



Sarah Baartman

DISTRICT MUNICIPALITY

Province of the Eastern Cape

progress through development

INVITATION TO BID

BID NO. 57/2024: PROVISION AND SUPPORT OF INTERNET SERVICES WITH SIP TRUNK CAPABILITY WITH MOBILE PBX AND FIREWALL MANAGEMENT, MOBILE DATA SERVICES, OFFICE 365 (OR EQUIVALENT)

Bids are invited from suitably qualified service providers for the provision and support of internet services with sip trunk capability with mobile PBX and firewall management, mobile data services, office 365 (or equivalent) for a period of three (3) years.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON-RESPONSIVE: Partnership certificate for Office 365 (or equivalent) and firewall management. Agreement between the bidder and the carrier network service provider (if applicable). Compulsory submission fully completed and accurate MBD forms 4, 6.1, 8 and 9. A 3-month municipal statement of account / signed lease agreement must be submitted. Should the aforementioned not be available, an affidavit declaring that a bidder does not owe municipal services for more than 90 days.

SBDM's Supply Chain Management Policy will apply. Evaluation criteria is 80/20 preference points system, where 80 points will be used for price and 10 points will be allocated for locality, and 10 points will be allocated for B-BBEE status level of contribution. Prospective bidders must be registered on the Central Supplier Database (CSD) Failure to comply shall render the bid null and void. The original document collected from the municipality must be submitted or, if documents are printed from the websites, the original, printed document must be submitted.

Bids must only be submitted on the bid documentation provided by the municipality. Late, incomplete, facsimiled or emailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right not to accept part of or the full bid.

Bid documents with the necessary specifications will be available for free download on the e-tender portal (<https://etenders.treasury.gov.za>) or the municipal website (<https://cacadudevelopment.co.za/sbdm-tenders/>). **Hard copies can be obtained from the Supply Chain Management Unit, (4th Floor, 32 Govan Mbeki Avenue, Gqeberha, Tel. 041 508 7007) at a fee of R210.00 to cover printing costs.**

Bidders that do not obtain a minimum score of 75% on functionality criteria will be excluded from further evaluation. Functionality will be assessed as follows:

CRITERIA	MAXIMUM POSSIBLE
Experience of company in the provision of service(s) required	40
Experience and qualifications / certification of key personnel assigned to the project.	40
Support and turn-around time	20
TOTAL	100

A **compulsory briefing meeting** with the representative of the Municipality will be held at 11h00 on **Wednesday, 18 June 2025**, in **Committee Room 1, 6th floor, 32 Govan Mbeki Avenue, Port Elizabeth**. Failure to attend will result in **disqualification**.

Bids in a sealed envelope clearly marked "**BID NO. 57/2024: PROVISION AND SUPPORT OF INTERNET SERVICES WITH SIP TRUNK CAPABILITY WITH MOBILE PBX AND FIREWALL MANAGEMENT, MOBILE DATA SERVICES, OFFICE 365 (OR EQUIVALENT)**" must be placed in the **Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Port Elizabeth**, before 12h00 noon on **Friday, 11 July 2025**. Thereafter the bids will be opened in public in the **Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Port Elizabeth**.

NOTICE 89 OF 2024 DATED 11 JUNE 2025

Ms U DANIELS: MUNICIPAL MANAGER

Sarah Baartman District Municipality, P O Box 318, Gqeberha, 6000.