



Knysna

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KNYSNA MUNICIPALITY

TENDER NO: T 13 OF 2025/26: APPOINTMENT OF A PANEL FOR THE PROVISION OF RADIO AIRTIME AND RELATED SERVICES FOR A 36-MONTHS PERIOD (AS & WHEN REQUIRED).

Knysna Municipality hereby invites tenders for Appointment of a Panel for the provision of Radio Airtime and Related Services for a 36-months period (as & when required).

Tender documents can be downloaded from the Knysna Municipality website: www.knysna.gov.za at no cost. Website navigation is as follow: Do Business – Bidding Opportunities - Tenders – Current Tenders.

Technical enquiries relating to the tender documents may be addressed via email to: Christopher Bezuidenhout, e-mail: cbezuidenhout@knysna.gov.za and Supply Chain related queries may be addressed to: Mzwanele Mato, e-mail mmato@knysna.gov.za. The last date for submission of enquiries is 22 September 2025.

Non-compulsory clarification meeting will take place via Microsoft Teams on **11 September 2025 at 10:00**. Link details are as follow: Meeting ID: Meeting ID: 328 341 045 713 5, Passcode: vp9xw67X

The closing time for submission of bids is **12h00 on Wednesday, 01 October 2025**. Bids must be sealed in an envelope clearly marked with the bid number and title given above and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, on or before the mentioned time and latest date. Telephonic, facsimile, e-mail, and late bids will not be accepted. Bids must remain valid for a period of **180** days after the closing date of the bid. Notwithstanding the period of validity of bids as set out in the bid documents, the Municipality reserve the right to request validity extension.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued.

Post establishment of the panel, work will be allocated in accordance with the **80/20** preference points system and the actual work packages will be issued by the municipality on as and when required bases as informed by the targeted audience of the municipality.

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO 40553 DATED 20 JANUARY 2017).

Further requirements for sealing, addressing, delivery, opening, and assessment of bids are stated in the Tender Document.

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Municipal Manager
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6570