
**DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE HEREBY
INVITES EXPRESSION(S) OF INTEREST FROM INTERESTED AND
SUITABLY QUALIFIED TRAINING PROVIDERS FOR SHORTLISTING
INTO A PANEL OF ACCREDITED EXPANDED PUBLIC WORKS
PROGRAMME SKILLS TRAINING PROVIDERS FOR A PERIOD OF
THREE (3) YEARS**

BID NUMBER : DPWFS EOI 008/2022

ADVERT DATE:
18th NOVEMBER 2022

COMPULSORY CLARIFICATION MEETING DATE AND TIME:
**07th DECEMBER 2022 AT LEMO MALL IN 29 DR BELCHER DRIVE,
BLOEMFONTEIN @10:00AM**

CLOSING DATE AND TIME:
15th DECEMBER 2022

VALIDITY PERIOD OF THE PROPOSAL:
120 DAYS

ENQUIRIES:

BIDDING PROCESS: MR. MOSIUOA KOLOBE – kolobem@fsworks.gov.za OR 051 492 1750

TECHNICAL: MR. TI LITABE – litabei@fsworks.gov.za OR 051 492 3750

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SECTION 1: _____ INVITATION TO TENDER AND RETURNABLE DOCUMENTS

SECTION 2: _____ TERMS OF REFERENCE

SECTION 3: _____ SCOPE OF WORK

SECTION 4: _____ GENERAL CONDITIONS OF CONTRACT

THE BIDDER MUST COMPLETE AND/OR SUBMIT THE FOLLOWING DOCUMENTS, FAILURE WHICH WILL LEAD TO DISQUALIFICATION:

Bid Document Name: DPWFS (EOI) 008/2022	Number of Pages:	Returnable document:
Invitation to tender	1 Page	<input type="checkbox"/>
SBD 1: Invitation to Bid	2 Pages	<input type="checkbox"/>
Evaluation criteria for the RFP	4 Pages	<input type="checkbox"/>
SBD 4: Declarations of Interest	4 Pages	<input type="checkbox"/>
SBD 6.1: Preference Points Claim Form in terms of the PPR 2017	4 Pages	<input type="checkbox"/>
Resolution of Board of Directors	1 Page	<input type="checkbox"/>
Resolution of Board of Directors to enter into Consortia or JV	3 Pages	<input type="checkbox"/>
Special Resolution of Consortia or Joint Venture	2 Pages	<input type="checkbox"/>
Annexure A: Record of addenda to tender documents	1 Page	<input type="checkbox"/>
Annexure B: Proposed amendments and qualifications	1 Page	<input type="checkbox"/>
Annexure D: Compulsory Enterprise Questionnaire	4 Pages	<input type="checkbox"/>
Annual Financial Declaration	1 Page	<input type="checkbox"/>
Schedule of Tenderer's Experience	4 Pages	<input type="checkbox"/>
Terms of Reference	5 Pages	<input type="checkbox"/>
Acceptance of Bid Conditions and Bidder's Details	3 Pages	<input type="checkbox"/>
Name of Bidder	Signature	Date

SECTION 1: INVITATION TO TENDER AND RETURNABLE DOCUMENTS

PUBLIC NOTICE
INVITATION TO TENDER

BID NUMBER: DPWFS (EOI) 008/2022

EXPRESSION(S) OF INTEREST FROM INTERESTED AND SUITABLY QUALIFIED TRAINING PROVIDERS TO
FOR SHORTLISTING INTO A PANEL OF ACCREDITED EXPANDED PUBLIC WORKS PROGRAMME SKILLS
TRAINING PROVIDERS FOR A PERIOD OF THREE (3) YEARS

Tenders must be deposited in the tender box situated on the Entrance Foyer, OR Tambo House, No. 153 St' Andrews Street, tender document(s) must be **submitted** by no later than **11:00 am** on **15 December 2022**.

Each tender must be submitted in a separate, clearly marked sealed envelope into the Department of Public Works and Infrastructure tender box situated at the Main entrance foyer, OR Tambo House, Cnr. Markgraaff Street and St Andrews Street, Bloemfontein:.

Please note that tenders, which are not submitted in a properly sealed and marked envelope and / or are not deposited in the relevant tender box and / or are deposited after the closing date and time, will not be considered. **Faxed tenders will not be considered.**

CLARIFICATION MEETING:

A compulsory clarification site inspection meeting with representatives of the Employer will take place as follows:

Date : 07 December 2022
Time : 10H00am
Venue : Lemo Mall in 29 Dr Belcher Drive, Bloemfontein.

The Department is not bound to accept any tender and reserves the right to accept any tender in whole or in part.

Returnable Documents

Returnable Documents will be used for tender evaluation purposes and be incorporated into the contract
The tenderer must return the following returnable documents legibly completed and signed in **FULL**.

1. All documents stated on Mandatory requirement and non-mandatory requirements above.
2. Resolution of Board of Directors
3. Resolution of Board of Directors to enter into Consortia Or Joint Ventures (in case of Joint Venture or Consortia)
4. Special Resolution of Consortia or Joint Ventures.
5. Certified B-BBEE Certificate issued by a South African National Accreditation System (SANAS) ,where Consortium / Joint Venture are involved Bidders are to hand in their consolidated B-BBEE certificates.
6. Standard Bidding Document 1 (SBD 1) – Invitation to Bid
7. Standard Bidding Document 4 (SBD 4) – Declarations of Interest
8. Standard Bidding Document 6.1 (SBD 6.1) – Preference points claim form in terms of the Preferential Procurement Regulations 2017.
9. Annexure A: Record of Addenda to tender documents
10. Annexure B: Proposed amendments and qualifications
11. Annexure D: Compulsory Declaration

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	DPWFS EOI 008/2022	CLOSING DATE:	15 DECEMBER 2022	CLOSING TIME:	11:00
DESCRIPTION	DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE HEREBY INVITES EXPRESSION(S) OF INTEREST FROM INTERESTED AND SUITABLY QUALIFIED TRAINING PROVIDERS FOR SHORTLISTING INTO A PANEL OF ACCREDITED EXPANDED PUBLIC WORKS PROGRAMME SKILLS TRAINING PROVIDERS FOR A PERIOD OF THREE (3) YEARS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Ground Floor (Main Entrance Foyer)					
O.R Tambo House (Lebohang Building);					
Cnr. Markgraaff and St Andrews Street,					
Bloemfontein, 9301					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr Mosiuoa Kolobe	CONTACT PERSON	Mr Israel Litabe		
TELEPHONE NUMBER	051 492 1750	TELEPHONE NUMBER	051 492 3750		
FACSIMILE NUMBER		FACSIMILE NUMBER			
E-MAIL ADDRESS	kolobem@fsworks.gov.za	E-MAIL ADDRESS	litabei@fsworks.gov.za		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] Yes No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] Yes No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		Yes No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					YES NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					YES NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	YES NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	YES NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

- 2.2.1 If so, furnish particulars:

.....

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 2.7.1 If so, furnish the following particulars:

- 2.3.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM

INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYS-

TEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS
2017
(a)**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated is to be between R30 000 and R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (b) Price; and
- (c) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)
 \end{array}$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14

4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

Annexure A: Record of Addenda to tender documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:		
	Date	Title of Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

Signed.....

Date.....

Name.....

Position.....

Tenderer.....

Annexure B: Proposed amendments and qualifications

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause 5.8 of SANS 10845-3 regarding the employer's handling of material deviations and qualifications.

Page	Clause or item	Proposal

Signed.....

Date.....

Name.....

Position.....

Tenderer.....

Annexure D: Compulsory Declaration

The following particulars must be furnished. In the case of a joint venture, separate declarations in respect of each partner must be completed and submitted.

Section 1: Enterprise details

Name of enterprise	
Contact person	
Email	
Telephone	
Cell	
Fax	
Physical address	
Postal address	

Section 2: Particulars of companies and close corporations

Company / Closed Corporation registration number	
--	--

Section 3: SARS information

Tax reference number	
VAT registration number	(state Not Registered if not registered for VAT)

Section 4: CIDB registration number

CIDB Registration number (if applicable)	
--	--

Section 5: Particulars of principals

principal: means a natural person who is a partner in a partnership, a sole proprietor, a director of a company established in terms of the Companies Act of 2008 (Act No. 71 of 2008) or a member of a close corporation registered in terms of the Close Corporations Act, 1984, (Act No. 69 of 1984).

[illegible]

Attach separate page if necessary

Section 6: Record in the service of the state

Indicate, by marking the relevant boxes with a cross, if any principal is currently or has been within the last 12 months in the service of any of the following:

- | | |
|---|--|
| <input type="checkbox"/> a member of any municipal council | <input type="checkbox"/> an employee of any department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act of 1999 (Act No. 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature | |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Provinces | |
| <input type="checkbox"/> a member of the board of directors of any Municipal entity | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| <input type="checkbox"/> an official of any municipality or municipal entity | <input type="checkbox"/> an employee of Parliament of a provincial legislature |

If any of the above boxes are marked, disclose the following:

Name of principal	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

Attach separate page if necessary

Section 7: Record of family member in the service of the state

family member: a person's spouse, whether in a marriage or in a customary union according to indigenous law, domestic partner in a civil union, or child, parent, brother, sister, whether such a relationship results from birth, marriage or adoption

Indicate, by marking the relevant boxes with a cross, if any family member of a principal as defined in section 5 is currently or has been within the last 12 months in the service of any of the following:

- | | |
|---|--|
| <input type="checkbox"/> a member of any municipal council | <input type="checkbox"/> an employee of any department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act of 1999 (Act No. 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature | |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Provinces | |
| <input type="checkbox"/> a member of the board of directors of any Municipal entity | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| <input type="checkbox"/> an official of any municipality or municipal entity | <input type="checkbox"/> an employee of Parliament of a provincial legislature |

If any of the above boxes are marked, disclose the following:

Name of family member	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

--	--	--	--

Attach separate page if necessary

Section 8: Record of termination of previous contracts with an organ of state

Was any contract between the tendering entities, including any of its joint venture partners, terminated during the past five years for reasons other than the employer no longer requiring such works or the employer failing to make payment in terms of the contract?

☐ Yes ☐ No (tick appropriate box)

If yes, provide particulars (insert separate page if necessary)

Section 9: Declaration

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the tendering entity, confirms that the contents of this Declaration are within my personal knowledge, save where stated otherwise in an attachment hereto, and to the best of my belief is both true and correct, and that:

- i) neither the name of the tendering entity, nor any of its principals, appears on:
 - a) the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004 (Act No. 12 of 2004); or
 - b) National Treasury's Database of Restricted Suppliers (see www.treasury.gov.za)
- ii) the tendering entity or any of its principals has not been convicted of fraud or corruption by a court of law (including a court outside of the Republic of South Africa) within the last five years;
- iii) any principal who is presently employed by the state has the necessary permission to undertake remunerative work outside such employment (attach permission to this declaration);
- iv) the tendering entity is not associated, linked or involved with any other tendering entities submitting tender offers;
- v) the tendering entity has not engaged in any prohibited restrictive horizontal practices, including consultation, communication, agreement, or arrangement with any competing or potential tendering entity regarding prices, geographical areas in which goods and services will be rendered, approaches to determining prices or pricing parameters, intentions to submit a tender or not, the content of the submission (specification, timing, conditions of contract, etc.) or intention to not win a tender;
- vi) the tendering entity has no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- vii) neither the tenderer nor any of its principals owes municipal rates and taxes or municipal service charges to any municipality or a municipal entity, and are not in arrears for more than three months;
- viii) SARS may, on an on-going basis during the term of the contract, disclose the tenderer's tax compliance status to the Employer and, when called upon to do so, obtain the written consent of any subcontractors who are subcontracted to execute a portion of the contract that is entered into in excess of the threshold prescribed by National Treasury, for SARS to do likewise.

Signed.....

Date.....

Name.....

Position.....

Enterprise name.....

NOTE 1: The Standard Conditions of Tender contained in SANS 10845-3 prohibits anticompetitive practices (clause 3.1) and requires that tenderers avoid conflicts of interest, only submit a tender offer if the tenderer or any of his principals is not under any restriction to do business with the Employer (4.1.1) and submit only one tender either as

a single tendering entity or as a member in a joint venture (clause 4.13.1). Clause 5.7 also empowers the Employer to disqualify any tenderer who engages in fraudulent and corrupt practice. Clause 3.1 also requires tenderers to comply with all legal obligations.

NOTE 2: Section 30(1) of the Public Service Act, 1994, prohibits an employee (person who is employed in posts on the establishment of departments) from performing or engaging remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department. When in operation, Section 8(2) of the Public Administration Management Act, 2014, will prohibit an employee of the public administration (i.e. municipalities and all national departments, national government components listed in Part A of Schedule 3 to the Public Service Act, provincial departments including the office of the premier listed in Schedule 1 of the Public Service Act and provincial departments listed in schedule 2 of the Public Service Act, and provincial government components listed in Part B of schedule 3 of the Public Service Act) or persons contracted to executive authorities in accordance with the provisions of section 12A of the Public Service Act of 1994 or persons performing similar functions in municipalities, from conducting business with the State or to be a director of a public or private company conducting business with the State. The offence for doing so is a fine or imprisonment for a period not exceeding five years, or both. It is also a serious misconduct which may result in the termination of employment by the employer.

NOTE 3: Regulation 44 of Supply Chain Management regulations issued in terms of the Municipal Finance Management Act of 2003 requires that municipalities and municipal entities should not award a contract to a person who is in the service of the State, a director, manager or principal shareholder in the service of the State or who has been in the service of the State in the previous twelve months.

NOTE 4: Regulation 45 of Supply Chain Management regulations requires a municipality or municipal entity to disclose in the notes to the annual statements particulars of any award made to a close family member in the service of the State.

NOTE 5: Corrupt activities which give rise to an offence in terms of the Prevention and Combating of Corrupt Activities Act of 2004, include improperly influencing in any way the procurement of any contract, the fixing of the price, consideration or other moneys stipulated or otherwise provided for in any contract, and the manipulating by any means of the award of a tender.

NOTE 6: Section 4 of the Competition Act of 1998 prohibits restrictive horizontal practice, including agreements between parties in a horizontal relationship, which have the effect of substantially preventing or lessening competition, directly, or indirectly fixing prices or dividing markets or constituting collusive tendering. Section 5 also prohibits restrictive vertical practices. Any restrictive practices that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties.

Annual Financial Statements Declaration

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the respondent, confirms that:

- 1) The enterprise's financial year end is
- 2) The enterprise's financial statements have been prepared in accordance with the provisions of the Companies Act of 2008 or the Close Corporation Act of 1984, as applicable
- 3) The enterprise has compiled its financial accounts [tick one box]:
☐ internally ☐ independently
- 4) The following statement applies to the enterprise [tick one box and provide relevant information]
☐ enterprise has had its financial statements audited;
name of auditor
☐ enterprise is required by law to have an independent review of its financial statements
name of independent reviewer
☐ enterprise has not had its financial statements audited and is not required by law to have an independent review or audit of such statements
- 5) The attached income statement and balance sheet is a true extract from the financial statements complying with applicable legislation for the preceding financial year within 12 months of the financial year end.
[Attach the income statement and the balance sheet contained in the financial statement]
- 6) The annual turnover for the last financial year is R
- 7) The total assets as at the end of the last financial year is R
. . .
- 8) The total liabilities as at the end of the financial year is R
. .

I hereby declare that the contents of this Declaration are within my personal knowledge, and save where stated otherwise are to the best of my belief both true and correct.

Signed

Date

Name

Position

Tenderer

RESOLUTION OF BOARD OF DIRECTORS

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(legally

correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

- 1 The Enterprise submits a Tender to the Department of Public Works and Infrastructure, Free State Province in respect of the following project:

(project

description as per Tender Document)

Tender Number: _____ (Tender Number as per Tender Document)

- 2 *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the Tender, and any and all other documents and/or correspondence in connection with and relating to the Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			

Note:

1. * Delete which is not applicable.
2. **NB.** This resolution must be signed by all the Directors / Members / Partners of the Tendering Enterprise.

ENTERPRISE STAMP

RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

held at _____ (place)

on _____ (date)

RESOLVED that:

- 1 The Enterprise submits a Tender, in consortium/joint venture with the following Enterprises:

(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the consortium/joint venture)

to the Department of Public Works and Infrastructure, Free State Province in respect of the following project:

(Project description as per Tender Document)

Tender Number: _____ (Tender Number as per Tender Document)

- 2 *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.

- 3 The Enterprise accept joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.

- 4 The Enterprise choose as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

Physical address:

(code)

Postal Address:

_____ (code)

Telephone

number: _____ code)

Fax number:
(code)

	Name	Capacity	Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Note:

1. * Delete which is not applicable.
2. **NB.** This resolution must be signed by all the Directors / Members / Partners of the Tendering Enterprise.
3. Should the number of Directors / ~~Members / Partners~~ exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.

ENTERPRISE STAMP

SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly tender for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a consortium/joint venture)*

1	
2	
3	
4	
5	
6	
7	
8	

Held at _____ *(place)*

on _____ *(date)*

RESOLVED that:

A. The above-mentioned Enterprises submit a tender in consortium/joint venture to the Department of Public and Infrastructure Works, Free State Province in respect of the following project:

(Project
description as per Tender Document)

Tender Number: _____(Tender Number as per Tender Document)

B. Mr/Mrs/Ms: _____

in *his/her Capacity as: _____(Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the tender, and any and all other documents and/or correspondence in connection with and relating to the tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the tender to the Enterprises in consortium/joint venture mentioned above.

C. The Enterprises constituting the consortium/joint venture, notwithstanding its composition, shall conduct all business under the name and style of:

D. The Enterprises to the consortium/joint venture accept joint and several liability for the due fulfilment of the obligations of the consortium/joint venture deriving from, and in any way connected with, the Contract entered into with the Department in respect of the project described under item A above.

E. Any of the Enterprises to the consortium/joint venture intending to terminate the consortium/joint venture agreement, for whatever reason, shall give the Department 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the Department for the due fulfilment of the obligations of the consortium/joint venture as mentioned under item D above.

F. No Enterprise to the consortium/joint venture shall, without the prior written consent of the other Enterprises to the consortium/joint venture and of the Department, cede any of its rights or assign any of its obligations under the consortium/joint venture agreement in relation to the Contract with the Department referred to herein.

G. The Enterprises choose as the *domicilium citandi et executandi* of the consortium/joint venture for all purposes arising from the consortium/joint venture agreement and the Contract with the Department in respect of the project under item A above:

Physical address: _____

_____ (code)

Postal Address: _____

_____(code)

Telephone number: _____(code)

Acceptance of Bid Conditions and Bidder's Details

Bid No: _____

Name of Bidder: _____

Authorised signatory: _____

Name of Authorised Signatory _____

Position of Authorised Signatory _____

By signing above the bidder hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on him/her under this bid.

[Note to the Bidder: The Bidder must complete all relevant information set out below.]

(a) CENTRAL SUPPLIER DATABASE (CSD) INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. Bidders are therefore required to submit as part of this proposal both their CSD supplier number and CSD unique registration reference numbers below:

Supplier Number	
Unique registration reference number	

(b) BIDDING STRUCTURE

Indicate the type of Bidding Structure by marking with an 'X':

Individual Bidder	
Joint Venture/ Consortium	
Leading Contractor with Sub Contractors	
Other	

(c) REQUIRED INFORMATION

If Individual Bidder:	
Name of Company	

Registration Number	
Vat registration Number	
Contact Person	
Telephone Number	
Cellphone Number	
Fax Number	
Email address	
Postal Address	
Physical Address	

If Joint Venture or Consortium, indicate the following for each partner: *insert separate page if necessary	
Partner 1	
Name of Company	
Registration Number	
Vat registration Number	
Contact Person	
Telephone Number	
Cellphone Number	
Fax Number	
Email address	
Postal Address	
Physical Address	
Scope of work and the value as a % of the total value of the contract	
Partner 2	

Name of Company	
Registration Number	
Vat registration Number	
Contact Person	
Telephone Number	
Cellphone Number	
Fax Number	
Email address	
Postal Address	
Physical Address	
Scope of work and the value as a % of the total value of the contract	

If bidder is a Leading Contractor using Sub-contractors, indicate the following:	
Leading Contractor	
Name of Company	
Registration Number	
Vat registration Number	
Contact Person	
Telephone Number	
Cellphone Number	
Fax Number	
Email address	
Postal Address	
Physical Address	
Sub-contractors *insert separate page if necessary	
Name of Company	

Company Registration Number	
Vat registration Number	
Contact Person	
Telephone Number	
Cellphone Number	
Fax Number	
Email address	
Postal Address	
Physical Address	
Subcontracted work as a % of the total value of the contract	

SECTION 2: TERMS OF REFERENCE

2. TERMS OF REFERENCE

BID DESCRIPTION: : EXPRESSION(S) OF INTEREST FROM INTERESTED AND SUITABLY QUALIFIED TRAINING PROVIDERS TO FOR SHORTLISTING INTO A PANEL OF ACCREDITED EXPANDED PUBLIC WORKS PROGRAMME SKILLS TRAINING PROVIDERS FOR A PERIOD OF THREE (3) YEARS

2.1. Employer's objectives

- 2.1.1.** The Objectives of this bid is to invite Accredited Training Providers to participate in the training of EPWP Participants implemented by the Department of Public Works & Infrastructure.
- 2.1.2.** The services should be rendered for a period of three (3) years depending on the availability of the budget for programmes/projects implemented.
- 2.1.3.** The Department intends to appoint a minimum of two (2) or more training providers per sector i.e Built Environment and Environmental management sectors.
- 2.1.4.** The training provider will cater for the following in-house implemented programmes:
- 2.1.5.** Built Environment and Environmental management sectors related trainings under the following departmental interventions:
 - a.** Environmental management sector related training
 - i.** Cleaning and Greening programmes.
 - ii.** Cash for Waste programme.
 - iii.** Community Work Programme
 - b.** Built Environment sector related training
 - i.** National Youth Service.
 - ii.** Contractor Development programme.
 - iii.** Township Revitalization programme.
 - iv.** Works Infrastructure Massification Projects.
 - v.** Community Works Programme.
 - vi.** Cleaning and Greening programmes.
 - vii.** Cash for Waste programme.

2.2. Submission of Bids

- 2.2.1.** The Objectives of this bid is to invite Accredited Training Providers to participate in the training of EPWP Participants implemented by the Department of Public Works & Infrastructure.

SECTION 3: SCOPE OF WORK

3. SCOPE OF WORK

3.1. Duties of the Training Provider

3.1.1 Fulfil the following requirements with regards to training:

- a. Provide training to EPWP participants according to the approved training plan;
- b. Provide the learner or participants support as required by the training programme;
- c. Provide training report upon completion of the training programme;
- d. Record, monitor and retain details of training provided to the participants for the period of three (03) years in terms of the programme;
- e. Upload learner performance on the SETA upon completion of the training;
- f. Submit proof of SETA uploads to the department
- g. 10% retention fee applies until proof of SETA uploads are submitted to the department
- h. Submit progress, moderation report, assessment report as required by the implementation outcomes;
- i. Submit a training closure report to the department at the end of the training
- j. Provide the certificate of the attendance/competence to the training participants
- k. Keep records of all attendance registers and submit attendance registers to the department within 4 days of completion of the training
- l. Training Provider to ensure that the outcomes of training are according to the identified SAQA unit standard and other relevant requirements
- m. Where a bidder residing outside of Free State is appointed, it will be compulsory for that bidder to establish an office within the Free State Province where operations for this service will be executed.

4. EVALUATION CRITERIA

The evaluation of the bid will be done in three (03) stages, i.e. compliance with the mandatory requirements, Evaluation on Functionality and evaluation on Price and Preference.

4.1. Stage 1(a) – Compliance with Mandatory Requirements

- 4.1.1.** Provide a unique security Personal Identification number (PIN) issued by the South African Revenue Services (where Consortium / Joint Venture / Sub-contractors are involved, each party to the association must submit a separate or a unique security personal Identification number).
- 4.1.2.** A valid proof of registration on the National Treasury's Central Supplier's Database must accompany this bid (where Consortium / Joint Venture / Sub-contractors are involved, each party to the association must submit a separate or a unique security personal Identification number)
 - a. However, joint ventures, partnerships, including unincorporated partnerships must register on the CSD within 15 days of the date of the bid being awarded to a prospective bidder.
- 4.1.3.** Pre-qualification criteria for preferential procurement:
 - a. Only bids from service providers who have B-BBEE Level one (01) to two ((02) contribution certificate will be considered, i.e. B-BBEE Certificate Level three (03) to eight (08) contribution will not be considered. Where trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification Certificate for every separate tender. An original or certified copy of the original must be attached.
 - b. Only suitably qualifying EMEs and QSEs may attach an original sworn affidavit signed by the EME representative and attested by a Commissioner of oaths.
- 4.1.4.** Training providers currently accredited to offer National Certificate: Building and Civil Construction – Bidder should have either one of the following accreditation:
 - a. Accreditation – services provider who accredited to provide other fields; CETA (Construction and training accreditation), LGSETA, AGRISSETA and SSETA. (Relevant proof must be attached).
 - b. A joint venture, consortia and/or subcontracting partner will be considered in a case where the main training provider does not hold both these accredited qualifications. Appropriate and signed agreement must be appended to the bid in such a case. (Relevant proof must be attached).
- 4.1.5.** A minimum of 3 years' experience in rendering an accredited training, i.e. attach a proof of training programmes which the training provider facilitated from inception to completion of the training;
- 4.1.6.** Submission of Curriculum Vitae's with certified copies of all the relevant certificates clearly proving current professional registration with the relevant engineering council, including registration numbers, of all the principals and registered professionals who will be regarded as key personnel (Training Facilitators); only accredited facilitators and moderators required by relevant SETAs.
- 4.1.7.** Complete and sign the Annual Financial Statements Declaration (Attach income statement and the balance sheet as support for the declaration) attached to the RFP document.
- 4.1.8.** Completed and signed acceptance of bid conditions and bidder's details;
- 4.1.9.** Duly completed and signed SBD1, SBD 4 and SBD 6.2.
- 4.1.10.** Attendance of the compulsory clarification meetings, details of which are stated in the advert and the tender document.
- 4.1.11.** All documents must be completed in writing with a black ink

4.2. Stage 1(b) – Non – Mandatory Requirements required for evaluation purposes

- 4.2.1. Attach a valid municipal services (water, sanitation, rates and electricity) clearance certificate with a current bill of account not owing more than Hundred and twenty (120) days or a valid lease agreement with a current statement from the lessor not owing more than Hundred and twenty (120) days.
- 4.2.2. Duly completed and signed SBD 6.1 – Preference points claim form in terms of the Preferential Procurement Regulations 2017.
- 4.2.3. Completion and signing of Standard Bidding Documents, including all Returnable Schedules.
- 4.2.4. Duly completed and signed Annexure A – Record of Addenda to tender documents.
- 4.2.5. Duly completed and signed Annexure B – Propose amendments and qualifications.
- 4.2.6. Duly completed and signed Annexure D – Compulsory Declaration.

4.3. Stage 2 : Evaluation on functionality

- 4.3.1 This proposal will first be evaluated on the basis of functionality and bidders who fail to obtain a minimum of 70 points out of 100 points for functionality will not be considered for further evaluation on price and preference.
- 4.3.2 The functionality criteria will be as follows:

CRITERIA	GUIDELINE FOR CRITERIA	WEIGHT	TOTAL
Capacity (experience and knowledge)	<ul style="list-style-type: none"> • A minimum experience in providing relevant training within the relevant SETA. The Trainings must have been facilitated by the Training Provider from commencement to completion. (e.g. a Verifiable and tangible proof from SETA) • Knowledge and track record of rendering fully accredited training in EPWP programme and/or any Community Based Programmes in the past three (03) years. <ul style="list-style-type: none"> ○ 6 and above years' experience of training and has conducted 7 Trainings = 40 Points ○ 4 - 5 years' experience of training and has conducted 6 Trainings = 30 Points ○ 2 - 3 years' experience of training and has conducted 5 Trainings = 20 Points ○ 0 - 1 years' experience of training and has conducted 4 trainings = 10 Points 	40	40
	<ul style="list-style-type: none"> • The Bidders will be expected to provide a comprehensive training programme for each of the Skills Training Programme they intend to provide to the Department: <ul style="list-style-type: none"> ○ The training provider must be fully accredited for each of the skills training programmes; and proof of accreditation should be submitted ○ Must submit a comprehensive implementation plan outlining activities to be executed from initial stage until completion for each Skills Programme; ○ Having an accredited training centre will be an advantage 	20	20

	Score	Prompt for judgment		
	0	Failed to address the question / issue		
	4	A detrimental response / answer / solution – limited or poor evidence of skill / experience sought or high risk that relevant skills will not be available		
	8	Less than acceptable – response / answer / solution lacks convincing evidence of skill / experience sought or medium risk that relevant skills will not be available.		
	12	Acceptable response / answer / solution to the particular aspect of the requirements and evidence given of skill / experience sought		
	16	Above acceptable – response / answer / solution demonstrating real understanding of requirements and evidence of ability to meet it.		
	20	Excellent – response / answer / solution gives real confidence that the Tenderer		
Qualification	The bidder will be required to <ul style="list-style-type: none"> • have four (4) Qualified Internal Facilitators • Submit Facilitator/s CV indicating relevant qualifications plus years of experience facilitating. <ul style="list-style-type: none"> ○ 5 year experience – 10 points ○ 4 year experience – 8 points ○ 3 year experience – 6 points ○ 2 year experience – 4 points 		10	30
	The bidder will be required to <ul style="list-style-type: none"> • Have two (2) Qualified Internal Moderators • Submit Moderator/s CV indicating relevant qualifications plus years of experience moderating. <ul style="list-style-type: none"> ○ 5 year experience – 10 points ○ 4 year experience – 8 points ○ 3 year experience – 6 points ○ 2 year experience – 4 points 		10	
	The bidder will be required to have <ul style="list-style-type: none"> • (2) Qualified Internal Assessors • Submit Assessor/s CV indicating relevant qualifications plus years of experience assessing. <ul style="list-style-type: none"> ○ 5 year experience – 10 points ○ 4 year experience – 8 points ○ 3 year experience – 6 points ○ 2 year experience – 4 points 		10	

Locality	Free State Based Contractors. The Department will use the address as it appears on CIPC registration documents and corresponding with municipal certificates and / or lease agreement: <ul style="list-style-type: none"> Free State based – 10 Points Non Free State based – 0 Points 	10	10
TOTAL			100

The scoring criteria will be as follows:

Rating	Score out of 5	Score out of 10	Score out of 15	Score out of 20	Approach and methodology
Poor	1	2	3	4	The approach and / or methodology is poor / is very unlikely to satisfy project objectives or requirements. The tenderer has completely misunderstood all aspects of the scope of work and does not deal with any critical aspects of the project.
Average	2	4	6	8	The approach and / or methodology is not good / is unlikely to satisfy project objectives or requirements. The tenderer has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the project.
Good	3	6	9	12	The approach is generic and not tailored to address the specific project objectives and methodology. The approach does not adequately deal with the critical characteristics of the project. The quality plan, manner in which risk is to be managed etc., is too generic.
Very Good	4	8	12	16	The approach is specifically tailored to address the specific project objectives and methodology and is sufficiently flexible to accommodate changes that may occur during execution. The quality plan and approach to managing risk etc., is specifically tailored to the critical characteristics of the project.
Excellent	5	10	15	20	Besides meeting the “good” rating, the important issues are ap-

					proached in an innovative and efficient way, indicating that the tenderer has outstanding knowledge of state-of-the-art approaches. The approach paper details ways to improve the project outcomes and the quality of the outputs.
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4.4. **Stage 3(c) – Evaluation on price and preference**

- 4.4.1. The Department is committed to achieving the government's radical economic transformation objectives in terms of the Preferential Procurement Policy Framework Act, the B-BBEE act and the Preferential Procurement Regulations of 2017.
- 4.4.2. Therefore, Bids will be evaluated on 80/20 preference point system as prescribed in the Preferential Procurement Regulations of 2017.
- 4.4.3. The lowest acceptable bid will score 80 points for price. Bidders that quoted higher prices will score lower points for price on a prorated basis and the department reserves the right to allocate the bid in whole to single bidder or in parts to multiple bidders.
- 4.4.4. Calculating of points for B-BBEE status level of contribution points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the below process:

Table 1:

Price	80
Level of contribution towards B-BBEE	20

4.4.5. The 80/20 Preference Point Systems

- 4.4.6. A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

- 4.4.7. Allocation of points in terms of the 80/20 preference point system.

Where

- Ps = Points scored for price of bid under consideration
Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid
Points awarded for B-BBEE status level of contributor

- 4.4.8. In terms of Regulation 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

Table 2:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6

7	2	4
8	1	2
Non-compliant contributor	0	0

4.4.9. The points scored for price will be added to the points scored for B-BBEE status level of contribution to obtain the bidder's total points scored out of 100 in accordance with the PPPFA, act no 05 of 2000 and the Preferential Procurement Regulations, 2017.

4.4.10. In order to claim for the B-BBEE Status Level of Contribution, bidders must submit original and valid B-BBEE Status Level Verification Certificate or certified copies thereof, issued by the accredited Verification Agencies by SANAS or a sworn affidavit issued by a Commissioner of Oath confirming the companies BBEE level for EMEs and QSEs, together with their bids / proposals, to substantiate their B-BBEE claims.

4.4.11. Bidders who do not submit B-BBEE Status Level Verification Certificate or are non-complaint contributors to B-BBEE do not qualify for preference points for B-BBEE but will not be disqualified from the bidding process.

5. CONDITIONS OF BID / CONTRACT REGULATION

5.1. Service Level Agreements/Contract.

5.2. The appointed Training Provider will sign Service Level Agreement prior executing contract obligations with the Department.

5.3. This is a compulsory document to legitimise the contract between the Department and the Training Provider.

5.3. General Conditions of Contract (Treasury document 2010).

6. CONTRACT DURATION

6.1. The contract will be valid for a period of three (03) years subject to;

6.1.1. As and when required;

6.1.2. Availability of contract funding;

6.1.3. Provision of training on Unit Standard and Skills programmes accredited with the relevant SETA as an when required;

6.1.4. Performance of the Training Provider (see Training Provider's duties).

7. GEOGRAPHICAL LOCATION

7.1. Bidders are encouraged to be residing around Free State Province.

7.2. Where a bidder residing outside Free State is appointed, it will be compulsory for that bidder to have an office within the Free State province where Operations for this service will be executed.

8. CONFIDENTIALITY

8.1. The training provider undertake to respect the privacy of the Department and learners, and will ensure the confidentiality of their personal information as per Protection of Personal Information Act 2013.

8.2. All personal details relating to the Participants / learners remain the property of the Department and will NOT be used or disseminated in any form without the prior consent of the Department.

9. COMPLIANCE WITH SPECIFICATIONS

- 9.1. Failure to comply with the specifications will result in the bid being declared non- responsive.

10. COMMUNICATION CHANNELS

- 10.1. The Training Provider will communicate with the Departmental official delegated for each project appointed for this service.
- 10.2. All the enquiries the Training Provider has relating to contractual matters will need to liaise with the delegated official.

11. MONITORING OF SERVICE PROVIDER

- 11.1 The Training Provider will be expected to conduct joint monthly meetings with the Departmental officials for reconciliation of payments.
- 11.2 Special meetings will also be conducted on ad hoc basis as and when a need arises.

ANNEXURE A: SKILLS PROGRAMME

2022/2023 FINANCIAL YEAR

NATIONAL CERTIFICATE: HORTICULTURE SAQA ID: 66589 NQF LEVEL 2 (AGRISETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUMBER	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
NATIONAL CERTIFICATE: HORTICULTURE NQF LEVEL 2 SAQA ID: 66589	<ul style="list-style-type: none"> Apply pest control practices in ornamental plant production and landscaping 	264185	2	6	2023-06-30
	<ul style="list-style-type: none"> Identify the various soil types and their uses in plant propagation and landscaping 	264179	2	4	
	<ul style="list-style-type: none"> Identify common ornamental plants 	264184	2	8	
	<ul style="list-style-type: none"> Provide care for ornamental plants 	264192	2	8	
	<ul style="list-style-type: none"> Propagate plants from stem cuttings 	264188	2	5	
	<ul style="list-style-type: none"> Provide nutrition to plant and landscapes 	264180	2	6	
	<ul style="list-style-type: none"> Prune and shape shrubs 	264176	2	6	
	<ul style="list-style-type: none"> Prepare plants for interior environment 	264183	2	6	
	<ul style="list-style-type: none"> Clean interior plants 	264178	2	6	
	<ul style="list-style-type: none"> Schedule the application of water to plants and landscapes 	263995	2	3	

	<ul style="list-style-type: none"> Utilise health and safety principles in horticulture 	264058	2	3	
	<ul style="list-style-type: none"> Utilize irrigation equipment and operate manual sprinker systems 	264017	2	3	

NATIONAL CERTIFICATE: ENVIRONMENTAL PRACTICE NQF LEVEL 2 SAQA ID: 49605 (LGSETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUMBER	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
NATIONAL CERTIFICATE: ENVIRONMENTAL PRACTICE NQF LEVEL 2 SAQA ID: 49605	<ul style="list-style-type: none"> Apply environmental management tools to assess impacts 	119554	2	5	2023-06-30
	<ul style="list-style-type: none"> Keep the work area safe and productive 	13220	2	8	
	<ul style="list-style-type: none"> Work with, use and care for materials and resources which can impact on health and environment 	119558	2	10	
	<ul style="list-style-type: none"> Perform basic first aid 	12483	2	4	
	<ul style="list-style-type: none"> Communicate at work 	12461	2	5	
	<ul style="list-style-type: none"> Understand and deal with HIV/AIDS 	12463	2	3	
	<ul style="list-style-type: none"> Combat problem plants 	8330	2	3	
	<ul style="list-style-type: none"> Use tools and operate equipment in an environmentally responsible manner 	119556	2	10	
	<ul style="list-style-type: none"> Clean and maintain area of responsibility 	113818	2	8	
	<ul style="list-style-type: none"> Demonstrate an ability to work with local communities 	12351	2	7	
	<ul style="list-style-type: none"> Demonstrate knowledge of the responsibilities of a community committee 	12352	2	4	
	<ul style="list-style-type: none"> Operate waste disposal facilities 	119557	2	6	
	<ul style="list-style-type: none"> Perform basic fire fighting 	12484	2	4	

	<ul style="list-style-type: none"> Separate, handle, store, treat and transport waste 	119555	2	9	
	<ul style="list-style-type: none"> Understand Nature and conservation issues 	8348	2	4	
	<ul style="list-style-type: none"> Perform Conservation guardianship 	8332	2	8	

NATIONAL CERTIFICATE: OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT NQF LEVEL 2, SAQA ID: 74269

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUMBER	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
NATIONAL CERTIFICATE: OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT NQF LEVEL 2 SAQA ID: 74269	<ul style="list-style-type: none"> Apply environmental tools to assess impacts 	119554	2	5	2023-07-30
	<ul style="list-style-type: none"> Conduct an investigation into workplace safety, health and environmental incidents 	259617	2	3	
	<ul style="list-style-type: none"> Conduct workplace Occupational Health and Safety (OHS) inspections 	259619	2	3	
	<ul style="list-style-type: none"> Provide risk based primary emergency care/ first aid in the workplace 	120496	2	5	
	<ul style="list-style-type: none"> Control workplace hazards and risks 	259624	2	4	
	<ul style="list-style-type: none"> Explain health and safety principles in and around the workplace 	259621	2	3	
	<ul style="list-style-type: none"> Verify compliance to safety, health and environmental requirement in the workplace 	259604	2	4	

NATIONAL CERTIFICATE: COMMUNITY HOUSE BUILDING, SAQA ID: 24273, NQF LEVEL 2 (CETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUMBER	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
NATIONAL CERTIFICATE: COMMUNITY HOUSE BUILDING	<ul style="list-style-type: none"> Apply health and safety to a work areas 	9964	2	3	2023-06-30
	<ul style="list-style-type: none"> Apply tiles to plastered surfaces 	14883	2	4	
	<ul style="list-style-type: none"> Paint internal and external surfaces 	14893	2	6	

NQF LEVEL 2 SAQA ID: 24273	• Erect, use and dismantle access equipment	9967	2	6	
	• Set out and prepare construction carpentry work areas	14894	2	3	
	• Erect ceilings and install insulation	14890	2	4	
	• Install glazing	14893	2	6	
	• Set out, excavate, cast concrete, strip foundations, build foundation walling and cast concrete slabs	14895	2	6	
	• Erect, use and dismantle access equipment	9967	2	6	
	• Procure materials, tools and equipment	9968	2	6	
	• Render basic first aid	9965	2	3	

NATIONAL CERTIFICATE: CONSTRUCTION ROADWORK, SAQA ID: 24173, NQF LEVEL 3 (CETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUM- BER	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
NATIONAL CERTIFICATE: CONSTRUCTION ROAD- WORK NQF LEVEL 3 SAQA ID: 24173	• Apply health and safety to a work areas	9964	2	3	2023-06-30
	• Implement road safety procedures	14561	2	2	
	• Erect and maintain guardrails on construction site	12900	2	5	
	• Install precast concrete pipes	12903	2	5	
	• Construct precast kerbs and concrete channels on a road-work construction site	14575	3	5	
	• Erect directional signs (Range >10m2)	14576	3	4	
	• Repair/replace minor structures	14581	3	10	
	• Erect and maintain guardrails on a road construction site	12900	2	5	
	• Install manholes and chambers on a civil construction site	15182	2	5	

	• Install precast concrete pipes	12903	2	5	
	• Install road studs	12909	2	2	
	• Maintain and repair bituminous road surfaces	13958	2	8	
	• Operate a personal computer system	7547	2	6	
	• Set out control point for centre line and edge line marking for road marking	12908	2	5	
	• Construct precast kerbs and concrete channels on a road works construction site	14575	3	5	
	• Erect fencing	12910	3	2	
	• Erect palisade fencing	14578	3	2	
	• Install road markers	14562	3	4	
	• Operate mechanical painting machine for remarking	14579	3	16	
	• Organise and control the compaction of hot mix asphalt	14571	3	5	
	• Organise the erection of signposts	14570	3	5	
	• Plan to conduct, repair and maintain work on un-surfaced road shoulders	119716	3	5	
	• Repair/replace minor structures	14581	3	8	

NATIONAL CERTIFICATE: BUILDING AND CIVIL CONSTRUCTION, SAQA ID: 65409, NQF LEVEL 3 (CETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUMBER	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
NATIONAL CERTIFICATE: BUILDING AND CIVIL CONSTRUCTION NQF LEVEL 3 SAQA ID: 65409	• Verify compliance to safety, health and environmental in the workplace	259604	2	4	2023-06-30
	• Identify, use and maintain tools, machines, equipment for building and civil construction activities	261658	3	4	
	• Procure building and civil construction materials, tools and equipment	261737	3	8	

<ul style="list-style-type: none"> • Provide emergency care/ First Aid as an advanced first responder 	• Provide emergency care/ First Aid as an advanced first responder	254220	3	8	
	• Pave surfaces using flexible segmental paving	14650	3	9	
	• Pave surfaces using rigid segmental clay paving	14654	3	9	
	• Prepare and install imprint concrete pavement	14657	3	9	
	• Prepare and lay precast block paving	261717	3	10	
	• Prepare for plastering	9969		15	
	• Plaster Surfaces	261657	3	12	
	• Plaster walls and screed a floor and steps	10002	3	15	
	• Prepare surface for painting	261697	3	20	
	• Prime and apply paint to surfaces	261666	3	18	
	• Apply paint by spray	261660	8		
	• Prepare surface and apply tiles	261665	3	20	
	• Erect roof trusses	14676	3	15	
	• Install finishing components	14673	3	16	
	• Identify, use and maintain tools, machines, equipment and materials for building and civil construction activities	261658	3	4	
	• Provide primary emergency care/ first aid as an advanced first responder	254220	3	8	

NATIONAL CERTIFICATE: FETC: PLUMBING NQF LEVEL 4 SAQA ID: 58782 (CETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUMBER	NQF LEVEL	CREDITS	SAQA EX-PIRY DATE
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NATIONAL CERTIFICATE: FETC: PLUMBING NQF LEVEL 4 SAQA ID: 58782	<ul style="list-style-type: none"> Monitor the application of safety, health and environmental protection procedures 	13224	4	4	2024-12-05
	<ul style="list-style-type: none"> Perform specialised fault-finding and repairs to plumbing systems 	244494	4	12	
	<ul style="list-style-type: none"> Install and maintain soil, waste and vent pipe systems 	244502	4	12	
	<ul style="list-style-type: none"> Install, maintain and repair sanitaryware appliances 	244492	4	8	
	<ul style="list-style-type: none"> Install, maintain and test below ground drainage systems 	244498	4	14	
	<ul style="list-style-type: none"> Install, maintain and test cold water supply systems 	244507	4	14	
	<ul style="list-style-type: none"> Install, maintain and test hot water supply systems 	244496	4	12	
	<ul style="list-style-type: none"> Procure resources for construction works 	244493	4	4	

NATIONAL CERTIFICATE: ELECTRICAL ENGINEERING SAQA ID 73313 NQF LEVEL 2 (EWSETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD CODE	NQF LEVEL	CREDITS	EXPIRY DATE
NATIONAL CERTIFICATE: ELECTRICAL ENGINEERING SAQA ID 73313 NQF LEVEL 2	<ul style="list-style-type: none"> Apply and maintain safety in a working environment 	258925	2	5	2024-12-05
	<ul style="list-style-type: none"> Apply soldering techniques 	258932	2	2	
	<ul style="list-style-type: none"> Design and construct a single phase circuit 	258935	2	5	
	<ul style="list-style-type: none"> Explain the individual's role within business 	12466	2	4	
	<ul style="list-style-type: none"> Identify, inspect, clean and maintain electrical rotating machines 	259017	2	6	
	<ul style="list-style-type: none"> Identify, inspect, use, maintain and care for engineering hand tools 	258957	2	6	
	<ul style="list-style-type: none"> Install electric wire ways 	258960	2	6	
	<ul style="list-style-type: none"> Install luminaires 	258942	2	4	

	<ul style="list-style-type: none"> Install or replace electrical metering units or measuring instrument 	258919	2	4	
	<ul style="list-style-type: none"> Install, join and terminate Low Voltage cables and conductors 	258921	2	8	
	<ul style="list-style-type: none"> Install, maintain or replace Low Voltage distribution boards, protection devices and components 	258937	2	6	
	<ul style="list-style-type: none"> Maintain transformers 	258962	2	5	
	<ul style="list-style-type: none"> Mark off basic regular engineering shapes 	9881	2	6	
	<ul style="list-style-type: none"> Select, use and care for electrical measuring and testing instruments 	258918	2	4	
	<ul style="list-style-type: none"> Select, use and care for power tools 	10255	2	5	
	<ul style="list-style-type: none"> Understand fundamentals of electricity 	258967	2	8	

NATIONAL CERTIFICATE: CONSTRUCTION CONTRACTING, NQF LEVEL: 2, SAQA ID 20813

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD CODE	NQF LEVEL	CREDITS	EXPIRY DATE
NATIONAL CERTIFICATE: CONSTRUCTION CONTRACTING NQF LEVEL: 2 SAQA ID 20813	Demonstrate an understanding of a general business plan and adapt it to a selected business idea	14444	1	7	06/30/2023
	Demonstrate an understanding of entrepreneurship and develop entrepreneurial qualities	10006	1	2	
	Demonstrate the ability to start and run a business and adapt to a changing business environment	10009	1	3	

	Identify, analyse and select business opportunities	10007	1	3	
	Apply basic business concepts	9976	2	8	
	Apply construction contract documentation	9980	2	15	
	Apply health and safety to a work area	9964	2	3	
	Apply quality principles on a construction site	9986	2	12	
	Comply with legal requirements for a construction contract	9982	2	8	
	Describe the construction industry composition its work procure- ment systems and communication techniques	9978	2	3	
	Implement construction site management procedures	9985	2	18	
	Implement site administration procedures on a construction pro- ject	9987	2	10	
	Manage construction resources	9984	2	20	
	Setup and manage a construction contracting business	11553	2	12	
	Tender for construction contracts	9981	2	20	

NATIONAL CERTIFICATE: WATER AND WASTEWATER TREATMENT PROCESS OPERATIONS NQF LEVEL: 2 SAQA ID: 58951 (EWSETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD CODE	NQF LEVEL	CREDITS	EXPIRY DATE
NATIONAL CERTI- FICATE: WATER AND WASTEWATER TREATMENT PRO- CESS OPERA- TIONS NQF LEVEL: 2 SAQA ID: 58951	Handle and dispose of water and wastewater sludge	246472	1	4	06/30/2023
	Interpret material safety data sheets (MSDS) in order to address chemical safety in the workplace	244061	1	4	
	Operate a sand filter	246443	1	4	
	Apply personal safety practices in the water sector	246459	2	4	

	Conduct sampling for water and wastewater treatment processes	246464	2	4	
	Conduct water treatment process control tests	246461	2	4	
	Demonstrate an understanding of HIV/AIDS and its implications	8494	2	4	
	Demonstrate knowledge and understanding of plant equipment	246471	2	6	
	Demonstrate knowledge of elementary biology in the water wastewater environment	246473	2	3	
	Demonstrate knowledge of water cycle, water and wastewater systems and processes	246463	2	5	
	Keep the work area safe and productive	13220	2	8	
	Operate pumps	246442	2	5	
	Operate the chlorine dosing process	246535	2	5	
	Operate water and wastewater chemical dosage systems	246466	2	10	

NATIONAL CERTIFICATE: NEW VENTURE CREATION (SMME) NQF LEVEL 02, SAQA ID: 49648 (SSETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD NUMBER	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
NATIONAL CERTIFICATE: NEW VENTURE CREATION (SMME) NQF LEVEL 2 SAQA ID: 49648	• Apply basic business ethics in a work environment	113924	2	2	2023-06-30
	• Apply the basic skill of customer service	114974	2	2	
	• Behave in a professional manner in a business environment	114959	2	4	
	• Determine financial requirement of a new venture	119666	2	8	

	• Manage finances for a new venture	119674	2	10	
	• Manage business operations	119668	2	8	
	• Manage marketing and selling processes of a new venture	119672	2	7	
	• Match new venture opportunity to market needs	119669	2	6	
	• Apply basic HR principles in a new venture	119713	3	4	
	• Apply health and safety to a work area	9964	3	4	
	• Prepare and process documents for financial and banking process	13932	3	5	
	• Produce a business plan for a new venture	119670	2	8	

NATIONAL CERTIFICATE: BUSINESS ADMINISTRATION SERVICES, SAQA ID: 23833 NQF LEVEL 02 (SSETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD CODE	NQF LEVEL	CREDITS	EXPIRY DATE
NATIONAL CERTIFICATE: BUSINESS ADMINISTRATION SERVICES, NQF LEVEL 02 SAQA ID: 23833	• Attend to customer enquiries in an office setting	14338	2	2	06/30/2023
	• Behave in a professional manner in a business environment	14359	2	5	
	• Contribute to the health, safety and security of the workplace	110064	2	4	
	• Demonstrate knowledge of and produce word processing documents using basic functions	7568	2	3	
	• Demonstrate the ability to use electronic mail software to send and receive messages	7571	2	3	

	<ul style="list-style-type: none"> Identify and maintain the types of records required in own industry and understand why it is necessary to create evidence and maintain confidentiality 	14339	2	5	
	<ul style="list-style-type: none"> Keep informed about current affairs related to one's own industry 	14341	2	4	
	<ul style="list-style-type: none"> Maintain an existing information system in a business environment 	14340	2	4	
	<ul style="list-style-type: none"> Manage time and work processes within a business environment 	14342	2	4	
	<ul style="list-style-type: none"> Operate and take care of equipment in an office environment 	8104	2	2	
	<ul style="list-style-type: none"> Operate in a team 	8420	2	4	
	<ul style="list-style-type: none"> Organise oneself in the workplace 	8618	2	3	
	<ul style="list-style-type: none"> Process numerical and text data in a business environment 	14346	2	2	
	<ul style="list-style-type: none"> Receive and execute instructions 	14349	2	2	
	<ul style="list-style-type: none"> Maintain effective working relationships with other members of staff 	11235	3	1	

GETC: HYGIENE AND CLEANING, NQF LEVEL 1, SAQA ID: 57937 (SSETA)

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
GETC: HYGIENE AND CLEANING	<ul style="list-style-type: none"> Provide good customer services in a cleaning service environment 	243195	1	4	2023-06-30

NQF LEVEL 1 SAQA ID: 57937	<ul style="list-style-type: none"> Understand basic cleaning principles 	243204	1	15	
	<ul style="list-style-type: none"> Demonstrate an understanding of factors that contribute towards healthy living 	14659	1	4	
	<ul style="list-style-type: none"> Identify and process waste 	9909	2	4	
	Monitor compliance to safety, health and environmental requirements in a workplace	115091	2	2	
	Clean above the floor surfaces	243199	1	4	
	Clean toilets and bathrooms	243206	1	6	
	Manage personal finances	243189	1	8	
	Practice good health and grooming habits	243193	1	4	
	Provide good customer service in a cleaning services environment	243195	1	4	
	Remove spots and spillages from carpets and upholstery	243197	1	5	
	Understand basic cleaning principles	243204	1	15	
	Use chemicals in the cleaning services environment	243203	1	8	
	Vacuum dry surfaces	243201	1	4	
	Wet mop floors	243198	1	4	
	Participate effectively in a team or group	114936	2	2	

FETC: BUSINESS SYSTEMS OPERATIONS: END USER (ERP) NQF LEVEL: 4 SAQA ID: 49176 (SSETA)

	<ul style="list-style-type: none"> Troubleshoot an ERP system as an end-user 	117712	4	4	2023-06-30
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FETC: BUSINESS SYSTEMS OPERATIONS: END USER (ERP) NQF LEVEL: 4 SAQA ID: 49176	<ul style="list-style-type: none"> Solve problems, make decisions and implement solutions 	242817	4	8	
	<ul style="list-style-type: none"> Prioritise time and work for self and team 	242811	4	5	
	<ul style="list-style-type: none"> Participate in a task team in a process environment 	244105	4	4	
	<ul style="list-style-type: none"> Manage administration records 	110009	4	4	
	<ul style="list-style-type: none"> Conduct skills development administration in an organisation 	15227	4	4	
	<ul style="list-style-type: none"> Define the role of the end-user during the life-cycle of the business solution 	117719	4	6	
	<ul style="list-style-type: none"> Develop administrative procedures in a selected organisation 	110003	4	8	
	<ul style="list-style-type: none"> Manage administration records 	110009	4	4	

APPLICATION AND PRACTICE NATIONAL CERTIFICATE: WELDING NQF LEVEL: 2 SAQA ID: 57881

SKILLS PROGRAMME TITLE	UNIT STANDARD NAME	UNIT STANDARD	NQF LEVEL	CREDITS	SAQA EXPIRY DATE
APPLICATION AND PRACTICE NATIONAL CERTIFICATE: WELDING NQF LEVEL: 2 SAQA ID: 57881	<ul style="list-style-type: none"> Apply work site practices 	14683	2	5	2023-06-30
	<ul style="list-style-type: none"> Braze metals using the oxy-fuel brazing process 	243069	2	6	
	<ul style="list-style-type: none"> Cut materials using the oxy-fuel gas cutting process (manual cutting) 	243067	2	6	
	<ul style="list-style-type: none"> Describe the welding industry's composition its productivity requirements and communication techniques 	14722	2	5	
	<ul style="list-style-type: none"> Identify and select material to specification 	14712	2	5	
	<ul style="list-style-type: none"> Select, use and care for engineering hand tools 	119744	2	8	
	<ul style="list-style-type: none"> Select, use and care for engineering measuring equipment 	12476	2	4	
	<ul style="list-style-type: none"> Select, use and care for engineering power tools 	12219	2	6	
	<ul style="list-style-type: none"> Use welding definitions and symbols 	14713	2	5	

	<ul style="list-style-type: none"> Weld carbon steel work-pieces using the shielded metal arc welding process in the down-hand position 	243063	2	15	
	<ul style="list-style-type: none"> Weld carbon steel workpieces using the cored-wire welding process in the downhand position 	243076	2	8	
	<ul style="list-style-type: none"> Weld carbon steel workpieces using the gas metal arc welding process in the down-hand position 	243066	2	8	
	<ul style="list-style-type: none"> Weld workpieces using the oxy-acetylene gas welding process in the downhand position 	243072	2	10	
	<ul style="list-style-type: none"> Weld carbon steel work pieces using the gas tungsten arc welding process in the down hand position 	243068	2	15	

ANNEXURE B: PRICING SCHEDULE TEMPLATE FOR SKILLS PROGRAMMES

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: HORTICULTURE SAQA ID: 66589 NQF LEVEL 2 (AGRISETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME	COST PER PARTICIPANT PER SKILLS PROGRAMME	COST PER PARTICIPANT PER SKILLS PROGRAMME
		Year 1	Year 2	Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> SETA compliant classrooms (30% duration only); One day diagnostic assessment Training i.e. Theory + off the job/ practical, 30% of the course duration) Workplace learning and coordination i.e. 70% of the course duration Assessment Moderation per SETA Regulated sample size/percentage; and Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) (No payment for accommodation for staff/learners by Department) 	R		

2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: FARMING SAQA ID: 20288 NQF LEVEL 2 (AGRISETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 	R		
2. Certification	Cost for certification per learner	R		

3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: GENERAL EDUCATION AND TRAINING CERTIFICATE: POULTRY PROCESSING SAQA ID: 49583 NQF LEVEL 01 (AGRISETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 	R		

2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: PLANT PRODUCTION SAQA ID: 48972 NQF LEVEL 01 (AGRISETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 	R		

2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: PLANT PRODUCTION SAQA ID 48975 NQF LEVEL 02 (AGRISETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 	R		
2. Certification	Cost for certification per learner	R		

3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: POULTRY PRODUCTION SAQA ID: 49582 NQF LEVEL 02 (AGRISETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME	COST PER PARTICIPANT PER SKILLS PROGRAMME	COST PER PARTICIPANT PER SKILLS PROGRAMME
		Year 1	Year 2	Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) 	R		

	- (No payment for accommodation for staff/learners by Department)			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: MIXED FARMING SYSTEMS SAQA ID: 48971 NQF LEVEL 01 (AGRISETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. 	R		

	<ul style="list-style-type: none"> - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: ENVIRONMENTAL PRACTICE NQF LEVEL 2 SAQA ID: 49605 (LGSETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME	COST PER PARTICIPANT PER SKILLS PROGRAMME	COST PER PARTICIPANT PER SKILLS PROGRAMME
		Year 1	Year 2	Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT NQF LEVEL 2, SAQA ID: 74269

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	Training Facilitation fee includes the following: <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment 	R		

	<ul style="list-style-type: none"> - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: COMMUNITY HOUSE BUILDING, SAQA ID: 24273, NQF LEVEL 2 (CETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	Training Facilitation fee includes the following: <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: CONSTRUCTION ROADWORK, SAQA ID: 24273, NQF LEVEL 3 (CETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: BUILDING AND CIVIL CONSTRUCTION, SAQA ID: 65409, NQF LEVEL 3 (CETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: FETC: PLUMBING NQF LEVEL 4 SAQA ID: 58782 (CETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	Training Facilitation fee includes the following: <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: ELECTRICAL ENGINEERING SAQA ID 73313 NQF LEVEL 2 (CETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	Training Facilitation fee includes the following: <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: CONSTRUCTION CONTRACTING, NQF LEVEL: 2, SAQA ID 20813 (CETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment 	R		

	<ul style="list-style-type: none"> - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: WATER AND WASTEWATER TREATMENT PROCESS OPERATIONS NQF LEVEL: 2 SAQA ID: 58951

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	Training Facilitation fee includes the following: <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment 	R		

	<ul style="list-style-type: none"> - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: NEW VENTURE CREATION (SMME) NQF LEVEL 02, SAQA ID: 49648 (SSETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	Training Facilitation fee includes the following: <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment 	R		

	<ul style="list-style-type: none"> - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: NATIONAL CERTIFICATE: BUSINESS ADMINISTRATION SERVICES, SAQA ID: 23833 NQF LEVEL 02 (SSETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	Training Facilitation fee includes the following: <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		
GRAND TOTAL	Rate per learner	R		

SKILLS PROGRAMME TITLE: GETC: HYGIENE AND CLEANING, NQF LEVEL 1, SAQA ID: 57937 (SSETA)

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and 	R		

	<ul style="list-style-type: none"> - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		

SKILLS PROGRAMME TITLE: APPLICATION AND PRACTICE NATIONAL CERTIFICATE: WELDING NQF LEVEL: 2 SAQA ID: 57881

COST ITEM	DESCRIPTION	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 1	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 2	COST PER PARTICIPANT PER SKILLS PROGRAMME Year 3
1. Training Facilitation fees per learner	<p>Training Facilitation fee includes the following:</p> <ul style="list-style-type: none"> - SETA compliant classrooms (30% duration only); - One day diagnostic assessment - Training i.e. Theory + off the job/ practical, 30% of the course duration) - Workplace learning and coordination i.e. 70% of the course duration - Assessment - Moderation per SETA Regulated sample size/percentage; and - Overheads/administration costs, transport (not for learners), training material including any relevant equipment used for training. 	R		

	<ul style="list-style-type: none"> - Training centre or facilities/Venue (this should be within reach for learners to be able to attend classes, with no additional transport and accommodation costs) - (No payment for accommodation for staff/learners by Department) 			
2. Certification	Cost for certification per learner	R		
3. VAT: For all items above (For VAT vendors only)	VAT for the total training costs only.	R		

SECTION 4: GENERAL CONDITION OF CONTRACT