



COMPULSORY TENDER BRIEFING

FOR THE PROVISION OF ASSESSMENT, SUPPLY AND INSTALLATION OF
VENTILATION DEVICES AT THE
GROUND FLOOR OF THE PORT CONTROL BUILDING, PORT OF EAST LONDON

Date: 16 March 2026

AGENDA

#	Agenda Item	Owner
1.	Opening and Welcome	Noko Molokomme
2.	Safety Brief	Noko Molokomme
3.	Introductions	All
4.	Background Scope of Works & Pricing Schedule	Kaelan Veerasamy
5.	RFQ – Presentation & Annexures	Noko Molokomme
6.	Technical /Functionality Evaluation Criteria	Noko Molokomme / Kaelan Veerasamy
7.	Questions & Answers	All
8	General	All
9.	Closure	All

BACKGROUND, OVERVIEW AND SCOPE OF REQUIREMENTS



REFER TO CONTRACT DOCUMENT



RFP INFORMATION

FOR THE: SUPPLY AND INSTALLATION OF VENTILATION DEVICES AT THE GROUND FLOOR OF THE PORT CONTROL BUILDING, PORT OF EAST LONDON

RFP NUMBER:	TNPA/2026/02/0302/2041/RFQ
ISSUE DATE:	06 March 2026
COMPULSORY BRIEFING DATE	16 March 2026, 10h00 AM
TENDER/SITE BRIEFING ADDRESS:	Transnet National Ports Authority (TNPA) Port of East London Port Control, No. 1 Ganteaume Crecent Quigney, East London, 5201
CLOSING DATE:	: 23 March 2026
CLOSING TIME:	: 12h00pm
TENDER VALIDITY PERIOD:	: 12 weeks from closing date



TENDER SUBMISSION

2. TENDER SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

The Transnet Digital Procurement System (TDPS) Supplier Submission Portal can be accessed as follows:

- a) Log on to the Transnet eSupplier website/Portal (<https://esupplierportal.transnet.net/portal/>)
- b) Click on "SIGN IN/REGISTER –to register new bidder information and ensure that all (must fill in all mandatory information is completed) OR;
 - to sign in if already registered;
- c) Click on "ADVERTISED TENDERS" to view advertised tenders;
- d) Toggle (click to switch) the "Log an Intent" button in order to be able to activate the submission of a bid;
- e) Respondents are to submit bid documents by uploading them onto the system against each tender selected. **A Bidder can upload 30mb per upload and multiple uploads are permitted.**



Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

1. Stage One – Administrative & Substantive Responsiveness:

- Whether the Bid has been lodged on time
- Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time
- Verify the validity of all returnable documents
- Verify if the Bid document has been duly signed by the authorised respondent
- Whether the Bid contains a priced offer
- Attendance of the compulsory clarification meeting



2. Stage Two - Eligibility in terms of the Construction Industry Development Board:

- a) Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, designation of **1 GB or higher** class of construction work, are eligible to have their tenders evaluated.



3. Stage Three - Functionality:

Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **66.67** points.

The evaluation criteria for measuring functionality and the points for each criteria and, if any, each sub-criterion are as stated in C.3.11.3 below.

TECHNICAL EVALUATION CRITERIA



No.	Category	Total Weight	SCORE
	Scope of Requirements: Functionality Evaluation Criteria		
1	Bidder must submit a Method Statement	30,00	
1.1	<p>Bidder must submit a Method Statement detailing the proposed approach for executing the scope of works. The Method Statement should include:</p> <ol style="list-style-type: none"> 1. List of the project deliverables and activities to be completed 2. Methodology/Approach to successfully execute the project deliverables and activities listed in (1) 3. Indicate/Allocate the responsible resources for all project deliverables and activities listed in (1) 	18	30
1.2	<p>Bidder must submit the Level 2 Work Plan/Programme in a Microsoft Projects or Primavera format. The Level 2 Work Plan/Programme should:</p> <ol style="list-style-type: none"> 1. Reflect all milestone deliverables and events aligned to scope of works 2. Show all resources and dependencies - must have execution logic 3. Clearly indicate critical path 4. Ensure Plan/Programme does not have any constraints or activities that span more than 1 week 	12	

Continued...TECHNICAL EVALUATION CRITERIA



2	Demonstrated experience of tendering entity with respect to specific aspects of the project / comparable projects	30,00	
	Key Personnel Qualifications		
2.1	<p>Bidder must show a track record of successfully executing projects of similar size and scale in the past. Bidder must submit a list of similar projects that have been successfully completed/executed including the following details:</p> <ol style="list-style-type: none"> 1. Description of the works 2. Value of the works 3. Duration of the works 	18	18

Continued...TECHNICAL EVALUATION CRITERIA

3	Qualifications and demonstrated experience of the key staff (assigned personnel) in relation to the scope of work	30	
	<p>Capability and capacity of the Key Personnel to support the successful execution of the project based on their relevant experience detailed in their CV's:</p> <p>The bidder must submit <u>CV's</u> of the following Key Personnel on the project:</p> <ol style="list-style-type: none"> 1. Project Supervisor/Lead with relevant experience in infrastructure projects relating to construction, demolition, and ventilation works 2. Construction Health and Safety Officer (CHSO) with relevant experience in construction health and safety management <p>NOTE: Relevant experience of Key Personnel 1 and 2 will be evaluated separately.</p> <p>NOTE: All qualifications and certificates submitted as part of the <u>CV's</u> of Key personnel, must have valid certification stamp, less than 3 months old.</p>		30

Continued...TECHNICAL EVALUATION CRITERIA



4	Health, environment and Safety Management	10.00	
4,1	<p>Health, Environment and Safety management plan: The bidder must demonstrate a full understanding of the TNPA Port of East London's scope of requirements by presenting a detailed safety, health, and environmental management plan specific to the project and;</p> <ol style="list-style-type: none"> 1. Must detail how the safety, health, and environmental (SHE) requirements will be met 2. What Health and Safety measures are put in place for personnel working on site? 3. Project Risk Assessment based on the method statement 4. Valid Letter/s of Good Standing with the Workmen's compensation fund 	10	10
	Minimum Threshold is 66.67	100.00	100.00



Price & Specific Goals Points

Only tenders that achieve the minimum qualifying score for functionality will be evaluated further in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations.

80 where the financial value of one or more responsive tenders received have a value equal to or below R50 million, inclusive of all applicable taxes,

Thresholds	Minimum Threshold
Technical / functionality	66.67

Evaluation Criteria	Final Weighted Scores
Price and Total Cost of Ownership	80
Specific goals - Scorecard	20
TOTAL SCORE:	100



Price & Specific Goals Points

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points

Selected Specific Goal	Number of points allocated (80/20)
B-BBEE Level of contributor (1 or 2)	15
+50% Black Youth Owned Entities	5
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

List of Returnable Documents



2.1.1 These schedules are required for pre-qualification and eligibility purposes:

T2.2-01 **Stage Three as per CIDB: Eligibility Criteria Schedule** - CIDB Registration

2.1.2 Stage Four as per CIDB: these schedules will be utilised for evaluation purposes:

T2.2-02 **Technical Evaluation Schedule**

2.1.3 Returnable Schedules:

General:

T2.2-03 Authority to submit tender

T2.2-04 Record of addenda to tender documents

T2.2-05 Letter of Good Standing

Agreement and Commitment by Tenderer:

T2.2-06 Risk Elements

T2.2-07 CIDB SFU ANNEX G Compulsory Enterprise Questionnaire

T2.2-08 Non-Disclosure Agreement

T2.2-09 RFP Declaration Form

T2.2-10 RFP – Breach of Law

T2.2-11 Certificate of Acquaintance with Tender Document

QUESTIONS & ANSWERS



TRANSNET



Thank you

