



INFORMANT

ISSUED:

30 October 2025

To all bidders

ADDENDUM

Appointment Of Professional Service Providers (PSP'S) To Assist the Department of Agriculture, Rural Development, Land and Environmental Affairs of Mpumalanga Province in Planning, Designing, Implementing, Monitoring and Evaluating Infrastructure Projects for a Period of 36 Months: **ALA/187/25/MP**

Kindly be informed that the Department has issued an addendum on pages 15 and 16.

1. Page 14: On the evaluation criteria of the Details of staff available for this Contract the Professional Safety Officer must be registered with SACPCMP
2. Page 16: The bid evaluation committee MAY conduct physical verification during the evaluation process.

Closing date is extended to 13 November 2025 at 12h00.

ENDS.

Issued By Dardlea SCM

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Phase II Functionality evaluation as per attached Terms of Reference

- a) Bidders must as part of their bid documents, submit supportive documentation for all technical requirements as indicated hereunder. The panel responsible for scoring for the respective bids will evaluate and score all bids based on their submissions and the information provided.
- b) Bidders will not rate themselves, but need to ensure that all information is supplied as required. The Bid Evaluation committee (BEC) will evaluate and score all responsive bids and will verify all documents submitted by the bidders.
- c) The BEC members will individually evaluate the responses received against the following criteria as set out below:

Evaluation criteria	Evidence	Value	Weight
1. ABILITY AND EXPERIENCE Details of staff available for this Contract 1. Professional Engineer / Technologist (Agricultural/Civil) (Proof of Registration with ECSA) 2. Professional Quantity Surveyor (Proof of registration with SACQSP) 3. Professional Project Manager (Proof of registration with SACPCMP) 4. Professional Land Surveyor (Proof of registration with SAGC) 5. Professional Safety Officer (Proof of registration with SACPCMP) Proposed technical personnel to be utilized in the execution of the project per specialised category. Attached certified qualifications, certified proof of registration, signed consent letter from the relevant	No information or inadequate information submitted to determine the scoring level or One (1) of the stipulated personnel with 5 years' experience post registration	1	40
	Two (2) of the stipulated personnel with 5 years' experience post registration	2	
	Three (3) of the stipulated personnel with 5 years' experience post registration	3	
	Four (4) of the stipulated personnel with 5 years' experience post registration	4	
	Five (5) of the stipulated personnel with 5 years' experience post registration	5	

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signed reference letter). The signed reference letter must indicate the following:			
Contract number, project name, project description and nature of the project, scope of professional services rendered			
TOTAL			100

Only bidders who attain a minimum of 70 percent on Functionality will qualify to proceed for further evaluation on Price and Preference points.

NB: The Department reserves the right to verify the authenticity of all CVs and qualifications submitted as part of the bid.

The bid evaluation committee **MAY** conduct physical verification during the evaluation process.

Service Providers accredited on the panel should note that, being on the panel does not guarantee any project allocated to them.

d) Each panel member will rate each individual criterion on the score sheet using the following scale:

1-Poor, 2- Below average, 3- Good, 4- Very good, 5- Excellent

- e) Individual value scores will be multiplied with the specified weighting for the criterion to obtain the marks scored for all elements. These marks will be added and expressed as a fraction of the best possible score for all criteria. This score will be converted to a percentage and only bidders that have met or exceeded the minimum threshold of 70% for functionality will be evaluated and scored in terms of pricing and socio-economic goals as indicated hereunder.
- f) The value scored for each criterion will be multiplied with the specified weighting for the relevant criterion to obtain the marks scored for each criterion. These marks will be added and expressed as a fraction of the best possible score for all criteria.
- g) This score will be converted to a percentage and only bidders that have met or exceeded the minimum threshold of 70 percent for functionality will be evaluated and scored in terms of pricing and socio-economic goals as indicated hereunder.
- h) Any proposal not meeting a minimum score of 70% functionality will be disqualified.
- i) The price will not be evaluated at this stage.