

NON-NEGOTIABLE GATE KEEPERS			
No	Requirement	Description	Validity of Submission
1	NCCPF (National Contract Cleaning Provident Fund), minimum 3 years contribution	Valid Provident Fund compliance letter, to be confirmed with National Contract Cleaning Provident Fund	Tenderer to submit valid proof of registration with National Contract Cleaning Provident Fund, to be CONFIRMED/VERIFIED
2	Proof of registration or accreditation with the Respective Regulatory Body or Association- to be verified with statutory bodies.	Valid certificates and registration for all the disciplines: South african landscaping Institue (SALI)	Tenderer to submit valid proof of registration with South African Landscaping Institute (SALI)
3	Registration or accreditation with the respective Regulator Body or Association NCCA	Valid Memberships certificate , to be verified	Tenderer to submit valid proof of registration with National Contractors Cleaning Association (NCCA)

ITEM	KPA	KPI	DESCRIPTION	WEIGHT	WHAT THE EVALUATOR TO LOOK FOR?
1	Company Relevant Expirience	Completion certificate of maintenance contracts/services completed in the last five years including contactable references must be furnished.	Tenderers (incl. JV Partners & Subcontractors) to submit list of verifiable references (at least 2 successfully completed contracts in the last 5 years) related to the following services.The reference letters to include scope, duration and value of the contracts. Cleaning , Deep cleaning Hygiene Horticulture Pest Control Hotel cleaning Moving of furiture around the buildings/site Car wash services	35%	Two completion letter on this service will equal to 5%. Two completion letter on this service will equal to 5%. Two completion letter on this service will equal to 5%. Two completion letter on this service will equal to 5%. Two completion letter on this service will equal to 5%. Two completion letter on this service will equal to 5%.
2	Registration or accreditation with the respective Regulatory Body or Association	Proof of registration or accreditation with the Respective Regulatory Body or Association	Tenderer to submit valid proof of registration with South African Institute of Occupational Hygiene (SAIOH) Tenderer to submit valid proof of registration as a Pest Control Operator • Proof of compliance to ISO 14644-1 Class 8 standard for data centre cleaning/submit method statement/ISO 14644-1certificate (MWP only)	20%	Proof of company registration with SAIOH will equal to 5% Proof of company registration as a Pest Control Operator will equal to 5% Proof of company compaince to ISO 14644-1 Class 8 will equal to 10%
3	Qualifications of core individuals within the company	Curriculum Vitae of key personnel (e.g. Manangement, Supervision, etc) that will be involved in the project with a minimum of 3 years relevant expirience.	Cleaning Deep Cleaning Hygiene Horticulture Pest Control Data Center Specialized Cleaning	25%	Compliant Curriculum Vitae will equal 5% Compliant Curriculum Vitae will equal 5% Compliant Curriculum Vitae will equal 5% Compliant Curriculum Vitae will equal 5% Compliant Curriculum Vitae will equal 5%
4	Proof of ownership of Equipment	Provide proof of ownership of the following Equipment in the name of the company, Bakkie and tractor	1)Tractor and 1 ton Bakkie or similar, Proof of bakkie (700kg or more load capacity)	10%	Proof of company vehicle registration , tractor certficate 5% and Bakkie -5%
4	Method Statement	Tenderers must provide a detailed method statement demostrating how the services to the required desciplines will be executed.	Method statement should provide a logical approach and should include: • Methodology of how the work will be executed • Organisational Structure. • Detailed resource program to cover the scope. • Equipment / plant to deliver the service. • Applicable tools of the trade. Method statement should cover all disciplines.	10%	1. Team Organogram Structure = 0 - 5% (must include project leader, supervisors for main desciples Building work, (e.g. Cleaning, Hotel cleaning, Electrical etc) 2. Methodology of how the work will be executed including a list of subcontractors to be utilized for various desciplines and how the work will be dispatched. = 0 - 5% (Tenderer to explain how the Organogram fit to the different trades and also a detail explanation of the process to be followed from a defect being logged to closing the defect. Also include how planned maintenance services will be executed
Total for KPA				100%	

THE TENDERER MUST MEET ALL NON-NEGOTIABLE GATE KEEPER AND ATTAIN THRESHOLD OF 75% TO BE CONSIDERED FOR FURTHER EVALUATION. ANY TENDERER WHO DOES NOT MEET THIS CRITERIA WILL BE DISQUALIFIED FROM FURTHER EVALUATION.

Prepared by: _____

Accepted by: _____