

	BITOU MUNICIPALITY			
	NOTICE – REQUEST FOR TENDERS			
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER;		
	NOTICE NO:	162/2022	NO:	SCM/2023/01/CORP
Tenders are hereby invited for:	THE PROVISION OF OPERATIONAL ICT MAINTENANCE, SUPPORT, SERVICES, EQUIPMENT AND SOFTWARE RENEWALS			
PUBLISHED DATE:	08 July 2022	CLOSING DATE:	12 August 2022	
CLOSING TIME	No later than 12H00 . Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay			
AVAILABILITY OF TENDER DOCUMENTS:				
Tender Documents will be available electronically free of charge from the following email address: scmtenders@plett.gov.za				
Printed copies of the Tender Documents will be available as from 12h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply Chain Management Unit, Shop 59, 2 nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2 nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.			The fee may also be transferred via EFT (Bitou Municipality, Current Account – 372884709, Standard Bank, Plettenberg Bay, Branch Code - 050714). Proof of payment will be required upon collection of Tender documents. Tender Number to be used as payment reference with name of payee	
Date Available:	08 July 2022	Non-refundable Fee:	R100.00	
TENDER SUBMISSION RULES:				
<ol style="list-style-type: none"> 1. Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document. 2. The Tender Document & supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION & CLOSING DATE OF THE TENDER. 3. Tender Documents must be deposited in the Tender Box, at the Supply Chain Management Unit, Bitou Municipality, Shop 59, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay. 4. Tenders may only be submitted on the Tender documentation issued by the Municipality. 5. The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient. 6. Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website https://secure.csd.gov.za. 				
Tenders shall be evaluated in terms of the Bitou Supply Chain Management Policy as well as the Preferential Procurement Policy			Suppliers may claim preference points in terms of the 80/20 principle per their B-BBEE status level of contribution	
Preferential Procurement Policy - Local Procurement			None	
Preferential Procurement Regulations, 2017- Local Content Requirement			None	
Site Meeting/Information Session	Non- Compulsory Site Meeting on Site or Virtual Thursday, 21 July 2022 at 10h00.		Validity Period	90 Days
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:			ANY ENQUIRIES REGARDING THE QUOTING PROCEDURE MAY BE DIRECTED TO:	
Division:	Information & Communications Technology		Division:	Supply Chain Management
Contact Person:	Mr. Gavin Gresse		Contact Person:	Ms A Mqikwa
E-mail:	ggresse@plett.gov.za		E-mail:	scmtenders@plett.gov.za