
NAMC RFQ1587: PROCUREMENT FOR APPOINTMENT OF SERVICE PROVIDER TO RE-INSTALL, SUPPLY, INSTALL TRACKING SYSTEM NAMC VEHICLES FOR THREE (3) YEARS

1. INTRODUCTION

The National Agricultural Marketing Council (NAMC) is a statutory body established in terms of the Marketing of Agricultural Products Act, 1996. The main function of the council is to advise the Minister of Agriculture on issues relating to the marketing of agricultural products.

2. SPECIFICATION

NAMC is seeking to request quote from a service provider to provide motor vehicle tracking services for the period of THREE (3) YEARS

- Tracker must be able to track 2 (Two) X Vehicles: Toyota corolla and Hyundai H1
- Tracker must be able to send notifications e.g. over speeding, removal of battery, entering high risk area, over idling, accident etc.
- Able to submit tracker reports on request.

PRICING SCHEDULE

ITEM	AMOUNT
UNINSTALL (REMOVE) THE CURRENT TRACKER 2 (TWO) CARS	R.....(A)
INSTALL TRACKER, MAINTAN AND PROVIDE TRACKER SERVICE FOR 36 MONTHS MONTHLY: R..... X 36 MONTHS= 2 (TWO) CARS (INCLUDING INSTALLATION AND MONTHLY TRACKING SERVICE)	TOTAL FOR 36 MONTHS R.....(B)
TOTAL (EXCLUDING VAT)	R.....(A+B)
TOTAL (INCLUDING VAT)	R.....(A+B)

3. ADMIN REQUIREMENTS:

CHECKLIST DOCUMENTS	ATTACHED:	
	Tick ✓	
	YES	NO
QUOTE		
SBD 4		
SBD 6.1		
BBBEE CERTIFICATE		
CSD NUMBER: MAAA.....		
<p>3 (THREE) X CONTACTABLE REFERENCE LETTER</p> <p>MANDATORY</p> <p>Bidder must have at least 3 contactable reference letters on tracker services. Minimum 3 reference letters. Such references are to be submitted on a company letterhead indicating the type of project(s) and when they were carried out.</p> <p>How many letters attached:</p>		

NAMC address: NAMC, Hillcrest Office Park, 177 Dyer Road, Barbet place, Ground floor, Hillcrest, Pretoria, 0083

4. TIMEFRAME

THE CLOSING DATE FOR QUOTE SUBMISSION IS ON WEDNESDAY THE **19 NOVEMBER 2025** AT 11H00

PLEASE NOTE:

- a. Do not render any service without an official purchase order from the NAMC. The NAMC will not be held accountable for any liability or financial losses should there be Failure to adhere to this instruction.

5. REQUIREMENTS IN TERMS OF THE QUOTATION PROPOSAL:

- a. The quotation should be directed at the National Agricultural Marketing Council (NAMC)
- b. The quotation must be valid for 60 days
- c. The quotation must be signed by a supplier, on the company official letterhead.
- d. The quotation should be inclusive of logistics costs and VAT (If the supplier is VAT registered)

PLEASE NOTE:

- e. If the price quotation doesn't demonstrate the above attributes, the quotation might be disqualified.
- f. Where the recommended bidder is non-tax compliant, the bidder will be notified in writing and a period of 7 working days will be granted to a supplier to resolve their tax obligations with SARS. (However, this principle may be compromised depending on the nature of the services requested).
- g. The supplier is required to complete and submit SBD 4 (Bidder's Disclosure)
- h. The quotations between R 2 000.00 to R 1 000 000.00 including all applicable taxes will be evaluated on the 80/20 preference points scoring system. The lowest acceptable price will score 80 points, the 20 specific goals points will be allocated as follows:
- i. N:B - Bidders are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof together with their bids to substantiate their specific goal as stated below. However, Bidders who do not submit B-BBEE Status Level Verification Certificates do not qualify for specific goals points but they will not be disqualified from the bidding

process.

SPECIFIC GOAL	TOTAL POINTS
Percentage (%) Black Ownership	Points (10)
91-100	10
81-90	9
71-80	8
61-70	7
51-60	6
41-50	5
31-40	4
21-30	3
11-20	2
1-10	1

SPECIFIC GOAL	TOTAL POINTS
Percentage (%) Ownership By Women	Points (4)
81-100	4
51-80	3
31-50	2
1-30	1
Percentage (%) Ownership By Youth	Points (4)
81-100	4
51-80	3
31-50	2
1-30	1
0	0
Percentage (%) Ownership By People With Disability	Points (2)

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51-100	2
1-50	1
0	0

6. DELIVERY ADDRESS FOR THE SERVICE

- NAMC, Hillcrest Office Park, 177 Dyer Road, Barbet place, Ground floor, Hillcrest, Pretoria, 0083

7. ENQUIRIES AND SUBMISSION OF QUOTATIONS

For more information relating to Supply Chain Management and submission of quotations:

Rfq@namc.co.za (submissions of quote only allowed via email).

or 012 341 1115 (for queries)

8. EVALUATION CRITERIA AND COMPLIANCE VERIFICATIONS

- a. Tax compliance status verification through the Central Supplier Database (CSD) or SARS website using Tax Pin prior to the awarding of price quotation will be conducted.

9. MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFQ must be in English.

10. COST OF PROPOSAL

Tenderers are expected to fully acquaint themselves with the conditions, requirements, and specifications of this RFQ before submitting proposals. Each bidder assumes all risks for resource commitment and direct or indirect expenses of proposal preparation and participation throughout the RFQ process. NAMC is not directly or indirectly responsible for any costs incurred by tenderers.

11. CORRECTNESS OF RESPONSES

10.1 The bidder must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFQ. The prices and rates quoted must cover all obligations under any resulting contract.

10.2 The bidder accepts that any mistakes regarding prices and calculations will be at their own risk.

12. VERIFICATION OF DOCUMENTS

11.1 Bidders should check the page numbers to ensure that none are missing or duplicated. NAMC will accept no liability for anything arising from missing or duplicated pages.

11.2 Only one electronic copy of the proposal must be submitted via email to RFQ@namc.co.za. If the bidder sends more than one proposal, the first submission shall take precedence should it have yet to be recalled/withdrawn in writing by the bidder.

13. ADDITIONAL TERMS AND CONDITIONS

12.1 A tenderer shall not assume that information and/or documents supplied to NAMC, at any time before this request, are still available to NAMC, and shall consequently not make any reference to such information document in its response to this request.

12.2 Copies of any affiliations, memberships, and/or accreditations that support your submission must be included in the tender.

12.3 An omission to disclose material information, a factual inaccuracy, and/or misrepresentation of fact may result in the disqualification of a tender or cancellation of any subsequent contract.

12.4 Please comply with all the terms and conditions in this document to ensure the proposal is valid.

14. NAMC RESERVES THE RIGHT TO:

13.1 Extend the closing date.

13.2 Verify any information contained in a proposal.

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13.3 Request documentary proof regarding any tendering issue.

13.4 Appoint one or more service providers, separately or jointly (whether they submitted a joint proposal).

13.5 Award this RFQ as a whole or in part.

13.6 Cancel or withdraw this RFQ as a whole or in part

15. POPIA Protection of Personal Information

All bidders agree that personal information of persons related to or linked with bidders or respondents to this request for proposals may be required to fulfil the requirements for submitting a bid. All bidders agree that the NAMC may collect, keep and process such information provided that the aforesaid uses shall be for purposes of evaluating the bid submitted. Where the information is sought to be used for other purposes, further and specific consent shall be obtained.