



**KZN MUSEUM - THE APPOINTMENT OF A PROFFESIONAL
CONVEYANCER TO ADMINSTRATE THE CONSOLIDATION OF ERF
2822 FOR THE KWAZULU-NATAL MUSEUM**

QUOTATION REQUIRED FROM PROFFESIONAL CONVEYANCER

1. INTRODUCTION

The KwaZulu-Natal Museum wishes to facilitate the execution and appointment of a professional conveyancer to administrate the consolidation of ERF 2822 for the KwaZulu-Natal Museum.

The existing St Anne's Hospital site consists of ten (10) multiple sites which were required to be consolidated into one ERF number (ERF 2822). The consolidation process commenced but was never completed, in the interest of the Construction of the New KZN Museum, the consolidation process and a certificate of consolidation needs to be lodged at the Title Deed Office in order for the project to obtain Municipal Approval.

2. OBJECTIVE

The objective of the assignment is to administrate the consolidation of ERF 2822 for the Construction of the New KZN Museum at the old St Annes Hospital Site. Please ensure that the current diagram for ERF 2822 is compliant under the new SPLUMA regulation that has replaced the old Municipality Ordinance.

3. TENDER INFORMATION

RFQ Closing Date: 22nd August 2025

RFQ Closing Time: 12:00

Email Submission: sayuri@ldm.co.za / sdlamini@nmsa.org.za

Enquiries: Sayuri Pather - sayuri@ldm.co.za / Siphamandla Dlamini - sdlamini@nmsa.org.za

4. SITE LOCATION

The site is located at the KwaZulu-Natal Museum, 96 Jabu Ndlovu Street, Pietermaritzburg.



5. DELIVERABLE & OUTPUTS

The successful service provider shall be required execute the following:

1. Confirmation of the current consolidation status
2. Finalisation of the ERF 2822 Consolidation Process
3. Provide a certificate of consolidation
4. Provide Deeds Office Registration

6. EVALUATION OF TENDERS

The Procedure that shall be followed for the evaluation of Tenders offers shall be as follows:

- Stage 1: Eligibility Criteria
- Stage 2: Price and Specific Goals

7. ELIGIBILITY CRITERIA

To be eligible for further evaluation, i.e., on Functionality, then Price and Preferential Points, Bidders should submit proposals that meet the following requirements:

- Valid original tax clearance
- Valid and original or certified B-BBEE Certificate
- CSD registration
- A certified CIPC certificate and original certified ID copies of Directors/Members
- VAT Registration Certificate

8. PRICE AND SPECIFIC GOALS

TENDER DATA & EVALUATION CRITERIA	
Evaluation of Tender Offers	
POINTS AWARDED FOR PRICE	
<u>THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS</u>	
A maximum of 80 or 90 points is allocated for price on the following basis:	
80/20	or
90/10	
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$	$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$
Where	
P _s	= Points scored for price of tender under consideration
P _t	= Price of tender under consideration
P _{min}	= Price of lowest acceptable tender
POINTS AWARDED FOR PRICE	
A maximum of 80 or 90 points is allocated for price on the following basis:	
80/20	or
90/10	

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \quad \text{or} \quad P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

The Supply Chain Management Policy will apply, and the proposals will be evaluated in terms of the 80/20 points system (where 80 points are for price and 20 points are for specific goals) as set out in the Preferential Procurement Policy Framework Act (Act 5 of 2000) read with PPPF Regulation 2022

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Owned by Black People	8	
Owned by Women	4	
Owned by Youth	2	
Owned by Disabled People	2	
Locality (Msunduzi Municipality)	4	
Total Points	20	

ADJUDICATION USING POINT SYSTEM

1. The Tenderer obtaining the higher number of total points will be awarded the contract.
2. Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
3. Points scored must be rounded off to the nearest 2 decimal places.
4. In the event that two or more Tenders have scored equal total points, the successful Tender must be the one scoring the highest number of preference points for specific goal preference points.
5. Should two or more Tenders be equal in all respects, the award shall be decided by the drawing of lots.

9. CONDITIONS RELATED TO REQUEST FOR PROPOSAL

The following conditions apply:

- The proposal must be submitted no later than the closing date stated on the letter of invitation page and as stated below. Any proposal received after that date will not be considered.
- All proposals must show the bidders complete legal name and business and mailing addresses.
- The request for proposal creates no obligation whatsoever on the part of the museum
- The museum may amend, recall, or revise the request for proposal at any time
- All proposals submitted in response to this request shall become the property of the museum
- The museum is also free to accept, or reject, in whole or in part, all bids in the exercise of our sole judgment and discretion
- The museum reserves the right not to make an appointment
- The deadline for submission of proposal is strictly at **12h00 on 22nd August 2025**
- No late submission will be accepted or considered
- The museum selection of qualification proposals shall be at the Museum's sole discretion and shall be final

10. SUBMISSION OF QUOTATION

You are hereby requested to submit your quotation to our office to:

sayuri@ldm.co.za / sdlamini@nmsa.org.za by **12h00 on Friday, 22nd August 2025**.

Should you require any further information or have any queries, please contact Sayuri Pather on 031 207 1340.

11. ANNEXURES

ANNEXURE A: PRICING SCHEDULE

PRICING SCHEDULE

ITEM NO.	DESCRIPTION	RATE	AMOUNT
1.			
2.			
3.			
4.			
5.			
6.			
Additional Items Required (please specify)			
Total Cost Excluding VAT			
Add: VAT (15%)			
Total Cost Including VAT			

Note:

All travelling, accommodation and printing costs must be included.