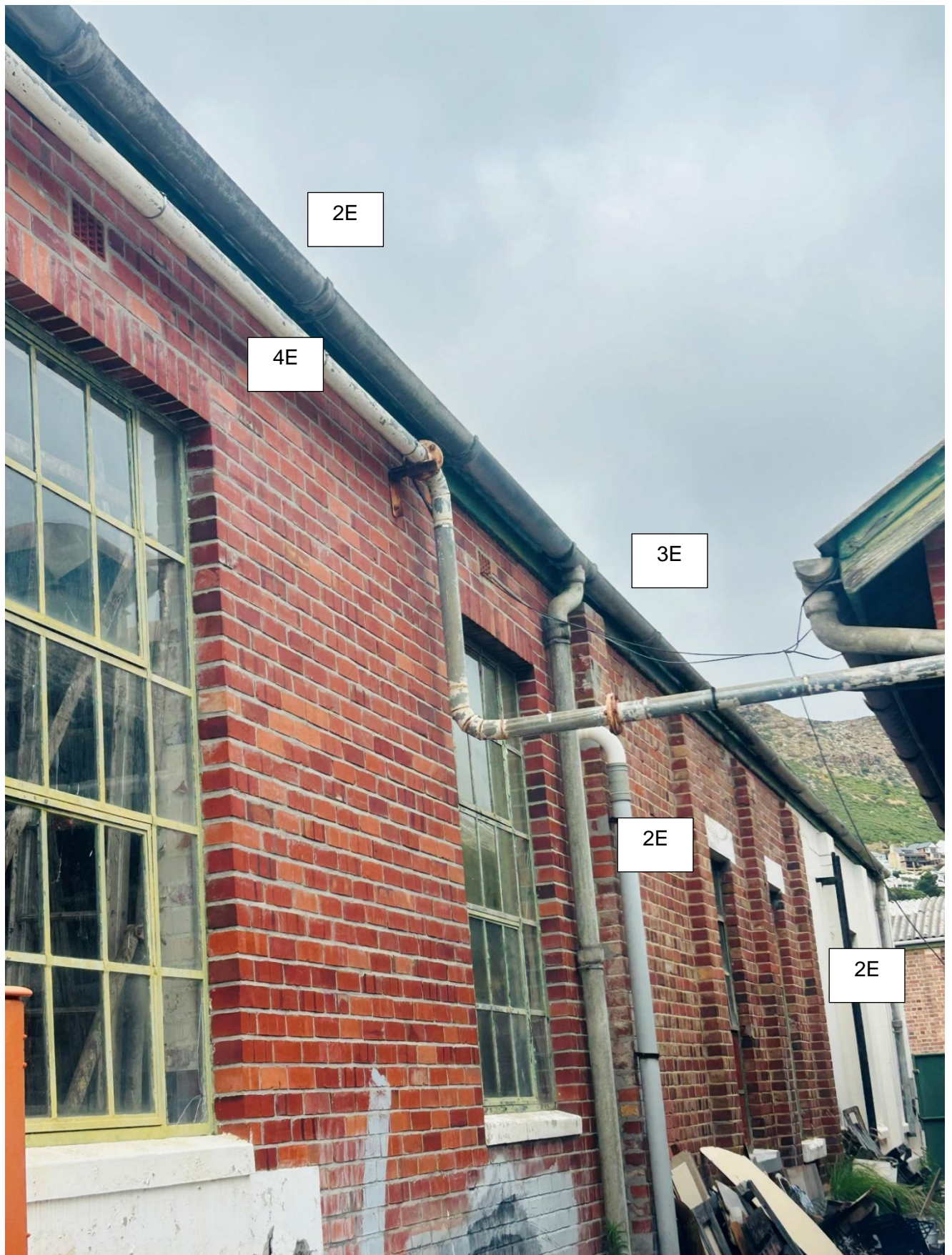


Figure 52

2E- Replace downpipes (size to match existing downpipe size)

3E- Replace gutters (entire length) (size to match existing)

4E- Replace all fascia boards (entire length) (size and material to match existing)

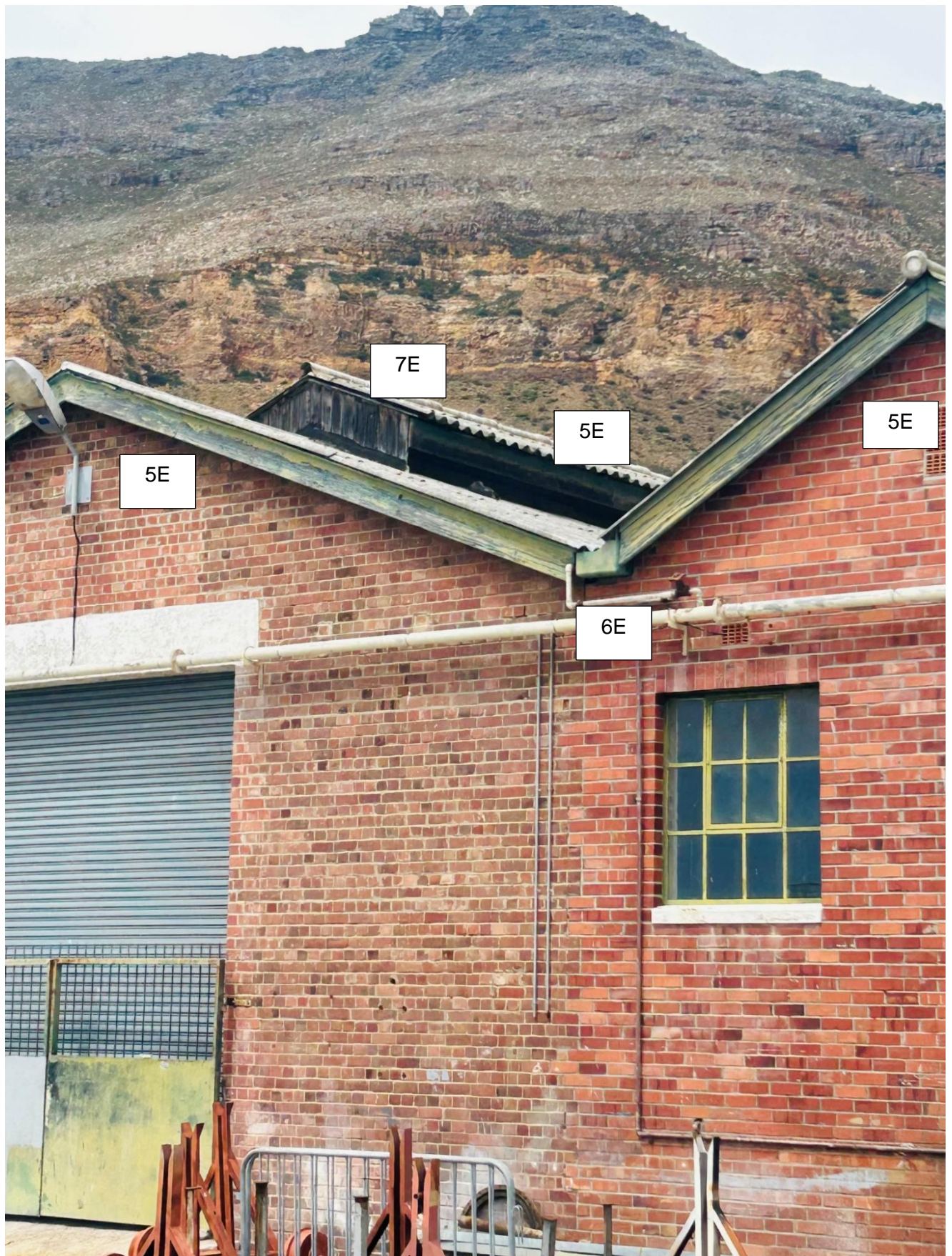


Figure 53

5E- Replace all fascia boards (size and material to match existing)

6E- Replace box gutter (entire length) (size of existing box gutter: 400mm x 400mm x 200mm)

7E- Apply wood treatment on wood



Figure 54

5E- Replace all fascia boards (entire length) (size and material to match existing)

6E- Replace box gutters (entire length) (size to match existing) (size of existing box gutter: 200mm x 300mm x 200mm)



Figure 55



Figure 56

5E- Replace all fascia boards (entire length) (size and material to match existing)



Figure 57

1E- Waterproof around vent to prevent water ingress and birdproof/ add meshing

8E- Replace all fascia boards (entire length) (size and material to match existing)



Figure 58

6E- Replace box gutter (entire length) (size of existing box gutter: 200mm x 300mm x 200mm)

9E- Replace all fascia boards (entire length) (size and material to match existing)

10E- Replace downpipes (size to match existing) (existing downpipe size: 110mm)



Figure 59

11E – 14E- Fit 4x downpipes (fit elbow from 12E to join 11E, and 13E to join 14E) (sizes to match existing on building)

15E- Fit gutters (sizes to match existing on building)



Figure 60



Figure 61

16E- Remove ceiling to access box gutter. Replace cove and dry walling once box gutter has been fitted – applicable for all box gutter replacement areas for this building.



Figure 62

2.17.6. RIGGERS WORKSHOP (BUILDING 649)

- 2.17.6.1. All existing roof sheeting and side cladding shall be demolished and replaced with new IBR roof sheeting.
- 2.17.6.2. The sheeting specification for a completely new roof and side cladding shall be 0.53mm colorbond or 0.55mm colorplus IBR profile sheeting, supplied in single lengths (from roof ridge to eaves gutter) fixed onto existing structural steel supports.
- 2.17.6.3. The colour of the new sheeting shall be confirmed on site in consultation with the APM.
- 2.17.6.4. Construct new aluminium gutters and rain water down pipes. All gutters shall be seamless 150mm x 150mm aluminium square gutters with baked enamel finish fixed with concealed brackets together with aluminium drop box funnels with baked enamel finish suitable for 150mm box gutter

2.17.6.5. All rainwater down pipes shall be 110mm aluminium downpipes with baked enamel finish. Note gutter brackets shall be fixed at a minimum 500mm centres fixed to existing structural steel.

2.17.6.6. Building parameters:

- Roof area: 1000 m²
- Height of building: +/- 9m
- Gutters (150mm x 150mm): 80m
- Rainwater downpipe 110mm: 60m

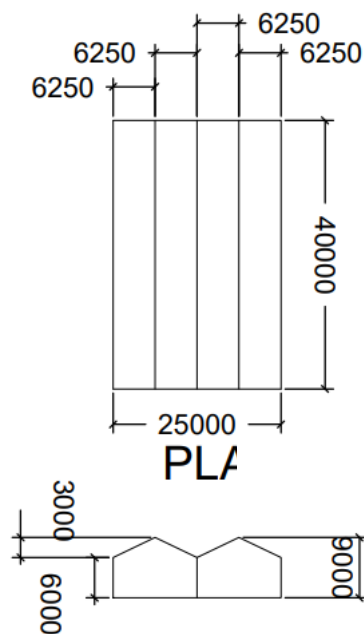


Figure 63: Plan and typical elevation for riggers workshop (BLDG 649)



Figure 64

2.17.7. POLISHING SHOP (BUILDING 664)

- 2.17.7.1. The contractor is prohibited from cleaning or preparing all surfaces of asbestos prior to applying the asbestos encapsulation coating as per asbestos abatement regulations
- 2.17.7.2. The asbestos encapsulation coating must be applied both on the exterior and interior of the roof sheeting.
- 2.17.7.3. The contractor shall ensure that the asbestos encapsulation coating is suitable for encapsulation and the sealing of asbestos, suitable for interior & exterior use and its characteristics and properties shall be suitable for the application.
- 2.17.7.4. All asbestos gutters shall receive an asbestos encapsulation coating. The asbestos encapsulation coating shall be applied as per manufacturer's recommendations.

- 2.17.7.5. All asbestos rainwater gutters and rainwater down pipes shall be removed and replaced with new rainwater gutters and down pipes.
- 2.17.7.6. All gutters shall be seamless 200mm x 200mm aluminium square gutters with baked enamel finish fixed with concealed brackets together with aluminium drop box funnels with baked enamel finish.
- 2.17.7.7. All rainwater down pipes shall be 160mm aluminium down pipes with baked enamel finish. Note gutter brackets shall be fixed at a minimum 500mm centres fixed to existing structural steel.
- 2.17.7.8. Figure 66 – Figure 75 below shall be interpreted in conjunction with the above (2.17.7.1 - 2.17.7.7)
- 2.17.7.9. Building parameters:
- Roof area: 1000 m²
 - Height of building: +/- 8.5m
 - Gutters 150mm: 100m
 - Rainwater downpipe 160mm: 60m

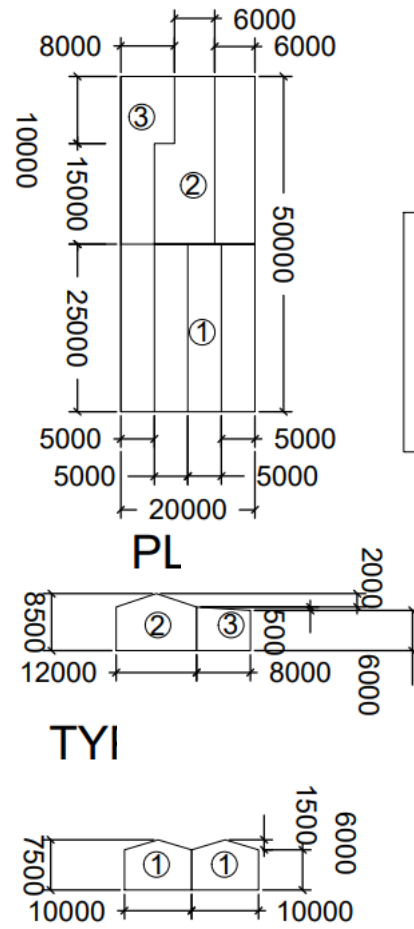


Figure 65: Plan and typical elevation for polishing shop (BLDG 664)

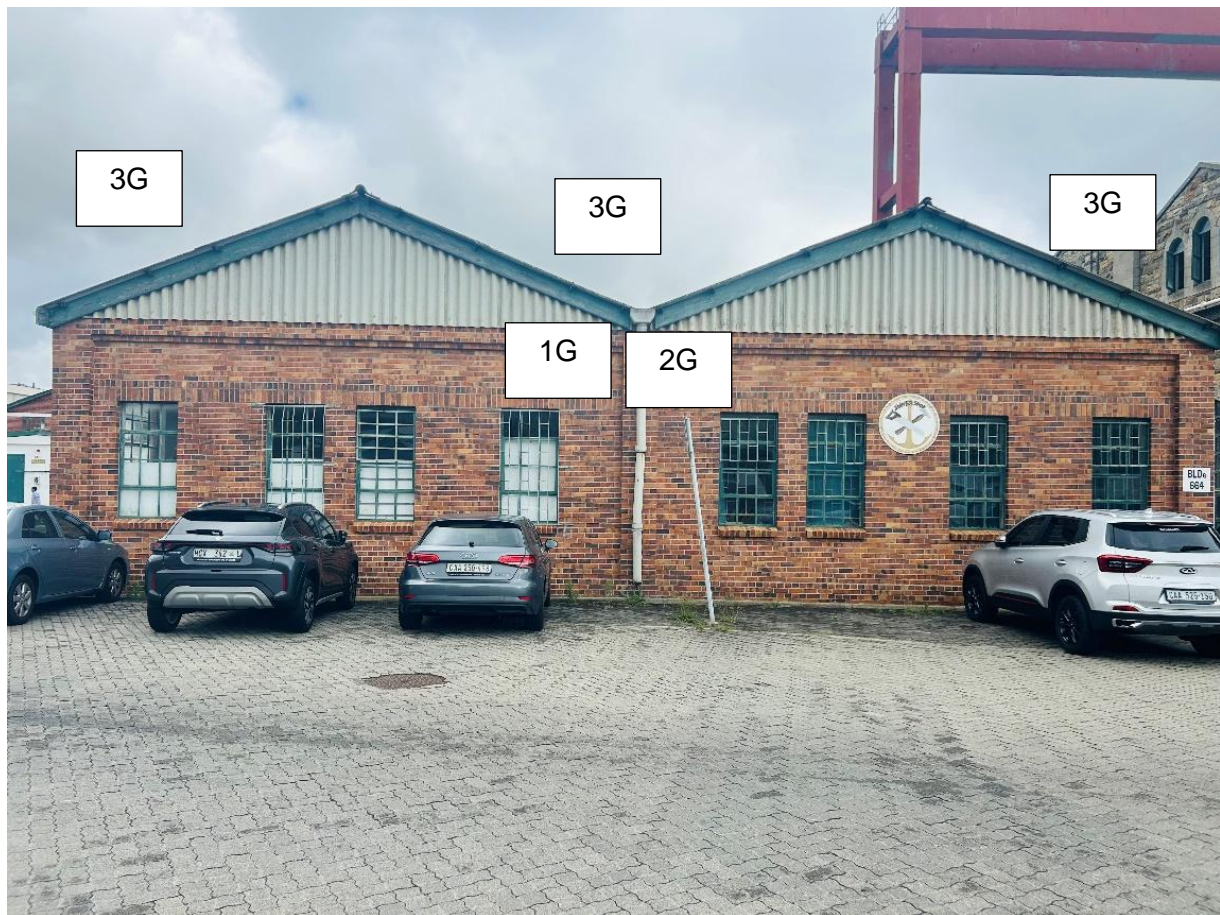


Figure 66

- 1G- Replace box gutter (entire length) (existing box gutter size: 120mm x 120mm x 400mm)
- 2G- Replace downpipe (size to match existing) (existing downpipe size: 160mm diameter)
- 3G- Replace all fascia boards (entire length) (size and material to match existing)

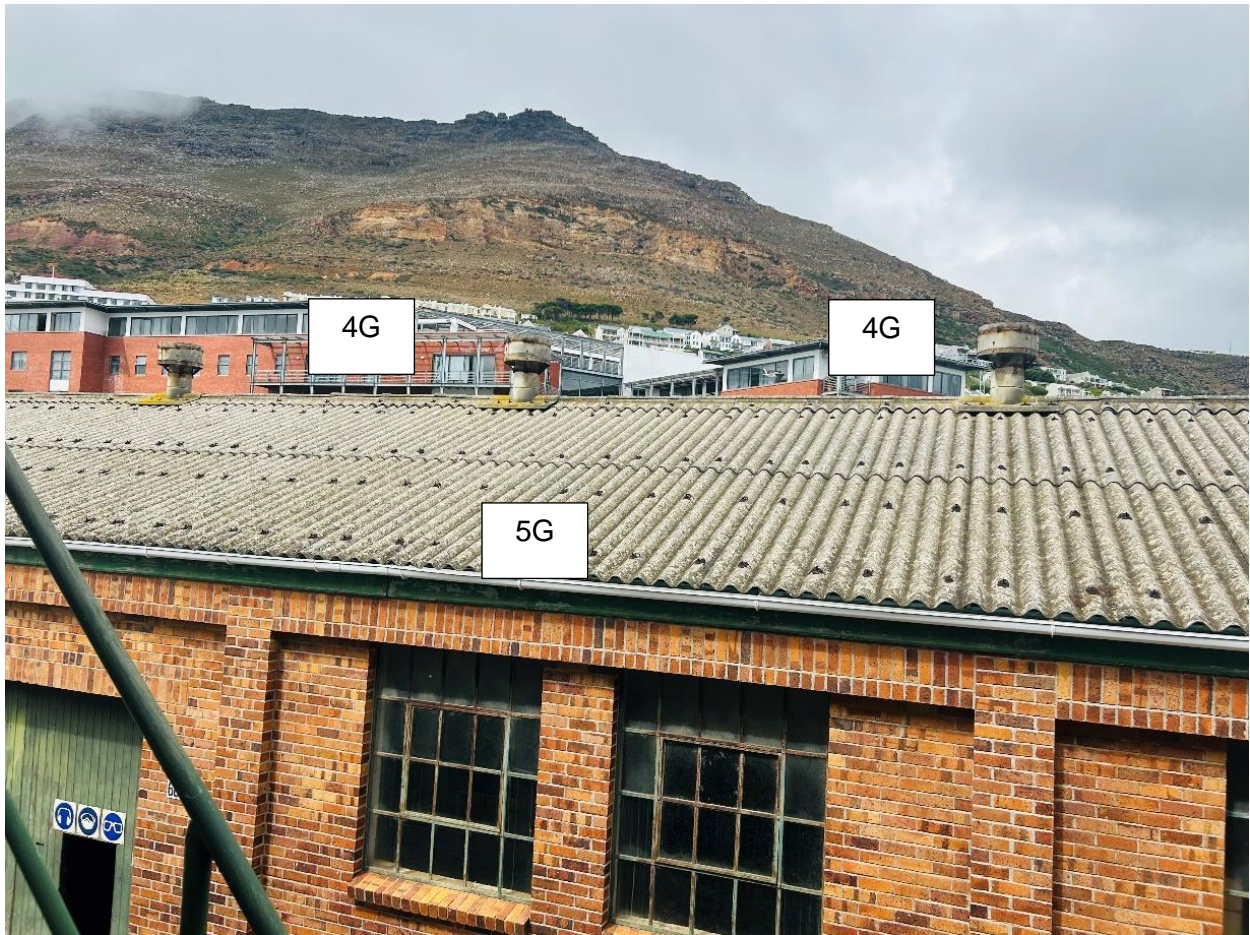


Figure 67

4G- Remove all 6x circular roof vents, close open area where vents were removed and waterproof.

5G- Replace fascia boards (entire length) (size and material to match existing)



Figure 68

6G- Fit down pipe (to match existing downpipes 75mm; fit elbow to join downpipe with 7G)



Figure 69

8G- Replace all translucent roof sheeting across the entire building

9G- Encapsulate, waterproof around square vents and birdproof/add meshing.



Figure 70

10G- Fit down pipe (to match existing downpipes 75mm; fit elbow to join downpipe 11G)



Figure 71

12G- Redo roof flashing on roof valleys/ areas

13G- Remove the chimney, enclose area and waterproof



Figure 72

4G- Remove all 6x circular roof vents, close open area where vents were removed and waterproof.

14G- Fit down pipe (to match existing downpipes) (existing downpipe size: $\varnothing 75\text{mm}$)

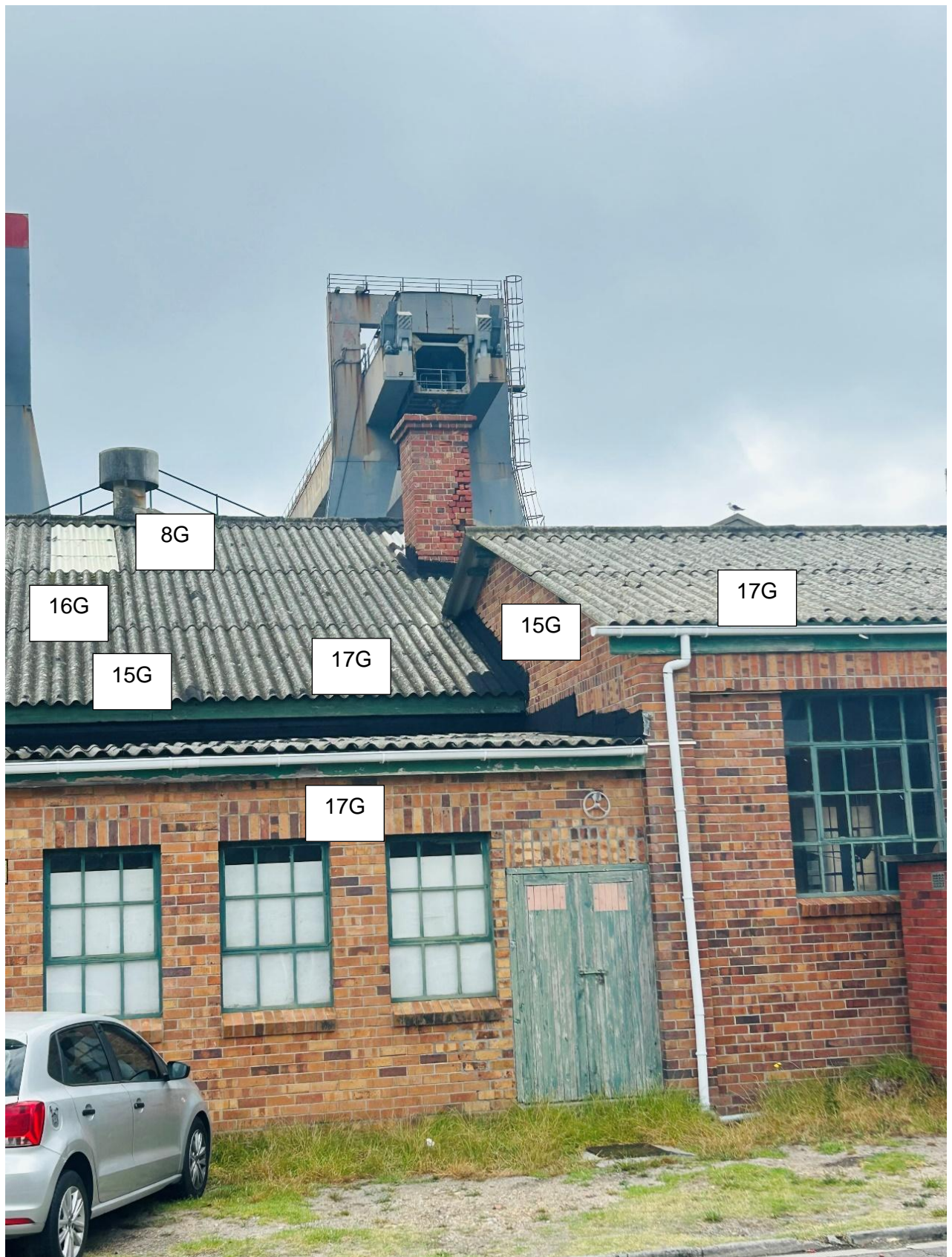


Figure 73

8G- Replace all translucent roof sheeting across the entire building

15G- Replace roof flashing on roof areas/ valleys

16G- Secure all loose roof sheeting screws/ replace missing roof sheeting screws on the entire building

17G- Replace fascia boards (entire length) (size and material to match existing)



Figure 74



Figure 75

18G- Replace fascia boards (entire length) (size and material to match existing)

19G Replace roof flashing on roof areas/ valleys

3. ADDITIONAL CONTRACTUAL REQUIREMENTS:

3.1. Occupational Health and Safety:

Adherence to the Occupational Health and Safety Act of 1993 and as amended and the laws of the Republic of South Africa.

3.2. Asbestos Abatement Regulations:

3.2.1. Adherence to the Asbestos Abatement Regulations of 2020 noting the responsibilities of the Employer and Client as stated in the regulations will be transferred the Contractor.

3.2.2. The Contractor is to make allowance for this and no claims emanating from this will be entertained.

3.2.3. After the completion of type 3 asbestos work as defined, the contractor shall provide Armscor with an asbestos clearance certificate.

3.3. Provisional Bills of Quantities:

All quantities in this Bill of Quantities are re-measurable and all measurements included herein are to the best of Armscor's knowledge and as per the information at hand. This could possibly change upon executing the works. The Contractor is deemed to have inspected the buildings during the site visit and included for all the works required in their rates and pricing to reinstate the property to its state before the damages occurred.

3.4. Old Materials

Old materials resulting from the alterations and demolitions shall be removed from the site unless otherwise specified.

3.5. Demolitions

All demolition work shall be carried out in accordance with the Local By-laws and to the requirements of the Local Health Authorities All demolition work shall be carried out in strict accordance with the instructions and to the satisfaction of Armscor.

3.6. Damage To Persons or Property

The Contractor shall be held responsible for any damage to persons or property and for the safety of the structures and shall allow for protection and indemnifying persons using the existing buildings from injury by virtue of the building operations, including providing necessary barriers, signs, etc.

3.7. Taking Out

Taking out doors, screens, windows, fittings, etc. is to include for their removal complete with frames, ironmongery, glass, etc., for removing architrave's, quadrants skirtings, blinds, burglar guards and all accessories to walls, reveals and around openings, for cutting out sills, etc., hacking up flooring in openings and for making good as previously described to walls, reveals, etc. unless otherwise described.

3.8. Removal of Asbestos

Removal of all asbestos shall be as per the Asbestos Abatement Regulations 2020. No payments will be made for these works without an approved disposal certificate.

3.9. Existing Building

The Contractor shall assume that the existing roof surfaces are damaged and frail. The Contractor shall provide for the necessary additional equipment requirement when working in these areas so as not to damage the roof further. Assessments of the roofs have been done and the costs for further repair emanating from the Contractor working on this roof will be for the Contractors cost.

3.10. Paint Specification

3.10.1. All paint shall be by a SABs approved Paint manufacturer.

3.10.2. Proof of SABs conformance shall be submitted to the APM.

3.11. Manufacturer's Instructions

All paint shall be applied as per the Manufacturer's instructions. The contractor shall provide all safety data sheets.

3.12. Previously Plastered Paint Surfaces

Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth.

3.13. Previously Painted Metal Surfaces

Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal.

3.14. Asbestos Encapsulation Coating

3.14.1. The Contractor shall provide a guarantee on the works and product for a minimum of 5 years.

3.14.2. The contractor shall submit a letter of guarantee upon completion.

3.15. Security classification

All the work is classified as Confidential, meaning that, the potential supplier will have their premises Security assessed and issued with a Confidential Facility Security Clearance Certificate (FSC) in case of compliant. All employees of potential suppliers will have to complete the Security Clearance application forms to the level of Confidential and submit them to the Vetting Division as soon as possible. Only positive Security Clearance results will be accepted as the only means of access in to the Naval Base. The prospective bidder and all employees who will be working on the project or whose work will expose them to the project, shall undergo a Security Clearance process and obtain a positive security clearance result. Any question regarding the Security Clearance process and costs shall be directed to Armscor HQ Security & Facilities Department.

ANNEXURE B: OHASA ACT AGREEMENT

OHASA ACT AGREEMENT

WRITTEN AGREEMENT ON
OCCUPATIONAL HEALTH AND SAFETY

In accordance with the provisions of Section 37(2)
Of the Occupational Health and Safety Act, Act No 85 of 1993

AS ENTERED INTO BY AND BETWEEN

(Hereinafter referred to as the “Employer”)

and

(Hereinafter referred to as “the Contractor”)

Contractor Compensation Fund Certificate Number: _____

Vendor Number: _____

Contract Number: _____

LIST OF CONTENTS

1	DEFINITIONS	117
2	WARRANTY OF COMPLIANCE.....	117
3	CONTRACTOR AS AN EMPLOYER	117
4	ENVIRONMENTAL COMPLIANCE	118
5	APPOINTMENTS AND TRAINING	118
6	SUPERVISION, DISCIPLINE AND REPORTING	118
7	ACCESS TO THE OHS ACT	118
8	CO-OPERATION	118
9	WORK PROCEDURES.....	119
10	HEALTH AND SAFETY MEETINGS.....	119
11	COMPENSATION REGISTRATION	119
12	MEDICAL EXAMINATIONS.....	119
13	INCIDENT REPORTING AND INVESTIGATION	119
14	FIRE PRECAUTIONS AND FACILITIES	119
15	HYGIENE AND HOUSEKEEPING	119
16	NO NUISANCE	119
17	INTOXICATION NOT ALLOWED	120
18	PERSONAL PROTECTIVE EQUIPMENT.....	120
19	PLANT, MACHINERY, EQUIPMENT AND VEHICLES.....	120
20	QUALIFICATIONS.....	120
21	NO USAGE OF THE EMPLOYER'S EQUIPMENT	120
22	TRANSPORT	120
23	INDEMNITY	121
24	DURATION OF AGREEMENT.....	121
25	HEADINGS	121
26	COSTS.....	121
27	SIGNATURES.....	121

1 DEFINITIONS

In this agreement, unless the context indicates otherwise –

Contractor

Contractor will be understood to represent the word “mandatory” as defined in the Construction Regulations of the Occupational Health and Safety Act, 85 of 1993

Employer

Employer will be understood to represent the word “client” as defined in the Construction Regulations of the Occupational Health and Safety Act, 85 of 1993

Hazard

means a source of or exposure to danger;

he/his/him/himself

will be used for the sake of expediency and is meant to incorporate the feminine.

Mandatory

includes an agent, a contractor or a subcontractor for work, but without derogating from his status in his own right as an employer or a user as defined in the Occupational Health and Safety Act 85 of 1993

Safe

means free from any hazard;

Workplace

means any premises or place where a person performs work in the course of his employment;

2 WARRANTY OF COMPLIANCE

In terms of this agreement the **Contractor** warrants agreement to the arrangements and procedures as prescribed by the **Employer** and as provided for in terms of Section 37(2) of the OHS Act for the purposes of compliance with the Act and its regulations.

The **Contractor** further accepts that this contract, made in terms of Section 37(2), shall be read with the Occupational Health and Safety Act and any Regulation made in terms of Section 43 and any Standard Incorporated in terms of Section 44.

The **Contractor** acknowledges that this agreement constitutes an agreement in terms of Section 37(2) of the OHS Act, whereby all responsibility for health and safety matters relating to the work that the **Contractor** and his employees are to perform on behalf of the **Employer** shall be the obligation of the **Contractor**.

3 CONTRACTOR AS AN EMPLOYER

The **Contractor** shall be deemed to be an employer in its own right while engaged in the execution of the project. In terms of Section 16(1) of the OHS Act, the **Contractor** shall accordingly ensure that the requirements of the OHS Act are complied with by itself and/or its nominated Chief Executive Officer

4 ENVIRONMENTAL COMPLIANCE

The **Contractor** shall ensure that all National Environmental Management Act (NEMA) principles are considered. This shall not be considered in isolation but include the individual requirements of Specific Environmental Management Acts (SEMAs).

MSDS shall be available for all herbicides, pesticides, fertilisers and solvents where applicable, and sufficient safety briefings shall be conducted with appropriate employees regarding the risks associated with working with the aforementioned chemicals.

5 APPOINTMENTS AND TRAINING

The **Contractor** undertakes to ensure that he and all staff that will perform any work on behalf of the **Employer** will undergo induction training before doing any work whatsoever.

The **Contractor** shall appoint competent persons as per Section 16(2) of the OHS Act. Any such appointed person shall be trained on any occupational health and safety matter and the OHS Act provisions pertinent to the work that is to be performed under his responsibility. Copies of any appointments made by the **Contractor** shall immediately be provided to the **Employer**.

The **Contractor** shall further ensure that all his employees are trained on the health and safety aspects relating to the work and that they understand the hazards associated with such work being carried out. Without derogating from the foregoing, the **Contractor** shall, in particular, ensure that all operators and users of any vehicles, materials, machinery or equipment are properly trained in the use of such materials, machinery or equipment.

Notwithstanding the provisions of the above, the **Contractor** shall ensure that he, his appointed responsible persons and his employees are at all times familiar with the provisions of the OHS Act, and that they comply with the provisions of the Act.

6 SUPERVISION, DISCIPLINE AND REPORTING

The **Contractor** shall ensure that all work performed is done under strict supervision and that no unsafe or unhealthy work practices are permitted. Discipline regarding health and safety matters shall be strictly enforced against any of his employees regarding non-compliance by such employee with any health and safety matters.

The **Contractor** shall further ensure that his employees report to him all unsafe or unhealthy work situations immediately after they become aware of them and that he in turn immediately reports these to the **Employer** and/or his representative.

7 ACCESS TO THE OHS ACT

The **Contractor** shall ensure that he has an updated copy of the OHS Act on site at all times and that this is accessible to his appointed responsible persons and employees.

8 CO-OPERATION

The **Contractor** and/or his responsible persons and employees shall provide full co-operation and information if and when the **Employer** or its representative inquires into occupational health and safety issues concerning the **Contractor**. It is hereby recorded that the **Employer** and its representatives shall at all times be entitled to make such enquiry.

Without derogating from the generality of the above, the **Contractor** and his responsible persons shall make available to the **Employer** and its representative, on request, all and any checklists and inspection registers required to be kept in respect of any of machinery or equipment.

9 WORK PROCEDURES

The **Contractor** shall implement safe work practices and shall ensure that his responsible persons and employees are made conversant with and adhere to such safe work practices.

10 HEALTH AND SAFETY MEETINGS

In terms of the OHS Act, as applicable, the **Contractor** shall establish his own health and safety committee(s) and ensure that his employees, being the committee members, hold health and safety meetings as often as may be required and at least once every 3 months should it be required in terms of the Act.

11 COMPENSATION REGISTRATION

The **Contractor** shall ensure that he has a valid registration with the Compensation Commissioner, as required in terms of the Compensation for Occupational Injuries and Diseases Act 130 of 1993, and that all payments owing to the Commissioner are discharged. The **Contractor** shall further ensure that the cover shall remain in force while any such employee is present on the premises. Certified copies of valid letters of good standing shall be submitted to the employer before work commences.

12 MEDICAL EXAMINATIONS

The **Employer** reserves the right to compel the **Contractor** to ensure that all his employees undergo routine medical examinations, and that they are medically fit for the purposes of the work they are to perform.

13 INCIDENT REPORTING AND INVESTIGATION

All incidents referred to in Section 24 of the OHS Act shall be reported by the **Contractor** to the Department of Labour and to the **Employer**. The **Employer** shall further be provided with copies of any written documentation relating to any incident occurring in the execution of work under contract or agreement with the **Employer**.

The **Employer** retains an interest in the reporting of any incident as described above as well as in any formal investigation and/or inquiry conducted in terms of Section 32 of the OHS-Act into such incident.

14 FIRE PRECAUTIONS AND FACILITIES

The **Contractor** shall ensure that an adequate supply of fire-protection and first-aid facilities is provided for the work to be performed where indicated as being required in terms of a risk assessment.

The **Contractor** shall further ensure that all his employees are familiar with fire precautions at the, which include fire-alarm signals and emergency exits, and that such precautions are adhered to.

Smoking is only to be permitted in designated smoking areas.

15 HYGIENE AND HOUSEKEEPING

The **Contractor** shall ensure that the work site and surrounding area is at all times maintained to a reasonably practicable level of hygiene and cleanliness.

16 NO NUISANCE

The **Contractor** shall ensure that no hindrance, hazard, annoyance or inconvenience is inflicted on the **Employer**.

17 INTOXICATION NOT ALLOWED

No intoxicating substance of any form shall be allowed. The **Contractor** shall ensure that adequate measures are implemented to ensure that no employee is, or remains, under the influence of alcohol when engaged in the **Employer's** business. Any person required to take medication shall notify the relevant responsible person thereof, as well as the potential side effects of the medication.

18 PERSONAL PROTECTIVE EQUIPMENT

The **Contractor** shall ensure that his responsible persons and employees are provided with adequate personal protective equipment (PPE) for the work they may perform and in accordance with the requirements of General Safety Regulation 2(1) of the OHS Act. The **Contractor** shall further ensure that his responsible persons and employees wear the PPE issued to them at all material times.

The **Employer** reserves the right to instruct the **Contractor** to obtain and use specific PPE, appropriate to the nature of the work and with due regard to the principle of reasonable practicality.

The **Contractor** shall provide appropriate safety signage and barricading and demarcation where necessary and appropriate. The **Employer** reserves the right to inform the **Contractor** of inadequate signage, barricading or demarcation and to instruct him to improve it before work may continue.

19 PLANT, MACHINERY, EQUIPMENT AND VEHICLES

In accordance with the provisions of Section 10(4) of the OHS Act, the **Contractor** hereby confirms that he has noted his liability for taking the necessary steps to ensure that any machine, article or substance that is provided to it is safe to use. The mandatory further warrants that this agreement is one made in terms of Section 10(4) of the OHS Act.

20 QUALIFICATIONS

The **Contractor** will provide the **Employer** with certified copies of all certificates necessary to confirm the competence of the **Contractor's** employees, such as operators certificates of competence, drivers licenses, PDP's, first aid training certificates and any other appropriate documents that the **Employer** may require.

21 NO USAGE OF THE EMPLOYER'S EQUIPMENT

The **Contractor** hereby acknowledges that his employees shall not be permitted to use any materials, machinery or equipment of the **Employer** unless the prior written consent of the **Employer** has been obtained, in which case the **Contractor** shall ensure that only those persons authorised to make use of them, have access thereto.

22 TRANSPORT

The **Contractor** shall ensure that all road vehicles used on the premises are in a roadworthy condition and are licensed and insured. All drivers shall have relevant and valid driving licences and no vehicle shall carry passengers unless it is specifically designed to do so. All drivers shall adhere to the speed limits and road signs on the premises at all times. All occupants of a vehicle must wear safety belts and the drivers are not to use a hand held cell phone.

In the event that any hazardous substances are to be transported on or to the premises, the **Contractor** shall ensure that the requirements of the Hazardous Chemical Substances Act 15 of 1973 are complied with at all times.

23 INDEMNITY

The **Contractor** indemnifies the **Employer** against any claim, whether based in common law or legislation, which any party, including employees of the **Contractor**, may have against the **Employer** arising out of the performance or execution of the work.

24 DURATION OF AGREEMENT

This agreement shall remain in force for the duration of the work to be performed by the **Contractor**.

25 HEADINGS

The headings as contained in this agreement are for reference purposes only and shall not be construed as having any interpretative value in themselves or as giving any indication as to the meaning of the contents of the paragraphs contained in this agreement.

26 COSTS

The **Contractor** accepts that ensuring full compliance with the relevant Legislation and other health and safety requirements may have a cost implication. The **Contractor** accepts these costs as for its account, and warrants that the potential cost implication was disclosed prior to entering into contract.

27 SIGNATURES

FOR AND ON BEHALF OF THE CONTRACTOR

SIGNED at _____ on this _____ day of _____ 2024

Name:

WITNESSES:

1. _____

2. _____

FOR AND ON BEHALF OF THE EMPLOYER

SIGNED at _____ on this _____ day of _____ 2024

Name:

WITNESSES:

1. _____

2. _____

ANNEXURE C: BILL OF QUANTITIES



**REQUIREMENT: THE APPOINTMENT OF A SERVICE PROVIDER TO REPAIR VARIOUS ARMSCOR
DOCKYARD'S BUILDINGS' ROOFS – ARMD/2025/18
BILL OF QUANTITIES**

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1.	SECTION 01: PREAMBLES				
1.1.	The bidder shall not price the Preambles, the information provided herein shall be taken as information necessary for the bidder to price the main preliminaries and generals (P&Gs).				
1.2.	Payment for Preliminaries and Generals (P&Gs) shall be made upon the completion of each milestone. No advance payments will be authorised under this category.				
1.3.	Assessments of the roofs have been done and the costs for further repair emanating from the Contractor working on this roof will be for the Contractors cost.				
1.4.	This section shall be priced in accordance with the defined scope of construction works. It is important to note that this process involves competitive bidding; therefore, overpricing may result in the bidder not being selected based on cost competitiveness, while underpricing may lead to an unsustainably low profit margin. A careful balance must be achieved to ensure both competitiveness and financial viability.				
1.5.	<p><u>Under no circumstances shall a line item be left blank. An item which is left blanked shall be interpreted as the bidder not providing prices for all line items and will be eliminated from further evaluation.</u></p> <p>The following interpretations shall be used by the bidder when completing this BOQ:</p>				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
	<p>1. Where the bidder indicates a dash (-), work will not be done or work is not required.</p> <p>2. Where the bidder indicates R0 (a zero-rand value), work will be done, but costed elsewhere in the BOQ or work will be done without any cost to Armscor.</p>				
	Bill No. 01: Works Description				
1.6.	Class: General building				
1.7.	Category: Repairs, renovation				
1.8.	CIDB grading: 6GB				
1.9.	Labour or capital intensive: Labour Intensive				
	Bill No. 02: Site Information				
1.10.	Client: Armscor Dockyard				
1.11.	New or existing site: Existing site				
1.12.	Site location: Cole Point Road, Simon's Town, Cape Town, 7975				
1.13.	Site sub-location: Shed 1,2 and 3 (Bldg. 920), Messroom/ablutions (Bldg. 921); Generating station (Bldg. 676); Existing transit store (Bldg. 669); Sign writers/spray painters (Bldg. 652); Riggers (Bldg. 649) and Polishing shop (Bldg. 664)				
1.14.	Work area shall be clearly demarcated and signed to warn all persons of site that asbestos work is taking place. Regulated asbestos area as per regulation 18 and labelling and signage as per regulation 20				
1.15.	Working Hours Monday - Thursday, 07:15 - 16:30				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
	Friday, 07:15 - 12:15				
1.16.	Location for establishment of ablution and welfare facilities: To be confirmed (TBC)				
1.17.	Location for parking of construction vehicles: TBC				
1.18.	Location for storage of construction materials: TBC				
	Bill No. 03: Contract Information				
1.19.	Project duration: 3 months from date of commencement of works				
1.20.	Commencement of works: 1 month after order placement				
1.21.	Project progress meetings: Held weekly between client and bidder representatives				
1.22.	Training of client personnel: Applicable.				
1.23.	Provision for overtime: Negotiable, the bidder shall bear all associated costs.				
	Bill No. 04: Documents Required Prior To Commencement of Works				
1.24.	The contractor will not be permitted to commence with any work on site until the following documentation have been submitted to the Armscor (client) in accordance with the Occupational Health and Safety Act. These documents will be reviewed and approved by Armscor.				
1.25.	Valid proof of registration as a type 3 Asbestos Abatement Contractor issued by the Department of Employment and Labour (DOL).				
1.26.	Competent person appointments				
1.27.	Appointment letter of Approved Inspection Authority (AIA)				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1.28.	Valid registration certificate or letter, issued by SACPCMP, for the allocated Construction Project Manager (CPM), as a Professional Construction Project Manager (PrCPM)				
1.29.	A valid registration certificate or letter, issued by SACPCMP, for the allocated Construction Health & Safety (CHS) Practitioner, as a: a) Construction Health and Safety Officer OR b) Construction Health and Safety Manager OR c) Professional Construction Health and Safety Agent				
1.30.	Detailed asbestos work plan as defined in the Asbestos Abatement Regulations compiled by a competent person (i.e., detailed method statement, how the asbestos will be removed, controlled, contained and disposed). The asbestos work plan must be approved by an AIA.				
1.31.	Proof of medical surveillance for all personnel assigned to asbestos work, as per regulation 17.				
1.32.	Training records (asbestos training and competency certificates for all workers assigned to work relating to asbestos) as per regulation 7				
1.33.	Notification of asbestos work shall be provided as per regulation 10 (2)				
1.34.	Emergency procedures and decontamination plan				
1.35.	Hazardous Waste Management Plan indicating the registered hazardous waste transporters and the licensed disposal facility intended for waste disposal.				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1.36.	Qualifications of construction personnel involved in the execution of work				
1.37.	Proof of COIDA registration and public liability proof of coverage				
1.38.	Contractor safety file according to Armscor Dockyard SHE Index				
1.39.	Project milestones (handovers, work phase, etc.)				
1.40.	Preliminary project risk register				
1.41.	Quality Control Plans (QCPs)				
1.42.	Method statement				
1.43.	Signed OHASA Act Agreement				
1.44.	Proof of confirmation from Armscor Security Division that the contractor and all personnel involved in the execution of work are registered for security clearance, for a minimum of confidential clearance, on the Armscor security database				
	Pricing this BOQ: P&GS				
1.45.	The bidder shall decide which P&G line items are applicable.				
	Section 01: Summary				
1.46.	Bill No. 01: Works Description				
1.47.	Bill No. 02: Site Information				
1.48.	Bill No. 03: Contract Information				
1.49.	Bill No. 04: Documents Required Prior To Commencement of Works				
1.50.	Total For Section 01				
	SECTION 02: PRELIMINARIES AND GENERALS				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
	Bill No. 01: Health and Safety Administration				
2.1.	Notification of asbestos work	SUM	1		
2.2.	Asbestos work plan	SUM	1		
2.3.	Health and safety administration (i.e., risk assessments, Health and Safety audits, monitoring and reporting, etc.)	SUM	1		
2.4.	Emergency Procedures, including control of exposure to asbestos	SUM	1		
2.5.	Quality Control Plans (QCPs)	SUM	1		
2.6.	Personal Protective Equipment (PPE) and Clothing (i.e., Fall Prevention and Protection, First Aid Equipment, Provision for noise and dust control	SUM	1		
2.7.	Site security and protection (i.e., temporary locks, security guard or installation of temporary camera, etc.)	SUM	1		
2.8.	Medicals for all personnel, including medical surveillance as per Asbestos Abatement Regulations, regulation 17	SUM	1		
2.9.	Health & Safety Plans				
2.10.	Health and Safety Training/ Legal appointments				
2.10.1	Health and safety personnel	SUM	1		
2.10.2	H & S Supervisory training	SUM	1		
2.10.3	First aid training	SUM	1		
2.10.4	Fire fighting	SUM	1		
2.10.5	Risk assessment training	SUM	1		
2.11.5	Asbestos training for persons that will be exposed to asbestos	SUM	1		
2.12.	First Aid Boxes	SUM	1		
2.13.	Fire Fighting Equipment	SUM	1		
2.14.	Contractor SHE File	SUM	1		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
2.15.	Public and Site Health & Safety (i.e., regulated asbestos area; labelling, signage where asbestos work is taking place)	SUM	1		
2.16.	Air monitoring as per Asbestos Abatement Regulations, 2020	SUM	1		
2.17.	Severe Weather Plan	SUM	1		
2.18.	Environmental Management Plan	SUM	1		
2.19.	Signage and labelling (all signage as required by law: regulatory, warning and information)	SUM	1		
2.20.	Traffic diversions (roadworks, etc.) where applicable	SUM	1		
2.21.	Asbestos clearance certification	SUM	1		
2.22.	Disposal of asbestos as per Asbestos Abatement Regulations, 2020, regulation 21	SUM	1		
	Bill No. 02: Project Management administration				
2.23.	Project administrative requirements				
2.23.1.	Attendance of progress meetings and preparation of project reports.	SUM	1		
2.23.2.	Maintenance and reporting of issue and risk registers	SUM	1		
2.23.3.	Approval of work authorisations and submission of invoices on completed packages	SUM	1		
2.23.4.	Maintenance and communication of project schedule and other related project documents	SUM	1		
2.23.5.	Safekeeping of completed project documents or data pack				
2.24.	High-level project management plan/	SUM	1		
2.25.	Preliminary project risk register				
2.26.	Construction programme/ schedule (including milestones)	SUM	1		
2.27.	Subcontractor preliminaries	SUM	1		
2.28.	Provision for applicable insurances	SUM	1		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
2.29.	Allowance for accommodation during duration of the project (Cost shall be as per contract duration of 3 months)	SUM	1		
2.30.	Travel and subsistence allowances at Armscor rates	SUM	1		
	Bill No. 03: Site and Facilities				
2.31.	Notification to Commence Construction Work	SUM	1		
2.32.	Site Establishment and de-establishment	SUM	1		
2.33.	Upkeep of mobile ablution and welfare facilities	SUM	1		
2.34.	Traffic Diversions (Road Works)	SUM	1		
2.35.	Provision and maintenance of ablution facilities	SUM	1		
	Bill No. 04: Tools, Equipment, Machineries & Utilities				
2.36.	Material transportation and logistics (i.e., loading, unloading and delivery)	SUM	1		
2.37.	Plant, Machinery and Equipment hire	SUM	1		
2.38.	Tools required for works	SUM	1		
2.39.	Water and electricity	SUM	1		
	Bill No. 05: Documentation for submission				
2.40.	Public liability proof of coverage	SUM	1		
2.41.	Notification of asbestos work shall be provided as per regulation 10 (2)	SUM	1		
2.42.	Detailed asbestos work plan as defined in the Asbestos Abatement Regulations compiled by a competent person (i.e., detailed method statement, how the asbestos will be removed, controlled, contained and disposed.). The asbestos work plan must be approved by an AIA.	SUM	1		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
2.43.	AIA written report with findings (compliance with asbestos abatement regulations for the entirety of the project)	SUM	1		
2.44.	Proof of confirmation from Armscor Security Division that the contractor and all personnel involved in the execution of work are registered for security clearance, for a minimum of confidential clearance, on the Armscor security database	SUM	1		
2.45.	Contractor safety file according to Armscor Dockyard SHE Index	SUM	1		
2.46.	Medical surveillance for all personnel assigned to asbestos work, as per regulation 17.	SUM	1		
2.47.	Project milestones (handovers, work phase, etc.)				
2.48.	Construction programme				
2.49.	Preliminary project risk register				
2.50.	Quality Control Plans (QCPs)				
2.51.	Method statement				
	Bill No. 06: Technical professional team				
2.52.	The contractor must allocate SACPCMP (South African Council for the Project and Construction Management Professions) registered Construction Project Manager. Availability: twice a week.	Sum	1		
2.53.	The contractor must allocate SACPCMP (South African Council for the Project and Construction Management Professions) registered Construction Health & Safety Practitioner as site permanent staff for the duration of the project. Availability: daily, until project completion	Sum	1		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
2.54.	Approved Asbestos Inspection Authority (AIA) for the project. Availability: daily, until project completion	Sum	1		
	Bill No. 07: Labour rates for contingency and provisional sums				
2.55.	Labour deemed necessary for the successful completion of the works (amounts shall be used when claiming under contingency sums and provisional sums) (e.g., plumber). Specify trade: <u>NB: Please ensure that you specify all the applicable trades for this requirement. Trades that have not been specify by the contractor in the section below will not be considered during execution of work.</u>				
2.49.1.	a)	Hour	1		Rate Only
2.49.2.	b)	Hour	1		Rate Only
2.49.3.	c)	Hour	1		Rate Only
2.49.4.	d)	Hour	1		Rate Only
2.49.5.	e)	Hour	1		Rate Only
2.49.6.	f)	Hour	1		Rate Only
2.49.7.	g)	Hour	1		Rate Only
	Section 02: Summary				
2.50.	Bill No. 01: Health and Safety Administration				
2.51.	Bill No. 02: Project Management Administration				
2.52.	Bill No. 03: Site and Facilities				
2.53.	Bill No. 04: Tools, Equipment, Machineries & Utilities				
2.54.	Bill No. 05: Documentation for Submission				
2.55.	Bill No. 06: Technical Professional Team				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
2.56.	Bill No. 07: Labour Rates for Contingency and Provisional Sums				
2.57.	Total For Section 02				
	SECTION 03: QUALITY ASSURANCE, DAMAGED ROOF SHEETING AND FASTENING & SAFE ACCESS, WASTE MANAGEMENT				
3.1.	Main works shall be inclusive of materials, labour and profit				
	Bill No. 01: Quality Assurance				
	DO NOT COST FOR BOTH				
3.2.	Allowance for if the contractor is the OEM of the waterproofing membrane and/ or asbestos encapsulating coating, the contractor shall provide the APM with a quality data pack that includes all relevant quality coating inspection checklists for the coating application signed off and approved by the contractor (in each case) and submitted to Armscor OR	Sum	1		
3.3.	Allowance for if the contractor is not the OEM of the waterproofing membrane and/ or asbestos encapsulating coating or does not have an internal paint quality inspector/ inspection process in place, the contractor shall appoint a 3rd party coating inspector that will provide the quality data pack (including, but not limited to, SOW, relevant data sheet, Quality Control Plan (QCP)).	Sum	1		
	Bill No. 02: Damaged Roof Sheeting and Fastening & Safe Access				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
	Damaged Roof Sheeting and Fastening				
3.4.	Allocate a provisional sum of R55, 000.00 for any roof sheeting posing a risk of water seepage, where there is visible breakage and/or the roof sheeting integrity appears to be compromised, any loose OR missing roof sheeting screws. This amount will be accessed via a work authorisation.				R55, 000.00
	Safe Access to Roofing				
3.5.	Allocate a provisional sum of R500, 000.00 for safe access to roof spaces. <u>This excludes equipment quoted for under “Plant, Machinery and Equipment hire” in section 2.26 above.</u> The contractor shall ensure that all equipment is complaint with the regulations and all certification for equipment and persons is provided to the APM. The Contractor to assume that the existing roof surfaces are damaged and frail and provide for equipment for safe movement over the roofs. This amount will be accessed via a work authorisation.				R500, 000.00
	Bill No. 03: Waste Management (Collection, Transportation and Disposal)				
3.6.	Removal of all asbestos waste from Armscor Dockyard shall be as per the Asbestos Abatement Regulations 2020. Asbestos containing material i.e., roof sheeting, rainwater gutters and down pipes, shall be disposed of according to the asbestos abatement regulations.	SUM	1		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
	No payments will be made for these works without an approved disposal certificate.				
3.7.	General waste resulting from construction works of this requirement No payments will be made for these works without an approved disposal certificate.	SUM	1		
	Section 03: Summary				
3.8.	Bill No. 01: Quality Assurance				
3.9.	Bill No. 02: Damaged Roof Sheeting and Fastening & Safe Access				
3.10.	Bill No. 03: Waste Management (Collection, Transportation and Disposal)				
	Total For Section 03				
	SECTION 04: CLEANING AND PREPARING OF SURFACES, WATERPROOFING AND ASBESTOS ENCAPSULATION				
	Bill No. 01: Cleaning and Preparing of Surfaces				
	Shed 1, Shed 2 and Shed 3 (building 920)				
4.1.	All existing roof areas shall be high pressure cleaned.	m ²	7000		
	Bill No. 02: Waterproofing and Asbestos Encapsulation				
	Shed 1, Shed 2 And Shed 3 (Building 920)				
4.2.	Surface preparation and application of the waterproofing coating shall be as per manufacturers recommendation.	m ²	7000		
	Messroom/ Ablutions (Building 921)				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
4.3.	The asbestos encapsulation coating shall be applied only on the exterior of the roof sheeting.	m ²	120		
	Generating Station (Building 676)				
4.4.	The asbestos encapsulation coating must be applied only on the exterior of the roof sheeting.	m ²	1600		
	Existing Transit Store (Building 669)				
4.5.	The asbestos encapsulation coating must be applied both on the exterior and interior of the roof sheeting.	m ²	400		
	Sign Writers/ Spray Painters (Building 652)				
4.6.	The asbestos encapsulation coating must be applied only on the exterior of the roof sheeting.	m ²	950		
	Riggers Workshop (Building 649)				
4.7.	Application of the waterproofing coating shall be as per manufacturers recommendation.	m ²	1000		
	Polishing Shop (Building 664)				
4.8.	The asbestos encapsulation coating must be applied both on the exterior and interior of the roof sheeting.	m ²	1000		
	Section 04: Summary				
4.9.	Bill No. 01: Cleaning and Preparing of Surfaces				
4.10.	Bill No. 02: Waterproofing and Asbestos Encapsulation				
4.11.	Contingency				R70, 000.00
4.12.	Total For Section 04				
	SECTION 05: ROOF SHEETING, RAINWATER GUTTERS, RAINWATER				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
	DOWN PIPES, FASCIA BOARDS & ROOF RAKES REPAIRS				
5.1.	<p>The contractor shall refer to the images in the SOW for costing of line items under this section.</p> <p>All measurements included herein are to the best of Armscor's knowledge and as per the information at hand. The Contractor is deemed to have inspected the buildings during the site visit and included for all the works required in their rates and pricing.</p>				
	Bill No. 01: Shed 1, Shed 2 And Shed 3 (Building 920)				
	Figure 2				
5.2.	1A- Replace gutters (entire length) (existing gutter size: 160mm half round)	m	85		
5.3.	2A- Replace 6x downpipes (existing downpipe size: Ø110mm diameter) (*total length of all 6)	m	48		
5.4.	3A - Replace gutters (230mm)	m	70		
5.5.	3A – Add fascia boards (entire length) (fascia boards size and material to match those existing onsite)	m	70		
5.6.	4A- Replace 6x downpipes (existing downpipe size: Ø110mm diameter) (*total length of all 6)	m	54		
	Figure 4				
5.7.	5A - Replace gutters (entire length) (size and material of gutters to match existing)	m	85		
	Figure 5				
5.8.	6A- Waterproof roof rake (entire length) (damaged sections to be replaced and waterproofed)	m	100		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.9.	7A- Replace gutters (entire length) (size and material of gutters to match existing)	m	70		
5.10.	8A- Replace downpipes (250mm x250mm) (size of downpipes to match existing) (*total length)	m	51		
	Figure 6				
5.11.	9A- Replace gutters (entire length) (size of gutter to match existing)	m	85		
5.12.	10A- Replace downpipes (size of downpipes to match existing) (*total length)	m	17		
5.13.	11A- Waterproof roof rake (entire length) (damaged sections to be replaced and waterproofed)	m	50		
	Figure 7				
5.14.	13A- Replace all translucent roof sheeting and side cladding for all 3x sheds (*total length of all 3 Sheds)	No.	171		
	Figure 8				
5.15.	14A – Replace gutters for all 3x Sheds (size of gutters to match existing)	m	210		
	Figure 9				
5.16.	15A– Replace gutters (size of gutters to match existing)	m	15		
5.17.	16A– Replace gutters (size of gutters to match existing)	m	15		
5.18.	17A- Waterproof roof rake for all 3x sheds (entire length) (damaged sections to be replaced and waterproofed)	m	150		
	Figure 10				
5.19.	18A- Replace gutters (200mm x 180mm) (entire length) (size and material to match existing)	m	70		
	Figure 11				
5.20.	18A- Replace gutters (entire length) (size and material to match existing)	m	70		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.21.	19A- Replace all downpipes (size and material to match existing) (*total length)	m	40		
5.22.	20A- Replace all downpipes (150mm x 150m) (size and material to match existing) (*total length)	m	45		
	Figure 12				
5.23.	18A- Replace existing gutter (size and material to match existing)	m	7		
5.24.	Plumbing accessories (fittings, fixings)	Sum	1		
5.25.	Roof fasteners and accessories	Sum	1		
	Bill No. 02: Messroom/ Ablutions (Building 921)				
	Figure 16				
5.26.	1B- Replace downpipe (size to match existing) (existing downpipe size: Ø75mm diameter)	m	14,3		
	Figure 17				
5.27.	3B- Replace fascia boards for the entire building (210mm x 25mm) (size and material to match existing)	m	60		
5.28.	4B- Replace gutters (entire length) (existing gutter size: 110mm half round gutter)	m	16		
	Figure 18				
5.29.	5B- Replace gutters (entire length) (existing gutter size: 110mm half round gutter)	m	16		
	Figure 19				
5.30.	Plumbing accessories (fittings, fixings)	Sum	1		
5.31.	Roof fasteners and accessories	Sum	1		
	Bill No. 03: Generating Station (Building 676)				
	Figure 21				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.32.	1C- Fit channel/box gutter to downpipe (existing box gutter size is 400mm x 400mm x 200mm; downpipe size is Ø160mm)	m	18		
	Figure 22				
5.33.	2C- Remove all 4x whirlybirds vents and close area. Waterproof all water ingress points.	No.	4		
5.34.	3C- Replace all 6x downpipes (110mm) (size to match existing downpipe)	m	9,5		
5.35.	4C- Encapsulate 5x square vents and waterproof all water ingress points (add meshing to each vent)	No.	5		
5.36.	5C- Replace gutters (170mm) (entire length) (size to match existing gutter)	m	40		
5.37.	6C- Replace fascia boards (size and material shall match existing)	m	40		
5.38.	7C- Flashing to be done on roof valleys/edges on both ends	m	40		
	Figure 23				
5.39.	6C- Flashing to be done on roof valleys/edges on both ends	m	26		
5.40.	7C- Encapsulate 2x vents & birdproof/ add meshing.	No.	2		
	Figure 24				
5.41.	10C- Encapsulate 4x vents & waterproof all possible water ingress points	No.	4		
5.42.	11C- Replace fascia boards (entire length) (size and material to match existing)	m	24		
5.43.	12C- Replace downpipe (existing downpipe size: Ø110mm) (size to match existing)	m	31		
5.44.	13C- Replace downpipe (existing downpipe size: Ø110mm) (size to match existing)	m	2,5		
	Figure 25				
5.45.	15C- Flashing to be done on roof valleys/edges on both ends	m	52		
	Figure 26				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.46.	9C- Replace all translucent roof sheeting (this is applicable across the entire building)	SUM	1		
	Figure 27				
5.47.	16C- Waterproof roof rakes (replace missing sections/ damaged of roof rakes and waterproof).	m	108		
5.48.	19C- Replace fascia boards (entire length) (size and material to match existing)	m	12		
5.49.	20C- Replace downpipe (size to match existing) (existing downpipe size: Ø110mm)	m	3,75		
	Figure 28				
5.50.	21C- Replace gutters, size to match existing (entire length) (size of existing gutter: 160mm)	m	12		
5.51.	22C- Replace downpipe, size to match existing (existing downpipe: Ø110mm)	m	3,75		
	Figure 29				
5.52.	23C- Replace 6x downpipe (size to match existing) (existing downpipe size: Ø110mm diameter) (*total length of all 6)	m	22,5		
5.53.	24C- Replace fascia board (entire length) (size and material to match existing)	m	5		
5.54.	25C- Replace 7x downpipes (size to match existing) (existing downpipe size: Ø110mm diameter) (*total length of all 7)	m	26,25		
	Figure 30				
5.55.	26C- Flashing to be redone on roof valleys/edges on both ends	m	40		
5.56.	27C- Replace gutters (170mm) (entire length) (size to match existing)	m	40		
	Figure 31				
5.57.	26C- Flashing to be redone on roof valleys/edges on both ends	m	40		
	Figure 35				
5.58.	25C- Replace fascia boards (entire length) (size and material to match existing)	m	5		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.59.	26C- Replace fascia boards (entire length) (size and material to match existing)	m	5		
5.60.	Plumbing accessories (fittings, fixings)	Sum	1		
5.61.	Roof fasteners and accessories	Sum	1		
	Bill No. 04: Existing Transit Store (Building 669)				
	Figure 39				
5.62.	1D- Replace downpipe (existing downpipe: Ø160mm diameter)	m	8		
	Figure 40				
5.63.	2D- Mesh to be fitted on all gutters	No.	6		
5.64.	3D- Replace 2x downpipes (size to match existing) (existing downpipe size: Ø110mm diameter) (*total length)	m	16		
5.65.	4D- Fit 1x missing downpipe (size to match existing downpipes) (existing downpipe size: Ø110mm diameter)	m	8		
	Figure 41				
5.66.	5D- Replace gutters (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.	m	20		
	Figure 42				
5.67.	6D- Replace downpipe (130mm) (size to match existing)	m	8		
5.68.	7D- Replace gutters (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.	m	20		
5.69.	8D- Encapsulate exposed roof sheeting which is not enclosed	No.	28		
	Figure 43				
5.70.	9D- Add meshing and waterproof around the vents. (size to match existing area)	No.	2		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.71.	10D- Replace all translucent roof sheeting (this is applicable to the entire building)	No.	13		
	Figure 44				
5.72.	12D- Replace downpipe (130mm) (size to match existing)	m	8		
	Figure 45				
5.73.	13D- Replace gutters (entire length) (size to match existing) – prepare civil works where the gutter will be fitted prior to replacing the gutter.	m	20		
	Figure 47				
5.74.	14D- Replace downpipe (size to match existing)	m	8		
	Figure 49				
5.75.	Plumbing accessories (fittings, fixings)	Sum	1		
5.76.	Roof fasteners and accessories	Sum	1		
	Bill No. 05: Sign Writers/ Spray Painters (Building 652)				
	Figure 51				
5.77.	1E- Waterproof around vents to prevent water ingress and birdproof/add meshing	No.	1		
	Figure 52				
5.78.	2E- Replace downpipes (110mm) (size to match existing downpipe size)	m	11		
5.79.	3E- Replace gutters (170mm) (entire length) (size to match existing)	m	25		
5.80.	4E- Replace all fascia boards (entire length) (size and material to match existing)	m	25		
	Figure 53				
5.81.	5E- Replace all fascia boards (size and material to match existing)	m	44		
5.82.	6E- Replace box gutter (entire length) (size of existing box gutter: 400mm x 400mm x 200mm)	m	25		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.83.	7E- Apply wood treatment on wood	m	50		
	Figure 54				
5.84.	5E- Replace all fascia boards (entire length) (size and material to match existing)	m	50		
	Figure 56				
5.85.	5E- Replace all fascia boards (entire length) (size and material to match existing)	m	25		
	Figure 58				
5.86.	9E- Replace all fascia boards (entire length) (size and material to match existing)	m	44		
5.87.	10E- Replace downpipes (size to match existing) (existing downpipe size: Ø110mm)	m	11		
	Figure 59				
5.88.	11E – 14E- Fit 4x downpipes (fit elbow from 12E to join 11E, and 13E to join 14E) (sizes to match existing on building) (*total length of all 4)	m	22		
5.89.	15E- Fit gutters (sizes to match existing on building)	m	25		
	Figure 61				
5.90.	16E- Remove ceiling to access box gutter. Replace cove and dry walling once box gutter has been fitted – applicable for all box gutter replacement areas for this building. (Sizes to match existing)	Sum	1		
5.91.	Figure 62				
5.92.	Plumbing accessories (fittings, fixings)	Sum	1		
5.93.	Roof fasteners and accessories	Sum	1		
	Bill No. 06: Riggers Workshop (Building 649)				
5.94.	All existing roof sheeting and side cladding shall be demolished and replaced with new IBR roof sheeting.	Sum	1		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.95.	Construct new aluminium gutters and rain water down pipes.	Sum	1		
5.96.	Roof parts not specified but deemed necessary by the contractor for the successful completion of the works	Sum	1		
5.97.	Plumbing accessories (fittings, fixings)	Sum	1		
5.98.	Roof fasteners and accessories	Sum	1		
	Bill No. 07: Polishing Shop (Building 664)				
	Costing for the below shall be as per Figure 66 – Figure 75				
	Figure 66				
5.99.	1G- Replace box gutter (entire length) (existing box gutter size: 120mm x 120mm x 400mm)	m	25		
5.100.	2G- Replace downpipe (size to match existing) (existing downpipe size: Ø160mm diameter)	m	6		
5.101.	3G- Replace all fascia boards (entire length) (size and material to match existing)	m	40		
	Figure 67				
5.102.	4G- Remove all 6x circular roof vents, close open area where vents were removed and waterproof. (Sizing to match existing)	No.	6		
5.103.	5G- Replace fascia boards (entire length) (size and material to match existing)	m	25		
	Figure 68				
5.104.	6G- Fit down pipe (to match existing downpipes Ø75mm; fit elbow to join downpipe with 7G)	m	6		
	Figure 69				
5.105.	8G- Replace all translucent roof sheeting across the entire building. Replacement sheeting shall match existing area.	No.	22		

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.106.	9G- Encapsulate, waterproof around square vents and birdproof/add meshing. Sizes to match existing area	No.	4		
	Figure 70				
5.107.	10G- Fit down pipe (to match existing downpipes Ø75mm; fit elbow to join downpipe 11G)	m	6		
	Figure 71				
5.108.	12G- Redo roof flashing on roof valleys/ areas	m	40		
5.109.	13G- Remove the chimney, enclose area and waterproof. Size to match existing area	No.	1		
	Figure 72				
5.110.	4G- Remove all 6x circular roof vents, close open area where vents were removed and waterproof. Size to match existing roof area	No.	6		
5.111.	14G- Fit down pipe (to match existing downpipes) (existing downpipe size: Ø75mm)	No	6		
	Figure 73				
5.112.	15G- Replace roof flashing on roof areas/ valleys	m	25		
5.113.	17G- Replace fascia boards (entire length) (size and material to match existing)	m	15		
	Figure 75				
5.114.	18G- Replace fascia boards (entire length) (size and material to match existing)	m	40		
5.115.	19G- Replace roof flashing on roof areas/ valleys	m	16		
	Figure 66				
5.116.	Plumbing accessories (fittings, fixings)	Sum	1		
5.117.	Roof fasteners and accessories	Sum	1		
	Section 05: Summary				
5.118.	Bill No. 01: Shed 1, Shed 2 And Shed 3 (Building 920)				

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
5.119.	Bill No. 02: Messroom/ Ablutions (Building 921)				
5.120.	Bill No. 03: Generating Station (Building 676)				
5.121.	Bill No. 04: Existing Transit Store (Building 669)				
5.122.	Bill No. 05: Sign Writers/ Spray Painters (Building 652)				
5.123.	Bill No. 06: Riggers Workshop (Building 649)				
5.124.	Bill No. 07: Polishing Shop (Building 664)				
5.125.	Contingency Sum				R600, 000.00
5.126.	Total For Section 05				
	BOQ FINAL SUMMARY AND TENDER PRICE OFFERED				
5.127.	Section 01: Preambles.				
5.128.	Section 02: Preliminaries and Generals.				
5.129.	Section 03: Quality Assurance, Damaged Roof Sheeting and Fastening & Safe Access, Waste Management.				
5.130.	Section 04: Cleaning and Preparing of Surfaces, Waterproofing and Asbestos Encapsulation.				
5.131.	Section 05: Roof Sheeting, Rainwater Gutters, Rainwater Down Pipes, Fascia Boards & Roof Rakes Repairs.				
	TOTAL (excl. VAT)				

*NOTE: Carry Forward the BOQ Final Summary Total to KD 17 Price Schedule

ANNEXURE D: DTIC ANNEXURES (ANNEXURE C, D & E)

Local Content Declaration - Summary Schedule

Note: VAT to be excluded from all calculations

Pula EU GBP

Signature of tenderer from Annex B

Date: _____

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1) Tender No.		Note: VAT to be excluded from all calculations
(D2) Tender description:		
(D3) Designated Products:		
(D4) Tender Authority:		
(D5) Tendering Entity name:		
(D6) Tender Exchange Rate:	Pula	EU R 9,00 GBP R 12,00

A. Exempted imported content

Calculation of imported content										Summary	
Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
(D19) Total exempt imported value										R 0	

This total must correspond with Annex C - C 21

B. Imported directly by the Tenderer

Calculation of imported content										Summary	
Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
(D32) Total imported value by tenderer										R 0	

C. Imported by a 3rd party and supplied to the Tenderer

Calculation of imported content										Summary	
Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
(D45) Total imported value by 3rd party										R 0	

D. Other foreign currency payments

Calculation of foreign currency payments					Summary of payments	
Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange	Local value of payments	
(D46)	(D47)	(D48)	(D49)	(D50)	(D51)	

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

Signature of tenderer from Annex B

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above R 0

Date: _____

This total must correspond with Annex C - C 23

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E9) Total local products (Goods, Services and Works)			R 0

(E10) **Manpower costs** (Tenderer's manpower cost) R 0

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.) R 0

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.) R 0

(E13) **Total local content** R 0

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: _____

ANNEXURE E: CIDB ANNEXURES (ANNEXURE A, C, F & G)

CONSTRUCTION INDUSTRY DEVELOPMENT BOARD

STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS

AUGUST 2019

- Annex A: Standard Tender Notice and Invitation to Tender
- Annex C: Standard Conditions of Tender
- Annex F: Record of Addenda to Tender Documents
- Annex G: Compulsory Enterprise Questionnaire

Annex A

Standard Tender Notice and Invitation to Tender

	Guidance Notes
..... invites tenders for	<i>Enter the name of the employer and describe briefly what is to be procured, and if appropriate, over what time period.</i>
It is estimated that tenderers must have a cidb contractor grading of . . . or or higher.	<i>Omit where:</i> <i>i) the contract involves goods or services; or</i> <i>ii) the employer promotes potentially emerging enterprises in engineering and construction works.</i> <i>Insert best estimate of required contractor grading designation.</i>
It is estimated that tenderers must have a cidb contractor grading of . . . or . . . or higher. or potentially emerging enterprises who satisfy criteria stated in the Tender Data may submit tender offers.	<i>Omit where:</i> <i>i) the contract involves goods or services; or</i> <i>ii) the employer does not promote potentially emerging enterprises in engineering and construction works.</i> <i>Insert best estimate of required contractor grading designation and one contractor grading designation lower before "potentially emerging".</i>
Preferences are offered to tenderers who	<i>Briefly indicate the nature of the preferences that are applicable, if so desired.</i>
Only tenderers who are eligible to submit tenders.	<i>Where applicable, state essence of eligibility criteria.</i>
The physical address for collection of tender documents is: Documents may be collected during working hours after 09:00 on	<i>Enter data</i>
A non-refundable tender deposit of R.....payable in cash or by bank guaranteed cheque made out in favour of the Employer is required on collection of the tender documents.	<i>Omit if not a requirement. Amend wording if cheques or cash are not acceptable.</i>
Queries relating to the issue of these documents may be addressed to Mr/Ms, Tel No., Fax No. E- Mail	<i>Enter data</i>
A compulsory clarification meeting with representatives of the Employer will take place at on starting at hrs.	<i>Omit if not a requirement</i>
The closing time for receipt of tenders is hrs on Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.	<i>Enter data and delete that which does not apply</i>
Tenders must only be submitted on the tender documentation that is issued.	
Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.	

Annex C

Standard Conditions of Tender

C.1 General

C.1.1 Actions

C.1.1.1 The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in C.2 and C.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.

C.1.1.2 The employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note: 1) A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.

2) Conflicts of interest in respect of those engaged in the procurement process include direct, indirect or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance or loyalty which would in any way affect any decisions taken.

C.1.1.3 The employer shall not seek and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

C.1.2 Tender Documents

The documents issued by the employer for the purpose of a tender offer are listed in the tender data.

C.1.3 Interpretation

C.1.3.1 The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

C.1.3.2 These conditions of tender, the tender data and tender schedules which are required for tender evaluation purposes, shall form part of any contract arising from the invitation to tender.

C.1.3.3 For the purposes of these conditions of tender, the following definitions apply:

- a) **conflict of interest** means any situation in which:
 - i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfill his or her duties impartially;
 - ii) an individual or tenderer is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit; or
 - iii) incompatibility or contradictory interests exist between an employee and the tenderer who employs that employee.
- b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration;

- c) **corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process;
- d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels;

C.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be readily read, copied and recorded. Communications shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

C.1.5 Cancellation and Re-Invitation of Tenders

C.1.5.1 An employer may, prior to the award of the tender, cancel a tender if-

- a) due to changed circumstances, there is no longer a need for the engineering and construction works specified in the invitation;
- b) funds are no longer available to cover the total envisaged expenditure; or
- c) no acceptable tenders are received.
- d) there is a material irregularity in the tender process.

C.1.5.2 The decision to cancel a tender invitation must be published in the same manner in which the original tender invitation was advertised

C.1.5.3 An employer may only with the prior approval of the relevant treasury cancel a tender invitation for the second time.

C.1.6 Procurement procedures

C.1.6.1 General

Unless otherwise stated in the tender data, a contract will, subject to C.3.13, be concluded with the tenderer who in terms of C.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders.

C.1.6.2 Competitive negotiation procedure

C.1.6.2.1 Where the tender data require that the competitive negotiation procedure is to be followed, tenderers shall submit tender offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of C.3.4, the employer shall announce only the names of the tenderers who make a submission. The requirements of C.8 relating to the material deviations or qualifications which affect the competitive position of tenderers shall not apply.

C.1.6.2.2 All responsive tenderers or at least a minimum of not less than three responsive tenderers that are highest ranked in terms of the evaluation criteria stated in the tender data shall be invited to enter into competitive negotiations based on the principle of equal treatment, keeping confidential the proposed solutions and associated information.

Notwithstanding the provisions of C.2.17, the employer may request that tenders be clarified, specified and fine-tuned in order to improve a tenderer's competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.

C.1.6.2.3 At the conclusion of each round of negotiations, tenderers shall be invited by the employer to revise their tender offer based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.

C.1.6.2.4 The contract shall be awarded in accordance with the provisions of C.3.11 and C.3.13 after tenderers have been requested to submit their best and final offer.

C.1.6.3 Proposal procedure using the two stage-system

C.1.6.3.1 Option 1

Tenderers shall in the first stage submit technical proposals and, if required, cost parameters around which a contract may be negotiated. The employer shall evaluate each responsive submission in terms of the method of evaluation stated in the tender data, and in the second stage negotiate a contract with the tenderer scoring the highest number of evaluation points and award the contract in terms of these conditions of tender.

C.1.6.3.2 Option 2

C.1.6.3.2.1 Tenderers shall submit in the first stage only technical proposals. The employer shall invite all responsive tenderers to submit tender offers in the second stage, following the issuing of procurement documents.

C.1.6.3.2.2 The employer shall evaluate tenders received during the second stage in terms of the method of evaluation stated in the tender data, and award the contract in terms of these conditions of tender.

C.2 Tenderer's obligations

C.2.1 Eligibility

C.2.1.1 Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with employer.

C.2.1.2 Notify the employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the employer's written approval to do so prior to the closing time for tenders.

C.2.2 Cost of tendering

C.2.2.1 Accept that, unless otherwise stated in the tender data, the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer complies with requirements.

C.2.2.2 The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

C.2.3 Check documents

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

C.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

C.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

C.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

C.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

C.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the tender data.

C.2.9 Insurance

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.

C.2.10 Pricing the tender offer

C.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable fourteen (14) days before the closing time stated in the tender data.

C.2.10.2 Show VAT payable by the employer separately as an addition to the tendered total of the prices.

C.2.10.3 Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

C.2.10.4 State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

C.2.11 Alterations to documents

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

C.2.12 Alternative tender offers

C.2.12.1 Unless otherwise stated in the tender data, submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted as well as

a schedule that compares the requirements of the tender documents with the alternative requirements that are proposed.

C.2.12.2 Accept that an alternative tender offer must be based only on the criteria stated in the tender data or criteria otherwise acceptable to the employer.

C.2.12.3 An alternative tender offer must only be considered if the main tender offer is the winning tender.

C.2.13 Submitting a tender offer

C.2.13.1 Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

C.2.13.2 Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

C.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.

C.2.13.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

C.2.13.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.

C.2.13.8 Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

C.2.13.9 Accept that tender offers submitted by facsimile or e-mail will be rejected by the employer, unless stated otherwise in the tender data.

C.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

C.2.15 Closing time

C.2.15.1 Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.

C.2.15.2 Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

C.2.16 Tender offer validity

C.2.16.1 Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

C.2.16.2 If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period with or without any conditions attached to such extension.

C.2.16.3 Accept that a tender submission that has been submitted to the employer may only be withdrawn or substituted by giving the employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period stated in C.2.16 lapses before the employer evaluating tender, the contractor reserves the right to review the price based on Consumer Price Index (CPI).

C.2.16.4 Where a tender submission is to be substituted, a tenderer must submit a substitute tender in accordance with the requirements of C.2.13 with the packages clearly marked as "SUBSTITUTE".

C.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.

C.2.18 Provide other material

C.2.18.1 Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the employer for the purpose of a full and fair risk assessment.

Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

C.2.18.2 Dispose of samples of materials provided for evaluation by the employer, where required.

C.2.19 Inspections, tests and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

C.2.20 Submit securities, bonds and policies

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

C.2.21 Check final draft

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

C.2.22 Return of other tender documents

If so instructed by the employer, return all retained tender documents within twenty-eight (28) days after the expiry of the validity period stated in the tender data.

C.2.23 Certificates

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

C.3 The employer's undertakings

C.3.1 Respond to requests from the tenderer

C.3.1.1 Unless otherwise stated in the tender Data, respond to a request for clarification received up to five (5) working days before the tender closing time stated in the Tender Data and notify all tenderers who collected tender documents.

C.3.1.2 Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender offer in terms of a previous procurement process and deny any such request if as a consequence:

- a) an individual firm, or a joint venture as a whole, or any individual member of the joint venture fails to meet any of the collective or individual qualifying requirements;
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of the prequalification process.

C.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) working days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who collected tender documents.

C.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

C.3.4 Opening of tender submissions

C.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

C.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its BBEE status level and time for completion for the main tender offer only.

C.3.4.3 Make available the record outlined in C.3.4.2 to all interested persons upon request.

C.3.5 Two-envelope system

C.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time

and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

C.3.5.2 Evaluate functionality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the functionality evaluation more than the minimum number of points for functionality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any points claimed on BBBEE status level. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for functionality.

C.3.6 Non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

C.3.7 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

C.3.8 Test for responsiveness

C.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

C.3.8.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

C.3.9 Arithmetical errors, omissions and discrepancies

C.3.9.1 Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

C.3.9.2 Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with C.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate;

- b) omissions made in completing the pricing schedule or bills of quantities; or
- c) arithmetic errors in:
 - (i) line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or
 - (ii) the summation of the prices.

C.3.9.3 Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices.

C.3.9.4 Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:

- a) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- b) Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

C.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

C.3.11 Evaluation of tender offers

The Standard Conditions of Tender standardize the procurement processes, methods and procedures from the time that tenders are invited to the time that a contract is awarded. They are generic in nature and are made project specific through choices that are made in developing the Tender Data associated with a specific project.

Conditions of tender are by definition the document that establishes a tenderer's obligations in submitting a tender and the employer's undertakings in soliciting and evaluating tender offers. Such conditions establish the rules from the time a tender is advertised to the time that a contract is awarded and require employers to conduct the process of offer and acceptance in terms of a set of standard procedures.

The CIDB Standard Conditions of Tender are based on a procurement system that satisfies the following system requirements:	
Requirement	Qualitative interpretation of goal
Fair	The process of offer and acceptance is conducted impartially without bias, providing simultaneous and timely access to participating parties to the same information.
Equitable	Terms and conditions for performing the work do not unfairly prejudice the interests of the parties.
Transparent	The only grounds for not awarding a contract to a tenderer who satisfies all requirements are restrictions from doing business with the employer, lack of capability or capacity, legal impediments and conflicts of interest.
Competitive	The system provides for appropriate levels of competition to ensure cost effective and best value outcomes.
Cost effective	The processes, procedures and methods are standardized with sufficient flexibility to attain best value outcomes in respect of quality, timing and price, and least resources to effectively manage and control procurement processes.

The activities associated with evaluating tender offers are as follows:

- a) Open and record tender offers received
- b) Determine whether or not tender offers are complete
- c) Determine whether or not tender offers are responsive
- d) Evaluate tender offers

- e) Determine if there are any grounds for disqualification
- f) Determine acceptability of preferred tenderer
- g) Prepare a tender evaluation report
- h) Confirm the recommendation contained in the tender evaluation report

C.3.11.1 General

The employer must appoint an evaluation panel of not less than three persons conversant with the proposed scope of works to evaluate each responsive tender offer using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

C.3.12 Insurance provided by the employer

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the employer to provide.

C.3.13 Acceptance of tender offer

Accept the tender offer; if in the opinion of the employer, it does not present any risk and only if the tenderer:

- a) is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement;
- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract;
- c) has the legal capacity to enter into the contract;
- d) is not; insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act No. 2008, bankrupt or being wound up, has his/her affairs administered by a court or a judicial officer, has suspended his/her business activities or is subject to legal proceedings in respect of any of the foregoing;
- e) complies with the legal requirements, if any, stated in the tender data; and
- f) is able, in the opinion of the employer, to perform the contract free of conflicts of interest.

C.3.14 Prepare contract documents

C.3.14.1 If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents and
- c) other revisions agreed between the employer and the successful tenderer.

C.3.14.2 Complete the schedule of deviations attached to the form of offer and acceptance, if any.

C.3.15 Complete adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

C.3.16 Registration of the award

An employer must, within twenty-one (21) working days from the date on which a contractor's offer to perform a construction works contract is accepted in writing by the employer, register and publish the award on the cidb Register of Projects.

C.3.17 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

C.3.18 Provide written reasons for actions taken

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

Annex F

Record of Addenda to Tender Documents

The undersigned confirm that the following communications received from the employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

Signed		Date	
Name		Position	
Tenderer			

Annex G

Compulsory Enterprise questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: cidb registration number, if any:

Section 4: CSD number:

Section 5: Particulars of sole proprietors and partners in partnerships:

Name*	Identity number*	Personal income tax number*

** Complete only if sole proprietor or partnership and attach separate page if more than 3 partners*

Section 6: Particulars of companies and close corporations

Company registration number:

Close corporation number:

Tax reference number:

Section 7: SBD4 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

Section 8: SBD 6 issued by National Treasury must be completed for each tender and be attached as a tender requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the employer to verify the tenderers tax clearance status from the South African Revenue Services that it is in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed		Date	
Name		Position	
Enterprise name			