

6RFQ NUMBER	RFQ/MICT/64/2026
RFQ DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE TRANSPORTATION, ASSEMBLING AND DISMANTLING SERVICES OF AN EXPO STAND FOR THE MICT SETA
RFQ ISSUE DATE	16 SEPTEMBER 2026
BRIEFING SESSION	N/A
CLOSING DATE & TIME	18 SEPTEMBER 2026 @ 11:00 AM South African Time, RFQ submitted after the stipulated closing date and time will not be considered.
LOCATION FOR SUBMISSIONS	rfqs@mict.org.za
NO: OF DOCUMENTS	1 SOFT COPY

For queries, please contact rfqs@mict.org.za before the closing date of this RFQ.

The MICT SETA requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above. **Late and incomplete submissions will invalidate the quote submitted.**

SUPPLIER NAME: _____

NATIONAL TREASURY (CSD) SUPPLIER NUMBER: _____

POSTAL ADDRESS: _____

TELEPHONE NO: _____

E MAIL ADDRESS: _____

CONTACT PERSON: _____

CELL NO: _____

SIGNATURE OF BIDDER: _____

SUPPLIER REGISTRATION ON CSD

Prospective suppliers must register on the National Treasury Central Supplier database in terms of National Treasury circular no 4A of 2016/17. The bidder shall register prior submitting a proposal/bid.

RETURNABLE DOCUMENTS CHECKLIST

Request For Quotation invitation document must be completed, signed and submitted as a whole by the authorised Company representative. All forms must be properly completed; list below serve as a checklist of your RFQ submission.

(Tick in the relevant block below)

DESCRIPTION	YES	NO
CSD Central Supplier Database (CSD) Registration Report		
Pricing Schedule		
Valid Tax Clearance Certificate(s) and/or proof of application endorsed by SARS and/or SARS-issued verification pin		
SBD 4 – Bidder’s Disclosure		
SBD 6.1 - Preferential Procurement Claim Form		
Certified Copy of director(s) ID(s) not older than six (06) months		
CIPC Document		
Shareholding Certificate		
Bidder’s eligibility: Form A		

Note: This RFQ must be completed by the authorised company representative

1. QUOTATION CONDITIONS

NOTE: Quotation for the supply of goods or services described in this document are invited in accordance with the provision of Government Procurement: General Conditions of Contract available for download from <http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/>

- a. **MICT SETA** does not bind itself to accept the lowest or any RFQ, nor shall it be responsible for or pay any expenses or losses which may be incurred by the bidder in the preparation and delivery of the RFQ.
- b. No RFQ shall be deemed to have been accepted unless and until a formal contract/letter of intent is prepared and executed.

1.1 MICT SETA reserves the right to:

- a. Not evaluate and award RFQ that do not comply strictly with the requirements of this RFQ.
- b. Make a selection solely on the information received in the RFQs and Enter into negotiations with any one or more of the preferred bidder(s) based on the criteria specified in the evaluation of this RFQ.
- c. Contact any bidder during the evaluation process, in order to clarify any information, without informing any other bidders, and no change in the content of the RFQ shall be sought, offered, or permitted.
- d. Award a contract to one or more bidder(s).
- e. Withdraw the RFQ at any stage
- f. Accept a separate RFQ or any RFQ in part or full at its own discretion.
- g. Cancel this RFQ or any part thereof at any stage as prescribed in the PPPFA regulation.
- h. Select the bidder(s) for further negotiations based on the greatest benefit to MICT SETA and not necessarily on the basis of the lowest costs

2. COST OF BIDDING

The bidder shall bear all costs and expenses associated with the preparation and submission of its RFQ or RFQ, and the MICT SETA shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection processes.

FORM A: BIDDER'S ELIGIBILITY FORM

Name of Bidder:

RFQ Number:

We, the undersigned, offer to provide the required services in accordance with the above Request for quotation and hereby declare that our firm, persons, or its directors, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:

- a) is not under procurement prohibition by National Treasury, *from doing business with the public sector,"*
- b) have not declared bankruptcy, are not involved in bankruptcy or engaged in corrupt / fraudulent practices, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
- c) undertake not to engage in prescribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the MICT SETA or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the MICT SETA.
- d) *We declare that all the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this RFQ submission may lead to elimination of our RFQ submission.*

Name: _____

Title: _____

Date: _____

Signature: _____

REQUIREMENT DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE TRANSPORTATION, ASSEMBLING AND DISMANTLING SERVICES OF AN EXPO STAND FOR THE MICT SETA**1. INTRODUCTION**

The MICT SETA invites suitably qualified service providers to submit quotations for the collection, transportation, delivery, assembly and dismantling of an existing custom 6m x 3m expo stand. The stand is to be collected in Durban, assembled at the event venue in Durban, dismantled on conclusion of the event, and thereafter transported to the MICT SETA offices in Johannesburg. This requirement relates to the logistics, assembly, dismantling and maintenance of an existing stand and does not constitute a new build.

The stand must reflect a professional institutional presence, support stakeholder engagement activities, and comply with all safety and venue regulations.

2. PURPOSE

To appoint a service provider capable of deploying, assembling, dismantling and maintaining the existing high-quality, reusable profile-based custom exhibition stand to a professional standard, inclusive of collection in Durban, transportation, on-site assembly and dismantling, and delivery to MICT SETA Head Office in Johannesburg.

The stand must enable:

- a. Brand visibility and recognition;
- b. Stakeholder engagement and information sharing;
- c. Audio-visual presentations;
- d. Safe visitor circulation; and
- e. Reuse across multiple exhibitions.

3. SCOPE OF WORK**3.1 Responsibilities:**

The appointed service provider will be responsible for:

- 3.1.1** Deployment planning and layout confirmation for the existing stand;
- 3.1.2** Technical drawings and visualisations of the stand configuration as it is to be deployed, where required;
- 3.1.3** Reconfiguration, refurbishment and replacement of graphic components within the existing modular system (no new build required);
- 3.1.4** Collection in Durban, transportation to the event venue, and onward transportation to MICT SETA, Johannesburg;
- 3.1.5** On-site assembly (mantling) and dismantling at the event venue;
- 3.1.6** Electrical and AV integration, including connection to venue power for lighting, screens and all other stand equipment;
- 3.1.7** Provision of flooring, lighting, and branding;
- 3.1.8** Compliance documentation;
- 3.1.9** On-site technical support during the event;
- 3.1.10** Stand Type: Profile Custom Design Modular System; and
- 3.1.11** Stand Type - Preferred Solution.

The existing stand is constructed on a profile-based modular aluminium system or approved equivalent. It must be deployed, configured and maintained so as to retain a bespoke design that is distinctive, innovative, and presents a professional presence.

3.2 Expo Stand Logistics

The scope of work below applies to the existing MICT SETA expo stand. It covers collection and transit to the event, assembly at the event venue, dismantling at the event, transportation to MICT SETA, and all extras required to render the stand operational. No new build is required.

- 3.2.1 Collection and Transit to Event** – Collection of the custom 6m x 3m expo stand components from a provided location in Durban, inspection against inventory, secure packing and loading, and transportation to the event venue in Durban.
- 3.2.2 Assembly at the Event Venue** – Offloading and assembly (mantling) of the custom 6m x 3m expo stand at the event venue in Durban in accordance with the approved layout, including all electrical, lighting, AV and branding connections, followed by a quality and safety check and handover to MICT SETA.
- 3.2.3 Dismantling at the Event** – Dismantling of the stand on conclusion of the event, including safe disconnection of all electrical and AV equipment, protective repacking of all components and graphics, and reconciliation against the inventory.
- 3.2.4 Transport to MICT SETA** – Transportation of the dismantled stand from Durban to the MICT SETA offices in Johannesburg, offloading and placement as directed, inventory reconciliation and client sign-off. The stand is not to be returned to the Durban collection point. The stand will also be utilised for other campaigns in South Africa, at the advice of the MICT SETA.
- 3.2.5 Extras and On-Site Requirements** – Provision of any further items required for the stand to operate as specified, including connection to event power for lighting and screens, distribution, cabling, adaptors, mounting hardware, consumables and on-site technical support for the duration of the event, as detailed in the Screens and Audio-Visual Requirements and Electrical and Lighting Requirements sections of this specification. All such extras must be priced and itemised.

3.3 Structural Requirements & Compliance Standards

The service provider should ensure the stand is structurally sound and compliant with all applicable safety regulations.

3.3.1 Size: 6 m × 3 m (Inline or Corner Stand)

For stakeholder engagement

Minimum requirements:

- 3.3.1.1** Branded feature wall;
- 3.3.1.2** Reception area;
- 3.3.1.3** Semi-private meeting space;
- 3.3.1.4** Lockable storage;
- 3.3.1.5** Digital display area; and
- 3.3.1.6** Open circulation space for prototype work area.

3.4 Framework

- 3.4.1** Aluminium extruded profile system with certified load capacity;
- 3.4.2** Secure interlocking connections and stabilisers;
- 3.4.3** Freestanding structural integrity without reliance on neighbouring stands;
- 3.4.4** Suitable bracing for walls exceeding standard height; and
- 3.4.5** Safe mounting capability for screens and signage.

3.5 Load & Stability

The structure must safely withstand:

- 3.5.1** Dead load (stand materials, panels, screens, lighting);
- 3.5.2** Live load (occupants and equipment); and
- 3.5.3** Dynamic loads during installation and use.

3.6 Safety Compliance

The build must comply with the existing MICT SETA modular:

- 3.6.1** Occupational Health and Safety Act (South Africa);
- 3.6.2** Venue-specific exhibition regulations (Durban ICC);
- 3.6.3** Fire safety regulations; and
- 3.6.4** Temporary structure safety requirements.

3.7 Mandatory documentation - The service provider to provide the following documentation where required by the venue:

- 3.7.1** Technical drawings (plan and elevation- obtained from existing stand);
- 3.7.2** Risk assessment and method statement;
- 3.7.3** Safety file;
- 3.7.4** Proof of public liability insurance; and
- 3.7.5** Fire-retardant certification of materials.

All materials used must be fire-retardant or treated accordingly.

3.8 Flooring Specification

The provider will safely install and remove the existing stand flooring as part of the stand assembly and dismantling process.

The flooring must be suitable for the exhibition environment and comply with applicable venue safety, accessibility and occupational health and safety requirements.

- 3.8.1** Provision for concealed cable routing

3.9 Layout Concept for Stakeholder Engagement

The stand must incorporate functional zones appropriate to public-sector engagement.

3.9.1 Recommended zoning with components on hire:

3.9.1.1 Reception Zone

- 3.9.1.2** Front-facing counter; and
- 3.9.1.3** Initial information point.

3.10 Engagement / Consultation Area

- 3.10.1** Seating for discussions with stakeholders; and
- 3.10.2** Semi-private configuration where space allows

3.11 Information & Digital Display Zone

- 3.11.1** Screens displaying programmes and initiatives; and
- 3.11.2** Brochure holders or digital kiosks.

3.12 Storage Area

3.12.1 Lockable cabinet for materials and staff belongings.

3.13 Circulation Space

3.13.1 Safe visitor movement without congestion; and

3.13.2 Design should promote openness, accessibility, and professional interaction.

3.14 Screens and Audio-Visual Requirements

The stand must incorporate digital display solutions appropriate to viewing distances and ambient lighting.

3.14.1 Primary Display Options

3.14.1.1 LED Video Wall

3.14.1.1.1 Indoor LED panel system;

3.14.1.1.2 Pixel pitch: P2.6–P3.9;

3.14.1.1.3 High brightness suitable for exhibition halls;

3.14.1.1.4 Seamless display; and

3.14.1.1.5 Structural mounting compatible with modular frame.

3.15 Display Screen

3.15.1 Minimum size: 55"–86" professional display;

3.15.2 Resolution: 4K UHD;

3.15.3 Commercial grade for extended operating hours;

3.15.4 Anti-glare coating;

3.15.5 landscape or portrait orientation as required; and

3.15.6 Secure mounting to structural framework.

4. TECHNICAL REQUIREMENTS

- Integrated media player or external playback device;
- Concealed cabling;
- Adequate ventilation;
- Secure mounting brackets; and
- Backup content storage recommended.

4.1 Electrical & Lighting Requirements

4.1.1 Integrated media player or external playback device;

4.1.2 Concealed cabling;

4.1.3 Adequate ventilation;

4.1.4 Secure mounting brackets; and

4.1.5 Backup content storage recommended.

4.2 Electrical & Lighting Requirements

All electrical work must be undertaken by certified personnel and comply with South African electrical standards.

4.3 Power Distribution

4.3.1 Connection to venue power supply for all stand lighting, screens and AV equipment;

4.3.2 Distribution board with circuit protection;

4.3.3 Residual Current Device (RCD) protection;

4.3.4 Proper earthing;

4.3.5 Accessible isolation switch; and

4.3.6 No exposed or loose wiring.

4.4 Power Capacity

The contractor must calculate total load requirements based on installed equipment and confirm compatibility with venue supply limits.

4.5 Lighting

Lighting shall be integrated into the modular framework and designed to enhance visibility and brand presence.

Recommended lighting types:

4.5.1 Energy-efficient LED spotlights or track lighting;

4.5.2 Accent lighting for graphics and displays;

4.5.3 Ambient lighting for visitor comfort; and

4.5.4 Even illumination to avoid glare on screens.

Lighting colour temperature should align with brand presentation (typically neutral white and blue, grey).

The provider to highlight above components for hire including but not limited to furniture, LED screen, digital lighting and kiosk (tablet) and electrical components and equipment (DB board and/or plug points).

5. BRANDING ELEMENTS

The stand shall deliver a strong, cohesive brand presence using high-quality finishes aligned to MICT SETA brand guidelines.

5.1 Branding Components

- Printed graphic panels integrated into modular frames;
- High-resolution fabric or vinyl prints;
- Rigid panels where required;
- Prominent logo placement visible from key sightlines;
- Consistent corporate colour application; and
- Clear messaging hierarchy.

(Optional branding enhancements):

- a. Illuminated signage or lightboxes;
- b. 3D lettering;
- c. Overhead branding where permitted; and
- d. Develop Digital content collaboratively with MICT SETA design team aligned to campaign objectives.

All branding materials must comply with fire safety standards of the venue.

6. PRICING SCHEDULE

Name of bidder _____

RFQ number: _____

Closing date _____

RFQ shall remain valid for acceptance for a period of **90 days** counted from the closing date.

Bidders to provide further cost breakdown where necessary under each line item, and sub-total and the overall RFQ price (Total) should be included. The below table is for illustration only:

Item	Required Description: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE STORAGE, TRANSPORTATION, ASSEMBLING AND DISMANTLING OF AN EXPO STAND FOR THE MICT SETA	Quantity	Unit Price	Total Cost (Excl. VAT)
1	Transportation	1	R	R
2	Assembling and Dismantling	1	R	R
3	Lighting	1	R	R
4	Screen	1	R	R
5.	Tablet	1	R	R
6.	Other related costs	1	R	R
Sub-Total			R	
VAT@15%			R	
TOTAL PRICE (INCLUDING VAT)			R	

Complete below:

1. Delivery Address: **MICT SETA Head office**
Level 3 West wing, Gallagher House
19 Richards Drive, Halfway House
Midrand

2. Indicate Delivery period after order receipt.....
3. Is delivery period fixed? **Yes/No**
4. Is the price(s) fixed? **Yes/No**
5. Is the quote strictly to specification? **Yes/No**

I/We, the undersigned, agree that this bidding price shall remain binding on me/us and open for acceptance for the period stipulated above.

Authorised Company Representative: _____

Capacity under which this quote is signed: _____

Signature: _____

Date: _____

7. EVALUATION CRITERIA

MICT SETA complies with the provisions of the Public Finance Management Act, Act No. 1 of 1999 as amended; Treasury Regulations of 2005; the Preferential Procurement Policy Framework Act, Act No. 5 of 2000; Preferential Procurement Regulations of 2022; and the MICT SETA Supply Chain Management (SCM) Policy.

RFQs received will be evaluated on mandatory criteria, and price and specific goal.

7.1 STAGE 1: MANDATORY CRITERIA

7.1.1 Bidder's experience

Bidder must have experience in providing exhibition stand logistics services, including the transportation, assembly and dismantling of exhibition stands or similar structures, within the last five (5) years.

Proof of evidence to criterion 7.1.1

Bidder must provide at least three (3) contactable reference letters for completed exhibition stand logistics, transportation, assembly and dismantling services or similar projects delivered in the last five (5) years.

Reference letters must be on the client's letterhead, signed and dated by the client's representative, and must include the client's contact details, project description and project date.

7.1.2 Public liability insurance and safety compliance documentation

Bidder must comply with all applicable occupational health and safety requirements, Durban ICC venue requirements and requirements applicable to the safe assembly and dismantling of the existing exhibition stand.

Proof of evidence to criterion 7.1.2

Bidder must provide signed confirmation of compliance with the applicable safety and venue requirements and any safety documentation required by the venue.

7.1.3 Meeting project lead time

Bidder must be able to provide the required collection, transportation, assembly and dismantling services within the required timeframe for the GovTech Sector engagement taking place from 21 – 23 September 2026 in Durban (ICC).

Proof of evidence to criterion 7.1.3

Bidder must provide a signed letter, authorised by the company director or authorised representative, confirming its ability to meet the required service and delivery timelines specified in the RFQ.

Name of the Bidder

Authorized Representative

Signature

'The bidder hereby certifies compliance with all the above specifications and required service timelines.

Note: Bidders that do not meet the set evaluation criteria will be eliminated from further evaluation process.

7.2 STAGE 2 PRICE AND SPECIFIC GOALS

Only bidder/s or RFQ submissions that have met the requirements of evaluation criteria will qualify for further evaluation on Price and Specific Goals according to the 80/20 preference point system in terms of the Preferential Procurement Regulations 2022, where 80 points will be for Price and 20 points will be for Specific Goals. RFQ will be awarded to the bidder scoring the highest points.

Specific Goal to be evaluated out of **20 Points**:

Specific Goals Criteria	Points
Enterprises which are at least 51% owned by historically disadvantaged persons.	10
Enterprises which are at least 51% owned by historically disadvantaged women.	05
Enterprises which are at least 51% owned by historically disadvantaged youth.	05
Total	20

**** Enterprises that are not owned by historically disadvantaged persons will be allocated 0 points.**

Bidder must submit the following documents:

- CIPC documents and a valid shareholding certificate(s) indicating percentage (%) shareholding by each director; and
- Certified ID copies of the company director(s) as per CIPC documents (certified copies must not be older than six (06) months.)

Failure on the part of a service provider to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.1.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE PROCUREMENT CLAIM FORM

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) the **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2 DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the

organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where:

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where:

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises which are at least 51% owned by historically disadvantaged persons.	10	
Enterprises which are at least 51% owned by historically disadvantaged women.	05	
Enterprises which are at least 51% owned by historically disadvantaged youth.	05	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS: