



**BID NO: NKO 26/2022 Provision of Travelling Agency for Nkomazi Local Municipality for a period 36 Months (3) Years.**

Nkomazi Local Municipality cordially invites interested parties to tender/bid for the **Provision of Travelling Agency for Nkomazi Local Municipality for a period 36 Months (3) Years**. Tenders will be evaluated on an 80/20 points system in line with Nkomazi municipality Supply Chain Management Policy and functionality will be used in which suppliers are expected to obtain a minimum functionality of 75 points. Bidder's attention is drawn to MBD 6.2.

Tender documentation with complete details is available upon the payment of a non-refundable amount of **R1,425.73** per tender document or can be downloaded from for free at the e-tender website. Tender document(s) will be available as from **09/09/2022** and to be obtained at Nkomazi Local Municipality: Budget and Treasury (Old Malalane Taxi Rank) Impala Street from the Cashiers Desk from 07h45 to 15: 30 (Monday-Friday).

An optional or non-compulsory tenderer briefing session will be held on **20/09/2022 at 10H00** at the Municipal Town Hall Malelane (Kobwa Hall) at Fish Eagle. It is advisable that Service Providers do attend the briefing session though it is not compulsory, but for explanation and clarity service providers are encouraged to attend. It is also important that those who will not make it on the briefing would not be penalised and they will be allowed to contact the office for clarity.

Completed bid documentation must be deposited on/before **12h00 on 10/10/2022** in the Tender Box situated at the main entrance of the municipality (Civic Centre), 9 Park Street Malalane.

Tenders/Bids must be submitted in a sealed envelope or container on which the tender/bid number and addressee is clearly marked. No bids transmitted by fax or e-mail will be accepted. It must be noted that the municipality is not bound to accept the lowest on any other tender. Tender/bid documentation which is incomplete or filled incorrectly, not filled in on the official bid documentation or which is received after the close of the bids, will be ignored. It must also be noted that tender submitted in a wrong tender box will not be considered. Nkomazi Local Municipality supports empowerment of the previously disadvantaged, and SMME's.

Specification queries can be directed to: Mr PJ Theron on 013 7900145, and for Supply Chain related queries must be directed to Mr Msithini on 013 7900386 between 07H15 – 16H00 on working weekdays.

**DR D NDLOVU  
ACTING MUNICIPAL MANAGER**

**8/09/2022**

**Date**