



economic development & tourism

Department of Economic
Development and Tourism

NORTHERN CAPE

REPUBLIC OF SOUTH AFRICA

REQUEST FOR PROPOSAL (RFP01/2023)

ELIGIBILITY:	The Northern Cape Department of Economic Development and Tourism seek to acquire a Trade Forecast Model that is capable of identifying realistic export opportunities by product – at the 6-digit level of the Harmonised System Code (HS-6) of trade data disaggregation – for countries, provinces, and industry sectors in the form of high-potential product-market combinations.
DUTY STATION:	Kimberley – Project Management Office, Khaya la Bantu Building, 2 Cecil Sussman Street, Kimberley 8301 South Africa.
CONTRACT PERIOD:	3 years
REPORTING TO:	Acting Chief Director: Trade and Sector Development
APPOINTED BY:	Department of Economic Development and Tourism, Northern Cape.

NB: TWO ENVELOPE SYSTEM

Envelope 1:	Technical proposal with ALL supporting documents
Envelope 2:	Financial proposal

The Northern Cape Department of Economic Development and Tourism seek to acquire a Trade Forecast Model that is capable of identifying realistic export opportunities by product – at the 6-digit level of the Harmonised System Code (HS 6) of trade data disaggregation – for countries, provinces, and industry sectors in the form of high-potential product-market combinations. In addition, the model is expected to be capable of providing information on market access conditions e.g., tariff and non-tariff barriers to trade; and changes in the macroeconomic conditions of the target markets and be flexible that it can easily be adapted and tailor-made for any specific territory.

In this light, a Trade Forecast Model for the Northern Cape Province i.e., Northern Cape Trade Forecast Model should be capable of identifying global export opportunities specific to the products of the province at the 6-digit HS Code level including historic trade flows between the province and the rest of the world.

It is in the above context that DEDaT publishes this RFP for a **validity period of 90 days**. A comprehensive account of the expected service offering of the Trade Forecast Model is captured in the product specification outline below.

Database specification:

- User-friendly interface that is accessible in an online browser
- Flat file export capabilities for use in MS office suite and PDF
- Global trade data for all world-regions
- At least a five-year historical annual data time-series
- Provide information on export opportunities per product
- Generate a priority list of exports and imports per product per country
- Generate export and imports growth potentials per country per product
- Rank export markets per product based on import growth in importing countries
- Provide information on available import markets on key products
- Able to use HS codes for analytical purposes
- Ability to customise reports and alter parameters including by economy size and risk factors, import demand, target market degree of concentration, target market accessibility, home market export maturity index, and export production index
- Ability to alter and change sub-national parameters such as the Northern Cape's share of South Africa's exports for a specific product and provincial RCA
- Provide data on the number of companies exporting a selected product to the global market
- Provide insights into the target market including trends and competitor supplying countries
- The subscription should incorporate and allow access to an exhaustive list of products and country combinations; able to segment by industry; currency conversion capability
- Ability to generate latest tariff data for most of the WTO member countries
- Capability to filter by country, trade groups, geographic regions
- Measurable metrics need to include the value of exports, imports and identified export potential in various currency terms
- Provide calculated logistics and market accessibility indices of the target market
- Provide detailed and updated overview of the target market's macroeconomic and microeconomic climate, political risk, business risk and topical economic developments
- Ability to insert commentary and analysis to exported reports in MS Word and MS excel

Licence requirements:

- PC user licences and online user licences
- Multiple online-user login capabilities
- Direct access to complete solution / data package for the DEDaT
- Value-added service e.g. provision of analyses or reports to stakeholders and clients that form part of the wider DEDaT community or general public

Systems maintenance, support services and skills transfer:

- List maintenance periods and scheduling of updates, additional services provided, and continued/on-going technical support extent
- User training plan and training material (including user manual) must be provided
- As part of this RFP, the service provider is required to provide skills-transfer to build the DEDaT human resource capacity. As a minimum, this should involve providing technical training – on how to effectively utilise the Trade Forecast Model – nominated staff member(s) of the DEDaT

All interested suppliers or service providers who offer a product similar system to the above specifications, are requested to submit the information about their product offering. The following information is required to be submitted:

- (i) Name and brief description
- (ii) List references past and current clients
- (iii) Intellectual property rights, etc.
- (iv) Costing and design of system
- (v) User Training Plan
- (vi) Methodology related to implementation of the Trade Forecast Model
- (vii) The Standard bidding documents to be completed SBD 3.1, 4 and 6.1, must be completed in full and the signed declaration forms must be attached to the bid

SUBMISSION OF BID:

Interested Service Providers must place bid in the Tender Box with the following details:

a. Physical Address

Northern Cape Economic Development and Tourism
 Cnr. of Knight and Stead Street
 MetLife Towers (Entrance)
 Ground Floor
 Kimberley
 8301
 Addressed to: The Deputy Director: Supply Chain Management

b. Closing Details

Date: 25 August 2023
 Time: 11:00

PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	C. MOYO	CONTACT PERSON	Y. PHEIFFER
TELEPHONE NUMBER	053 839 4000 / 083 579 4072	TELEPHONE NUMBER	053 839 4056 / 076 673 9917
FACSIMILE NUMBER	053 831 3668	FACSIMILE NUMBER	053 831 3668
E-MAIL ADDRESS	moyoc@ncpg.gov.za	E-MAIL ADDRESS	YPheifer@ncpg.gov.za

The Department of Economic and Tourism will not be held liable if Respondents do not respond by this date and do not receive the latest information regarding this RFP as a result thereof.