

## TENDER NOTICE &amp; INVITATION TO TENDER

## TENDER NO. BV 1030/2023

## PROVISION OF SECURITY GUARDING SERVICES FOR A PERIOD ENDING 30 JUNE 2026

The Breede Valley Municipalities invites tenders for the provision of security guarding services for a period ending 30 June 2026.

Only established, reputable companies with a verifiable track record in the provision of security guarding services of scale are encouraged to participate in this tender. Interested service providers/ companies can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 23 June 2023, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by cash deposits and EFT's. Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.

**Eligibility Criteria**

Only those service providers who satisfy the following eligibility criteria are eligible to submit tenders:

- i. Who are registered with the Private Security Industry Regulatory Authority (PSIRA) (Proof of registration must be submitted with the tender); and
- ii. Who complies with the Compensation for Occupational Injuries and Diseases Act (COIDA) (proof of the letter of good standing as issued by the department of employment and labour or any other federal insurance company associated/ affiliated with the department of employment and labour must be submitted with the tender).

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Ms. Liezl Plaatjies, at telephone number 023 348 2967 or e-mail address: [lplaatjies@bvm.gov.za](mailto:lplaatjies@bvm.gov.za). Alternatively, the Supply Chain Officer: Procurement, Mr. Bells can be contacted at telephone number 023 348 2954 or e-mail address: [wbell@bvm.gov.za](mailto:wbell@bvm.gov.za). Any enquiries regarding technical information shall be directed to the Head: Traffic Law Enforcement, Security and Public Transport, Mr. Danny Appollis can be contacted at 023 347 0959 or emailed at [dappollis@bvm.gov.za](mailto:dappollis@bvm.gov.za). Alternatively, the Manager: Traffic and Law Enforcement Services, Mr. Danvin Maart, can be contacted at telephone number 023 347 0959 or e-mail at [dmaart@bvm.gov.za](mailto:dmaart@bvm.gov.za).

A compulsory clarification meeting with representatives of the Employer will take place on **Wednesday, 12 July 2023** starting times at **11:00**. Prospective tenders shall meet at the SCM boardroom, Supply Chain Building, 51B Baring Street, Worcester, GPS Co-ordinates: 33°38'37.23"S, 19°26'42.60"E. Persons arriving **later than 11h15** will not be allowed into the meeting. Service Providers who wish to purchase a bid document on the day of the clarification meeting must ensure that they do so prior to 09h00. Please note: The Municipality prefer that Senior Company Staff members or Project Managers attend the compulsory clarification meeting as the Tender Specifications and the Scope of Works will be discussed in detail along with the execution phase, expectations and possible amendments. It remains the tenderer's responsibility to familiarize themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipal Credit Control offices, 53 Baring Street, Worcester, by not **later than 11h00 on Friday, 28 July 2023**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement Framework Act. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality D. MCTHOMAS  
Private Bag X3046 MUNICIPAL MANAGER  
WORCESTER **SC 10/2023**

