

SANRAL



**BUILDING SOUTH AFRICA
THROUGH BETTER ROADS**

**THE SOUTH AFRICAN NATIONAL
ROADS AGENCY SOC LIMITED**

CONTRACT SANRAL N.002-070-2019/1

**FOR THE IMPROVEMENT OF NATIONAL ROUTE 2
SECTION 7 BETWEEN KRAAIBOSCH (KM 28.60)
AND TOUW RIVER (KM 36.80)**

ADDENDUM NO. 1

**CHIEF EXECUTIVE OFFICER
SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED
48 TAMBOTIE AVENUE
VAL DE GRACE
PRETORIA**

**SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED
CONTRACT SANRAL N.002-070-2019/1**

FORM: ACKNOWLEDGEMENT OF ADDENDUM NO. 1

DATE ISSUED : FRIDAY, 18 NOVEMBER 2022

This Addendum is to be read as forming part of the Contract Documents and consists of the following Parts: -

- PART 1A: Minutes of the compulsory clarification meeting
- PART 1B: Specific details & questions relevant to the contract
- PART 1C: Amendments to Tender Document

Receipt of Addendum No.1 is hereby acknowledged. Please acknowledge all files received by ticking the appropriate box.

Tick (✓)	Type of Document	Document Name
	(*pdf)	Minutes of clarification meeting.
	(*pdf)	Specific details and Question.
	(*pdf)	Addendum 1 N.002-070-2019/1 – Extending Closing Date From 02 December 2022 to 09 December 2022.
	(*word)	Addendum 1 _Amended Form A13 for N.002-070-2019/1.
	(*pdf)	Amended scope of SCM briefing presentation.

COMPANY :

NAME :

SIGNATURE :

DATE :

NOTE : **This acknowledgement form must be emailed to ProcurementWR3@sanral.co.za**

This Addendum is to be read in conjunction with and shall be deemed part of the Contract Documents.

**PART 1A: MINUTES OF VIRTUAL COMPULSORY CLARIFICATION MEETING HELD ON
Wednesday, 16 November 2022 AT 10:00**

PRESENTERS:

The Procurement Officer (PO) presented the Supply Chain Management (SCM) requirements of the project.

The Consultant presented the scope of work for the project.

AGENDA

1. OPENING & WELCOME
2. ATTENDANCE
3. CONTENTS OF THE SCM BRIEFING
 - 3.1. TENDER NOTICE AND INVITATION TO TENDER
 - 3.2. COMPOSITION OF THE TENDER DOCUMENT
 - 3.3. CONDITIONS OF TENDER
 - 3.4. RETURNABLE SCHEDULE AND SUBMISSION REQUIREMENTS
 - 3.5. EVALUATION PROCESS
 - 3.6. FINANCIAL EVALUATION
 - 3.7. TIPS
4. CONTENTS OF THE SCOPE OF WORKS BRIEFING

1. OPENING & WELCOME

The clarification meeting started at 10:00 on Wednesday, 16 November 2022. The PO welcomed everyone to the virtual compulsory tenderer's clarification meeting.

2. ATTENDANCE

The PO requested the attendees to write the name of the company they represent on the chat. Some of the attendees could not write on the chat and were requested to raise their virtual hand and call out their name and the company they represent for record purposes. After that, the PO started the roll call at 10:15.

All the companies present at the meeting were confirmed and therefore the meeting commenced.

3. CONTENTS OF SCM BRIEFING

The PO explained in addition to the SCM presentation uploaded with the tender document, that the purpose of this meeting was to provide further clarification to the SCM and technical (scope of work) requirements of the projects: CONTRACT SANRAL N.002-070-2019/1

The same presentation as uploaded on the SANRAL website was presented and content consists of:

3.1 TENDER NOTICE AND INVITATION TO TENDER

Tender Documents

- The tender documents for these project were available from the Friday, 04 November 2022 and could be downloaded from SANRAL website in electronic format using this link: https://www.nra.co.za/sanral-tenders/status?region_id=western.
- The PO emphasized the importance of submitting the Form A1.1 and requested that the tenderers check the website for any addendum issued if they submitted their A1.1 later. Failure to submit the form would result in the tenderer not receiving addenda or additional information regarding the project and failure to comply with any addenda may result in a non-responsive tender.
- Any queries relating to project: CONTRACT SANRAL N.002-070-2019/1 and the submission of Form A1 may be emailed to procurementwr3@sanral.co.za

The PO indicated that the closing time for receipt of tenders is on **Friday, 02 December 2022 at 11:00** at the **Western Region SANRAL Offices** as provided in the tender document. The PO encouraged tenderers using a courier service to submit their tender early to avoid delivery of documents after tender closure.

Telegraphic, telephonic, telex, e-mail, facsimile, and late tenders will not be accepted. Tenders may only be submitted in the format as stated in the Tender Data.

3.2 COMPOSITION OF THE TENDER DOCUMENT

All forms from tender documents were presented. The tender document consists of returnable schedules which are in Word and Excel format and the clarification presentations in Pdf. These forms must be fully completed and signed by representatives and attach supporting documents where applicable.

3.3 CONDITIONS OF TENDER

The conditions of tender is the CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS and can be found on the website (www.cidb.org.za).

The presenter addressed all clauses relating to tender data as follows:

C.1.4 Communication and employer's agent:

All communication must be in writing and only to the email address provided for the relevant project. Any communication received in any other form or to any other email address will not be regarded as an official clarification query and therefore will not be responded to.

C.2.1 Eligibility

The eligibility criteria are the first gate of evaluation of the tenderer and was explained in detail. Onus is on tenderers to ensure compliance to eligibility criteria as no additional documents will be requested or accepted after tender closing.

C.2.8 Seek clarification

Request for clarifications will be accepted at least 7 working days before the closing date. The final date for clarification is Wednesday, 23 November 2022, it was emphasized that it is important for the tenderer to go through the tender document prior to this date. The Employer shall respond to any clarifications from the tenderers emanating from the addenda until three (3) working days 29 November 2022 before tender closing date.

C.1.12.1 Alternative Offer

If you wish to submit your alternative tender offers, you must apply and request approval within the time frame of 7 days before the closing date. The employer will reply at least 5 working days before tender closing.

C.2.15.1 Submission in tender Box

The tender closing date is 11:00 on Friday, 02 December 2022

- Location of tender box is at reception area at SANRAL Western Region offices.
- Physical address for SANRAL Western Region office: 1 Havenga Street, Oakdale, Bellville, 7530
- Tenderers were informed to place the completed tender offer (form of offer and pricing schedule) and flash drive in a sealed package marked with the tenderer's company name, the project number and description in the tender box
- Tenders must be submitted during the following hours (09:00 to 16:00) Monday to Friday at the Employer's address.
- It is in the tenderer's interest to ensure that the delivery of the tender offer is recorded in the Employer's tenders received register and deposited in the tender box.

C.3.9 Arithmetical errors, omissions, discrepancies, and imbalanced unit rates

- In case of arithmetical errors SANRAL will communicate via email. It is important that the tenderer responds to communication and consider the request for corrections in terms of errors and imbalanced rates.
- If the tenderer fails to accept the proposed corrections of the errors, omissions or imbalanced rates when requested to do so, the tenderer will be declared non-responsive.
- Ensure that the pricing schedule is fully completed as we cannot request the pricing schedule after the tender closing.

C.3.13 Acceptance of a tender offer

The presenter explained the other clauses in detail and what the tenderer should comply with regarding acceptance of tender offer.

The following was noted:

- Tenderer or any of the directors must not be restricted on any of the Register of Tender Defaulters, in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector.
- The tenderer has not abused the Employer's supply chain management system.
- The tenderer has not failed to perform on any previous contract and has not been given a

**SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED
CONTRACT SANRAL N.002-070-2019/1**

written notice to this effect.

- The tenderer is tax compliant. The recommended tenderer who becomes non-compliant, prior to award, shall be notified and must become compliant within 7 working days of the date of being notified. A recommended tenderer who remains non-compliant after the 7 working days of being notified, shall be declared non-responsive.
- The tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer. The licensed compensation insurer shall be approved by Department of Labour in terms of Section 80 of the Compensation for Injury and Disease Act, 1993 (Act No. 130 of 1993).

C3.16 Registration of award.

SANRAL will notify the unsuccessful tenderers when the tender process has been concluded. Any unsuccessful tenderer may request a debriefing in writing.

3.4 RETURNABLE SCHEDULES

Tenderers were informed that failure to fully complete the relevant returnable documents may render such a tender offer be declared non-responsive. Tenderers shall note that signatures on each returnable form represents a declaration that they vouch for the accuracy and correctness of the information provided.

3.5 EVALUATION PROCESS

The eligibility criteria required were as follows:

a) CIDB Requirement

This contract requires the tenderers who are registered with the CIDB. Registrations should be active and valid. The required CIDB grading for this project: CONTRACT SANRAL N.002-070-2019/1 is **9CE**.

The Joint venture requirements were explained.

The Joint venture (JV) requirements were addressed, tenderers to ensure that both partners are registered on the CIDB and that the lead partner has a grading designation equal to or not lower than one level below the required grading designation in the class of construction works under consideration and possesses the required recognition status.

The PO highlighted that the tenders will be declared non-responsive if:

Tender is not registered on CIDB within the required contractor grading and category prior to evaluation of submission, or The Tenderer is suspended and where the tenderer has not provided proof that they have settled their outstanding CIDB annual fees or proof that they have made arrangements to pay outstanding CIDB annual fees has been made or proof of compliance with tax was submitted to CIDB, or The Tenderer has not declared interest of application to upgrade the grading.

b) The tenderer must be registered on National Treasury Central Supplier Database (CSD).

The second eligibility criteria require the tenderer to be registered on the National Treasury Central Supplier database at tender closing date. Therefore, tenderers are required to complete Form A3.4 and attach the proof of CSD registration.

**SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED
CONTRACT SANRAL N.002-070-2019/1**

In the event of a Joint Venture or a Targeted Enterprise, each member of the Joint Venture or Targeted Enterprise, shall be registered on the National Treasury Central Supplier Database at the closing date for tender submissions. If not registered as verified online at tender closing, the tender will be declared non-responsive

c) Local production and content

The third eligibility criteria require the tenderer to meet the minimum threshold designated for local production and content as stated in the Tender Data C2.1 (c). The tenderer is required to complete and sign Form A3.5 and A3.6.

If the Form is omitted, blank or incomplete and the minimum threshold/s % local content is below the stipulated threshold, the tender will be declared non-responsive.

It was mentioned that the tender document includes guidance to complete the local content and production with an example of Form A3.6.

d) Pre-qualification criteria for preferential procurement (Form C1.1)

This eligibility criteria requires tenderers to have a B-BBEE contributor status level of 1, 2, 3 or 4. The tenderer shall submit a valid B-BBEE certificate, as proof of eligibility. The BBEE requirements were explained especially in the case if tenderer is a JV and which tenderer is eligible to submit a Sworn Affidavit.

The PO highlighted the criteria for B-BBEE and non-compliance issues that will result in non-responsiveness. It was emphasized that tenderers should also verify the B-BBEE verification agency that issued the certificate, as they will take ownership and make presentation if found to be fraudulent. Verification can be done on the SANAS website.

The template to fully complete the Sworn Affidavit was projected and explained.

COMPLIANCE EVALUATION

The tenderers must complete all declarations with correct and truthful information and sign. Failure to declare the correct information on declaration forms will render the tenderer non-responsive. This may also be subjected to blacklisting policy as it will be regarded false and misrepresentation information.

Key Personnel and Minimum Requirements

The PO explained key personnel required experience and professional registration (SACPCMP as PrCM or ECSA as PrEng or PrTechEng) for the Contract Director, Contract Manager, Contract Representative..

It was noted that if the key personnel is not in its permanent employment, the tender shall provide a signed undertaking from an organization having the required personnel, stating that they will undertake the necessary work on behalf of the tenderer in terms of a sub-consultant agreement.

If the tenderer's experience does not meet the stipulated minimum requirement or does not respond within stated period when requested to do so; the tender will be declared non-responsive in terms of clause C.3.13 (b) of the Tender Data.

Tenderer's Past Performance

**SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED
CONTRACT SANRAL N.002-070-2019/1**

- Each completed contract must have a minimum value that exceeds R200 000 000.00 for CONTRACT SANRAL N.002-070-2019/1 and have a performance rating not less than zero (0) adequate.
- Contract under which the tender participated as a joint venture member or sub-contractor, only the tender's share, by value, shall be considered to meet the minimum value requirement.
- Important to note that each project in progress must have a certified value of work that exceeds 80% of the awarded value and exceeds R200 000 000.00 for CONTRACT SANRAL N.002-070-2019/1.

3.6 FINANCIAL EVALUATION

The following must be noted in the financial evaluation stage:

- Tenderers who meet the eligibility compliance, technical and financial requirements shall be evaluated for Price and Preference.
- To score points for price the BOQ must be completed.
- Complete BOQ on excel sheet provided.
- Summary schedule must be completed and signed.
- Tendering ZERO RATES may pose a risk to the employer and your tender may be regarded as an unacceptable tender.

3.7 Tips to submit an acceptable tender document was shared and tenderers were encouraged to follow it and submit their tenders on time

4 CONTENTS OF THE SCOPE OF WORKS BRIEFING

- The consultant presented the scope of work for the projects.
- The scope of works was covered, and the following sections were highlighted:
- Rehabilitation and/or upgrading of the existing N2 including reparation of pavement failures
- Upgrade and improvement of various intersections
- Construction of new accesses and frontage roads
- Widening of the N2 in certain locations
- Ancillary works including guardrails, road marking, road studs, road signs, kerbing, channelling, etc.
- Improvement of longitudinal and cross drainage
- Construction of bus stops
- Maintenance and rehabilitation work to existing structures
- Construction of new structures
- Scour protection at the Touw River Bridge and a stepped chute at Kaaimans Gully
- Location and relocation of services
- Slope stabilization works
- Subsurface investigations
- Installation of streetlights
- Establishment on site
- Accommodation of traffic
- Specification Data regarding Routine Road Maintenance

**SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED
CONTRACT SANRAL N.002-070-2019/1**

- Specification Data regarding Contract Participation Goals
- The consultant noted that the above is not a comprehensive list.

PRICING SCHEDULE

- The following items were highlighted regarding the pricing schedule:
 - Format of submission of Pricing Schedule
 - Stabilized subbase layers will only be allowed to be constructed to a maximum layer thickness of 300mm. Any stabilized layer thicker than 300mm will have to be constructed in two or more layers. Tenderers to allow for this in their rates.

PART 1B: SPECIFIC DETAILS & QUESTIONS RELEVANT TO THE CONTRACT

QUESTIONS	CLAUSE	ANSWERS
1. This project will require crash tested temporary barriers to keep the work zone safe, but i see there is no C11.4.2 in the BOQ and this is a COTO project?	C3 Scope of Works And C2 Pricing Data	Provision has been made for performance based vehicle restraint systems under Item C1.5/PC11.4.2 in Schedule A of the Pricing Schedule.
2. Can we please review the closing date for this tender (2 December 2022) to later in January 2023	C3 Tender Notice and invitation	The closing will be extended to 9 December 2022.
3. Is this a COTO Project?	C3 Specifications Scope of Works and C2 Pricing Data	Yes, the Standard Specifications for Road and Bridge Works for South African Road Authorities (Draft Standard October 2020 edition) prepared by the Committee of Transport Officials (COTO), as specified in Part C3: Scope of Works, will apply to this contract unless specified otherwise.

PART 1C: AMENDMENTS TO TENDER DOCUMENT

1. GENERAL NOTE TO TENDERERS

Amendments to the Tender Document, which is in PDF format, cannot be made electronically by any Tenderer and shall be changed manually, before submission of the Tender Proposals. However, the Returnable Schedules that are in electronic format (MS Word) should be amended. Where amendments have to be made to the Pricing Schedule (MS Excel), a completely new Ms Excel spreadsheet has been provided.

2. AMENDMENTS TO TENDER DOCUMENTS

2.1 Form A13: Form SBD1 – INVITATION TO BID AND TERMS AND CONDITIONS FOR BIDDING
replace "02 December 2022" with "09 December 2022"

**SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LIMITED
CONTRACT SANRAL N.002-070-2019/1**

- 2.2 T1.1 TENDER NOTICE AND INVITATION TO TENDER: CLOSING TIME, COMPLETION AND DELIVERY OF TENDERS replace "02 December 2022" with "09 December 2022".
- 2.3 T1.2 TENDER DATA: Clause Number C.2.15.1 replace "Friday, 02 December 2022" with "Friday, 09 December 2022"
- 2.4 T1.2 TENDER DATA: Clause Number C.3.4.1 replace "02 December 2022" with "09 December 2022".
- 2.5 T1.2 TENDER DATA: Clause C3.1.1 replace "The employer shall respond to clarifications received up to 7 working days before tender closing date" to "the employer shall respond to clarifications received up to 12 working days before tender closing date" and replace "The Employer shall respond to any clarifications from the tenderers emanating from the addenda until 3 working days before tender closing date" with "The Employer shall respond to any clarifications from the tenderers emanating from the addenda until 10 working days before tender closing date".