

Purpose

Sentech Johannesburg seeks the appointment of a service provider for provision of security services at Rustenburg transmission site for a period of 6 months, starting November 2023 to April 2023.

Background

Sentech Rustenburg is a DTT, ATV and FM transmission facility that serves as a source of information and entertainment for the public of Rustenburg and the surrounding areas. Theft, vandalism and armed robberies has been on the rise at transmission facilities located in remote areas. Rustenburg has been in the past a target of theft and vandalism. Having security guards on site is essential for Sentech's business, employees, and assets. The risk of not having security guards on site can jeopardize employee safety and have a significant impact on network availability.

Scope of work and mandatory requirements

The security officers will be required to perform the following, but not limited to, security duties.

- 1) Requesting a person who requires entry into the premises to:
 - 1.1) Furnish his/her name, Company and reason for entry.
 - 1.2) Produce proof of his/her identity (Work access card).
- 2) Recording visitors' particulars in a Visitors' Register and booking them out on departure.
- 3) Recording all events/ incidents in the prescribed Occurrence Book.
- 4) Patrol duties shall entail patrolling Sentech premises regularly day and night.
- 5) Protect the Sentech staff members against injuries, death or any other offence.
- 6) Protect the property of Sentech at the site against theft, vandalism, or any other criminal activity.
- 7) Check and report/record on physical damages along perimeter fence.
- 8) Check for potential safety hazards and report them to Sentech transmission manager or Sentech staff.

mandatory requirements:

- Valid PSIRA certificate- Director and Company -attach proof
- Valid PSIRA letter of good standing -attach proof
- Valid COIDA letter of good standing-attach proof
- Valid firearm licences and competencies- attach proof
- Valid proof of liability insurance- attach insurance schedule
- Two way radio per guard
- Cellphone with airtime
- Connection SAST Room
- 1x Armed security guard grade D (day Shift)
- 2x Armed guard grade D (night Shift)

- Reliever Guard
- Uniform for the guards branded with the Company logo
- Torch and handcuffs per guard
- Bullet proof Vests
- 24 hours control
- 24/7 patrol vehicle
- 6 months contract with a monthly rate for invoicing

INFORMATION FOR BIDDERS:

2.1 Compulsory Site Visit

Compulsory Site Visit	Yes		No	X
Indicative Date(s)			Time:	
Venue (Address)				

Mandatory criteria (if applicable)

Scoring Mandatory Criteria	REQUIRED
Valid PSIRA certificate- Director and Company	Attach valid PSIRA certificate
Valid PSIRA letter of good standing	Attached valid PSIRA letter of Good Standing
Valid COIDA letter of good standing	Attached letter from COIDA
Valid firearm licences and competencies	Attach firearm licences and competencies
Valid proof of liability insurance	Attach insurance schedule
Minimum of three years of experience	Show reference letters indicating being in the industry for at least 3x years
Firearm license and letter of good standing SAPS for firearms	Letter of good standing from SAPS for firearms. Together with valid firearm licenses.

Minimum Score to Qualify (applicable to Functional Criteria)

If no Functional Criteria, indicate "N/A"

Minimum Score to Qualify for Further Evaluation	[Insert Minimum functional/ quality score]
N/A	

Pricing

The pricing should indicate a once-off fee for the entire service.

armed day-shift Fee per month (Pricing as per Scope of Work)	
2xarmed night-shift Fee per month (Pricing as per Scope of Work)	
Total per month	
VAT	
Total	
Grand Total for six (6) months	

You are hereby invited to quote Sentech SOC Ltd Johannesburg operations for the above Scope of Work.

Thank you.