

BID NO: NCEDA22/02

TERMS OF REFERENCE

Request for expression of interest to purchase the redundant chiller plant from MSICC.

- PURPOSE** : Request for expression of interest to purchase the redundant chiller plant at MSICC.
- ENTITY** : Mittah Seperepere International Convention Center.
- DELIVERED TO** : The Chief Executive Officer, Northern Cape Economic Development, Trade and Investment Promotion Agency, South Africa or designated official.
- APPOINTED BY** : Northern Cape Economic Development, Trade and Investment Promotion Agency (NCEDA).

1. NEED

To receive offers to purchase the redundant chiller plant from the MSICC as scrap metal.

2. OVERVIEW NCEDA

MSICC is a government owned Convention center that offers convention facilities overseen by NCEDA. The MSICC is situated at 2 West Circular Road, Big Hole Precinct, Kimberley.

3. BIDDING PROCESS

- All communication will be done during office hours (08H00 – 16H30), Monday to Friday. All communications and enquiries must be in writing.
- All risk remains with the bidder.
- The bidder will be able to view the chiller plant at MSICC on appointment with the facility manager only.
- The chiller plant will not be sold as a working/operational unit
- The bidder will view and strip the chiller plant under supervision of the MSICC Facility Manager.
- The bidder will weigh the different metals within the old chiller plant in the presence of the facility manager as follow:
 1. Steel
 2. Aluminium
 3. Copper
 4. Any other metals that might be found in the chiller plant.
- The bid price must be quoted in Rand per kilogram per metal.
- Once both parties agree on the amount offered, the bidder will pay the agreed amount into the NCEDA bank account.
- After the agreed amount reflects in the NCEDA bank account, the bidder will remove the old chiller plant from the MSICC property at the bidder's cost.
- The NCEDA reserves the right to accept one bid in totality or to one bidder per item from different bidders.
- NCEDA will reserve the right not to enter into any communication with the bidder after the removal of the old plant.

4. INSTRUCTION TO BIDDERS

4.1. CLARITY ON SERVICES REQUIRED

The services required by MSICC are described in this Terms of Reference:

- 5.1.1 The acceptance of bids for the sale of the scrapped chiller plant.
- 5.1.2 The receipt of payment for the scrapped chiller plant.
- 5.1.3 The removal of the scrapped chiller plant.

5.1.4. The accepted bid will be published on the NCEDA website and government gazette and all bids will not be opened publicly. However, the list of proposals will be published.

4.2. ALTERATION OR WITHDRAWAL OF BIDS

Service Providers may withdraw their bids by written notification on or before the closing date.

4.3. COSTS FOR PREPARATION OF PROPOSAL

The costs incurred by the Bidder in respect of the attendance of any briefing or presentation meetings or costs incurred in preparing any bid will be borne by the Bidder and NCEDA shall in no way be liable to reimburse the Bidder for such costs incurred.

4.4. OWNERSHIP OF PROPOSAL

NCEDA shall on receipt of any bid relating to this term of reference and submitted in accordance with this term of reference and call for bid procedure become the owner thereof.

4.5. CONFIDENTIALITY

The entire process of calling for bids as initiated by NCEDA in terms of its procurement policy is confidential. All deliberations in respect of the acceptability or otherwise of the bids shall be conducted in closed sessions and members of the Evaluation and Procurement Committee is bound by confidentiality.

4.6. ETHICS

Any attempt by a bidder to obtain confidential information, or enter into unlawful agreements with competitors or influence the Evaluation and /or the Procurement Committee of NCEDA during the process of examining, evaluating and comparing bids will lead to the rejection of its bid in its entirety. The Bidder must declare any business or other interests it has with NCEDA or any employee of NCEDA, failing which the Bidder shall be automatically disqualified from further participation in the process to be appointed as Bidder.

4.7. CANCELLATION OF BID PROCEDURE

NCEDA shall be entitled, within its sole and entire discretion, to cancel this call for bids at any time and shall notify the Bidders accordingly. NCEDA shall in no way be liable for any damages whatsoever, including, without limitation, damages for loss of profit, in any way connected with the cancellation of this call for bid procedure. The publication of an invitation to call for bids does not commit NCEDA to accept any of the qualifying Bidders.

NOTE THAT A FAILURE TO FULLY COVER THIS IN YOUR BID MAY RESULT IN YOUR BID BEING REJECTED WITHOUT FURTHER CONSIDERATION.

4.8 SUBMISSIONS AND MANDATORY REQUIREMENTS

- a) **Company registration documents**
- b) **CSD summary report**
- c) **Valid SARS Tax Pin**
- d) **Proof of business address**
- e) **SBD 1**
- f) **SBD 3.1**
- g) **SBD 4**
- h) **SBD 6.1**
- i) **SBD 7.3**

5. THE AGREEMENT

5.1. The acceptance of any bid shall only be confirmed with the conclusion of a written agreement between NCEDA and the successful Bidder, in terms of which the rights and duties of the parties are recorded, which agreement shall regulate the relationship between NCEDA and the successful Bidder.

6. PROPOSALS VALIDITY

Proposals shall remain valid for a period of **90 days** from the closing date.

7. SUBMISSION OF PROPOSALS

Closing Date: 15 July 2022

Closing Time: 11h00

For enquiries, please contact

Supply Chain Management: Mrs Boitshupo Buang
bmatsime@nceda.co.za
0870860350

Technical Contact: Mr Owen Coetzee
ocoetzee@nceda.co.za
0724928326

**Proposals must be hand delivered or couriered to
DSC Office Building, 1st Floor
69 Memorial Road
Monument Heights
Kimberley
8301**

FAXED AND EMAILED SUBMISSIONS WILL NOT BE ACCEPTED