**REFERENCE LETTER TEMPLATE**

 (REFERENCE TO BE PRINTED ON LETTER HEAD OF REFEREES) - Remove

**Attn:**  ACSA Supply Chain Management - Corporate

 Thami Mncube

 Tender Preparation and Evaluation Committee Chairperson

Airports Company South Africa Limited

E-mail: Thami.Mncube@airports.co.za

**Date:**

RFP REFERENCE NUMBER.: **COR7079/2023/RFP**

I hereby confirm that:

* The Bidder:  performed ………………………………………………………………………………...work for our Company with Reference Number/Purchase Order Number……………………………….. The scope of works included inter-alia: **PLEASE ADD MORE LINES IF REQUIRED**

………………………………………………………………..………………………………………

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 The work was completed to our satisfaction and successfully implemented at our Company.

* The estimated value of the contract with the Bidder was R………………………………….. .
* The Bidder performed the specified work for our Company.

From…………………………………. To…………………………………..

**MM/YYYY** **MM/YYYY**

*Note to referee:  If any other work was done for similar services, please explain below:*

……………………………………………………………………………………………………………

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 *Note to referee:* ACSA reserves the right to verify the information provided. ACSA may call or even

 visit the premises of the referee in order to verify the validity of the information

 provided.

Yours faithfully

……………………………………………………….

**REFERENCE NAME & SURNAME**

**POSITION: ……………………………………………….**

**TELEPHONE:………………………………………………………………….**

**EMAIL:…………………………………………………………………………**