

## REQUEST FOR QUOTATIONS

You are hereby invited to submit price quotation(s) for the requirements of the Road Traffic Infringement Agency (RTIA) indicated hereunder:

RFQ number	RFQ7.1/2022/23	
Date issued	13 May 2022	
Closing date and time	Closing 19 May 2022, Time: 16:00pm	
Quotation validity period	Quotation should be valid 60 days from RFQ closing date	
Description of goods/service required	Request for quotation from service providers to provide Quality Assurance on the Draft Annual Financial Statements reported for 2021/22 (See full description under Specifications)	
Email address (for submission of quotes)	<a href="mailto:Daphney.Matlhoko@rtia.co.za">Daphney.Matlhoko@rtia.co.za</a> and <a href="mailto:Quotes@rtia.co.za">Quotes@rtia.co.za</a>	
Enquiry	Name	Daphney
	Tel.	087 285 0500
	Email	<a href="mailto:Daphney.Matlhoko@rtia.co.za">Daphney.Matlhoko@rtia.co.za</a> and <a href="mailto:Quotes@rtia.co.za">Quotes@rtia.co.za</a>

### Terms and conditions of RFQ

The following RTIA's standard conditions of purchase shall apply:

1. Late and incomplete submissions shall not be accepted.
2. Any Supplier who has reasons to believe that the RFQ specification is bias must inform RTIA before RFQ closing date.
3. Must be tax compliant.
4. Suppliers are required to complete the required Standard Bidding Documents.
5. No services must be rendered, or goods delivered before an official RTIA Purchase Order form has been received by the successful Supplier.
6. Upon acceptance of the Purchase Order, delivery will take place within stipulated timeframes as per the date of delivery indicated on the Purchase Order or within the date agreed with the RTIA.
7. If delivery is not effected within the specified period, the RTIA reserves the right to cancel the purchase order immediately.