



## REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

### AGRICULTURAL RESEARCH COUNCIL (ARC)

1. You are kindly requested to submit a written quotation RFQ-013431 to Agricultural Research Council as per below or attached specification.

Description		
Product name	Quantity	Unit
1.Volumetric Flasks	36.00	EA
2.Test tubes	36.00	EA
3.Erlenmeyer Flask	24.00	EA
4.Burette	18.00	EA
5.Micro Burette	9.00	EA
6.Glass Measuring cylinders	36.00	EA
7.Beakers	36.00	EA
8.Separating Funnels	12.00	EA
9.Round bottomed flasks	24.00	EA
10.All Glass filter assembly	2.00	EA
<b>CLOSING DATE :1 July 2022 at 11:00</b>		
<b>All sizes attached on Annexure A on Page 3-4.</b>		
KINDLY ENSURE THAT YOUR COMPANY IS REGISTERED ON CENTRALISED SUPPLIER DATABASE IF NOT ,KINDLY REGISTER ON THIS WEBSITE <a href="http://www.csd.gov.za">www.csd.gov.za</a>		

2. The above specified goods/services should be delivered/rendered to:  
 Name of Institute : **ARC-IAE**  
 Address : **141 Creswell Road**  
               : **Weavind Park**  
               : **Pretoria**
3. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
4. Your written quotation should be sent to: Lungile Kubheka at [KubhekaL@arc.agric.za](mailto:KubhekaL@arc.agric.za)
5. All price quotations that have a rand value of R30,000-00 to R50 000 000.00

including VAT, will be evaluated by applying the 80/20 principle as prescribed by the Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations. The lowest acceptable price will score 80 points, the 20 BBEE points will be allocated as follows:

<b>B-BBEE Status Level of Contributor</b>	<b>80/20</b>
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant Contributor	0

6. Standard conditions:

- 6.1 The validity of the quotations must be indicated.
- 6.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
- 6.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.
- 6.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
- 6.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 6.6 Quotes should be submitted on an official letterhead and duly signed
- 6.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC
- 6.8 The General Conditions of Contract issued by National Treasury are applicable.
- 6.9 The ARC supply chain management code of conduct is applicable.
- 6.10 SBD Forms must be signed and returned together with the quotation,, failure to comply will result to disqualification of your quotation.
- 6.11 Your quotation must indicate the delivery date.
- 6.12 The ARC reserve the right to do due diligence on the quotations.
- 6.13 The ARC reserve the right to benchmark prices quoted.

**Compulsory requirements**

- Valid tax PIN number from SARS.

- Central Supplier Database report (Current and updated CSD report) showing a tax compliant status for the duration of the bidding process.
- Complete and sign the Standard Bidding Documents (SBD forms)

Thank you in anticipation  
**Supply Chain Management: ARC**

## **Annexure A**

### **Glassware for essential oils testing**

The Agricultural Research Council NRE is interested in purchasing glassware of which the specification items are mentioned below.

The purpose of the products are for general laboratory use and for the determination of the properties of various liquids.

#### **SPECIFICATIONS:**

##### **1. Volumetric flasks (Borosilicate glass 3.3)**

Size	Quantity
25mL	Box of 6
50mL	Box of 6
100mL	Box of 6
250mL	Box of 6
500mL	Box of 6
1000mL	Box of 6

##### **2. Test tubes (Borosilicate glass 3.3), fitted with ground glass stoppers**

Size	Quantity
5mL	Box of 12
10mL	Box of 12
20mL	Box of 12
At least 3 test tube racks	

##### **3. Erlenmeyer flask (Borosilicate glass 3.3), with ground neck and ground glass stopper**

Size	Quantity
100 mL	Box of 6
250mL	Box of 6
500mL	Box of 6
1000mL	Box of 6

##### **4. Burette (Borosilicate glass 3.3)**

Size	Quantity
10mL with 0,02ml intervals	Box of 6
25mL with 0, 05ml intervals	Box of 6
50mL graduated with 0, 1ml intervals	Box of 6
3 x clamp stands	

##### **5. Micro burette (Borosilicate glass 3.3), stopcock with PTFE key**

Size	Quantity
2mL, graduated in 0, 01 ml intervals	Box of 3
5mL, graduated in 0,02 ml intervals	Box of 3
10mL, graduated in 0,02ml intervals	Box of 3

3 x Clamp stands
------------------

**6. Glass Measuring cylinders (Borosilicate glass 3.3)**

Size	Quantity
10mL	Box of 6
50mL	Box of 6
100mL	Box of 6
500mL	Box of 6
1000mL	Box of 6
2000mL	Box of 6

**7. Beakers (Borosilicate glass 3.3)**

Size	Quantity
50mL	Box of 6
100ml	Box of 6
250mL	Box of 6
500mL	Box of 6
1000mL	Box of 6

**8. Separating funnels (Borosilicate glass 3.3) with PTFE Stopcock and plastic stopper**

Size	Quantity
100mL	Box of 3
250mL	Box of 3
500mL	Box of 3
1000mL	Box of 3

**9. Round-bottomed flasks borosilicate glass 3.3** (complying with ISO1773 as narrow-Necked Boiling Flasks)

Size	Quantity
100mL	Box of 6
200mL	Box of 6
250mL	Box of 6
500mL	Box of 6

**10. All glass filter assembly**

Size	Quantity
Assembly with funnel, fritted base & cap, clamp 47mm, ground joint flask 1 Liter	1
1 meter latex tube	1