



**Knysna**

Municipality || Munisipaliteit || uMasipala

inclusive || innovative || inspired

**TENDER NO: T 20 OF 2023/24:  
LEASE OF VEHICLES ON AN AS-AND-WHEN REQUIRED  
FOR A PERIOD OF THREE (3) YEARS**

Knysna Local Municipality hereby invites tenders for Lease of Vehicles on an as-and-when required for a period of three (3) years

Tender documents can be downloaded from the Knysna Municipality website: [www.knysna.gov.za](http://www.knysna.gov.za) at no cost. Website navigation is as follow: Do Business – Bidding Opportunities - Tenders – Current Tenders.

Technical enquiries relating to the tender documents may be addressed via email to: Lindikhaya Williams, e-mail: [lwilliams@knysna.gov.za](mailto:lwilliams@knysna.gov.za) and Supply Chain related queries may be addressed to: Mzwanele Mato, e-mail [mmato@knysna.gov.za](mailto:mmato@knysna.gov.za)

The closing time for submission of bids is **12h00 on Wednesday, 25 October 2023**. Bids must be sealed in an envelope clearly marked with the bid number and title given above and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, on or before the mentioned time and latest date. Telephonic, facsimile, e-mail, and late bids will not be accepted. Bids must remain valid for a period of 180 days after the closing date of the bid. Notwithstanding the period of validity of bids as set out in the bid documents, the Municipality reserve the right to request validity extension.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued.

Post establishment of the panel, bids will be evaluated according to the **80/20** preference points system. The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act, 2000, and the Preferential Procurement Regulations 2022

**The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.**

**NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO 40553 DATED 20 JANUARY 2017).**

Further requirements for sealing, addressing, delivery, opening, and assessment of bids are stated in the Tender Document.

**O.P. SEBOLA**  
**Municipal Manager**  
**Clyde Street**  
**KNYSNA**  
**6570**