

PSIRA GRADE E TO A TRAINING

1. BACKGROUND

The Agricultural Research Council (ARC) is a premier science institution that conducts research with partners, develops human capital and fosters innovation to support and develop the agricultural sector.

The ARC wishes to invite qualified and accredited training providers to conduct PSIRA training at the ARC – Central Office, situated at 1134 Park Street, Hatfield, Pretoria.

Only accredited training providers who are accredited in relevant unit standards or module will be considered.

2. DETAILS OF REQUIREMENTS SPECIFICATION

1. PSIRA Grade E TO A.

3. COSTING BREAKDOWN

Please provide a detailed breakdown for each grade and the training plan per week.

Item description	Location	Quantity	Price per unit (incl VAT)	Total price all inclusive
PSIRA Grade E-A	ARC – 1134 Park Street Hatfield	02 person		
Travel Costs	ARC – 1134 Park Street Hatfield	02 people		
Learning Material	ARC – 1134 Park Street Hatfield	02 people		
GRAND TOTAL ALL INCLUDED				

The following documents are required:

Document that must be submitted	Non-submission may result in disqualification.	
PSIRA Business Certificate	Yes / No	Bidders required to submit a certified copy of a PSIRA Business Registration certificate.
SASSETA Registration	Yes / No	Certified copy of SASSETA registration as a training service provider
Accreditation of training centers and instructors to present PSIRA statutory courses which include Grades E – A	Yes / No	A valid certified accreditation documentation must be attached.
Three reference letters on similar projects	Yes / No	Bidders must submit three (3) reference letters of training programmes that were conducted previously. Letters should be from different clients, be in company letterhead, signed and have contact details.
Company Profile	Yes/No	Bidders must submit company profile and organogram which includes all the practitioners. Bidders must have 3-10 years' experience as a training providers.
Tax Compliance Status Tax Clearance Certificate	Yes / No	Bidders must ensure compliance with TAX obligations. Bidders required to submit a printed Tax Compliance Status or Tax clearance certificate

5. INSPECTION/SITE BRIEFINGS

None.