

REF NO:

08 December 2025

078/2025/CRO/LANDORWRDP/RFQ

078/2025/LANDMCWAP-1/RFQ

078/2025/CRO/LANDAMD/RFQ

**ADDENDUM NO.: 01**

Herewith please find ADDENDUM NO.: 01 which forms an integral part of the above-mentioned RFQ.

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AS FOLLOWS:**

1. Complete the section below and **without delay** email a copy of this page to TCTA email address: [tenders06@tcta.co.za](mailto:tenders06@tcta.co.za) for the attention of the receiving officer to confirm that you have received this addendum.

Signed by: TINA YVONNE MKHULISE M

Signed at: 2025-12-08 19:09:20 +02:00

Reason: I approve this document



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**TINA MKHULISE**

**ACQUISITION MANAGER: SUPPLY CHAIN MANAGEMENT**

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I/WE HEREWITH ACKNOWLEDGE RECEIPT OF ADDENDUM NO.1 FOR RFQ NO:  
**078/2025/CRO/LANDORWRDP/RFQ**  
**078/2025/LANDMCWAP-1/RFQ**  
**078/2025/CRO/LANDAMD/RFQ**

Bidder's Name: .....

Authorized Representative Names & Surname: .....

SIGNATURE: ..... DATE: .....

## **ADDENDUM NO.: 01**

### **1. EXTENSION OF REQUESTS FOR QUOTATIONS (RFQS) CLOSING DATE**

- 1.1. The closing date for the above-mentioned three (3) Requests for Quotations (RFQs) has been formally extended. The original closing date of 11 December 2025 is hereby extended to: **17 December 2025 at 11h00 a.m.**

### **2. AMENDMENT TO RFQ PRICING SCHEDULE**

- 2.1. Bidders are required to complete the RFQ Pricing Schedule in accordance with the amendments specified below

RFQ PRICING SCHEDULE					
Task	Description				
1.	Registration of acquired rights per Appendix A		Per prescribed applicable rates		
	Description of Works	Resource	Hours	Rate per hour	Total (Vat exclusive)
2.	Determining the value of the rights registrable to the extent required for administering the registration of land and associated rights As per Appendix A	Conveyancer	15hours		
		Candidate Attorney	30hours		
3.	Attending Meetings, Correspondence and Negotiations	Conveyancers	15hours		
		Candidate Attorney	30hours		
Total Costs					
4.	Disbursements @ 10%				
Subtotal					
Vat 15%					

<b>TOTAL</b>	
NB :The bidders must complete the pricing schedule as presented. Bidders who fail to submit prices as presented above will not be considered for price and preference evaluation. Prices must be firm and unconditional	
TCTA'S Standard Conditions of Bid shall apply to this bid. TCTA reserves the right to cancel or not to award this bid in accordance with its standard Conditions of Bid. Bidders can obtain TCTA's standard conditions of bid upon request.	

### 3. AMENDMENT TO RFQ FUNCTIONALITY EVALAUTION

3.1. The allocation of points for the RFQ Evaluation Criteria is hereby amended as follows

PROPOSED FUNCTIONALITY CRITERIA	
COMPANY EXPERIENCE	MAXIMUM POINTS
<u>Registered Conveyancing Practice</u>  16 and above years and above      20 points 11-15 years                                  15 points 06- 10 years                                10 points 01-5years                                    5 points  <b>The bidder shall submit valid certificate of registration with the Legal Practice Council/ Letter of Good Standing</b>  <b>If the bidder fails to provide the required proof the bidder will receive zero (0) points or has less than 1 year of experience</b>	20 points
<u>Illustrated previous experience in registration of land right</u>  5 reference letters                      15 points 4 reference letters                      10 points 3 reference letters                        5 points Less than 3 reference letters      0 points  <b>The bidder shall submit valid signed reference letters on client's letter head indicating the details of instructions.</b>  <b>Bidders will score zero (0) points if the required letters of reference fail to meet the above criteria or if not submitted</b>	15 points
PERSONNEL REQUIREMENTS	MAXIMUM POINTS

<p><b><u>Admitted Conveyancer:</u></b> Proof of registration as admitted Conveyancer must be submitted</p> <p>11 or more years post admission experience      20 points</p> <p>8 -10 years post admission experience      15 points</p> <p>5 - 7 years post admission experience      10 points</p> <p>1- 4 years post admission experience      5 points</p> <p><b>No points will be allocated if proof of registration as admitted Conveyancer issued by the LPC is not submitted</b></p>	20 points.
<p><b><u>Candidate Attorney :</u></b> <u>Proof of Registration of articles must be submitted.</u></p> <p>15- 24 months      15 points</p> <p>8-14 months      10 points</p> <p>0-7 months      5 points</p> <p><b>The bidder shall score zero (0) points if they fail to submit the required proof of registration of articles.</b></p>	15
<p><b>Total</b></p>	70
<p><b>NB:</b> Bidders must at least attain a minimum score of <b>50 points</b> out of the <b>70 points</b> for functional evaluation to be considered for the next step of evaluation. In the event the bidder fails to attain the stipulated minimum score, the bidder shall be excluded from further evaluation.</p>	

4. Bidders must complete the RFQ Pricing Schedule in relation to the information submitted in Appendix A.

Authorised Representative Name.....

SIGNATURE: ..... DATE: .....