



ANNEXURE A

1. INTRODUCTION

The purpose of this submission is to request Supply Chain Management (SCM) for the procurement of renting a bus/coach depot, in Pretoria/Centurion area, for a period of two years.

2. BACKGROUND INFORMATION

a. STATUS QUO

- Autopax operates in the bus industry and the Company renders long-distance passenger services, nationwide.
- The Company operates 147 buses with depots in three cities, namely Cape Town, Johannesburg, and Pretoria.
- Autopax-Salvokop depot operates 35 services departures/arrivals daily.
- Autopax will be responsible for utility bills and general maintenance of the facility, whilst the landlord will be responsible for facility insurance and major facility repair requirements.

b. PROBLEM STATEMENT

- The depot in Pretoria will no longer be available from for rental as from 30 June 2023 since the area where it is located is earmarked for Governmental purposes and construction will start on 1 July 2023, from which date an alternative facility will be required.



- Bosman Station is the main departure end destination of our passengers and subsequently a depot as close as possible to the station will be ideal as to save on no- income generating kilometers. Pretoria or Centurion areas are recommended.
- Rental is required for a period of 24 months, with an option to extend, if a permanent facility is not made available within the proposed rental period.
- The depot must be suitable for a long-distance bus operation with a fleet strength of at least 35 coaches and comply with the minimum requirements as set out below.

3. OBJECTIVE OF THE PROPOSED PROJECT

DESIRED OUTCOMES FOR CONDUCTING THE PROPOSED PROJECT

1. AREA AND CITY COUNCIL SERVICES

The bus depot/facility must be in Pretoria/Centurion, in a non-residential area, preferably in an industrial area for security purposes, with city council electricity and water as well as sanitation delivery guaranteed.

3.2 ROAD INFRASTRUCTURE – IN AND OUT OF THE DEPOT

- The road infrastructure in and out of the depot must be safe, and user friendly for both the bus traffic and the public at large. A signal robot for traffic and pedestrian control will be advantageous.

3.3 SAFETY AND SECURITY

- The entire depot must be fenced in with at least 2.4-meter-high fence and lockable entrance gates, large enough to allow easy access and departure for



both ways at the same time. Steel palisade with a height of 3-meters will be an advantage, if not the fence must be electrified with barbed-wire protection 1.8 meters high.

- A security office is essential, catering for two security guards at any time. An on-suite toilet and wash basin will be advantageous.

3.4 ELECTRICITY DEMAND

3.4.1 Standard Requirement

- Normal 3-phase electricity is required with a minimum of 100kVA transformer.

Standby Generator

- standby generator will be supplied by Autopax.

Electricity Change-Over Switch

- An automatic electricity change-over mechanism must be available between the supplied generator and the city council electricity for change-over as and when power shortages are experienced.

3.5 WATER SUPPLY DEMAND

3.5.1 City Council Supply

- Standard City Council water supply is required.

3.5.2 Additional Water Storage

Three 10 000 litter storage tanks, linked to the City Council supply, equipped with a 7-bar pressure pump to supply water in case of water shortages to the ablutions and bus-wash-bay will be advantageous.



3.6 City Council Services

1. Sanitation services

2. Standard City Council services are required.

3.6.2 Septic Tank

If standard City Council services are not available, it must specifically be mentioned so that the maintenance and drainage costs can be taken into consideration.

4. PARKING YARD REQUIREMENTS

4.1 Yard Entrance

The parking yard entrance must be easily accessible from the entrance gate and where necessary the turning radius must not be less than 22 meters.

4.2 Yard Size

The yard must be big enough to park 35 buses at any point in time and a minimum of 50x50 m² will be advantageous.

4.3 Hard Standing

The entire entrance road and yard must be paved and/or covered in concrete slabs.

5. SCOPE OF WORK AND AREAS OF FOCUS



- Service providers will be required to provide a written proposal to provide depot space that is conducive to Autopax conducting its operations efficiently.

Property location

- The proposed premises need to be relatively close to Bosman Station which is situated at Pretoria.
- Suitable Area includes the following:
 - Proximity to public transport and bus/train station, away from residential area

3.3 Facilities Requirements 3.3.1.1 ready for occupation and compliant to the EWSETA requirements

3.3.1.2 compliance as may be required by law.

Description	Specification	Service Required
Offices	Technical, operations and remission offices. Size 3x3m each with windows	3 for operations, 1 for technical, 2 for administration, and 1 remission
Security and Access Control	High fence	
Building and Amenities	Single story building with office block to accommodate three departments	Offices for operations, Technical, and remission



Parking Bays	Covered parking bays	50 Parking bays
Wash bays		4 wash bays
Workshop Pits		3 Pits
Hotel/Driver Sleeping rooms		10 rooms
Lease Period	24 months with an * Early termination" clause	24-month lease Agreement with an option with an option to terminate during the contract period.