

# [INSERT OEM LETTERHEAD]

**Date**

This letter seeks for confirm that **[Insert Name of the Bidder]** is an approved distributor for the following printing machines;

<b>Item</b>	<b>Indicate with Mark</b>
Touch Screens	
Base Units (with keyboard and mouse)	
Label/Barcode Printer	
Receipt Printer	
Barcode Scanners	
POS Cash Drawers	
Pin pads	

**[Insert Name of the OEM]** hereby confirms that it will support **[Insert name of Bidder]** to deliver the required printing machines as and when required by DOCEX as per the specification outlined per printing machine.

**[Signature of the OEM Representative]**

**[Name of the OEM Representative]**