



**REQUEST FOR PROPOSALS**

**PASSENGER RAIL AGENCY OF SOUTH AFRICA**

The Passenger Rail Agency of South Africa (PRASA) intends appointing service providers for the following projects stipulated below:

Project description	Tender no	Compulsory Briefing	Tender closing date & time	Contact person
PROVISION OF CLEANING, HYGIENE AND HORTICULTURAL SERVICES FOR PRASA RAIL STATIONS EARMARKED FOR CO-OPERATIVES IN NORTHERN GAUTENG REGION (NGR)	RE-CRES/NGR/64/09/2022 RE-ISSUE 2024	26 January 2024 from 10:00 - 12:00 at the Prasa Cres NGR Offices – Main Boardroom, Pretoria Station Precinct	16 February 2024 @ 12:00 Midday at PRASA CRES NGR OFFICES, DARK GREY BUILDING, Cnr 546 Paul Kruger & Scheiding Streets, Pretoria	Khuthazwa Pike Tel: (012) 748-7456/748-7562 Email: <a href="mailto:PIKEK@PRASA.COM">PIKEK@PRASA.COM</a> OR <a href="mailto:NGR.TenderEnquiries@prasa.com">NGR.TenderEnquiries@prasa.com</a>

The Evaluation criteria for all the above tenders is 80/20 (Price=80 and Specific Goals = 20)

Note: Bidders may download the cleaning tender documents and all documents attached thereto, from e-Tender website at no cost charged on 17 January 2024: [www.etenders.gov.za](http://www.etenders.gov.za)

**SPECIAL CONDITIONS OF TENDER:**

1. Compliance with the latest circular of the gazette labour rate for Contract cleaners, in accordance with section 6(2) of the National Minimum Wage Act, No. 9 of 2018.
2. The Co-operatives must submit or outsource sanitary waste disposal services to a Registered Company. This must be taken into consideration when pricing for Hygiene Services, which composes both replenishing or refill of equipment and disposal of hygiene waste. The bidders will be required submit the Hygiene Waste Disposal Certificate/License prior to Contracting.
3. Where a cooperative has less than 10 registered members as required per station. The successful bidder upon award will be required to submit the names and certified copies of the additional cleaners to be added and proof of their residential addresses. The Cooperative shall within six months from start date of contract register the additional members as cooperative directors.
4. Prasa reserves the right to appoint different Co-operatives for different stations. Bidders are required to indicate the station they are bidding for by ticking (x) on the below table:

**4.1 Stations for the Northern Gauteng Region Co-operatives Programme**

NO.	STATION NAME	TOTAL NUMBER OF CLEANERS	MUNICIPALITY	TICK (X) THE STATION YOU ARE BIDDING
1	Saulsville Station	10	Tshwane	
2	Akasiaboom Station	10	Tshwane	
3	Soshanguve Station	10	Tshwane	
4	Kopanong Station	10	Tshwane	
5	Pienaarspoort Station	10	Tshwane	
6	Mamelodi Gardens Station	10	Tshwane	
7	Green view Station	10	Tshwane	

**Table**

5. Cooperatives are permitted to bid for more than one station, however Prasa Cres reserves the right to award one station per Cooperative. Where there is no other qualifying cooperative for a station, PRASA will consider bidders who have already been preferred in other station, on condition that they complied with the following requirements of tender:
  - Terms and Conditions of tender in terms of preference point system (i.e. Pricing and Specific Goals).
  - Requirements of other station/ stations.
6. Objective Criteria: Preference will be given to the Cooperative with footprint nearby or adjacent to a specific station. Hence all registered members of the cooperative are required to submit Certified ID copies and proof of residential addresses (Municipal/ESKOM bill or letter from the Councilor/Induna/Chief AND/OR Rental Agreement confirming residential address not older than 3 months).

Bid proposals will remain valid for a period of 90 days; PRASA is not obliged to accept the lowest or any proposal.

**NB:** Bidders who are listed in the National Treasury register of defaulters will automatically be disqualified. It is compulsory to complete all the SBD forms, which are attached as returnable documents”.

**No potential service provider will be allowed into the briefing session if they are late (exactly at 15 minutes after the commencement time of the briefing, you will not be allowed to enter).**

**Sealed packages must be deposited during office hours between 08H00 and 16H00 in the Tender Depositing Box located at the Ground Floor PRASA CRES – NORTHERN GAUTENG REGION, Corner 546 Paul Kruger & Scheiding Streets, Pretoria Station Precinct, Pretoria, 0001. A TENDER SUBMISSION REGISTER WILL BE AVAILABLE AT GROUND FLOOR RECEPTION AREA; BIDDERS ARE URGED TO SIGN THE TENDER REGISTER WHEN SUBMITTING THEIR BID PROPOSALS**