

	Meeting Minutes Template	Template Identifier	240-54076329	Rev	8
		Effective Date	September 2022		
		Next review date	September 2025		
		Generation Delivery			

Meeting Name: Provision of Configuration Management Services at Kusile Power Station for a period of Five (5) years			
Date:	Time:	Venue:	Meeting No.:
2025/07/16	09:00	Microsoft Teams	01/2025

Item	Subject & salient points	Decisions & Action items	Responsibility <i>[Assign responsibility for actions]</i>	Target date DD/MM/YYYY
1.	Safety and Emergency Evacuation Procedure		Chairperson	
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda		Chairperson	
3.	Declaration of interest	No one in the meeting has an interest to declare		
4.	Matters for information/Noting			
4.1	Commercial – Invitation to tender	Went through invitation to tender and noted important areas on the ITT	Buyer	

Disclosure classification: (Select the appropriate classification: Confidential, Controlled Disclosure, Public)

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



Meeting Minutes **Template**

Template Identifier	240-54076329	Rev	8
Effective Date	September 2022		
Next review date	September 2025		
Generation Delivery			

Item	Subject & salient points	Decisions & Action items	Responsibility <i>[Assign responsibility for actions]</i>	Target date DD/MM/YYYY
4.2	Technical Criteria and Scope of work	Went through scope of work and technical criteria. The representative addressed the issue of qualifications from other countries, explaining that they must be equivalent to South African standards. He mentioned the need for a letter from SAQA to confirm the equivalence of non-South African qualifications.	Technical Representative	
4.3	Technical Questions <ul style="list-style-type: none">Will suppliers be based on site or do they need to have a workshop?Are machine brands important or should the machines meet the standards stated in the technical criteria?	Answers <p>It was clarified that the work will primarily be done at the supplier's workshop, but there will be a site established at Kusile Power Station for the contractor's offices and portable workshops. He emphasized the importance of having an operational workshop for the transaction.</p> <p>The brands are not important the machines must meet the standards.</p>		
4.4	SHEQ	Went through SHEQ requirements		

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



Rev

September 2022

September 2025