

	Meeting Minutes Template	Template Identifier	240-54076329	Rev	8
		Effective Date	December 2025		
		Next review date	December 2030		
		Peaking Generation			

Meeting Name: Compulsory Clarification Meeting for the Provision of Building and Infrastructure Maintenance Services on an As-and-When-Required Basis

Date:	Time:	Venue:	Meeting No.:
14 September 2026	11:00	MS Teams (Virtual)	01/2026

Item	Subject & salient points	Decisions & Action items	Responsibility
1	Safety and Emergency Evacuation Procedure	The Chairperson requested confirmation that all attendees were in a safe working environment. All participants confirmed their safety.	All
2	Attendance	Eskom representatives included Sinazo Sizani, Rowan Francis, Mashudu Makhado, Wandile Sithole, Nivashini Naidoo, Bongani Langa, Godnie Moshidi and Thokozile Kolweni, together with various supplier representatives. Suppliers were requested to provide their company name, email address and contact number in the meeting chat.	All
3	Opening: Welcome, apologies, quorum and adoption of agenda	The Chairperson welcomed attendees and confirmed that the compulsory clarification meeting covered the provision of building and	Chairperson

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Meeting Minutes Template	Template Identifier	240-54076329	Rev	8
		Effective Date	December 2025		
		Next review date	December 2030		
		Peaking Generation			

Item	Subject & salient points	Decisions & Action items	Responsibility
		infrastructure maintenance services. The agenda included contractual, pricing, procurement, technical, SDL&I, safety and quality requirements.	
4	Declaration of interest	No conflicts of interest were declared by the presenters.	All
5	Contract and Pricing Overview	The contract is an as-and-when-required, rate-based contract. The pricing list is divided by power station and work component. Tenderers must complete only the station packages or packages for which they intend to tender. No firm quantities are provided.	Tenderers to price all applicable rate items carefully.
6	Scope of Work	The scope includes planned, corrective, reactive and emergency maintenance, refurbishment, construction work and condition assessments. Work may include buildings, roofing, waterproofing, masonry, painting, structural steel, doors, flooring, plumbing, minor electrical work, roads, drainage, fencing, gates and fire-protection infrastructure.	Tenderers to review the complete Scope of Work.

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



Meeting Minutes **Template**

Template Identifier	240-54076329	Rev	8
Effective Date	December 2025		
Next review date	December 2030		
Peaking Generation			

Item	Subject & salient points	Decisions & Action items	Responsibility
7	Maintenance and Response Requirements	Maintenance frequencies and emergency response requirements were explained. Emergency work applies where there is an immediate safety or operational threat.	Tenderers include the required response times and maintenance frequencies in their planning and pricing.
8	Commercial and Submission Requirements	Tenders must be submitted through the Eskom eTendering platform. Clarification questions must be submitted at least five working days before the applicable closing date. Tenderers must monitor the tender bulletin for addenda and submit before closing time.	Tenderers to comply with the submission requirements.
9	Pricing Schedule and NEC Documents	The Excel pricing schedule will be circulated with the minutes. Tenderers must also complete and sign the NEC Term Service Contract pricing schedule. A quotation on company letterhead will not replace the required NEC pricing schedule.	Procurement to circulate the Excel pricing schedule. Tenderers to submit the completed NEC pricing schedule.
10	Technical Evaluation	Attendance at the compulsory virtual clarification meeting is mandatory. The qualitative technical evaluation threshold communicated was 70%. Due diligence may verify proposed personnel, certifications,	Tenderers to comply with all mandatory and technical criteria.

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Item	Subject & salient points	Decisions & Action items	Responsibility
		manufacturer approvals and previous projects.	
11	Company Experience	Tenderers must provide evidence of relevant completed building and infrastructure maintenance projects. A minimum of three projects was discussed, supported by the project name, client contact, scope, value, dates, location and completion or award evidence.	Tenderers submit clear and verifiable project evidence.
12	Methodology, Resources and Equipment	Tenderers must submit a methodology covering the multidisciplinary scope and emergency response. CVs, qualifications and registrations are required for the specified key personnel. Evidence of owned or intended leased plant may be submitted.	Tenderers align the methodology, personnel, organogram and equipment with the evaluation criteria.
13	Question Raised: Is the contract based on quantities or rates?	The contract is rate-based because firm quantities are not available. Tenderers must provide rates for the listed items.	Information noted.
14	Question Raised: Does “replace” include removal and installation?	Yes. “Replace” includes removing the defective item and installing a new equivalent item. Any material or	Tenderers submit written clarification questions where required.

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Item	Subject & salient points	Decisions & Action items	Responsibility
		specification questions must be submitted in writing to Procurement and responses will be issued through the tender portal.	
15	Question Raised: How will the award be considered for each station?	The tender is divided by power station. Tenderers must price the applicable station package or packages, and each tender will be evaluated against the applicable requirements and submitted rates.	Information noted.
16	Question Raised: What experience is required across different disciplines?	A minimum of three relevant projects covering one or more of the listed work areas was discussed. Broader evidence covering multiple disciplines is preferable. Tenderers must follow the detailed scoring criteria in the issued evaluation documents.	Tenderers to submit experience aligned with the issued criteria.
17	Question Raised: Does “contracts manager” mean a construction or project manager?	The requirement refers to a construction manager or project manager with the relevant professional registration. The supervisor is the person responsible for supervising the work on site.	Information noted.

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



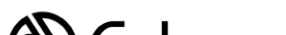
Meeting Minutes **Template**

Template Identifier	240-54076329	Rev	8
Effective Date	December 2025		
Next review date	December 2030		
Peaking Generation			

Item	Subject & salient points	Decisions & Action items	Responsibility
18	Question Clarification: 28-E3-Drakensberg crane infrastructure-Replace rail fixing or fastener – Rail Fixing type and size	M24 Grade 8. x 100mm long threaded rail clip bolts, complete with nuts and washers. The attached drawing schedules 710 sets required for the Machine Hall installation. Tenderers are to price per unit/set, as actual quantities required under any specific Task Order will be confirmed following the condition assessment (Item 28-E1).	
19	Question Clarification: 28-E5-Drakensberg crane infrastructure-Corrosion rehabilitation of crane support or associated structural steel. – Square meters of Crane support & structural steel for Paint costing	No fixed area is being guaranteed at tender stage. Tenderers are to price a rate per m ² for corrosion rehabilitation/coating of the crane support and associated structural steelwork. Actual extent will be confirmed and measured under the resulting Task Order following the condition assessment.	
20	Question Clarification: 28-E6-Drakensberg crane infrastructure-Concrete rehabilitation associated with crane rail/support deterioration – Length and area m2 for concrete to be fixed.	No fixed quantity is being guaranteed at tender stage. Tenderers are to price a rate per m3 for concrete rehabilitation associated with the crane rail and support structure. The attached drawing	

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Meeting Minutes Template	Template Identifier	240-54076329	Rev	8
		Effective Date	December 2025		
		Next review date	December 2030		
		Peaking Generation			

Item	Subject & salient points	Decisions & Action items	Responsibility
		provides beam dimensions and bed plate schedules for reference. Actual extent will be confirmed following the condition assessment.	
21	Question Clarification: 28-E2-Drakensberg crane infrastructure – Rail Clip type and size	Type L/53 rail clips, fixed with M24 Grade 8.8 bolts, as scheduled on the attached drawing (Rail Fixing Clips schedule).	
22	Question Clarification: 28-E1-Drakensberg crane infrastructure-Condition assessment of instructed crane rail, crawl beam, support structure, and associated concrete, including dimensional/alignment checks and report – Location of Site for Assessment	Underground Machine Hall, overhead crane rail and crawl beam installation. Refer to the attached drawing for the rail layout, concrete beam marks and general arrangement. The Schedule of All Machine Hall Crane Rails on the drawing lists each rail mark and length for reference.	
22	Question Raised: Multi-site experience	A supplier tendering for one station questioned the relevance of multi-site experience. The concern was noted. No final amendment to the evaluation criteria was confirmed during the meeting.	Tenderers to follow the issued criteria and submit formal clarification where required.

Disclosure classification: (Select the appropriate classification: Confidential, Controlled Disclosure, Public)

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

Item	Subject & salient points	Decisions & Action items	Responsibility
23	SDL&I Requirements	Tenderers were reminded to submit valid B-BBEE evidence and the applicable designated-sector local content declarations, CIDB-related commitments, SDL&I forms and supporting documents. JV submissions must include a clear agreement and the required supporting documents.	Tenderers to complete and sign all applicable SDL&I returnables.
24	Question Raised: JV Documentation	A JV agreement is acceptable if it identifies the parties, lead member and participation percentages. Each partner must provide the applicable company and compliance documentation. Technical experience remains subject to the technical evaluation criteria.	JV tenderers to submit complete supporting documentation.
25	Occupational Health and Safety Requirements	OHS returnables include the signed acknowledgement, project-specific OHS Plan, detailed OHS cost breakdown, project-specific baseline risk assessment, valid Letter of Good Standing, OHS policy signed by the CEO or MD, and competency evidence for the supervisor and Safety Officer.	Tenderers submit the OHS documents in the sequence of the OHS returnables form.

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.

	Meeting Minutes Template	Template Identifier	240-54076329	Rev	8
		Effective Date	December 2025		
		Next review date	December 2030		
		Peaking Generation			

Item	Subject & salient points	Decisions & Action items	Responsibility
26	Questions Raised: Public Liability, Baseline Risk Assessment and OHS Costing	For tender purposes, the stated requirement was a valid Letter of Good Standing. The client baseline risk assessment was confirmed as a tender attachment. The NEC may contain a lumpsum OHS amount, but a separate detailed OHS cost breakdown must be submitted for OHS evaluation.	Tenderers to comply with the stated OHS requirements.
27	Quality Requirements	Category 3 quality requirements include the signed Category 3 form, quality policy and objectives, subcontracted-service controls, quality management system information, document control, internal audit and non-conformance controls, a scope-specific draft contract quality plan, an example inspection and test plan or quality control plan, and defined roles and responsibilities.	Tenderers submit all required quality documents.
28	Question Raised: Shareholder and Beneficial Ownership Declaration	Tenderers must complete the required shareholder and beneficial ownership information. For an incorporated JV, the applicable information must be completed for each JV member. A tenderer that is	Tenderers to complete the applicable declaration.

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.



Meeting Minutes **Template**

Template Identifier	240-54076329	Rev	8
Effective Date	December 2025		
Next review date	December 2030		
Peaking Generation			

Item	Subject & salient points	Decisions & Action items	Responsibility
		not a JV must complete the sections applicable to its own entity and sign the declaration.	
29	General	Tenderers were reminded to upload documents against the correct tender number and station, verify all returnables, submit well before closing and provide complete contact details in the meeting chat.	Tenderers check all documents before submission.
30	Question Clarification: 28-E3 28-E4-Drakensberg crane infrastructure-Reinstate crane rail alignment following instructed repair	Refer to Attachment:01	
31	Closure	The Chairperson thanked the Eskom team and supplier representatives for attending. Further clarification questions must be submitted in writing before the deadline. The meeting was adjourned after confirmation that there were no further questions.	Meeting closed.

Signed as a correct record: _____

Chairman

2026/09/22

Date

Disclosure classification: *(Select the appropriate classification: Confidential, Controlled Disclosure, Public)*

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system. No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg No 2002/015527/30.