



UMHLABUYALINGANA MUNICIPALITY

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INVITATION TO BID

Tender No: UMHL 11/2026/2027 Onsite Cascading of Performance Management System (PMS) to Staff below Section 54/56 for the 2026/2027 Financial Year

The uMhlabuyalingana Local Municipality hereby invites suitably qualified and experienced service providers to submit bids for the onsite cascading of the Performance Management System (PMS) to staff below Section 54/56 managers for the 2026/2027 financial year.

Bid Document Availability

- Bid documents are obtainable from the uMhlabuyalingana Municipality website: www.umhlabuyalingana.gov.za and eTenders portal www.etenders.gov.za
- Documents must be submitted in a sealed envelope, clearly marked with the bid number and closing date.
- Submissions must be deposited in the tender box at Reception, uMhlabuyalingana Municipality, R22 Manguzi Main Road by 12h00 on 14 August 2026.

Mandatory Requirements

Bidders must submit the following:

Filled MBD Forms, Certified copy of Company registration, Certified copy of directors IDs, CSD Registration summary report, Municipal bill or account or lease agreement, a) municipal rates account in the name of the bidder showing no arrears older than 3 months; b) A valid exemption letter from the municipality; c) If the bidder is a tenant and not a property owner:- A valid signed lease agreement AND - A recent municipal account in the landlord's name, 6. All bid documents must be signed where required and each page initialled

Evaluation Criteria

The bid will be evaluated in line with the PPPFA Act No. 5 of 2000, SCM Policy and SCM Regulations 2022.

80/20 Preference Point System applies: 80 points for price. 20 points for specific goals (locality, disability, black women & black youth each carrying 5 points).

A two-stage evaluation process will be followed:

- Stage 1: Functionality assessment (minimum threshold of 60% required to proceed to stage 2).
- Stage 2: Price and specific goals evaluation.

Important Notes

- Late, faxed or emailed submissions will not be accepted.
- The Municipality reserves the right not to make an award.
- Failure to comply with the above conditions will invalidate your offer.
- The tender validity period is 90 days.

Enquiries

SCM-related enquiries may be directed to Mr NM Mthembu email: BafanaM@mhlbuyalingana.gov.za

Technical related enquiries may be directed to Mr NJ Mpontshane on email:
NqobaniM@mhlbuyalingana.gov.za

Mr N.P.E. Myeni

Municipal Manager

- MISSION : "Creating an enabling environment and sustainable development which promotes quality of life."
- VISION : To be a people centered premier socio-economic development and environmentally friendly service delivery municipality.