



NON-COMPULSORY TENDER BRIEFING

**FOR THE PROVISION OF ASSESSMENT, REPAIR AND PROVISION OF
CERTIFICATE OF COMPLIANCE (SANS 10142) FOR VARIOUS BUILDINGS AT THE
PORT OF EAST LONDON FOR A PERIOD OF SIX (6) MONTHS**

Date: 03 October 2025



AGENDA

#	Agenda Item	Owner
1.	Opening and Welcome	N Molokomme
2.	Safety Brief	N Molokomme
3.	Introductions	All
4.	Background Scope of Works	S Mpetshwa
5.	RFQ – Presentation & Annexures	N Molokomme
6.	Technical /Functionality Evaluation Criteria	N Molokomme / S Mpetshwa
7.	Questions & Answers	All
8	General	All
9.	Closure	All



1.ANNEXURE A - ATTACHMENT



RFP INFORMATION

REQUEST FOR QUOTATION [RFQ] No TNPA/2025/09/0010/107269/RFQ



FOR THE PROVISION OF:

**ASSESSMENT, REPAIR AND PROVISION OF CERTIFICATE
OF COMPLIANCE (SANS 10142) FOR VARIOUS
BUILDINGS AT THE PORT OF EAST LONDON FOR A
PERIOD OF SIX (6) MONTHS**

ISSUE DATE:

23 September 2025

NON-COMPULSORY TENDER BRIEFING

DATE:

03 OCTOBER 2025

TIME:

10H00 AM

ADDRESS:

VIRTUAL: MICROSOFT TEAMS

LINK : [CLICK HERE TO JOIN THE MEETING](#)

CLOSING DATE

10 OCTOBER 2025

CLOSING TIME:

16H00

TENDER SUBMISSION



PROPOSAL SUBMISSION

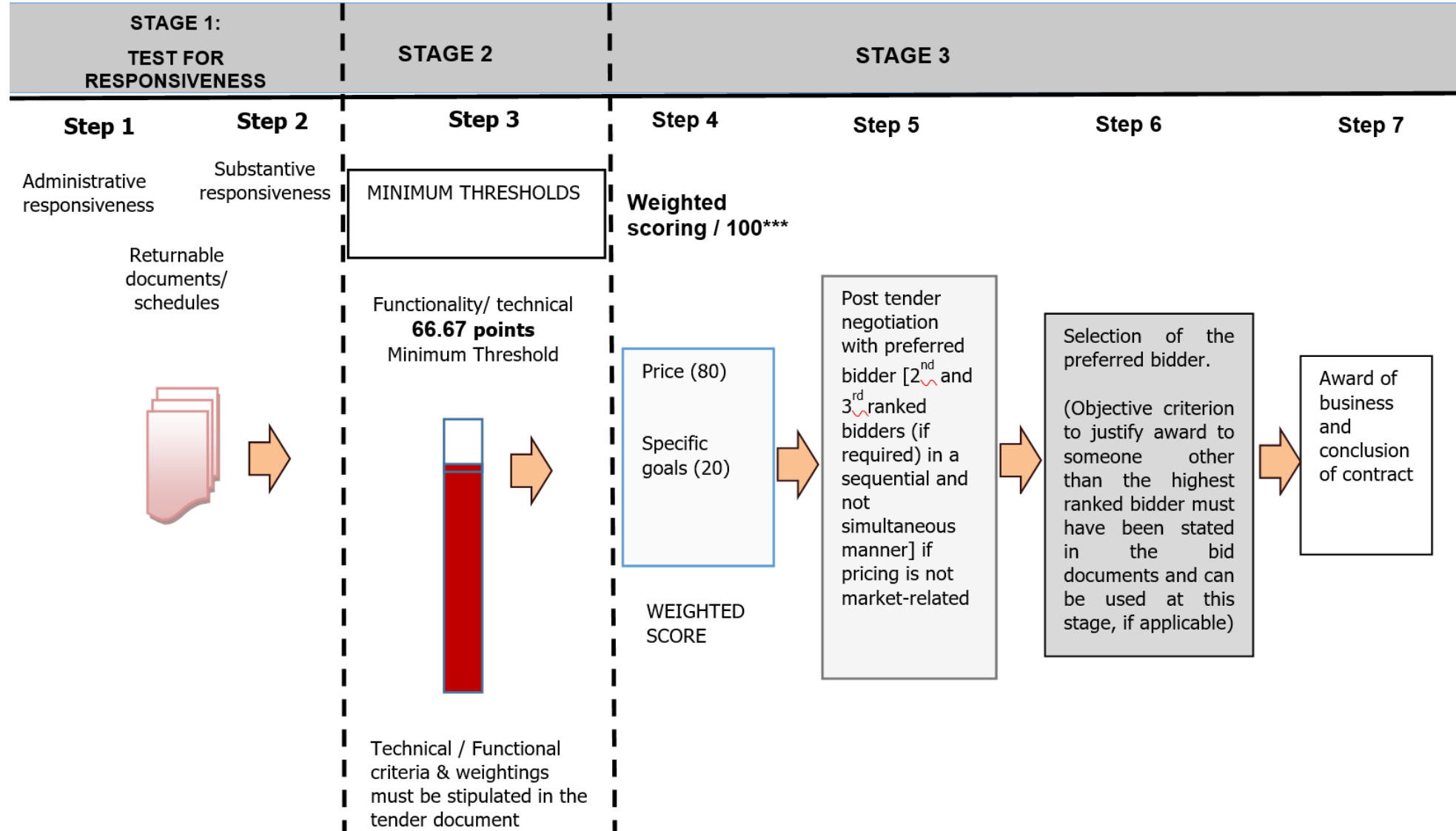
Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

- a) The Transnet e-Tender Submission Portal can be accessed as follows:
- Log on to the Transnet eTenders management platform website/ Portal ((transnetetenders.azurewebsites.net) Please use **Google Chrome** to access Transnet link/site);
 - Click on "ADVERTISED TENDERS" to view advertised tenders;
 - Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
 - Click on "SIGN IN/REGISTER" - to sign in if already registered;
 - Toggle (click to switch) the "Log an Intent" button to submit a bid;
 - Submit bid documents by uploading them into the system against each tender selected.
 - No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net

EVALUATION METHODOLOGY



Transnet will utilise the following methodology and criteria in selecting a preferred Supplier/Service provider:





1.1 STEP ONE: Test for Administrative Responsiveness

The test for administrative responsiveness will include the following:

Administrative responsiveness check	RFQ Reference
Whether the Bid has been lodged on time	
Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time	<i>Section 3</i>
Verify the validity of all returnable documents	<i>Section 3</i>
Verify if the Bid document has been duly signed by the authorised respondent	<i>All sections</i>



SUBSTANTIVE RESPONSIVENESS

1.2 STEP TWO: Test for Substantive Responsiveness to RFQ

The test for substantive responsiveness to this RFQ will include the following:

Check for substantive responsiveness	RFQ Reference
Whether any general and legislation qualification criteria set by Transnet, have been met	<i>All sections</i>
Whether the Bid contains a priced offer	<i>Section 4 - Quotation Form</i>
Whether the Bid materially complies with the scope and/or specification given	<i>All Sections</i>

The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to progress to Step Three for further evaluation

TECHNICAL EVALUATION CRITERIA



1.3 STEP THREE: Minimum Threshold 66,67 points for Technical Criteria

The test for the Technical and Functional threshold will include the following:

No.	Technical Evaluation Criteria	Points Weightings	Scoring guideline
1	Experience	30	
1.1	Company Experience Submit reference letters demonstrating experience in electrical work or similar, specifically involving: 1. Assessment of electrical wiring faults 2. Repair of wiring faults 3. Issuance of Certificate of Compliance (COC)	15	0 – No response or letters without proof of issuance of CoCs 1 – One letter with contact details and at least one activity including issuance of CoCs 2 – Two letters with contact details and at least two activities including issuance of CoCs 3 – Three or more letters with contact details and all three activities Including issuance of CoCs
1.2	Qualification of key role players and CVs Submit reference letters demonstrating experience in electrical work or similar, specifically involving: 1. Assessment of electrical wiring faults 2. Repair of wiring faults 3. Issuance of Certificate of Compliance (COC)	15	0 – No response or irrelevant qualifications 1 – Submitted items 1 and 2 2 – Submitted items 1, 2, and 3 3 – Submitted all four items
2	Methodology	50	
2.1	Provide a detailed methodology for: 1. Testing building earthing 2. Repairing/clearing electrical faults 3. Replacing equipment 4. Labelling Distribution Boards 5. Reporting faults and findings 6. Issuing COCs Methodology must demonstrate: - Understanding of site constraints - Safe working practices in trafficked areas - Compliance with SANS 10142	50	0 – No response 1 – Two or fewer activities detailed 2 – Three to four activities detailed 3 – Five or more activities detailed

Continued....TECHNICAL EVALUATION CRITERIA



Returnable Document

No.	Technical Evaluation Criteria	Points Weightings	Scoring guideline
4	Health & Safety	20	
3.1	Bidder to provide a detailed Safety, Health and Environmental (SHE) Management plan and a site risk assessment specific to the project. Bidder must submit at least Three (3) of the following documents: (1) Site & project specific Health & Safety Plan; (2) Site & project specific Environmental Management Plan; (3) Site specific project risk assessment (4) A valid Letter of Good Standing	20	0 = No submission. 1 = Bidder has submitted Two (2) of the requirements 2 = Bidder has submitted Three (3) of the requirements 3 = Bidder has submitted all Four (4) of the requirements.
	Total Weighting:	100	
	Minimum qualifying score required:	66.67	

PRICING SCHEDULE



ITEM NO.	DESCRIPTION	UNIT	QTY	Price	Total
A.	<u>PRELIMINARY AND GENERAL</u>				
1	Safety and Environmental Requirements				
	Provision of PPE and Safety File	Sum	1		
2	Contractual Obligations				
2.1	Single line diagrams/As-Built drawings on hard copy and USB (pdf and AutoCAD-DWG).	Sum	40		

Continued.....PRICING SCHEDULE



B.	Assessment, Repair/ COC certification in buildings				
B.1.1	Assessment of Electrical wiring at various buildings/areas	Qty	40		
B.1.2	Issue Compliance Certificate (CoCs) for compliant buildings	Qty	40		
B.2.1	Compile Report of Required Repairs for non-compliant buildings	Sum	1		
B.2.2	<i>Provisional Sum:</i> Repairs of faulty electrical wiring (for non-compliant buildings)	Sum	1	R 200 000.00	R 200 000.00
	SUB-TOTAL EXCLUDING VAT				
	Add 15% VAT				
	TOTAL PRICE INCLUDING VAT				

RETURNABLES DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with their bids based on the consequences of non-submission as indicated below:

Mandatory Returnable Documents	Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFP <u>will</u> result in a Respondent's disqualification.
Returnable Documents Used for Scoring	Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.
Essential Returnable Documents	Failure to provide essential Returnable Documents <u>will</u> result in Transnet affording Respondents a further opportunity to submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed and dated by the Respondent.



a) Mandatory Returnable Documents

Respondents are required to submit with their bid submissions the following **Mandatory Returnable Documents**, and also to confirm submission of these documents by so indicating [Yes or No] in the tables below:

Mandatory Returnable Documents	Submitted [Yes or <u>No</u>]
SECTION 4: Quotation Form	



RETURNABLE DOCUMENTS FOR SCORING

RETURNABLE DOCUMENTS USED FOR SCORING	SUBMITTED [Yes or <u>No</u>]
Valid proof of Respondent's compliance to B-BBEE requirements stipulated in Section 7 of this RFP (Valid B-BBEE certificate or Sworn- Affidavit as per DTIC guidelines)	
Respondent's valid proof of evidence to claim points for compliance with Specific Goals' requirements as stipulated in this RFP	
Technical Evaluation Returnables as stipulated in Annexure A – Technical Evaluation detailed criteria	

ESSENTIAL RETURNABLE DOCUMENTS



Essential Returnable Documents:

Over and the above the requirements of section (a) and (b) mentioned above, Respondents are further required to submit with their Proposals the following **Essential Returnable Documents** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or <u>No</u>]
SECTION 5: Certificate of Acquaintance with RFQ Documents	
SECTION 6: RFQ Declaration and Breach of Law Form	
SECTION 8: Protection of Personal Information	
SECTION 1: SBD1 Form	

QUESTIONS & ANSWERS



TRANSNET



Thank you

