

RFQ NR	COJ0051-23/24
ADVERT DATE	29 FEBRUARY 2024
CLOSING DATE	07 MARCH 2024
CLOSING TIME	10H30
DESCRIPTION OF GOOD/SERVICES	APPONTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF LAUNDRY, DRY CLEANING AND MENDING SERVICES FOR THE CITY OF JOHANNESBURG (COJ) HEALTH DEPARTMENT FOR A PERIOD NOT EXCEEDING 3 YEARS SPECIFICATIONS
COMPULSORY BRIEFING	n/a
DEPARTMENT	HEALTH DEPARTMENT
CONTACT PERSON	NDUMISO SOMDYALA
CONTACT NUMBER	Ndumisos@joburg.org.za 081 791 9130
TO BE DEPOSITED INTO QUOTATION BOX, AT A-LEVEL PARKING ENTRANCE PRIVATE ROAD METRO CENTRE 158 CIVIC BOULEVARD, BRAAMFONTEIN, JOHANNESBURG	

1. Conditions of Quotation, Form A.
2. Specification, Form B
3. RFQ Checklist
4. Form of Quotation and Form of Acceptance, Form C
5. Statement of Authorization, Form D
6. MBD 4: Declaration of Interest, Form E
7. MBD 8: Declaration of Tenderer's past Supply Chain Management Practices, Form F
8. MBD 9: Certificate of Independent Bid Determination, Annexure G
9. Declaration on State of Municipal Account., Form H
10. Article of Agreement in terms of the Occupational Health and Safety act, 1993, Form I
11. MD1 6.1: Preference points claim form in terms of the preferential procurement regulations 2022, Form J

N.B: TENDERERS ARE REMINDED THAT ALL FORMS ARE TO BE SIGNED OR THE RFQ WILL BE DISQUALIFIED.

Quotations will be received on the closing dates and times shown and must be enclosed in separate sealed envelopes, bearing the applicable quotation description and reference number as well as the closing time and due date, and must be addressed to the GROUP HEAD: STRATEGIC SUPPLY CHAIN MANAGEMENT, 15TH FLOOR METRO CENTRE, 158 CIVIC BOULEVARD STREET, BRAAMFONTEIN, and placed in the quotation box indicated above. Quotations will be opened at the latter address at the time indicated.

SUPPLIER NAME: _____

SUPPLIER NUMBER: _____

EMAIL ADDRESS: _____

CONTACT PERSON: _____

SARS PIN CODE: _____

CENTRAL SUPPLIER DATABASE NUMBER: _____

Initials

COJ DATABASE NUMBER _____

COMPULSORY BRIEFING SESSION DETAILS:

DATE:		TIME:	
VENUE:			
NB: IT IS OF UTMOST IMPORTANCE THAT THE TIME SET FOR THE OFFICIAL SITE INSPECTION IS STRICTLY ADHERED TO AS <u>NO LATE ARRIVALS</u> WILL BE ALLOWED			

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CHECKLIST
RFQ NR: COJ0051-23/24

PLEASE USE THIS CHECKLIST TO VERIFY WHETHER ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.

No	Details	✓
1.	Certified Copy of Company Registration Document	
2.	Rates & Taxes Invoice for Company OR Certified Copy of Lease Agreement OR Affidavit from the Lessor Certified by the Commissioner of Oath / SAPS	
3.	Rates and Taxes Invoice for All the Directors of the Company OR Certified Copy of Lease Agreement OR Affidavit from the Lessor Certified by the Commissioner of Oath / SAPS	
4.	Declaration on State of Municipal Account (Attached)	
5.	MBD 4: Declaration of Interest (Attached)	
6.	MD1 6.1: Preference points claim form in terms of the preferential procurement regulations 2022, Form J (Attached)	
7.	MBD 8: Declaration of Tenderer Past SCM Practices, Form F	
8.	MBD 9: Certificate of Independent Bid Determination. (Attached)	
9.	Conditions of Quotation, Form A	
10.	Form of Quotation and Form of Acceptance, Form C	
11.	Statement of Authorisation, Form D	
12.	Article of Agreement in terms of the Occupational Health and Safety Act, Form I	
13.	Certified Copy of B-BBEE certificate or Sworn Affidavit.	
14.	Original Tax Clearance Certificate or SARS One-Time Pin Code	
15.	Training Suppliers to be accredited with SETA (Certified Copy to be attached) (IF REQUIRED)	
16.	Catering Suppliers to submit a Health Certificate (Certified Copy to be attached) (IF REQUIRED)	
17.	Construction/Building Maintenance to submit CIDB Registration (Certified Copy to be attached) (IF REQUIRED)	
18.	Have all price alterations been signed for?	
19.	Has the Quotation been signed?	

SIGNATURE _____

NAME _____

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CONDITIONS OF QUOTATION:

- 1 Quotation documents must be completed in black ink.
- 2 The lowest price or any quotation will not necessarily be accepted, and the City of Johannesburg reserves the right to accept the whole or any portion of a quotation.
- 3 Quotations are to remain open for acceptance for a period of thirty (30) days effective from the date on which they are lodged and shall be accepted at any time within the said period of thirty (30) days.
- 4 Tenderers are requested to furnish the full registered name of the tendering company/supplier on the Form of Quotation and Form of Acceptance, Form B.
- 5 Tenderers are also required to sign each page of the Form of Quotation and Form of Acceptance, Form B, in the space provided at the bottom of each page.
- 6 **In the event of a mistake having been made on the price schedule it shall be crossed out in ink and be accompanied by an initial at each and every price alteration. Corrections in terms of price may not be made by means of a correction fluid such as Tipp- Ex or a similar product. If correction fluid has been used on any specific item price, such item will not be considered. No correction fluid may be used in a Bill of Quantities where prices are calculated to arrive at a total amount. If correction fluid has been used, the quotation as a whole will not be considered. The Municipality will reject the quotation if corrections are not made in accordance with the above.**
7. **NO PRICE INCREASES WILL BE CONSIDERED.**
- 8 If items are not quoted for, a line must be drawn through the space in pen.
- 9 All goods or services purchased will be subject to CoJ SCM Policy and Procedures. A copy of said conditions is available on the CoJ website.
- 10 All purchases will be made through an official purchase order form. Therefore, no goods must be delivered or services rendered before an official purchase order has been forwarded to and accepted by the successful bidder.
- 11 To participate in the City's Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on the City's Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit and on the CoJ website. The City will only deal with the registered and accredited suppliers on its Database.
- 12 All prices **must** be quoted in South African currency (SA rand)
- 13 All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non - VAT Vendors.
- 14 All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
- 15 All prices and details must be legible/readable to ensure the quotation will be considered for adjudication.

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- 16 Prices quoted must be all inclusive of delivery charges and goods must be delivered **to the address indicated on the quotation page.**
- 17 The successful company must provide labor for off-loading/delivering.
- 18 Quantities are given in good faith and without commitment to the City of Johannesburg. The City reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
- 19 **The CoJ will conduct business with an entity which complies with the Codes of Good Practice on BBBEE as published from time to time by the Minister of Trade and Industry**
- 20 **Quotations must be deposited into the quotation box at the location indicated on the cover page. *THE CITY OF JOHANNESBURG DOES NOT TAKE RESPONSABILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.***
- 21 **FORWARD EXCHANGE RATE COVER**
- In the event of price/prices being based on the exchange rate, the successful tenderer/s will be required to obtain exchange rate cover in order to protect the Municipality against exchange rate variations.
Proof must be provided that forward Exchange Rate cover has been taken out within 14 days after an order has been placed.
If proof that cover was taken out within 14 days after the order has been placed, is not submitted to the City of Joburg, with the invoice, the contract price adjustment will not be accepted and the contract may be cancelled.
- 22 **EXECUTION OF ORDERS**
- Tenderers are reminded that orders placed against accepted quotations are to be executed in strict accordance with the accepted specification and within the quoted delivery period. In this regard, the attention of tenderers is drawn in particular to Clause 20 of the Municipality's General Conditions Applicable to the Consideration of Written Quotations (Supply chain Management Policy), which is available on request and/or also available on the Municipality's website, www.joburg.org.za
23. **OCCUPATIONAL HEALTH AND SAFETY**
- The successful tenderer will be required to comply with the requirements of the Occupational Health and Safety Act and regulations.
24. **COPYRIGHT/PATENT RIGHTS**
- Copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed, by a consultant/trainer in the course of the consultancy service is vested in the Municipality.
25. **SUPPLIER REGISTRATION**
- Prospective tenderers are required to register as suppliers/service providers on the City of Johannesburg supplier database prior to quoting. The tenderer is required to record the vendor number in the space provided on the cover page of this quotation document.
- 26 The municipality reserves the right, to cancel and re-issue the quotation.

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- 27 A valid Tax Clearance Certificate or the SARS Pin of the Company should be submitted with this quotation document. In cases where the tenderer has not submitted a Tax Clearance Certificate/SARS Pin, the Municipality reserves the right to at any time after the closure of the tender, but before the award of the tender, request from the tenderer to provide the valid Tax Clearance Certificate or a SARS Pin within seven (07) days from date of notification. Bidders should note, that in accordance with legislation, no contract may be awarded to a/an person/entity who/which has failed to submit a Valid Tax Clearance Certificate issued by the South African Revenue Service (SARS), certifying that the taxes of that person/entity are in order, or that suitable arrangements have been made with SARS/SARS pin to enable the City of Johannesburg to verify that the Company is tax compliant.
Each party to a consortium/joint venture should submit a separate tax clearance certificate or SARS Pins.
- 28 Quotations must be enclosed in separate sealed envelopes, bearing the RFQ Number, closing time and due date.
- 29 **PLEASE NOTE THAT NO PRICE CHANGES WILL BE ALLOWED AFTER THE CLOSING DATE AND TIME OF THE QUOTATION.**
- 30 **FALSE DECLARATION ON MUNICIPAL BIDDING DOCUMENTS FORM (MBD) MAY LEAD TO AUTOMATIC DISQUALIFICATION.**
- 31 **NB! RECOMMENDED BIDDER WILL BE SUBJECTED TO VETTING PROCESS**
- 32 **ALL PAGES MUST BE INITIALED**
- 33 **EVALUATION CRITERIA:**

VALIDITY OF RFQ: 30 DAYS

<u>OFFICE USE ONLY:</u> <u>PRICE/S TO BE VAT EXCLUSIVE</u>	
RFQ'S above R30 000,00 to a maximum of R750 000,00 VAT Inclusive will be evaluated on the basis of the 80:20-point system as stipulated in the Preferential Procurement Policy Framework Act (Act No. 5 of 2000), Preferential Procurement Regulations, 2022 and SCM practice note: 02/2023 and 01/2024	
Points will be allocated as follows:	
Points for price:	80
Preferential Goals (Max of 20):	20
Preferential Goals	Allocated Points (80/20 system)
Business owned by 51% or more Black Youth	10
Enterprise located within the City of Johannesburg Metropolitan Municipality	10

I HEREWITH CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED CONDITIONS.

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SIGNATURE_____

NAME_____

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CENTRAL SUPPLIER DATABASE

The Central Supplier Database maintains a database of organisations, institutions and individuals who can provide goods and services to government. The CSD will serve as the single source of key supplier information for organs of state from 01 April 2016 providing consolidated, accurate, up-to-date, complete and verified supplier information to procuring organs of state.

Prospective suppliers interested in pursuing opportunities within the South African government are encouraged to self-register on the Central Supplier Database. This self-registration application represents an expression of interest from the supplier to conduct business with the South African government. Once submitted, your details will be assessed for inclusion on the Central Supplier Database.

NB: Suppliers are still required to register on the City of Johannesburg Supplier Database or keep up- to- date their registration profiles on the City of Johannesburg Supplier Database.

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RFQ NR: _____ COJ0051-23/24 _____

DESCRIPTION: APPONTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF LAUNDRY, DRY CLEANING AND MENDING SERVICES FOR THE CITY OF JOHANNESBURG (COJ) HEALTH DEPARTMENT FOR A PERIOD NOT EXCEEDING 3 YEARS SPECIFICATIONS

SPECIFICATION

The City of Johannesburg is looking for a service provider that will provide quality laundry, dry cleaning and mending services for the health facilities of the department as indicated by the guidelines below and the prescribed Public Health By-laws published under Notice 830 in Gauteng Provincial Gazette Extraordinary No 179 dated 21 May 2004.

The linen that will be laundered, dry cleaned and mended from the health facilities might be soiled with body fluids e.g. blood, urine, vomitus etc.

Service provider therefore need to provide a laundry and dry-cleaning service that will adhere to the following guidelines:

- 2.1 Collection:** The service providers should record all linen that need to be collected at the health facilities.
- 2.2 Handling:** Handle contaminated laundry as little as possible with minimal agitation. Service providers should not sort or rinse laundry at the location where it was used.
- 2.3 Transport:** Clean linen should be transported and stored by methods that will reduces the risk of cross contamination and ensure its cleanliness. Whenever contaminated laundry is wet and presents a possibility of leakage then it should be placed in leak-proof bags provided by the service provider.
- 2.4 Sorting:** Gloves and other appropriate protective apparel should be worn by laundry personnel while sorting soiled linen.
- 2.5 Washing:** A temperature of at least 71 degrees °C (160 °F) should be used for a minimum of 25 minutes for hot water washing with chlorine bleach to provide an extra margin of safety.
- 2.6 Ironing:** Linen should be ironed for neatness, and it will also provide additional significant microbicidal action.
- 2.7 Package:** All the clean linen needs to be wrapped, labelled, and packed for each facility.
- 2.8 Delivery:** The service providers should deliver the correct clean linen to the appropriate health facilities with a delivery note.

The following specific deliverables are required in terms of laundry and dry-cleaning services:

- ❖ Weekly or when necessary, collecting of dirty linen and issuing of a collection note.
- ❖ Weekly or when necessary delivering of clean linen and issuing of a delivery note.
- ❖ Monthly invoicing of services rendered for that particular month.

3 TRANSPORT REQUIREMENTS

Each driver and vehicle transporting the laundry should comply with the National Road Transport Act 93 of 1996

4. STAINS AND DAMAGE TO LINEN/GARMENT/S

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Service provider must ensure that stains are removed from linen/garments. Should any linen/garment be damaged during the process of cleaning, the service provider to repair the damage at no additional cost to the City. Should items get lost/stolen whilst in the possession of the service provider, the service provider should replace the items at no additional cost to the City.

The following is a list of minimum quantities of the items that will require laundering and dry cleaning.

Item	Description	Estimated quantities per week (7 Regions)
1	Bed Screen covers (mobile on wheels)	226
2	Blankets – single	138
3	Draw sheets	230
4	Fitted sheets (for examination couch)	722
5	Flat sheets - single	390
6	Laundry bags (canvas)	37
7	Lotion cloths/Tray cloth	91
8	Patients gowns	261
9	Pillowcases (standard)	497
10	Pillow (standard)	54
11	Tablecloths Rectangular - various sizes	71
12	Tablecloths Overlays - various sizes	11
13	Tablecloths Round - various sizes	15
Item	Description	Estimated quantities per week (7 Regions)
14	Curtains: Inter-bed/privacy	42
15	Curtains: Window (Taking down and hanging up to be done)	49

Instructions on labels must be adhered to. Items with no labels, company must ensure that all stains are removed and that items are not damaged.

It is expected that the quantities shown on the above are given in good faith and may change based on the clinic needs.

SPECIAL REQUIREMENTS:

PLEASE QUOTE FOR ALL ITEMS AND FOR ALL CLINICS AS LIST PROVIDED

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ANNEXURE: 1

CITY OF JOHANNESBURG METROPOLITAN MUNICIPALITY

PUBLIC HEALTH BY-LAWS

**(PUBLISHED UNDER NOTICE NO 830 IN GAUTENG PROVINCIAL GAZETTE
EXTRAORDINARY NO 179 DATED 21 MAY 2004)**

(As amended by Notice 5319 dated 5 December 2007 in Provincial Gazette No 347, Notice 1454 dated 20 June 2008 in Provincial Gazette No 162 and Notice 2076 dated 3 August 2011 in Provincial Gazette 167)

CHAPTER 11

DRY-CLEANING AND LAUNDRY ESTABLISHMENTS

Definitions

64. In this Chapter, unless the context otherwise indicates –

“dry-cleaning or laundry business” means any business in which clothes or other fabrics are cleaned with water or other solvents, or clothes or fabrics are ironed;

Premises for dry-cleaning or laundry businesses

65. No person may conduct a dry-cleaning or laundry business on premises which do not comply with the following requirements:

- (a) A workroom or area used for housing dry-cleaning machines, washing machines, ironing boards, presses and other fixed or movable equipment, with a minimum unobstructed floor area of 2,5 m² per person employed on the premises, must be provided:
- (b) Adequate separate areas for marking clean and dirty articles must be provided with –
 - (i) tables with an impervious surface;
 - (ii) adequate washable containers for dirty articles; and
 - (iii) hanging rails and shelves constructed of an imperious material in the area for marking clean articles;

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- (c) A separate room or area with separate designated counters, with impervious surfaces, must be provided for the receipt and dispatch of articles;
- (d) A storeroom or facility for the storage of packing material and other articles must be provided and equipped with adequate packing shelves of which the lowest shelf must be at least 250 mm above floor level;
- (e) Adequate separate change-rooms for males and females, where five or more persons of the same sex are employed, must be provided containing –
 - (i) an adequate metal locker for every employee
 - (ii) a wash-hand basin provided with a supply of running hot and cold potable water; and
 - (iii) an adequate supply of soap and disposable towels at every wash-hand basin;
- (f) if no change-room has been provided in terms of paragraph (e) –
 - (i) a wash hand basin with a supply of running hot and cold potable water, must be provided in an accessible position; and
 - (ii) an adequate metal locker must be provided for every employee in the work area;
- (g) a tea kitchen with a single-basin stainless steel sink, with a supply of running hot and cold water, must be provided;
- (h) separate toilets for males and females must be provided which comply with the provisions of the National Building Regulations and Building Standards Act;
- (i) every toilet and change-room must be clearly gender designated;
- (j) all internal walls must be constructed of an impervious material, brought to a smooth finish and painted with a light-coloured washable paint;
- (k) all ceilings must be dust-proof, smoothly finished, and painted with a light-coloured washable paint;
- (l) all floor surfaces must be constructed of cement or some other adequate impervious material, brought to a smooth finish and properly drained;
- (m) the minimum height from floor to ceiling of any room or area must be 2,4 metres;
- (n) adequate lighting and ventilation, as prescribed by the National Building Regulations and Building Standards Act must be provided;
- (o) all machinery and equipment must be equipped with adequate suction fans to remove any noxious gas, steam and hot air from any room and to release it in the open air in an adequate manner;
- (p) all machinery and equipment must be placed so that there is free access to all areas around and underneath each machine or item of equipment, to enable those areas to be adequately cleansed; and

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- (q) a separate pre-rinsing area must be provided on any premises where nappies are laundered.

General requirements for dry-cleaning and laundry businesses

68. Any person conducting a dry-cleaning or laundry business or in charge of premises on which a dry-cleaning, laundry or receiving depot exists, must –

- (a) keep the premises, all fittings, equipment, appliances, machinery, containers and business vehicles in a clean, hygienic and good condition at all times;
- (b) separate dirty articles from clean articles at all times, including when in transit;
- (c) use a change-room solely for changing;
- (d) ensure that every person who handles clean or dirty articles wears adequate protective clothing at all times;
- (e) keep protective clothing in a clean and sound condition at all times;
- (f) store protective clothing in a locker when it is not being worn;
- (g) affix the name and business address, in clear lettering, to the outside of any business vehicle;
- (h) ensure that the premises are not directly connected to any food premises, new clothing shop, hairdresser or any other area from which contamination might occur;
- (i) comply with the requirements of the following legislation at all times:
 - (i) the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993); and
 - (ii) the Atmospheric Pollution Prevention Act, 1965 (Act No. 45 of 1965);
- (j) place all piping in the building, not chased into the walls, at least 100 mm away from all walls, or floors and comply with the provisions of the National Building Regulations and Building Standards Act;
- (k) insulate all steam piping with an adequate material; and
- (l) dispose of all wastewater in an approved manner.

ANNEXURE: 2

LIST OF COJ CLINICS

Initials

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Facilities (Clinics)	Tel. No.	Fax No.	Ops. Manager	Cell No.	Physical Address
REGION A					
Bophelong clinic (Region A)	011 204 0869 010 223 7002	011 261 0030	Philile Dhlamini	060 545 0560	Erf 3699 & 3700, Freedom Drive Ivory Park Ext 6
Halfway House clinic	011 805 3112 011 805 0355		Maria Matsane	081 709 6573	Erf 18 & 19, C/o Market & Moritz street, Halfway House
Hikhensile clinic	011 238 7292 011 204 0748	011 261 0881	Nomhle Kilili	083 463 1484	Erf 8786, C/o Lokologa & Sisonke Street Ivory Park Ext 9
Mayibuye clinic	010 223 7066 011 311 2020		(Acting) Pauline Nkomo	073 151 2668	Erf 2328, C/o Theresa & Senamorula Street, Commercia Ext 34 Mayibuye
Midrand West Clinic	010 224 0845 010 224 0657	011 312 0634	Virginia Mpepuka	071 363 9854	Erf 56, Seventh Street Halfway House Ext 2
Mpumelelo clinic	011 261 0910 011 261 0080 011 204 0020		Rirhandzu Mabasa	082 371 7823	Erf 13985, Katlego Street Ivory Park Ext 12
Rabie Ridge clinic	011 238 7558 010 223 7256	011 310 2169	Tintswalo Sithole	073 940 3069	Erf 1074, C/o Korhaan & Seemeeu Street, Rabie Ridge
Thuthukani clinic	011 261 0658 011 204 0871	011 261 0086	Dikeledi Mabotja	082 330 2450	Erf 5323, Marcus Garvey Street, Ivory Park Ext 7
REGION B					
Berario clinic	011 478 7036		Jabulile Chauke	083 791 4476	Stand 347, C/O Dolores Str & Hoover Str, Berario
Bosmont clinic	011 474 3413	011 473 2287	Alice Ramagondo	083 436 4344	Stand 1432, C/O Maraisburg & Griffiths Road, Bosmont
Claremont clinic	011 477 3781	011 477 9936	Mikateko Mokgobi	083 408 7064	Stand 1126; 96 Princess Str, Claremont
Parkhurst clinic	011 788 1526/ 7	011 788 1526	Florance Mosiane	081 428 9890	506 Cnr. 14 th & 5 th Avenue Parkhurst 2193

Initials

Facilities (Clinics)	Tel. No.	Fax No.	Ops. Manager	Cell No.	Physical Address
Randburg clinic	010 211 9507	011787 4700	Nomonde Sibanda	081 448 0480	Stand 34 & 35 Cnr. Bram Fischer & Selkirk Avenue Blairgowrie
Riverlea Major clinic	011 473 4193	011474288 1	Pearly Oor	081 405 9292	Stand 457 Japura Str, Riverlea
Rosebank clinic	011 880 1118	011880111 8	Nomonde Sibanda	081 448 0480	8 Keyes, Avenue, Stand, Rosebank 2196
Sophiatown clinic	011 477 5649	011 673 0563	Gabisile Moela	083 704 4639	Stand 1791, 74 Gibson Str, Triomf 2092
Westbury clinic	011 673 1002/ 3/ 4		Hazel Mabulwana	072 580 8442	Stand 97 Du Plessies Str, Westbury
Windsor clinic	011 678 7017	011 678 0751	Johanna Catherina Meyer (Rina)	082 550 7807	Stand 627, 56 Earls Avenue, Windsor East
REGION C					
Bophelong clinic (Region C)	011 931 9001		Lindiwe Longwe	083 274 0361	34755 Block 11, Doornkop
Davidsonville	011 763 5932		Boys Thari	072 865 8292	Stand 685, 365 Minnaar Str West, Davidsonville
Florida clinic (<u>Currently Closed</u>)	011 674 4451		Moss Lesolle	083 702 9678	Stand 350, 6 Madeline Str, Florida
Helderkruijn	011 764 5403		Thembi Shangisa	082 517 9987	Stand 2278, 838 Pheasant Str, Helderkruijn Ext 25
Princess clinic	011 766 5523		Thembisa Lote	083 408 7398	Stand 26, 8 Harry Str, Princess Ext 14, Roodepoort
Rex Street clinic	011 760 2231		Thato Mohale	063 665 4507	Stand 782, 15 & 19 Rex Str, Roodepoort
Siphumlile clinic	011 765 4066		Kuni Khalo	065 819 6019	Site 3204 Block 4, Doornkop, Dobsonville
Sol Plaatjies clinic	011 026 5104		Kerileng Mooketsi	081 585 0347	RE Portion14 of farm 237 IQ, Roodepoort durban deep

Initials

Facilities (Clinics)	Tel. No.	Fax No.	Ops. Manager	Cell No.	Physical Address
Weltevreden Park clinic	011 675 3038		Sharon Pieterse	083 517 7933	Stand 2944,1047 JG Strijdom Road, Weltevreden Park Ext 24
Zandspruit clinic	010 222 0503		Natalie Peterson	083 517 9452	Portion 74 of the farm Zandspruit 191 IQ, 74 Marine Drive, Zandspruit
REGION D					
Diepkloof LA clinic	011 985 1104		Ntombi Hlanjwa	083 461 7175	Erf No. 15643; 3790 Marthinus Smuts Drive, Zone 3, Diepkloof
Elias Motsoaledi clinic	011 936 4106		Ntombi Mathebula	083 462 1823	13149 Carr Street, Mzimhlope, Meadowlands
Green Village clinic	011 931 2924		Phindile Mashapa	063 253 4400	Stand No. 2711, Nice Street, Green Village
Jabavu clinic	011 984 4014		Maria Nchebeleng	083 462 4729	Stand 96963123 Tumahole St, C/O Amanza Drive, Jabavu
Klipspruit West clinic	011 947 1369		Naomi Mogwane	083 462 1761	Cnr Daisy and Clendula Street, Klipspruit West
Mofolo South clinic	011 984 4050		Maria Mphahlele	073 886 9943	Stand 751, 739 Elias Motsoaledi Road, C/O Sekhukhune St, Mofolo South
Naledi clinic	011 980 4926		Ntombifuthi Njilo	081 403 1065	Stand 6563, 741 Letsatsi Radebe St, Naledi Ext 2
Nokuphila clinic	011 988 7924		Nkele Mnguni	083 702 8129	8405 Sejoie St, Dobsonville Ext 2
Protea Glen clinic	011 297 0815		Motswaledi Selebogo	083 702 8127	Stand 58/8996 Wild Chesnut Street, Ext 11, Protea Glen
Senaoane clinic	011 984 4044		Maria Mokwena	082 423 7220	1928 Komati St; Senaoane

Initials

Facilities (Clinics)	Tel. No.	Fax No.	Ops. Manager	Cell No.	Physical Address
Shanty clinic	011 939 2015		Grace Mnisi	082 941 9088	Stand: RE/388-IQ 1000 Armitage Road, Orlando West
Slovoville clinic	011 027 3524		Minah Maleka	083 462 3316	Stand 1082, 1624 C/O Ingwe & Lizard Street, Slovoville
Singobile clinic	011 988 0788		Portia Ngxito	060 552 1176	Stand 27578 Zone 10 Meadowlands
Tladi L.A clinic	011 930 2111		Nompumelelo Motswesele	081 484 5491	Stand 2072 144 Babinaphuthi Street, Tladi
Zondi clinic	011 930 7243		Granny Moleki	081 519 1165	Stand 1730 669 Shumayeli Street, Zondi
REGION E					
4th Avenue clinic	011 882 8930 / 011 264 1010		Evelyn Madiga (Acting Ops)		Erf 5155 Alexandra No 117 - 4th Avenue & Hofmeyer Str
Alexandra 8th Avenue clinic	011 443 -8211 / 011 407 6589		Sakhile Mabena	072 157 9149	Erf 1255 Alexandra No 178 - 8th Avenue & Roosevelt Str
Alexandra East Bank clinic	011 882 0905 / 011 264 1108		Idah Makgalemelle	081 329 3290	Erf 763 Alexandra No 87 Springbok Crescent & Impala Road
Petervale clinic	011 807 -2946 / 011 226 9696		Hariet Mavuso	061 482 0904	ERF 32, C/O Witkoppen Str & Cambridge Str, Petervale
Thoko Mngoma clinic	011 448 -1402 / 011 264 1062		Refilwe Chuene	061 481 8086	Erf 917 & 923 Marlboro No 7- 6th Avenue & 3rd Str
Sandown clinic	011 883 7833 / 011 783 9580		Lenos Masipa	083 287 0336	ERF 12/575, 139 West Str, Cnr Maud Str, Sandton
Wendywood clinic	011 802 1095		Tshiwela Marageni	083 287 1115	ERF 272, Cnr Wendy Str & Darwin Str, Wendywood

Initials

Facilities (Clinics)	Tel. No.	Fax No.	Ops. Manager	Cell No.	Physical Address
Riverpark Clinic	011 264 1040 011 264 1050		Lorraine Ntozekhe	081 748 1017	ERF 7443 / Cnr Sandlana & Azikhwela Street Far Eastbank (River Park), Ext. 9 Alexandra, Johannesburg
Mobile Clinic	011 202 5796		Harriet Mavuso	061 482 0904	1190 Lepelle St, Klipfontein View, Midrand, 1685
REGION F					
17 Esselen Str clinic	011 407 6945	N/A	Nobom Gqiba	083 287 0788	17 Esselen St, Hillbrow
Bellavista Clinic	011 433 1593	N/A	Nombali Mlambo	083 287 1212	Cnr Alex Du Toit & Zietzman Streets, Bellavista
Bezvalley clinic	011 618 9033	N/A	Meisie Bhengu	081 281 9210	Cnr 6th Sreet & 4th Ave Bez Valley
Crosby clinic	011 837 9118/9	011 837 9119	Sally Temba	083 286 0377	Stand 1629, 77 Ingelby Str, Crosby
Crown Gardens	011 433 2351 011 433 2335	N/A	Maria Ngema	081 339 6253	Crown Gardens Recreation Centre, Cnr Ulster and Mourne Streets, Crown Gardens
Glenanda clinic	011 432 3546	N/A	Michael Dyantyi	083 700 4578	Cnr Surmon & Vorster Avenue, Glenanda
Jeppe clinic	011 614 1474	N/A	Dimakatso Mosoetsa	081 482 2322	34 Ford Street, Jeppe
Kibler Park clinic	011 943 2002	N/A	Modima Cecilia Stobber	082 300 8029	Cnr Kennith Gardens & Summer Ave, Kibler Park
Malvern clinic	011 620 3030	N/A	Poppy Madi	082 300 8027	Malvern Plaza, Jules St, Malvern

Initials

Facilities (Clinics)	Tel. No.	Fax No.	Ops. Manager	Cell No.	Physical Address
Mayfair clinic	011 837 2380/5	N/A	Mr Bafitile Lehlomela	083 287 2003	Cnr Somerset & 9th Ave, Mayfair
Rosettenville clinic	011 436 9920	N/A	Lerato Matshaneng	082 460 1639	Cnr Rose & Mabel St, Rosettenville
South Hills clinic	011 623 1297	N/A	Nkosinathi Mchunu	065 960 7397	South Hills Administration Office, Cnr Geneva & Estantia Ave, South Hills
Yeoville clinic	011 407 7940/2	N/A	Tumisang Morapedi	082 467 9427	Cnr Kenmere and Hopkins St, Yeoville
REGION G					
Eldorado X2 clinic	011 945 4203		Francis Klaaste	065 834 6403	Cnr Arlberg and Witterberg, Eldorado Park Ext 2
Eldorado X9 clinic	010 230 0642		Nomsa Dube	081 759 4031	Stand No. 8552, 59 Boundary Road, Eldorado Park Ext 9
Mobile Clinic			Junior Mfolo	083 702 8153	Cnr Katz & Smith Walk Ennerdale Civic Centre
Freedom Park Clinic	010 230 0228		Lindiwe Mbiko	071 480 4121	1149 Freedom Park Devland Ext 30
Lawley clinic ext1	011 855 5869		Nomthanda zo Mgegeba	081 553 7682	Stand No. 1501 5 Barracuda, Lawley Ext 1
Lawley ext2 clinic	011 857 3014		Malebakeng Maluleke	060 528 0465	Stand no. 6822 Kunene & Makwarela Street, Lawley Ext 3
Lenasia Health Centre X2 clinic	011 852 1055		Nokwazi Mabota	071 102 0150	Stand No. 2641 11 Rose and Eland Drive, Lenasia Ext 2
Lenasia South Civic clinic	010 230 0091		Nomcebo Zulu	063 251 6967	Stand No. 67219 Wellington and Wimbledon Streets, Lenasia Ext 20
Lenasia X10 clinic	011 857 1559		Nokwazi Mabota	071 102 0150	Stand no.9388, 85 Acturus Street, Lenasia Ext 10
Mid Ennerdale clinic	011 855 5615		Jafta Sithole	067 076 7001	Stand No. 372/1, 17 Orumson Street and 2nd Avenue, Mid Ennerdale

Initials

Facilities (Clinics)	Tel. No.	Fax No.	Ops. Manager	Cell No.	Physical Address
Mountainview clinic	010 230 0000		Constance Manthata	079 125 8995	Stand 248/49/50 & 259/60/61 Ennerdale South
Protea South clinic	010 233 0006		Lerato Methola	082 454 6492	Stand no. 3155, Clark Street, Protea South
Thulamtwana clinic	011 850 1006		Kedibone Molato	076 888 7707	Stand no.1947 Kanana Park Ext 5
Weilers Farm clinic	011 949 4030		Sylvia Ndhlovu	071 307 7949	Stand no. 681 Forest Street, Kanana Park

Initials

RFQ NR: _____ COJ0050-24/24 _____

FORM B: FORM OF QUOTATION AND FORM OF ACCEPTANCE

Will the quoted price remain firm for a period of 30 days? (YES/NO)

If not: State the validity period _____

Is/Are the price/s quoted subject to the 2,5% settlement discount (YES/NO) _____

Is/Are the tender price firm until completion of order/work? (YES/NO)

If not:

- (a) Submit the cost factors which will be taken into account in the event of price increase/decrease, as well as the compilation of the tender price/s, i.e. cost price, transport cost, margin of profit, etc (clause of the Specification and Additional Conditions of Tender, Form A, refers)

	%	INDEX FIGURE AND BASE DATE (EG. SEIFSA TABLE E1 JUNE 1992)
Material		
Labour		
Transport		
Profit		
OTHER		
1		
2		
3		
TOTAL	100	

NB. If prices are variable due to fluctuation in the exchange rate, the acceptance of any order will be subject to forward cover taken out by yourselves.

SIGNATURE OF TENDERER:.....

Initials

FORM OF QUOTATION AND FORM OF ACCEPTANCE (contd)

Group Head: SSCM City
of Johannesburg

Sir/Mam,

I/We the undersigned, having examined the specification, hereby offer to supply and deliver the items in accordance therewith, at the following price:

PRICING

NB: Service providers MUST price on ALL items. Service Providers who do not price on all items proposals will not be considered for evaluation.

Item	Description	Price per KG laundered / dry cleaned. Year 1 R	Price per KG laundered / dry cleaned. Year 2 R	Price per KG laundere d / dry cleaned. Year 3 R	Total R
1	Bed Screen covers (mobile on wheels)	R			
2	Blankets – single	R			
3	Draw sheets	R			
4	Fitted sheets (for examination couch)	R			
5	Flat sheets - single	R			
6	Laundry bags (canvas)	R			
7	Lotion cloths/Tray cloth	R			
8	Patients' gowns	R			
9	Pillowcases (standard)	R			
10	Pillow (standard)	R			
11	Tablecloths Rectangular - various sizes	R			
12	Tablecloths Overlays - various sizes	R			
13	Tablecloths Round - various sizes	R			
14	<u>DRY CLEANING</u> Curtains: Inter-bed/privacy	R			
15	Curtains: Window (Taking down and hanging up to be done)	R			
16	TRAVELLING COSTS Must be included in the price per item				
GRAND TOTAL AMOUNT		R	R	R	R

Initials

The CoJ reserves the right to increase or decrease the quantity.

Is the Company VAT Registered? (YES/NO): _____

VAT Number: _____

VENDOR NUMBER _____

VENDOR SIGNATURE: _____

DATE: _____

Initials

FORM OF QUOTATION AND FORM OF ACCEPTANCE (contd)
SIGNATURE OF PERSON/S AUTHORISED TO SIGN QUOTATIONS:

NAME	ID NUMBER	CAPACITY	SIGNATURE

DATED THIS _____ DAY OF _____ 2023.

REGISTERED NAME OF TENDERING COMPANY/SUPPLIER: - (IN BLOCK LETTERS)

COMPANY REGISTRATION NUMBER: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

FAX NUMBER:

AS WITNESSES:

1 _____

(NAME & SURNAME IN BLOCK
LETTERS)

2 _____

(NAME & SURNAME IN BLOCK
LETTERS)

Initials

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STATEMENT OF AUTHORISATION

IF THE TENDERER IS A COMPANY OR FIRM, STATE ON WHAT AUTHORITY THE UNDERSIGNED HAS THE AUTHORIZATION TO SIGN THE TENDER DOCUMENTS, FOR EXAMPLE: COMPANY'S RESOLUTION OR PROCURATION OR STATUTES OF PARTNERSHIP, ETC.

I/We the undersigned is/are authorized to enter into this contract on behalf of

.....
.....
.....
...

..... by authority of

dated a certified copy of which may be attached to this tender.

SIGNATURE:

1. _____ ID NR _____ DATE: _____

2 _____ ID NR _____ DATE: _____

WITNESSES:

1. _____ ID NR _____ DATE: _____

2 _____ ID NR _____ DATE: _____

NB:

PROOF IS REQUIRED THAT THE COMPANY HAS BEEN REGISTERED AND DOES IN FACT EXIST, AND THAT THE PERSONS WHO HAVE SIGNED THE TENDER DOCUMENT HAVE INDEED BEEN SO AUTHORIZED

Initials

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MBD 4: DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

Initials

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3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES /**

NO

3.14.1 If yes, furnish particulars:

.....
.....

Initials

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4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

Initials

**MBD 8: DECLARATION OF TENDERER PAST SUPPLY
CHAIN MANAGEMENT PRACTICES**

1. This Municipal Tender Document must form part of all tenders/quotations invited.
2. It serves as a declaration to be used by Municipalities and Municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The tender of any tenderer may be rejected if that tenderer, or any of its directors have:
 - a. abused the Municipality's / Municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, Municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the tender:**

Item	Question	Yes	No
4.1	Is the tenderer any of its directors listed on the National Treasury's database as a company or persons prohibited from doing business with the public sector? (Companies for persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> (listen to the other side) rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the tenderer or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012)3265445)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the tenderer or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

2/...

Initials

4.4	Does the tenderer or any of its directors owe any Municipal rates and taxes or Municipal charges to the Municipality / Municipal entity, or to any other Municipality / Municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the tenderer and the Municipality / Municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or to comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.5.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TO BE TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
SIGNATURE

.....
DATE

.....
POSITION

.....
NAME OF TENDERER

Initials

MBD9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
- a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

Initials

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CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

Initials

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7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Initials

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**CITY OF JOHANNESBURG
FINANCE DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT**

DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

- A Any bid will be rejected if:
Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

1. Name of bidder ii.
Registration Number
- iii. Municipality where business is situated
.....
- iv. Municipal account number for rates
- v. Municipal account number for water and electricity
- vi. Names of all directors, their ID numbers and municipal account number.
1.
2.
3.
4.
5.
6.
7.

C Documents to be attached.

1. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
2. A copy of municipal accounts of all directors mentioned in B(vi) (Not older than 3 months)
3. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....
.....

Signature

Date

Initials

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ARTICLE OF AGREEMENT IN TERMS OF THE OCCUPATIONAL SAFETY ACT, 1993
BETWEEN

The CITY OF JOHANNESBURG
(Hereinafter referred to as the
"EMPLOYER")

AND

.....
.....
.....
.....

Herein represented by in his/her capacity as

duly authorised as per Form D , Attached hereto,(herein after referred to as the (CONTRACTOR")
WHEREAS the CONTRACTOR is the mandatory of the EMPLOYER as contemplated in an

agreement in respect of

.....
.....(RFQ Description)

RFQ number.....

AND WHEREAS the Occupational Health and Safety act, 1993 (Act 85 of 1993, hereinafter referred to as the "ACT"), imposes certain powers and duties upon the EMPLOYER.

AND WHEREAS the parties have agreed to enter into an agreement in terms of the ACT. NOW THEREFORE the parties agree as follows:

- (a) The CONTRACTOR undertakes to acquaint the appropriate officials and employees of the CONTRACTOR with all relevant provisions of the ACT and the regulations promulgated in terms thereof.
- (b) The CONTRACTOR undertakes that all relevant duties, obligations and prohibitions imposed in terms of the ACT and Regulations will be fully complied with. Provided that should the EMPLOYER prescribe certain arrangements and procedures, that same shall be observed and adhered to by the CONTRACTOR, his officials and employees. The CONTRACTOR shall bear the onus of acquainting himself/herself/itself with such arrangements and procedures.
- (c) The CONTRACTOR hereby accepts sole liability for such due compliance with the relevant duties, obligations, prohibitions, arrangements and procedure, if any, imposed by the ACT and Regulations and the EMPLOYER expressly absolves the EMPLOYER from itself being obliged to comply with any of the aforesaid duties, obligations, prohibitions, arrangements and procedure as the case may be.
- (d) The CONTRACTOR agrees that any duly authorised officials of the EMPLOYER shall be entitled, although not obliged, to take such steps as may be necessary to ensure that the CONTRACTOR has complied with the undertakings as more fully set out in paragraphs (a) and (b) above, which steps may include, but shall not be limited to, the right to inspect any appropriate site or premises occupied by the CONTRACTOR, or to inspect any appropriate records held by the CONTRACTOR or to take such steps it may deem necessary to remedy the default of the CONTRACTOR at the cost of the CONTRACTOR.

Initials

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- (e) The CONTRACTOR shall be obliged to report forthwith to the EMPLOYER any investigations, complaint or criminal charge which may arise as a consequence of the provisions of the ACT and Regulations, pursuant to work performed in terms of this agreement, and shall, on written demand, provide full details in writing of such an investigation, complaint or criminal charge as the case may be.

Thus signed at JOHANNESBURG for and on behalf of the EMPLOYER on this the

..... day of20.....

AS WITNESSES:

1.

2.

SIGNATURE

NAME AND SURNAME.....

CAPACITY.....

Thus signed at for and on the behalf of the CONTRACTOR on this
the..... day of.....2023

AS WITNESSES:

1.

2.

SIGNATURE.....

NAME AND SURNAME.....

CAPACITY.....

Initials

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**MBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

Initials

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

6.1. POINTS AWARDED FOR PRICE

6.1.1. THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Initials

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

6.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

6.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

7. POINTS AWARDED FOR SPECIFIC GOALS

7.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

7.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both

Initials

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the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

THE SPECIFIC GOALS ALLOCATED POINTS IN TERMS OF THIS TENDER	MEANS OF VERIFICATION DOCUMENTS REQUIRED	NUMBER OF POINTS ALLOCATED (80/20 SYSTEM)	NUMBER OF POINTS CLAIMED (80/20 SYSTEM) (TO BE COMPLETED BY THE TENDERER)
GOAL 1: DESIGNATED GROUP			
Business owned by 51% or more Black Youth	CSD report, Valid BBBEE Certificate/ affidavit Sworn under oath, ID copy of owner/s of the business or Shareholder's certificate	10	
GOAL 2: SPECIFIC GOAL			
Enterprise located within the City of Johannesburg Metropolitan Municipality	CSD report and proof of municipal account	10	

DECLARATION WITH REGARD TO COMPANY/FIRM

7.3. Name of company / firm

7.4. Company registration number:

7.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

7.6. I, the undersigned, who is duly authorised to do so on behalf of the company / firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company / firm for the preference(s) shown and I acknowledge that:

a) The information furnished is true and correct;

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- b) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- c) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- d) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may –
- (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

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SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:
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